

MINUTES OF A MEETING OF THE CORPORATE SERVICES COMMITTEE
HELD AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE,
WEDNESDAY, SEPTEMBER 24, 2008 AT 9:00 A.M.

PRESENT:	Chair	Frank Coyle
	Members	Doug Beach Judith Cox Karen Marriott Phil Sled Mark Taylor
STAFF:	Director of Public Works	Clayton Cameron (part of meeting)
	Director of Fire & Emergency Services	Eric Dowell (part of meeting)
	Deputy Clerk	Sharon Goerke
	Director of Planning & Development	David Parks (part of meeting)
	Chief Administrative Officer	Eric Peterson
	Director of Corporate Services	Henry Sander

CALL TO ORDER

Chair Coyle called the meeting to order.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

- "NIL"

DELEGATIONS

Ontario Provincial Police with respect to 2nd Quarter Report.

September 24, 2008

MOTION CSC092408-02: *Moved by Member Marriott and seconded by Member Sled that a presentation of the Ontario Provincial Police with respect to the 2nd Quarter Report be received as information.*

CARRIED

REPORTS FROM OFFICIALS (for information)

Fire Report for the Month of August 2008.

Corporate Services Report No. C08-053, 09/24/08, with respect to a Financial Review.

Corporate Services Report No. C08-054, 09/08/08, with respect to Art on the Severn in Kind Request.

MOTION CSC092408-01: *Moved by Member Cox and seconded by Member Marriott that the following Reports from Officials be received as information:*
(a) Fire Report for the month of August 2008;
(b) Corporate Services Report No. C08-053, 09/02/08, with respect to a Financial Review;
and
(c) Corporate Services Report No. C08-054, dated September 8, 2008, with respect to Art on the Severn in Kind Request.

CARRIED

REPORTS FROM OFFICIALS (for direction)

Planning and Development

- “NIL”

Recreation and Facilities

- “NIL”

September 24, 2008

Public Works

Public Works Report No. W08-047, 09/17/08, with respect to Sidewalks – Muskoka Street.

MOTION NO. CSC092408-03: *Moved by Member Cox and seconded by Member Beach that Public Works Report No. W08-047, dated September 17, 2008, with respect to a Sidewalk on Muskoka Street be received; AND FURTHER THAT this matter be referred to 2009 budget deliberations.*

CARRIED

Fire and Emergency Services

- “NIL”

Corporate Services

Corporate Services Report No. C08-055, 09/18/08, with respect to Temporary Trailer – 2383 Burnside Line.

MOTION CSC090408-04: *Moved by Member Cox and seconded by Member Taylor that Corporate Services Report No. C08-055, dated September 18, 2008, with respect to a temporary trailer at 2383 Burnside Line be received; AND FURTHER THAT the Site Plan Agreement be approved, as amended, and registered on title provided that all costs are borne by the applicants.*

CARRIED

Administration

Administration Report No. A08-037, 09/17/08, with respect to Pay and Administration Review.

September 24, 2008

MOTION CSC092408-05: *Moved by Member Taylor and seconded by Member Cox that Administration Report No. A08-037, dated September 17, 2008, with respect to pay and administration review be received; AND FURTHER THAT Option "A" be approved as outlined in said report.*

CARRIED

CORRESPONDENCE (for information)

Ministry of Natural Resources, 09/02/08, with respect to Sunday Hunting.

MOTION CSC092408-06: *Moved by Member Marriott and seconded by Member Sled that a letter from the Ministry of Natural Resources, dated September 2, 2008, with respect to Sunday Hunting be received as information.*

CARRIED

CORRESPONDENCE (for direction)

Peter Salter, 07/31/08, with respect to Water Meter Reading Dates vs. Water Billing Periods.

MOTION CSC092408-07: *Moved by Member Marriott and seconded by Member Cox that a letter from Peter Salter, dated July 31, 2008, with respect to water meter reading dates vs. water billing periods be received; AND FURTHER THAT Mr. Salter be advised that in order to promote conservation of water, the reading and billing dates be retained which are consistently applied throughout the Township.*

CARRIED

Ric Symmes, 09/07/08, with respect to Request for 4 Way Stop – Town Line and Warminster Sideroad.

