

MINUTES OF A MEETING OF THE CORPORATE SERVICES COMMITTEE
HELD AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE,
WEDNESDAY, JANUARY 23, 2008 AT 9:00 A.M.

PRESENT:	Chair	Frank Coyle
	Members	Doug Beach Judith Cox Karen Marriott Shirley McDougall Phil Sled
ABSENT:	Member	Mark Taylor
STAFF:	Director of Public Works	Clayton Cameron (part of meeting)
	Director of Fire and Emergency Services	Eric Dowell (part of meeting)
	Deputy Clerk	Sharon Goerke
	Director of Planning and Development	David Parks (part of meeting)
	Chief Administrative Officer	Eric Peterson
	Director of Corporate Services	Henry Sander

CALL TO ORDER

Chair Coyle called the meeting to order.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

- "NIL"

DELEGATIONS

- "NIL"

January 23, 2008

REPORTS FROM OFFICIALS (for information)

Fire Report for the Months of November and December 2007.

MOTION CSC012308-01: *Moved by Member Cox and seconded by Member Marriott that Fire Reports for the months of November and December 2007 be received as information.*

CARRIED

REPORTS FROM OFFICIALS (for direction)

Planning and Development

Planning Report No. P08-008, 01/23/08, with respect to Lock Port Golf Course Pre-Servicing and Site Plan Agreements.

MOTION CSC012308-04: *Moved by Member Cox and seconded by Member Marriott that Planning Report No. P08-008, dated January 23, 2008, with respect to the Lock Port Golf Course Pre-Servicing and Site Plan Agreements be received; AND FURTHER THAT the Pre-Servicing Agreement be approved.*

CARRIED

Recreation and Facilities

- "NIL"

Public Works

Public Works Report No. W07-053, 12/21/07, with respect to Remembrance Day Parade – Coldwater.

MOTION CSC012308-05: *Moved by Member Cox and seconded by Member Marriott that Public Works Report No. W07-053, dated December 21, 2007, with respect to the Coldwater Remembrance Day Parade be received;*

January 23, 2008

AND FURTHER THAT the report be forwarded to Pat Fitzpatrick for information.

CARRIED

Public Works Report No. W08-002, 01/11/08, with respect to Municipal Infrastructure Investment Initiative.

MOTION CSC012308-06: *Moved by Member Beach and seconded by Member McDougall that Public Works Report No. W08-002, dated January 11, 2008, with respect to a Municipal Infrastructure Investment Initiative be received;*
AND FURTHER THAT Gray Street, Coldwater Road and John Street be designated for upgrading with the grants from the initiative.

CARRIED

Fire and Emergency Services

Fire Report No. F08-004, 01/14/08, with respect to Approval for Rescue Vehicle.

MOTION CSC012308-02: *Moved by Member Cox and seconded by Member McDougall that Fire Report No. F08-004, dated January 14, 2008, with respect to approval for purchase of a rescue vehicle be received;*
AND FURTHER THAT the purchase of a fire rescue vehicle be tendered for consideration during 2008 budget deliberations.

CARRIED

Fire Report No. F08-005, 01/17/08, with respect to Purchase of Pickup Truck – Car 2.

MOTION CSC012308-03: *Moved by Member McDougall and seconded by Member Beach that Fire Report No. F08-005, dated January 17, 2008, with respect to the purchase of a Car-2 Pickup Truck be received;*

January 23, 2008

*AND FURTHER THAT the purchase of the vehicle be approved for the 2008 capital budget and purchased prior to January 31, 2008;
AND FURTHER THAT the quotation of Thor Motors in the amount of \$34,318.00, plus GST be accepted.*

CARRIED

Corporate Services

Director of Corporate Services, with respect to 2008 Budget Meeting Dates.

MOTION CSC012308-07:

Moved by Member Marriott and seconded by Member Sled that the following Corporate Services Committee meeting dates for 2008 budget deliberations be scheduled:

- (a) February 4, 2008 – 6:30 p.m.*
- (b) February 6, 2008 – 9:00 a.m.*

CARRIED

Corporate Services Report No. C08-003, 01/15/08, with respect to Liability Insurance Coverage.

MOTION CSC012308-08:

*Moved by Member Cox and seconded by Member Marriott that Corporate Services Report No. C08-003, dated January 15, 2008, be received;
AND FURTHER THAT it be a policy of the Township of Severn to require a minimum of \$2 million liability insurance coverage from outside parties.*

CARRIED

Administration

Administration Report No. A08-003, 01/16/08, with respect to Representation – Severn Sound Environmental Association.

January 23, 2008

MOTION CSC012308-09:

*Moved by Member Cox and seconded by Member McDougall that Administration Report No. A08-003, dated January 16, 2008, with respect to the Severn Sound Environmental Association be received;
AND FURTHER THAT the Director of Planning and Development be authorized to serve on the Severn Sound Environmental Association Board for the year 2008.*

CARRIED

Administration Report No. A08-004, 01/16/08, with respect to Zoning Administrator – Employment.

