

MINUTES OF A MEETING OF THE CORPORATE SERVICES COMMITTEE
HELD AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE,
WEDNESDAY, MAY 28, 2008 AT 9:00 A.M.

PRESENT:	Chair	Frank Coyle
	Members	Judith Cox Doug Beach Karen Marriott Phil Sled (part of meeting) Mark Taylor
ABSENT:	Member	Shirley McDougall
STAFF:	Director of Public Works	Clayton Cameron (part of meeting)
	Director of Fire & Emergency Services	Eric Dowell (part of meeting)
	Deputy Clerk	Sharon Goerke
	Director of Planning and Development	David Parks (part of meeting)
	Chief Administrative Officer	Eric Peterson
	Director of Corporate Services	Henry Sander

CALL TO ORDER

Chair Coyle called the meeting to order.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Member Sled with respect to Agenda Item No. G-1 with respect to Doug Smith Drive as it could affect his personal business.

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DELEGATIONS

Ron Reed, The Couchiching Conservancy, with respect to the Proposed Acquisition of Land – 2769 Coopers Falls Road.

MOTION CSC052808-01: *Moved by Member Cox and seconded by Member Sled that a request of the Couchiching Conservancy for grant funding in the amount of \$15,000.00 in support of the acquisition and preservation of land located at 2769 Coopers Falls Road be referred to staff for a report.*

CARRIED

Inspector Terry Wright, Ontario Provincial Police, with respect to 1st Quarter Report – 2008.

MOTION CSC052808-02: *Moved by Member Cox and seconded by Member Marriott that a presentation of the Ontario Provincial Police with respect to the First Quarter Report be received as information.*

CARRIED

Craig Laing, Ministry of Natural Resources, with respect to Aggregate Production Statistics.

MOTION CSC052808-04: *Moved by Member Marriott and seconded by Member Sled that a presentation of the Ministry of Natural Resources with respect to production statistics for aggregate resources be received as information.*

CARRIED

Recessed 10:35 a.m.
Reassembled 10:40 a.m.

William Koughan, Russell, Christie, et al, with respect to MAQ Hewitt Quarry – Draft Haul Route Agreement.

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MOTION CSC052808-05: *Moved by Member Sled and seconded by Member Cox that presentations with respect to a Draft Haul Route Agreement for the MAQ Aggregates Quarry be received as information.*

CARRIED

Brent Duffy, BDO Dunwoody, with respect to 2007 Financial Statements. (See Motion No. CSC052808-06)

REPORTS FROM OFFICIALS (*for information*)

Fire Report for the Month of April 2008.

Fire Report No. F08-044, 05/13/08, with respect to Public Access Portable Pumps.

Public Works Report No. W08-032, 05/07/08, with respect to Boyd Road Closure.

Corporate Services Report No. C08-026, 05/01/08, with respect to Spring Flood Event Summary.

Corporate Services Report No. C08-031, 05/20/08, with respect to 2007 Financial Statements.

MOTION CSC052808-06: *Moved by Member Beach and seconded by Member Taylor that the following Reports from Officials be received as information:*

- (a) Fire Report for the month of April 2008;*
- (b) Fire Report No. F08-044, 05/13/08, with respect to Public Access Portable Pumps;*
- (c) Public Works Report No. W08-032, 05/07/08, with respect to Boyd Road Closure;*
- (d) Corporate Services Report No. C08-026, 05/01/08, with respect to Spring Flood Event Summary; and*

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- (e) *Corporate Services Report No. C08-031, 05/20/08, with respect to 2007 Financial Statements.*

CARRIED

REPORTS FROM OFFICIALS *(for direction)*

Planning and Development

- “NIL”

Recreation and Facilities

- “NIL”

Public Works

Public Works Report No. W08-031, 04/30/08, with respect to Road Program for Grant Funding.

MOTION CSC052808-03: *Moved by Member Cox and seconded by Member Marriott that Public Works Report No. W08-031, dated April 30, 2008, with respect to the Road Program Grant be received; AND FURTHER THAT the \$1,222,215.00 grant be allocated as contained in said report, including authorization to staff for amendments within the budgeted amount; AND FURTHER THAT notice be given of an amendment to the 2008 budget.*

CARRIED

Public Works Report No. W08-033, 05/08/08, with respect to Speed Limit on Brady Drive.

