

MINUTES OF A MEETING OF THE CORPORATE SERVICES COMMITTEE HELD AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE, WEDNESDAY, JUNE 23, 2010 AT 9:00 A.M.

PRESENT:	Chair	Ian Crichton
	Members	Douglas Beach Judith Cox Frank Coyle Karen Marriott Phil Sled Mark Taylor
ABSENT:	Member	Judith Cox
STAFF:	Director of Public Works	Clayton Cameron
	Deputy Clerk	Sharon Goerke
	Director of Planning and Development	David Parks (part of meeting)
	Chief Administrative Officer	Eric Peterson
	Director of Corporate Services	Henry Sander

CALL TO ORDER

Chair Crichton called the meeting to order.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

- "NIL"

DELEGATIONS

- "NIL"

REPORTS FROM OFFICIALS (*for information*)

Fire Report for the month of May 2010.

Administration Report No. A10-040, 06/16/10, with respect to Habitat for Humanity.

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Administration Report No. A10-041, 06/16/10, with respect to Visitors Sign In Procedure.

MOTION CSC062310-01: *Moved by Member Sled and seconded by Member Beach that the following Reports from Officials be received as information:*

- (a) Fire Report for the month of May 2010; and*
 - (b) Administration Report No. A10-040, 06/16/10, with respect to Habitat for Humanity;*
- AND FURTHER THAT Administration Report No. A10-041, 06/16/10, with respect to Visitors Sign In Procedure be deferred pending receipt of additional information from staff.*

CARRIED

REPORTS FROM OFFICIALS (for direction)

Planning and Development

Planning Report No. P10-072, 06/16/10, with respect to Part Lot Control – 1 Shaw Street.

MOTION CSC062310-02: *Moved by Member Marriott and seconded by Member Coyle that Planning Report No. P10-072, dated June 16, 2010, with respect to Part Lot Control – 1 Shaw Street be received;*
AND FURTHER THAT Part Lot Control By-law No. 2009-69 be extended to December 31, 2011, subject to payment of all municipal costs to date;
AND FURTHER THAT the Deputy Clerk be directed to prepare a Draft Amending By-law for consideration of Council.

CARRIED

Recreation and Facilities

- "NIL"

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Public Works

- “NIL”

Fire and Emergency Services

- “NIL”

Corporate Services

Corporate Services Report No. C10-033, 06/10/10, with respect CN Crossing - Boyd Road.

MOTION CSC062310-03:

Moved by Member Sled and seconded by Member Taylor that Corporate Services Report No. C10-033, dated June 10, 2010, with respect to CN Crossing – Boyd Road be received; AND FURTHER THAT the Report be deferred pending receipt of additional information from staff with respect to potential installation of signals at Boyd Road as discussed at this meeting.

CARRIED

Corporate Services Report No. C10-034, 06/14/10, with respect to Corporate Policy Manual Amendments – Volunteer Labour.

MOTION CSC062310-04:

Moved by Member Beach and seconded by Member Taylor that Corporate Services Report No. C10-034, dated June 14, 2010, with respect to Corporate Policy Manual Amendments – Volunteer Labour be received; AND FURTHER THAT Section 27-1 of the Corporate Policy Manual be amended by increasing the hourly rate for one project supervisor to \$10.50.

CARRIED

Administration

- “NIL”

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CORRESPONDENCE (for information)

- "NIL"

CORRESPONDENCE (for direction)

Coldwater Foodland, 06/01/10, with respect to Adjacent Vacant Lot.

MOTION CSC062310-05: *Moved by Member Sled and seconded by Member Taylor that a letter from the Coldwater Foodland, dated June 1, 2010, with respect to an adjacent property be referred to staff for a response.*

CARRIED

Stan Snider, 06/02/10, with respect to St. Amant Road.

MOTION CSC062310-06: *Moved by Member Taylor and seconded by Member Beach that a letter from Stan Snider, dated June 2, 2010, with respect to maintenance of St. Amant Road be referred to 2011 budget deliberations.*

CARRIED

Rosemary Nash, 06/05/10, with respect to Waiver of Invoice – Severn Fire Department.

MOTION CSC062310-07: *Moved by Member Sled and seconded by Member Coyle that a request of Rosemary Nash, dated June 5, 2010, for relief from an invoice from the Fire Department's emergency response at 1951 McLeod Drive be denied.*

CARRIED

Coldwater and Area Conservation Club, 06/08/10, with respect to License Agreement – Coldwater Dock.

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MOTION CSC062310-08:

Moved by Member Marriott and seconded by Member Coyle that a letter from the Coldwater and Area Conservation Club, dated June 6, 2010, with respect to a Lease Agreement for the Municipal Dock located at 74 River Street be received; AND FURTHER THAT the Conservation Club be exempt from the \$500.00 annual rental fee as the group is a charitable organization.

CARRIED

COMMITTEE UPDATES

Member Crichton updated the Committee on the following items:

- Orillia Chamber of Commerce
- ODAS Park

Member Coyle updated the Committee on the following items:

- Orillia Library Board
- Washago Community Centre
- Ontario's Lake Country

Member Sled updated the Committee on the following items

- County of Simcoe
- Orillia Hospital Board

Member Beach updated the Committee on the following items

- Coldwater Business Improvement Area
- Severn Sound Environmental Association/Sustainability Committee

CONFIDENTIAL AGENDA

Motion to close the meeting to the public.

MOTION CSC062310-09 :

Moved by Member Coyle and seconded by Member Marriott that this meeting be and it is hereby now closed to the public pursuant to the Municipal Act, S.O. 2001, Chapter 25, Section 239.(2), for the purpose of considering:

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- (a) *personal matters about an identifiable individual, including municipal or local board employees; and*
- (b) *litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.*

CARRIED

- CONFIDENTIAL -

Motion to reopen the meeting to the public.

MOTION CSC062310-10: *Moved by Member Coyle and seconded by Member Marriott that this meeting be and it is hereby now reopened to the public.*

CARRIED

Meeting Reopened

Reports from Officials

Confidential Planning Report No. P10-066, with respect to 1869 Kensington Place.

MOTION CSC062310-11: *Moved by Councillor Coyle and seconded by Councillor Beach that Confidential Planning Report No. P10-066, dated June 1, 2010, with respect to 1869 Kensington Place be received; AND FURTHER THAT this Committee recommends to Council the reconsideration of Resolution No. CSC021610-19 with respect to the payment of an invoice for repairs at this location.*

CARRIED

Confidential Administration Report No. A10-039, with respect to Performance Assessment.

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MOTION CSC062310-12: *Moved by Councillor Marriott and seconded by Councillor Coyle that Confidential Administration*

*Report No. A10-039, dated June 2, 2010, with respect to a Performance Assessment received;
AND FURTHER THAT the employee outlined in this report advance to Step 6 of their respective Band, effective May 2, 2010, in accordance with the Township of Severn Salary By-law.*

CARRIED

Correspondence

- "NIL"

ADJOURNMENT

Motion to adjourn.

MOTION CSC062310-13:

Moved by Member Taylor and seconded by Member Beach that this meeting be and it is hereby now adjourned.

CARRIED

Adjournment 10:55 a.m.

Ian Crichton
Chair

Sharon R. Goerke
Deputy Clerk