

MINUTES OF A MEETING OF THE CORPORATE SERVICES COMMITTEE HELD AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE, TUESDAY, FEBRUARY 16, 2010 AT 9:00 A.M.

---

PRESENT:	Chair	Ian Crichton
	Members	Judith Cox (part of meeting) Frank Coyle Karen Marriott Phil Sled Mark Taylor
ABSENT:	Member	Douglas Beach
STAFF:	Director of Public Works	Clayton Cameron
	Director of Fire & Emergency Services	Eric Dowell (part of meeting)
	Deputy Clerk	Sharon Goerke
	Director of Planning & Development	David Parks (part of meeting)
	Chief Administrative Officer	Eric Peterson
	Director of Corporate Services	Henry Sander

**CALL TO ORDER**

Chair Crichton called the meeting to order.

**DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

- "NIL"

**DELEGATIONS**

Inspector Don Goard, Ontario Provincial Police, with respect to Police Services.

February 16, 2010

MOTION CSC021610-01: *Moved by Member Cox and seconded by Member Marriott that a presentation by the Ontario Provincial Police with respect to Police Services be received as information.*

CARRIED

**REPORTS FROM OFFICIALS (for information)**

Fire Report for the month of January 2010.

Corporate Services Report No. C10-010, 02/10/10, with respect to the Trans Canada Trail.

MOTION CSC012710-02: *Moved by Member Cox and seconded by Member Coyle that the following Reports from Officials be received as information:*  
*(a) Fire Report for the month of January 2010; and*  
*(b) Corporate Services Report No. C10-010, 02/10/10, with respect to Trans Canada Trail.*

CARRIED

**REPORTS FROM OFFICIALS (for direction)**

**Planning and Development**

- "NIL"

**Recreation and Facilities**

- "NIL"

**Public Works**

Public Works Report No. W10-003, 02/03/10, with respect to 2010 Half Ton Trucks.

MOTION CSC021610-04: *Moved by Member Marriott and seconded by Member Coyle that Public Works Report No. W10-003, dated February 3, 2010, with respect to 2010 Half Ton Trucks be received;*

February 16, 2010

*AND FURTHER THAT the tender received from Jim Wilson Chevrolet for two half ton trucks for a total amount of \$36,682.52 be accepted.*

*CARRIED*

Public Works Report No. W10-004, 02/11/10, with respect to Water/Sewer Sustainability Rates.

*MOTION CSC021610-05:*

*Moved by Member Cox and seconded by Member Coyle that Public Works Report No. W10-004, dated February 11, 2010, with respect to Water/Sewer Sustainability Rates be received; AND FURTHER THAT staff be directed to report further on a four year phased in increase to 1 cent per gallon for water and sewer usage over the limit of 15,000 gallons.*

*CARRIED*

### **Fire and Emergency Services**

Fire Report No. F10-019, 02/08/10, with respect to Anderson Line Fire Department Radio Repeater Site.

*MOTION CSC021610-03:*

*Moved by Member Cox and seconded by Member Marriott that Fire Report No. F10-019, dated February 8, 2010, with respect to Anderson Line Fire Department Radio Repeater Site be received; AND FURTHER THAT staff be authorized to extend the License Agreement for an additional five year term.*

*CARRIED*

Recessed: 10:05 a.m.  
Reassembled 10:10 a.m.

February 16, 2010

## Corporate Services

Corporate Services Report No. C10-008, 01/28/10, with respect to Use of Municipal Resources – Municipal Candidates.

MOTION CSC021610-06: *Moved by Member Cox and seconded by Member Marriott that Corporate Services Report No. C10-008 dated January 28, 2010, with respect to Use of Municipal Resources – Municipal Candidates be received;  
AND FURTHER THAT the policy be adopted as provided for the municipal elections.*

*CARRIED*

Corporate Services Report No. C10-009, 02/08/10, with respect to Compliance Audit Committee – Municipal Elections Act.