MOTION CSC012308-10:

*Moved by Member McDougall and seconded by Member Beach that Administration Report No. A08-004, dated January 16, 2008, with respect to employment of a Zoning Administrator be received;
AND FURTHER THAT the Chief Administrative Officer be authorized to negotiate salary and benefits with the potential candidate.*

CARRIED

CORRESPONDENCE (for information)

Ontario Lake Country with respect to Quarterly Report – September to December 2007.

MOTION CSC012308-11:

*Moved by Member Sled and seconded by Member Marriott that the Quarterly Report from Ontario's Lake Country be received as information;
AND FURTHER THAT Ontario's Lake Country be invited to make a presentation to the Common Interest Committee to be hosted by the Township of Severn.*

CARRIED

January 23, 2008

CORRESPONDENCE (for direction)

Councillor Coyle, with respect to Use of Washago Centennial Park – Washago Art Festival.

MOTION CSC012308-12: *Moved by Member Cox and seconded by Member Marriott that a presentation of Member Coyle with respect to the Washago Art Festival be received; AND FURTHER THAT the fees for use of the Washago Centennial Park be waived, provided that the Art Festival submits a Certificate of Liability Insurance in the amount of \$2 million prior to the event.*

CARRIED

County of Simoche 7th Annual Warden’s Mixed Bonspiel.

MOTION CSC012308-13: *Moved by Member Beach and seconded by Member McDougall that the following be authorized to attend the 7th Annual Warden’s Mixed Bonspiel at the Coldwater Curling Club to be held February 9, 2008, with expenses:*

Mayor Sled, Deputy Mayor Cox, Councillor Beach and Councillor Coyle.

CARRIED

Coldwater Wildcats, 01/08/08, with respect to Waiver of Fees – Coldwater and District Community Centre.

MOTION CSC012308-14: *Moved by Member Sled and seconded by Member Marriott that a request of the Coldwater Wildcats, dated January 8, 2008, for a waiver of ice fees with respect to the Georgian Bay Local League All Star Day to be held at the Coldwater Community Centre be denied.*

CARRIED

January 23, 2008

County of Simcoe, Corporate Services Division, 01/03/08, with respect to Draft Forest Conservation By-law.

MOTION CSC012308-15: *Moved by Member Sled and seconded by Member Marriott that a letter from the County of Simcoe, dated January 3, 2008, with respect to a Draft Forest Conservation By-law be received; AND FURTHER THAT the County of Simcoe be advised by staff with any necessary comments on the Draft By-law.*

CARRIED

Jeremiah Hutchison, 12/08/07, with respect to Westshore Water and Sewer Project Capital Costs.

MOTION CSC012308-16: *Moved by Member McDougall and seconded by Member Beach that a letter from J.S. Hutchinson, dated December 8, 2008, with respect to the Westshore Water and Sewer be received as information.*

CARRIED

Kevin Russell, 01/15/07, with respect to Bass Lake Woodlands Rink Issues.

MOTION CSC012308-17: *Moved by Member Marriott and seconded by Member Sled that a letter from Ken Russell, dated January 15, 2008, with respect to rink issues at the Bass Lake Woodlands Park be referred to 2008 budget deliberations and further discussions on Township parkland issues.*

CARRIED

Coldwater Agricultural Society, 01/16/08, with respect to Storage Barn Addition.

January 23, 2008

MOTION CSC012308-18:

Moved by Member Cox and seconded by Member Marriott that the proposed design drawings for an addition to the storage building at the Coldwater Fairgrounds be approved, in principle, provided that it is at no cost to the municipality and all necessary permits are acquired prior to construction.

CARRIED

COMMITTEE UPDATES

Member Beach updated the Committee on the following issue:

- Centennial Committee New Year's Eve Fireworks

Member Sled updated the Committee on the following issues:

- County of Simcoe
- Orillia Hospital Board

Member Coyle updated the Committee on the following issues:

- Washago Community Centre
- Ontario's Lake Country
- Orillia Public Library

Member McDougall updated the Committee on the following issues:

- Orillia Chamber of Commerce
- Georgian College
- City of Orillia Youth Centre
- Champlain's 500th Anniversary

Member Cox updated the Committee on the following issues:

- Severn Library Board
- Coldwater Canadiana Museum

UNLISTED ADDITIONS

- "NIL"

CONFIDENTIAL AGENDA

- "NIL"

Motion to adjourn.

January 23, 2008

MOTION CSC012308-19:

Moved by Member Cox and seconded by Member Marriott that this meeting be and it is hereby now adjourned.

CARRIED

Adjournment 12:12 p.m.

Frank Coyle
Chair

Sharon R. Goerke
Deputy Clerk