

## DELEGATIONS TO COUNCIL

If you wish to appear as a delegation before Council, please contact the Deputy Clerk's office. Alternatively, a written request for a deputation must be received by the agenda deadline of 12:00 noon on the Thursday prior to the Council Meeting. All requests for delegations must be accompanied by a specific detailed outline of the subject matter to be presented prior to the agenda deadline. All delegations shall be limited in speaking to a maximum of 15 minutes.

## CORRESPONDENCE FOR COUNCIL/COMMITTEE AGENDAS

All correspondence or information provided for Council or Committee Agendas will be considered to be public information once the agenda has been closed and published as all meetings are open to the public. Some matters may be discussed under the confidential portion of the agenda if the items are of the following nature:

- (a) the security of the property of the municipality or local board;
- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (g) a matter in respect of which a Council, Board, Committee or other body may hold a closed meeting under another Act.