

MINUTES OF A MEETING OF THE CORPORATE SERVICES COMMITTEE  
HELD AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE,  
MONDAY, FEBRUARY 4, 2008 AT 6:30 P.M.

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PRESENT:	Chair	Frank Coyle
	Members	Doug Beach Judith Cox Karen Marriott Shirley McDougall Phil Sled Mark Taylor
STAFF:	Deputy Clerk	Sharon Goerke
	Chief Administrative Officer	Eric Peterson
	Director of Corporate Services	Henry Sander

**CALL TO ORDER**

Chair Coyle called the meeting to order.

**DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE  
THEREOF**

Director of Corporate Services with respect to 2008 Budget Review (**Appendix  
“1”**).

**DELEGATIONS**

- “NIL”

**REPORTS FROM OFFICIALS (*for information*)**

- “NIL”

**REPORTS FROM OFFICIALS (*for direction*)**

**Planning and Development**

Municipal Law Enforcement Officer, 01/15/08, with respect to Animal Control  
Contract. (B/F – February 6, 2008)

February 4, 2008

**Recreation and Facilities**

- “NIL”

**Public Works**

- “NIL”

**Fire and Emergency Services**

- “NIL”

**Corporate Services**

Corporate Services Report No. C08-004, 01/15/08, with respect to Township Parkland.

MOTION CSC020408-01: *Moved by Member Sled and seconded by Member Marriott that Corporate Services Report No. C08-004, dated January 15, 2008, with respect to Township Parkland be received; AND FURTHER THAT the 2008 grant requests for capital funding be denied for the current year until a review can be undertaken of the current Township policy.*

*CARRIED*

MOTION CSC020408-02: *Moved by Member Sled and seconded by Member Cox that staff be authorized to request proposals for the development of a Master Recreational Plan for the Township of Severn.*

*CARRIED*

**Administration**

Administration Report No. A07-056, 12/19/07, with respect to Recreation Department Clothing Allowance.

February 4, 2008

MOTION CSC020408-03:

*Moved by Member Cox and seconded by Member Taylor that Administration Report No. A07-056, dated December 19, 2007, with respect to Recreation Department Clothing Allowance be received;  
AND FURTHER THAT full-time Recreation Staff be provided with an annual clothing allowance comparable to that received by the Building Department.*

*CARRIED*

Administration Report No. A08-009, 01/25/08, with respect to Remuneration and Expenses – Employees, Council, Boards and Committees.

MOTION CSC020408-04:

*Moved by Member Cox and seconded by Member McDougall that Administration Report No. A08-009, dated January 25, 2008, with respect to 2008 Remuneration and Expenses be received;  
AND FURTHER THAT Council approve a 3% increase to the following By-laws:  
(a) By-law No. 2007-149, Being a By-law to Provide Salary Rates and Ranges of Employees;  
(b) By-law No. 2007-147, Being a By-law to Provide for Remuneration and Expenses of Firefighters; and  
(c) By-law No. 2007-42, Being a By-law to Provide for Remuneration and Expenses of Council, Employees, Local Boards, Committees, etc;  
AND FURTHER THAT the increase be retroactive to January 1, 2008.*

February 4, 2008

**Recorded Vote**

Doug Beach	No
Frank Coyle	Yes
Judith Cox	Yes
Karen Marriott	Yes
Shirley McDougall	Yes
Phil Sled	No
Mark Taylor	No

*CARRIED*

Administration Report No. A08-011, 01/28/08, with respect to Renovation/Addition to the Administration Building.

MOTION CSC020408-05: *Moved by Member Cox and seconded by Member Marriott that Administration Report No. A08-011, dated January 28, 2008, with respect to Renovations/Addition to the Administration Building be deferred to the February 6, 2008 budget meeting.*

*CARRIED*

**CORRESPONDENCE (for information)**

- "NIL"

**CORRESPONDENCE (for direction)**

Ontario SPCA, 01/25/08 & 01/29/08, with respect to 2008 Animal Control Contract.

MOTION CSC020408-06: *Moved by Member Sled and seconded by Member Marriott that correspondence from the Ontario SPCA, dated January 25, 2008, and January 29, 2008, with respect to the 2008 Animal Control Contract be deferred to the February 6, 2008 Corporate Services Budget Meeting.*

CARRIED

February 4, 2008

Rostance Electric Ltd, 01/30/08, with respect to Parking Lot Lights – Washago Community Centre.

MOTION CSC020408-07:

*Moved by Member McDougall and seconded by Member Beach that quotations from Rostance Electric Ltd., dated January 30, 2008, with respect to parking lot lighting at the Washago Community Centre be deferred to the February 6, 2008 budget meeting.*

CARRIED

**COMMITTEE UPDATES**

- “NIL”

**UNLISTED ADDITIONS**

- “NIL”

**CONFIDENTIAL AGENDA**

- “NIL”

Motion to adjourn.

MOTION CSC020408-08:

*Moved by Member Cox and seconded by Member Marriott that this meeting be and it is hereby now adjourned to reconvene on Wednesday, February 6, 2008 at 9:00 a.m. for completion of the agenda.*

CARRIED

Adjournment      9:12 p.m.

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Frank Coyle  
Chair

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Sharon R. Goerke  
Deputy Clerk