MOTION CSC052808-07: *Moved by Member Sled and seconded by Member Marriott that Public Works Report No. W08-033, dated May 8, 2008, with respect to the speed limit on Brady Drive be received;*

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AND FURTHER THAT the request for a reduced speed limit on Brady Drive be denied.

CARRIED

Fire and Emergency Services

Fire Report No. R08-069, 05/13/08, with respect to Water Taxi.

MOTION CSC052808-08: *Moved by Member Sled and seconded by Member Marriott that Fire Report No. F08-069, dated May 13, 2008, with respect to a water taxi for the Fire Department be received;*
AND FURTHER THAT staff be authorized to enter into negotiations with the Township of Georgian Bay Council for the use of their boat to provide water taxi service in the Gloucester Pool area on an hourly rate basis.

CARRIED

Corporate Services

Corporate Services Report No. C08-023, 05/01/08, with respect to Server Purchase.

MOTION CSC052808-09: *Moved by Member Cox and seconded by Member Taylor that Corporate Services Report No. C08-023, dated May 1, 2008, with respect to the purchase of a new server be received;*
AND FURTHER THAT the small business server proposal from Northern Business Equipment Inc. at a cost of \$9,740.00 plus applicable taxes be approved.

CARRIED

Corporate Services Report No. C08-027, 05/08/08, with respect to OSTAR Funding Agreement.

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MOTION CSC052808-10:

Moved by Member Taylor and seconded by Member Beach that Corporate Services Report No. C08-027, dated May 8, 2008, with respect to the OSTAR Funding Agreement be received; AND FURTHER THAT a By-law authorizing an addendum to the Westshore Funding Agreement be presented to Severn Township Council for its consideration.

CARRIED

Corporate Services Report No. C08-029, 05/13/08, with respect to Sale of Unopened Road Allowance Adjacent to 2799 Brady Drive.

MOTION CSC052808-11:

Moved by Member Cox and seconded by Member Beach that Corporate Service Report No. C08-029, dated May 13, 2008, with respect to the proposed sale of an unopened road allowance adjacent to 2799 Brady Drive be received; AND FURTHER THAT the Deputy Clerk be directed to commence the process to dispose of the unopened road allowance adjacent to 2799 Brady Drive, subject to the applicant supplying septic information for approval by the Building Department.

CARRIED

Corporate Services Report No. C08-030, 05/13/08, with respect to Scheduling of 2008 Committee Meetings.

MOTION CSC052808-12:

Moved by Member Cox and seconded by Member Taylor that Corporate Service Report No. C08-030, dated May 13, 2008, with respect to July 2008 Committee Meetings be received;

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AND FURTHER THAT staff be authorized to cancel the July 17, 2008 Planning and Development Committee Meeting and the July 23, 2008 Corporate Services Committee Meeting.

CARRIED

Administration

- “NIL”

CORRESPONDENCE (for information)

Ontario's Lake Country, with respect to Quarterly Report – January to March 2008.

Washago Garden Club, 05/12/08, with respect to Grant Funding.

Graham, Wilson and Green, Barristers and Solicitors, 05/20/08, with respect to MAQ Aggregates – Haul Route Agreement.

MOTION CSC052808-13:

Moved by Member Cox and seconded by Member Marriott that the following correspondence be received as information:

- (a) Ontario's Lake County with respect to the Quarterly Report;*
- (b) Washago Garden Club, 05/12/08, with respect to 2008 grant funding; and*
- (c) Graham, Wilson and Green, 05/20/08, with respect to MAQ Aggregates – Haul Route Agreement.*

CARRIED

CORRESPONDENCE (for direction)

Severn Falls Marina and Metal Works, 05/03/08, with respect to Doug Smith Drive – Severn Falls.

