

MINUTES OF A MEETING OF THE CORPORATE SERVICES COMMITTEE HELD AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE, WEDNESDAY, JANUARY 27, 2010 AT 9:00 A.M.

PRESENT:	Chair	Ian Crichton
	Members	Doug Beach Judith Cox Frank Coyle Karen Marriott Phil Sled Mark Taylor
STAFF:	Director of Public Works	Clayton Cameron
	Director of Fire & Emergency Services	Eric Dowell (part of meeting)
	Deputy Clerk	Sharon Goerke
	Director of Planning & Development	David Parks (part of meeting)
	Director of Corporate Services	Henry Sander

CALL TO ORDER

Chair Crichton called the meeting to order.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

- "NIL"

DELEGATIONS

- "NIL"

REPORTS FROM OFFICIALS (*for information*)

Fire Report for the months of November and December 2009.

Public Works Report No. W09-053, 12/09/09, with respect to Winter Patrol.

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Public Works Report No. W09-056, 12/21/09, with respect to Quality Management System for Water Plants.

Corporate Services Report No. C10-002, 01/11/10, with respect to Washago 5 Year Tourism Action Plan.

MOTION CSC012710-01:

Moved by Member Cox and seconded by Member Coyle that the following Reports from Officials be received as information;

(a) Fire Report for the months of November and December 2009;

(b) Public Works Report No. W09-053, 12/09/09, with respect to Winter Patrol;

(c) Public Works Report No. W09-056, 12/21/09, with respect to Quality Management System for Water Plants; and

(d) Corporate Services Report No. C10-002, 01/11/10, with respect to Washago 5 Year Tourism Action Plan.

CARRIED

REPORTS FROM OFFICIALS (for direction)

Planning and Development

- "NIL"

Recreation and Facilities

- "NIL"

Public Works

Public Works Report No. W09-052, 12/09/09, with respect to Parking at Bramshott Park.

MOTION CSC012710-02:

Moved by Member Cox and seconded by Member Marriott that Public Works Report No. W09-052, dated December 9, 2009, with respect to Parking at Bramshott Park be received;

AND FURTHER THAT the request for a Non Parking Zone at Bramshott Park be denied.

CARRIED

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Public Works Report No. W09-054, 12/10/09, with respect to Pick-up Truck Purchase.

MOTION CSC012710-03: *Moved by Member Cox and seconded by Member Marriott that Public Works Report No. W09-054, dated December 10, 2009, with respect to Pick-up Truck Purchase be received; AND FURTHER THAT staff be authorized to proceed with the tender and purchase of two pickup trucks for Public Works and Utilities.*

CARRIED

Public Works Report No. W09-055, 12/14/09, with respect to Kinnear Sideroad/Trader Cowan Road.

MOTION CSC012710-04: *Moved by Member Taylor and seconded by Member Beach that Public Works Report No. W09-055, dated December 14, 2009, with respect to Kinnear Sideroad/Trader Cowan Road be received; AND FURTHER THAT this issue be considered completed.*

CARRIED

Public Works Report No. W10-001, 01/15/10, with respect to Public Works and Utilities Quality Standards and Municipal Exposures.

MOTION CSC 012710-05: *Moved by Member Sled and seconded by Member Beach that Public Works Report No. W10-001, dated January 15, 2010, with respect to Public Works and Utilities Quality Standards and Municipal Exposures be received; AND FURTHER THAT the Public Works and Utilities Quality Standards and Municipal Exposures be amended to remove items which have become redundant.*

CARRIED

Fire and Emergency Services

- "NIL"

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Corporate Services

Corporate Services Report No. C09-074, 12/23/09, with respect to Fairground Road Funding.

MOTION CSC012710-06: *Moved by Member Cox and seconded by Member Marriott that Corporate Services Report No. C09-074, dated December 23, 2009, with respect to Fairgrounds Road Funding be received; AND FURTHER THAT an amount of \$148,446.88 be drawn from the Capital Reserve Account; AND FURTHER THAT \$69,233.12 be drawn from the Development Charge Reserve Fund to cover the municipal portion of the Fairground Road Construction Project.*

CARRIED

Corporate Services Report No. C10-001, 01/11/10, with respect to Township Mission Statement.