MOTION CSC021610-07: *Moved by Member Marriott and seconded by Member Coyle that Corporate Services Report No. C10-009, dated February 8, 2010, with respect to Compliance Audit Committee – Municipal Elections Act be received;  
AND FURTHER THAT the Terms of Reference for the Committee be adopted for the Township of Severn;  
AND FURTHER THAT if the municipal partners do not adopt a Joint Committee, the Township of Severn initiate a three member Committee in accordance with the Act.*

*CARRIED*

Director of Corporate Services with respect to 2010 Budget Deliberations.

MOTION CSC021610-14: *Moved by Member Cox and seconded by Member Coyle that the Coldwater Library 2010 budget be approved for a grant in the amount of \$156,310.25.*

*CARRIED*

February 16, 2010

MOTION CSC021610-15:

*Moved by Member Taylor and seconded by Member Sled that discussions with respect to the 2010 budget be received;*

*AND FURTHER THAT the following items be approved:*

- 1. \$150.00 garbage pick-up fee with the minimal overcharge to be transferred to a reserve account.*
- 2. \$21,271.00 for a study of MacLean Lake with staff researching funding from the Federal Government.*
- 3. \$5,000.00 for a review of the Development Charges Study to include the Westshore Transportation Study.*

**CARRIED**

MOTION CSC021610-16:

*Moved by Member Sled and seconded by Member Taylor that staff be directed to schedule a meeting with residents to receive comments on the proposed establishment of a Recreation Advisory Committee to assist in the promotion of all recreational facilities.*

**CARRIED**

**Administration**

- “NIL”

**CORRESPONDENCE (for information)**

- “NIL”

**CORRESPONDENCE (for direction)**

Washago 5-Year Tourism Action Plan (bring forward)

Orillia Shrine Club, 01/29/10, with respect to Dodge Rodeo Tour – Coldwater Fairgrounds.

February 16, 2010

MOTION CSC021610-08:

*Moved by Member Sled and seconded by Member Taylor that a request of the Orillia Shrine Club, dated January 29, 2010, for use of the Coldwater Community Centre and Fairgrounds for the Dodge Rodeo Tour be approved under the supervision of the Director of Public Works and provided the Club submits a Certificate of Liability Insurance naming the Township of Severn as an additional insured in the minimum amount of \$5 million to cover all events at the rodeo;  
AND FURTHER THAT the Director of Public Works correspond with the Club outlining the approvals allowed for this event including garbage removal.*

**CARRIED**

Tom and Nancy Hunt & Allan and Audrey Bell, 01/27/10, with respect to Torpitt Road.

MOTION CSC021610-09:

*Moved by Member Sled and seconded by Member Taylor that a letter from Tom & Nancy Hunt and Allan & Audrey Bell, dated January 27, 2010, with respect to Torpitt Road be referred to staff for a response.*

**CARRIED**

County of Simcoe, 02/08/10, with respect to Trails Connecting Communities Program 2010.

MOTION CSC021610-10:

*Moved by Member Cox and seconded by Member Sled that a letter from the County of Simcoe, dated February 8, 2010, with respect to Trails Connecting Communities Program – 2010 be received;  
AND FURTHER THAT an application be submitted for upgrades to the Trans Canada trail between Coldwater and Waubaushene provided ownership is obtained prior to the April deadline;  
AND FURTHER THAT staff be authorized to apply for funding for the Uhthoff Trail should ownership of the Trans Canada Trail not meet the required deadline.*

**CARRIED**

February 16, 2010

Severn ATV Trail Riders, 02/08/10, with respect to Use of Coldwater Fairgrounds – Mug

Bog Competition.