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MOTION CSC052808-14:

*Moved by Member Cox and seconded by Member Marriott that a request of the Severn Falls Marina and Metal Works Inc., dated May 3, 2008, for the lease of a portion of Doug Smith Drive to facilitate docking facilities be received;
AND FURTHER THAT the marina be advised that this Township is not in favour of the exclusive use of this road allowance as it provides access to the river for area residents.*

CARRIED

Recessed 12:20 p.m.

Reassembled 12:53 p.m.

George G. Page, 05/05/08, with respect to Storm Drainage – Bass Lake Estates.

Petition – George Page and Others, 05/15/08, with respect to Storm Drainage – Bass Lake Estates.

MOTION CSC052808-16:

Moved by Member Taylor and seconded by Member Beach that correspondence received from residents, dated May 5, 2008 and May 15, 2008, with respect to storm drainage at the Bass Lake Estates Subdivision be referred to the Township's Engineer for comments and further reporting from staff.

CARRIED

Kenneth Forbes, 05/14/08, with respect to Advertising Signs and Road Maintenance.

MOTION CSC052808-15:

Moved by Member Cox and seconded by Member Marriott that a letter from Kenneth Forbes, dated May 14, 2008, with respect to advertising signs and road repairs and maintenance be referred to staff for a report on a Sign By-law for nuisance signs;

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AND FURTHER THAT staff respond to the inquiry on road maintenance.

CARRIED

Gary Thiess, 05/16/08, with respect to Flooding – 1992 Marchmont Road.

MOTION CSC052808-17: *Moved by Member Beach and seconded by Member Taylor that a letter from Gary Thiess, dated May 16, 2008, with respect to flooding at 1992 Marchmont Road be referred to staff for a response.*

CARRIED

County of Simcoe, Emergency Management Office, 05/12/08, with respect to Sessions on Multi-Disciplinary CBRN Emergency Response Team.

MOTION CSC052808-18: *Moved by Member Sled and seconded by Member Marriott that a letter from the Simcoe County Emergency Management, dated May 12, 2008, with respect to Sessions on Multi-Disciplinary CBRN Emergency Response Team be received; AND FURTHER THAT the County be advised that the Township of Severn is not supportive of the complexity of this program beyond the training of paramedics.*

CARRIED

Discussion re Reconsideration of Grant Funding for Marchmont Parkland.

MOTION CSC052809-19: *Moved by Member Cox and seconded by Member Marriott that no further action be taken on a request of the Marchmont Ratepayers Association for 2008 grant funding until completion of the process of reviewing parkland policies.*

CARRIED

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COMMITTEE UPDATES

Member Taylor updated the Committee on the following matters:

- Source Water Protection Authority Committee
- Simcoe County District School Board Review Committee

Member Coyle updated the Committee on the following matters:

- Orillia Public Library
- Washago Community Centre
- Ontario's Lake Country

UNLISTED ADDITIONS

- "NIL"

CONFIDENTIAL AGENDA

Motion to close the meeting to the public.

MOTION CSC052808-20:

Moved by Member Marriott and seconded by Member Cox that this meeting be and it is hereby closed to the public pursuant to the Municipal Act, S.O. 2001, Chapter 25, Section 239.(2), for the purpose of considering a proposed or pending acquisition or disposition of land by the municipality or local board.

CARRIED

- CONFIDENTIAL -

Motion to reopen the meeting to the public.

MOTION CSC052808-21:

Moved by Member Marriott McDougall and seconded by Member Marriott that this meeting be and it is hereby reopened to the public.

CARRIED

Re/Max Orillia Realty (1996) Ltd, 04/16/08, with respect to Opinion of Value – 3308 Point Bush Court.

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MOTION CSC052808-22:

Moved by Member Taylor and seconded by Member Beach that a letter from Re/ Max Orillia (1996) Ltd., dated April 16, 2008, with respect to an Opinion of Value for a parcel of land adjacent to 3308 Point Bush Court be received; AND FURTHER THAT the purchase price for this parcel be set at \$3,000.00.

CARRIED

Motion to adjourn.

MOTION CSC052808-23

Moved by Member Cox and seconded by Member Marriott that this meeting be and it is hereby now adjourned.

CARRIED

Adjournment 2:00 p.m.

Frank Coyle
Chair

Sharon R. Goerke
Deputy Clerk