MOTION CSC012710-07: *Moved by Member Cox and seconded by Member Marriott that Corporate Services Report No. C10-001, dated January 11, 2010, with respect to Township Mission Statement be referred to staff for a report.*

CARRIED

Corporate Services Report No. C10-003, 01/19/10, with respect to Advance Voting and October Meeting Dates.

MOTION CSC012710-08: *Moved by Member Cox and seconded by Member Taylor that Corporate Services Report No. C10-003, dated January 19, 2010, with respect to Advance Voting and October Meeting Dates be received; AND FURTHER THAT in accordance with Section 43. of the Municipal Election Act, the Township of Severn hold advance votes as follows:*

- *Saturday, October 16, 2010 – 10:00 a.m. to 6:00 p.m.*
- *Wednesday, October 20, 2010 – 10:00 a.m. to 8:00 p.m.*

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AND FURTHER THAT the Deputy Clerk be directed to prepare a Draft By-law for consideration of Council; AND FURTHER THAT the October Corporate Services Meeting be cancelled and the Planning and Development Meeting be rescheduled for Thursday, October 14, 2010 at 7:30 p.m.

CARRIED

Corporate Services Report No. C10-006, 01/21/10, with respect to Georgian Heights Subdivision – Liability Insurance Coverage.

MOTION CSC012710-09:

Moved by Member Sled and seconded by Member Beach that Corporate Services Report No. C10-006, dated January 21, 2010, with respect to Georgian Heights Subdivision – Liability Insurance Coverage be received; AND FURTHER THAT the developer be advised by the Township Solicitor that a liability insurance certificate will be required in accordance with the Subdivision Agreement within 15 days of this date or the Letters of Credit will be cashed by the Municipality.

CARRIED

Corporate Services Report No. C10-007, 01/25/10, with respect to Township of Severn Library Board.

MOTION CSC0127-10:

Moved by Member Sled and seconded by Member Taylor that Corporate Services Report No. C10-007, dated January 25, 2010, with respect to an appointment to the Township of Severn Public Library Board be received; AND FURTHER THAT Julie Wright be appointed as a member of the Severn Township Library Board; AND FURTHER THAT the Deputy Clerk be directed to prepare a Draft By-law for consideration of Council.

CARRIED

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Administration

Administration Report No. A09-057, 12/04/09, with respect to Use of Cellular Phones Policy.

MOTION CSC012710-11: *Moved by Member Sled and seconded by Member Beach that Administration Report No. A09-057, dated December 4, 2009, with respect to Policy for Use of Cellular Phones be received; AND FURTHER THAT the Policy be adopted and included in the Corporate Policy Manual.*

CARRIED

CORRESPONDENCE (for information)

- "NIL"

CORRESPONDENCE (for direction)

Gloucester Pool Cottager's Association, 01/09/10, with respect to Canada Geese Egg Oiling Program.

MOTION CSC012710-12: *Moved by Member Cox and seconded by Member Marriott that a letter from the Gloucester Pool Cottager's Association, dated January 9, 2010, with respect to a Canada Geese Egg Oiling Program be received; AND FURTHER THAT this municipality support, in principle, the oiling of goose eggs on municipal property provided that the Association receives the necessary permits and monitoring from the Canadian Wildlife Service.*

CARRIED

Coldwater Bowling Centre, 0112/10, with respect to Land Adjacent to 19 Michael Anne Drive.

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MOTION CSC012710-13:

Moved by Member Taylor and seconded by Member Beach that a request of the Coldwater Bowling Centre, dated January 12, 2010, for purchase of municipal land adjacent to 19 Michael Anne Drive be denied as this land is not surplus to the needs of the municipality at this time.

CARRIED

Mrs. Douglas Orton, 01/15/10, with respect to Sidewalk Clearing and Derelict Vehicles.