MOTION CSC021610-11:

*Moved by Member Sled and seconded by Member Taylor that a letter from the Severn ATV Trail Riders, dated February 8, 2010, for use of the Coldwater Fairgrounds to hold a Mud Bog Competition be approved under the supervision of the Director of Public Works, provided that the Club submits a Certificate of Liability Insurance naming the Township of Severn as an additional insured in the minimum amount of \$5 million to cover all events; AND FURTHER THAT the Club be responsible to provide portable washrooms and garbage removal; AND FURTHER THAT the Club be required to submit a refundable deposit in the amount of \$2,000.00 to ensure restoration of the site following the event; AND FURTHER THAT confirmation be received that all parties involved have been contacted to participate at this event.*

*CARRIED*

Discussion with respect to ATV Use – Uhthoff Trail.

MOTION CSC021610-12:

*Moved by Member Sled and seconded by Member Taylor that the year round use of the Uhthoff Trail by ATV's on Anderson Line to Coldwater be referred to the Uhthoff Trail Committee for comments.*

*CARRIED*

Washago Community Centre, with respect to Canada Day Grant Funding.

MOTION CSC021610-13:

*Moved by Member Cox and seconded by Member Marriott that an Application to the Celebrate Canada Program by the Washago Community Centre with respect to funding for Canada Day Celebrations be received;*

February 16, 2010

*AND FURTHER THAT the Township support this*

*event, in principle, pending receipt of the necessary approvals and receipt of a \$2 million liability insurance certificate naming the Township of Severn as additional insured;  
AND FURTHER THAT the \$670.00 municipal contribution be in kind services provided for use of municipal property.*

**CARRIED**

## **COMMITTEE UPDATES**

Member Crichton updated the Committee on the following items:

- Orillia Chamber of Commerce
- ODAS Park

Member Taylor updated the Committee on the following items:

- Severn Sound Source Protection Committee

Member Coyle updated the Committee on the following items:

- Orillia Library Board
- Washago Community Centre
- Ontario's Lake Country

Member Sled updated the Committee on the following items

- County of Simcoe

Recessed: 12:25 p.m.

Reassembled 1:00 p.m.

## **CONFIDENTIAL AGENDA**

Motion to close the meeting to the public.

*MOTION CSC021610-17:*

*Moved by Member Coyle and seconded by Member Marriott that this meeting be and it is hereby now closed to the public pursuant to the Municipal Act, S.O. 2001, Chapter 25, Section 239.(2), for the purpose of considering:*

February 16, 2010

- (a) *a proposed or pending acquisition or disposition of land by the municipality or local*

- board; and*
- (b) *litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.*

*CARRIED*

**- CONFIDENTIAL -**

Motion to reopen the meeting to the public.

*MOTION CSC021610-18:*

*Moved by Member Coyle and seconded by Member Marriott that this meeting be and it is hereby now reopened to the public.*

*CARRIED*

**Meeting Reopened**

**Reports from Officials**

- "NIL"

**Correspondence**

Michael Read, 02/09/10, with respect to Alleged Building Code Deficiency.

*MOTION CSC021610-19:*

*Moved by Member Sled and seconded by Member Taylor that a letter from Michael Read, dated February 9, 2010, with respect to a Building Code Deficiency be received;  
AND FURTHER THAT the request for payment of \$903.00 for repairs conducted at 1869 Kensington Place be denied, as proof that the sump pump was not previously connected to the weeping tile has not been provided.*

*CARRIED*

February 16, 2010

Ministry of Transportation, 01/27/10, with respect to 3164 Goldstein Road.

MOTION CSC021610-20:

*Moved by Member Sled and seconded by Member Taylor that a letter from the Ministry of Transportation, dated January 27, 2010, with respect to the proposed acquisition of land be received as information.*

*CARRIED*

Motion to adjourn.

MOTION CSC021610-21:

*Moved by Member Marriott and seconded by Member Coyle that this meeting be and it is hereby now adjourned.*

*CARRIED*

Adjournment 1:43 p.m.

---

Ian Crichton  
Chair

---

Sharon R. Goerke  
Deputy Clerk