

MINUTES OF A MEETING OF THE CORPORATE SERVICES COMMITTEE
HELD AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE,
MONDDAY, FEBRUARY 9, 2009 AT 6:00 P.M.

PRESENT:	Chair	Karen Marriott
	Members	Doug Beach Frank Coyle Ian Crichton Judith Cox Phil Sled Mark Taylor
STAFF:	Deputy Clerk	Sharon Goerke
	Chief Administrative Officer	Eric Peterson
	Director of Corporate Services	Henry Sander

CALL TO ORDER

Chair Marriott called the meeting to order.

**DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE
THEREOF**

- "NIL"

DELEGATIONS

W. Henry Sander, Director of Corporate Services, with respect to 2009 Budget Review.

MOTION CSC020909-01: *Moved by Member Beach and seconded by
Member Crichton that the first review of the 2009
budget be referred to the Corporate Services
Committee scheduled for February 13, 2009.*

CARRIED

February 9, 2009

REPORTS FROM OFFICIALS (for information)

Administration Report No. A09-004, 02/02/09, with respect to Compensation Survey Comparator.

Public Works Report No. W09-005, 02/05/09, with respect to Budget Equipment Requests.

MOTION CSC020909-02: *Moved by Member Coyle and seconded by Member Sled that the following Reports from Officials be received as information:*
(a) Administration Report No. A09-004, dated February 2, 2009, with respect to Compensation Survey Comparator List; and
(b) Public Works Report No. W09-005, dated February 5, 2009, with respect to Budget Equipment Requests.

CARRIED

REPORTS FROM OFFICIALS (for direction)

Planning and Development

- “NIL”

Recreation and Facilities

- “NIL”

Public Works

- “NIL”

Fire and Emergency Services

Fire Report No. F09-007, dated 01/21/09, with respect to Proposed Purchase of Boat and All Terrain Vehicle.

MOTION CSC020909-03: *Moved by Member Coyle and seconded by Member Sled that Fire Report No. F09-007, dated January 21, 2009, with respect to a boat and ATV in the 2009 capital be received;*

February 9, 2009

AND FURTHER THAT no action be taken for this in the 2009 budget.

CARRIED

Corporate Services

Corporate Services Report No. C09-002, 01/14/09, with respect to Records Management System.

MOTION CSC020909-04: *Moved by Member Cox and seconded by Member Sled that Corporate Services Report No. C09-002, dated January 14, 2009, with respect to a Records Management System be received; AND FURTHER THAT subject to approval within the 2009 budget, staff be permitted to tender for the purchase of a Records Management System and Scanner/Photocopier; AND FURTHER THAT the cost of the purchase of the Records Management System and Scanner/Photocopier be taken as outlined in the 2009 capital budget.*

CARRIED

Corporate Services Report No. C09-003, 02/09/09, with respect to Public Locations for Giving Notice.

MOTION CSC020909-05: *Moved by Member Beach and seconded by Member Taylor that Corporate Services Report No. C09-003, dated January 19, 2009, with respect to public locations for giving notice be deferred; AND FURTHER THAT staff report further on two freestanding notice boards and potential locations in Washago and Coldwater.*

CARRIED

February 9, 2009

Administration

Administration Report No. A09-003, 01/27/09, with respect to a Pay and Administrative Review.

MOTION CSC020909-06: *Moved by Member Cox and seconded by Member Beach that Administration Report No. A09-003, dated January 27, 2009, with respect to a Pay and Administration Review be received; AND FURTHER THAT Phase C be deferred pending receipt of additional information from staff.*

CARRIED

Administration Report No. A09-005, 02/02/09, with respect to 2009 Remuneration and Expenses – Staff, Council and Committees.

MOTION CSC020909-07: *Moved by Member Coyle and seconded by Member Cox that Administration Report No. A09-005, dated February 2, 2009, with respect to 2009 Remuneration and Expenses be received; AND FURTHER THAT a 2% increase be approved for the following By-laws:
(a) 2008-18; and
(b) 2008- 17,
retroactive to January 1, 2009.*

CARRIED

MOTION CSC020909-08: *Moved by Member Sled and seconded by Member Cox that Administration Report No. A09-005, dated February 2, 2009, be received; AND FURTHER THAT the 2009 budget allow for a \$50,000.00 allowance in order to address results of the Compensation Study.*

CARRIED

February 9, 2009

CORRESPONDENCE (for information)

- “NIL”

CORRESPONDENCE (for direction)

Joan Burndt, 02/01/09, with respect to Washago Community Centre – Canada Day Celebrations.

MOTION CSC020909-09:

Moved by Member Sled and seconded by Member Cox that a letter from Joan Burndt, dated February 1, 2009, with respect to funding for fireworks and a cake for Canada Day Celebrations be received; AND FURTHER THAT the Township support this event, in principle, pending receipt of the necessary approvals and receipt of a \$2 million liability insurance certificate naming the Township of Severn as an additional insured.

CARRIED

COMMITTEE UPDATES

- “NIL”

UNLISTED ADDITIONS

- “NIL”

CONFIDENTIAL AGENDA

- “NIL”

Motion to adjourn.

MOTION CSC020099-10:

Moved by Member Coyle and seconded by Member Cox that this meeting be and it is hereby now adjourned.

CARRIED

February 9, 2009

Adjournment 8:53 p.m.

Karen Marriott
Chair

Sharon R. Goerke
Deputy Clerk