MOTION CSC012710-14:

Moved by Member Sled and seconded by Member Beach that a letter from Mrs. Douglas Orton, dated January 15, 2010, with respect to Sidewalk Clearing and Derelict Vehicles be referred to staff for a response.

CARRIED

County of Simcoe, 01/20/10, with respect to Public Access Defibrillation Program – Washago Community Centre.

MOTION CSC012710-15:

*Moved by Member Marriott and seconded by Member Coyle that a Letter of Understanding with the County of Simcoe for the placement of a public access defibrillator at the Washago Community Centre be approved;
AND FURTHER THAT the Deputy Clerk be directed to prepare a Draft By-law for consideration of Council;
AND FURTHER THAT staff be requested to investigate the possibility of a refund through the County for the purchase of the defibrillator.*

CARRIED

COMMITTEE UPDATES

Member Crichton updated the Committee on the following items:

- Orillia Chamber of Commerce
- ODAS Park
- Marchmont Ratepayers Association

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Member Beach updated the Committee on the following items:

- Severn Sound Sustainability Plan
- Severn Sound Environmental Association
- Coldwater Business Improvement Area

Member Taylor updated the Committee on the following items:

- Severn Sound Source Protection Committee
- Matchedash Community Centre

Member Coyle updated the Committee on the following items:

- Orillia Library Board
- Washago Community Centre
- Ontario's Lake Country

Member Sled updated the Committee on the following items

- County of Simcoe
- Orillia Hospital Board

Member Marriott updated the Committee on the following item:

- Orillia Golf and Country Club and Hardwood Hills Survey

Member Cox updated the Committee on the following items:

- Penetanguishene Winterama
- Southeast Georgian Bay Dinner
- County of Simcoe
- ODAS Park Annual Dinner
- Severn Public Library
- Coldwater BIA

CONFIDENTIAL AGENDA

Motion to close the meeting to the public.

MOTION CSC012710-16:

Member Taylor and seconded by Member Beach that this meeting be and it is hereby now closed to the public pursuant to the Municipal Act, S.O. 2001, Chapter 25, Section 239.(2), for the purpose of considering:

- (a) *a proposed or pending acquisition or disposition of land by the municipality or local board;*

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- (b) *litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.*

CARRIED

- CONFIDENTIAL -

Motion to reopen the meeting to the public.

MOTION CSC012710-17:

Moved by Member Beach and seconded by Member Taylor that this meeting be and it is hereby now reopened to the public.

CARRIED

Meeting Reopened

Reports from Officials

Confidential Corporate Services Report No. C10-004, 01/19/10, with respect to Proposed Sale of Land.

MOTION CSC012710-18:

*Moved by Member Coyle and seconded by Member Marriott that Confidential Corporate Services Report No. C10-004, dated January 19, 2010, with respect to the proposed sale of 3326 Point Bush Court be received;
AND FURTHER THAT the purchase price be set at \$1,500.00, plus applicable taxes for acquisition of this property.*

CARRIED

Confidential Public Works Report No. W10-002, 01/19/10, with respect to Reinbird Street.

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MOTION CSC012710-19:

Moved by Member Coyle and seconded by Member Marriott that Confidential Public Works Report No. W10-002, dated January 19, 2010, with respect to Reinbird Street be deferred pending receipt of additional information on the bridges in Coldwater.

CARRIED

Planning Report No. P10-009, 01/18/10, with respect to 1869 Kensington Place.

MOTION CSC012710-20:

*Moved by Member Taylor and seconded by Member Sled that Confidential Planning Report No. P10-009, dated January 18, 2010, with respect to 1869 Kensington Place be received;
AND FURTHER THAT the homeowners be required to provide proof of the works completed from Dave's Drain since a Building Permit was not obtained as required.*

CARRIED

Correspondence

- "NIL"

Motion to adjourn.

MOTION CSC012710-21:

Moved by Member Beach and seconded by Member Taylor that this meeting be and it is hereby now adjourned.

CARRIED

Adjournment 1:15 p.m.

Ian Crichton
Chair

Sharon R. Goerke
Deputy Clerk