September 24, 2008

MOTION CSC092408-08:

Moved by Member Sled and seconded by Member Marriott that a letter from Ric Symmes, dated September 7, 2008, with respect to a request for a stop sign at the intersection of Warminster Sideroad and Town Line be received; AND FURTHER THAT this Committee reaffirm Resolution No. C080708-08 in which the request was denied.

CARRIED

Draft Resolution – Upgrades to Dams in Washago Area.

MOTION CSC092408-09:

Moved by Member Sled and seconded by Member Marriott that whereas the Corporation of the Township of Severn has experienced extreme flooding in the Washago area of the municipality; AND WHEREAS the municipality is of the understanding that the dam structures in this area have not been upgraded for many years and are now inadequate to support flood management throughout the municipality; NOW THEREFORE the Corporation of the Township of Severn hereby requests the Federal Government to consider additional funding for upgrades or replacement of the three major dams in this area in order to alleviate future flooding during extreme weather conditions.

CARRIED

Coldwater Canadiana Museum, 09/17/08, with respect to In Kind Donation.

MOTION CSC092408-10:

Moved by Member Cox and seconded by Member Marriott that a request of the Coldwater Canadian Museum, dated September 17, 2008, with respect to an “in-kind” donation in support of an application for funding through the BCAH Funding Program be received;

September 24, 2008

AND FURTHER THAT an in-kind donation of material be approved in the amount of \$200.00.

CARRIED

Discussion with respect to Coldwater Water Project.

MOTION CSC092408-11: *Moved by Member Cox and seconded by Member Sled that staff be authorized to submit an Application for Infrastructure Funding with respect to the Coldwater Water Project as discussed at this meeting.*

CARRIED

COMMITTEE UPDATES

Member Taylor updated the Committee on the following matters:

- Source Water Protection Authority Committee
- Simcoe County District School Board Review Committee

Member Coyle updated the Committee on the following matters:

- Orillia Public Library Board
- Washago Community Centre
- Ontario's Lake Country
- Recreation Master Plan

Member Sled updated the Committee on the following matters:

- Common Interest Committee
- County of Simcoe
- Orillia Hospital Board

Member Beach updated the Committee on the following matters:

- Coldwater Centennial Committee
- Coldwater Fall Fair

Member Cox updated the Committee on the following matters:

- Severn Library Board
- County Human Services Committee

UNLISTED ADDITIONS

- “NIL”

CONFIDENTIAL AGENDA

Motion to close the meeting to the public.

MOTION CSC092408-12: *Moved by Member Cox and seconded by Member Marriott that this meeting be and it is hereby now closed to the public pursuant to the Municipal Act, S.O. 2001, Chapter 25, Section 239.(2) for the purposes of considering:*

- (a) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local boards; and*
- (b) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

CARRIED

- CONFIDENTIAL -

Motion to reopen the meeting to the public.

MOTION CSC0892408-13: *Moved by Member Marriott and seconded by Member Sled that this meeting be and it is hereby now reopened to the public.*

CARRIED

Meeting Reopened

Confidential Administration Report No. A08-041, 09/24/08, with respect to Doyle/Smith vs. Township of Severn.

September 24, 2008

MOTION CSC092408-14:

Moved by Member Taylor and seconded by Member Beach that Confidential Administration Report No. A08-041, dated September 17, 2008, with respect to Doyle/Smith vs. Township of Severn be received; AND FURTHER THAT staff be directed to proceed as discussed at this Committee Meeting.

CARRIED

Motion to adjourn.

MOTION CSC092408-15:

Moved by Member Marriott and seconded by Member Cox that this meeting be and it is hereby now adjourned.

CARRIED

Adjournment 11:25 a.m.

Frank Coyle
Chair

Sharon R. Goerke
Deputy Clerk