

MINUTES OF A MEETING OF THE CORPORATE SERVICES COMMITTEE
HELD AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE,
WEDNESDAY, JUNE 24, 2009 AT 9:00 A.M.

PRESENT:	Chair	Karen Marriott (part of meeting)
	Vice-Chair	Frank Coyle
	Members	Doug Beach Ian Crichton Judith Cox Phil Sled Mark Taylor
STAFF:	Director of Public Works	Clayton Cameron
	Director of Fire & Emergency Services	Eric Dowell (part of meeting)
	Deputy Clerk	Sharon Goerke
	Director of Planning & Development	David Parks (part of meeting)
	Chief Administrative Officer	Eric Peterson
	Director of Corporate Services	Henry Sander

CALL TO ORDER

Vice-Chair Coyle called the meeting to order.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

- "NIL"

June 24, 2009

DELEGATIONS

Tim Collingwood, with respect to the Coldwater Watermain Tenders.

MOTION CSC062409-01: *Moved by Member Cox and seconded by Member Crichton that the presentation of C.C. Tatham and Associates Ltd., with respect to tenders for the Coldwater Watermain Replacement be received; AND FURTHER THAT the tender of Highpoint Engineering be accepted in the total amount of \$904,655.00, plus GST.*

CARRIED

Jeff Marshall and John Easton, with respect to Bass Lake Woodlands Groundwater.

MOTION CSC062409-03: *Moved by Member Crichton and seconded by Member Beach that the presentations of Jeff Marshall and John Easton with respect to Groundwater Levels – Bass Lake Woodlands be received; AND FURTHER THAT Township staff and Township Engineers be directed to meet with the Developer as soon as possible to provide the Township’s priorities for completion of this subdivision.*

CARRIED

Recessed 10:15 a.m.
Reassembled 10:21 a.m.

Clayton Cameron, Director of Public Works and Stephanie Schell, Utilities Sub-Foreman, with respect to Drinking Water Quality Management System.

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MOTION CSC062409-04: *Moved by Member Taylor and seconded by Member Crichton that the presentation of the Director of Public Works and Utilities Sub-Foreman with respect to Drinking Water Quality Management Standards (DWQMS) for the Township of Severn be received; AND FURTHER THAT the Drinking Water Quality Management Standard as presented be adopted for the Township of Severn; AND FURTHER THAT the Operational Plan be endorsed and supported by the Township of Severn.*

CARRIED

Ardtree Public School - Presentation Through My Eyes Project.

MOTION CSC062409-05: *Moved by Member Cox and seconded by Member Sled that a presentation of the Ardree Public School of the Through My Eyes Project be received; AND FURTHER THAT this Council extend its sincere appreciation to the students and organizers for sharing their project with this municipality.*

CARRIED

Recessed 10:52 a.m.
Reassembled 10:55 a.m.

REPORTS FROM OFFICIALS (for information)

Fire Report for the month of May 2009.

Fire Report No. F09-086, 06/11/09, with respect to Fire Department Activities.

Corporate Services Report No. C09-040, 06/10/09, with respect to Coldwater BIA Update.

June 24, 2009

MOTION CSC062409-02:

Moved by Member Taylor and seconded by Member Beach that the following Reports from Officials be received as information:

- (a) Fire Report for the month of May 2009;*
- (b) Fire Report No. F09-086, 06/11/09, with respect to Fire Department Activities; and*
- (c) Corporate Services Report No. C09-040, 06/10/09, with respect to Coldwater BIA Update.*

CARRIED

MOTION CSC062409-09:

Moved by Member Crichton and seconded by Member Cox that the organizers responsible for the start up meetings for the BIA in Coldwater be requested to assure Council that all concerns expressed with respect to the BIA have been relayed to the proposed members as discussed at this meeting.

CARRIED

REPORTS FROM OFFICIALS (for direction)

Planning and Development

- “NIL”

Recreation and Facilities

- “NIL”

Public Works

- “NIL”

Fire and Emergency Services

- “NIL”

Corporate Services

Corporate Services Report No. C09-035, 06/15/09, with respect to Financial Computer System.

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MOTION CSC062409-06:

Moved by Member Cox and seconded by Member Sled that Corporate Services Report No. C09-035, dated June 15, 2009, with respect to a Financial Computer System be received; AND FURTHER THAT staff be permitted to negotiate with USTI regarding the purchase of a new financial computer system; AND FURTHER THAT staff report back to Council on the negotiations; AND FURTHER THAT staff be authorized to hire a part-time worker, as required, to supplement full time staff that may be sequestered into this project between September and the date of successful implementation of the new system.

CARRIED

Corporate Services Report No. C09-038, 06/05/09, with respect to Policy – Approval of Documents.

MOTION CSC062409-07:

Moved by Member Coyle and seconded by Member Cox that Corporate Services Report No. C09-0-38, dated June 5, 2009, with respect to Policy – Approval of Documents be received; AND FURTHER THAT the following policy be adopted:

“THAT all applicants requiring final approval of Council for executed documents, including signing powers delegated to staff, be required to meet all conditions of the document prior to inclusion on an Agenda for Council or Committee. ”

CARRIED

Corporate Services Report No. C09-039, 06/09/05, with respect to Outdoor Notice Board – 9095 Highway No. 11.

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MOTION CSC062409-08:

*Moved by Member Beach and seconded by Member Taylor that Corporate Services Report No. C09-039, dated June 9, 2009, with respect to Outdoor Notice Board – 9095 Highway No. 11 be received;
AND FURTHER THAT the Agreement for placement of the notice board be approved;
AND FURTHER THAT the Deputy Clerk be directed to prepare a Draft By-law for execution of the Agreement for consideration of Council.*

CARRIED

Administration

- “NIL”

CORRESPONDENCE (for information)

- “NIL”

CORRESPONDENCE (for direction)

Petition with respect to Muskoka Street Municipal Boulevard.

MOTION CSC062409-10:

Moved by Member Sled and seconded by Member Coyle that a petition received from residents of Washago, dated June 4, 2009, with respect to a grass boulevard on Hepinstall Landing and Albany Street be referred to 2010 budget deliberations.

CARRIED

CN System Engineering, 05/21/09, with respect to Boyd Road and Cambrian Road Crossing – Bala Subdivision.

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MOTION CSC62409-11: *Moved by Member Sled and seconded by Member Coyle that a letter from CN Rail, dated May 21, 2009, with respect to the Boyd Road and Cambrian Road crossings be received as information.*

CARRIED

County of Simcoe Paramedic Services, 06/04/09, with respect to AED Letter of Understanding – Annual Renewal Coldwater Community Centre.

MOTION CSC062409-12: *Moved by Member Crichton and seconded by Member Beach that a letter from the County of Simcoe Paramedic Services, dated June 4, 2009, respect to a Memorandum of Understanding for the Public Access Defibrillation Program be received;
AND FURTHER THAT the Memorandum of Understanding be approved including Option No. 1 with respect to training.*

CARRIED

Motion with respect to Administration of Building Code Act & Pool Fencing – Set Fines.

MOTION CSC062409-13: *Moved by Member Cox and seconded by Member Coyle whereas the Council of the Corporation of the Township of Severn enacted By-law No. 2009-31 to provide for the administration of the Building Code Act within the corporate limits of the Township of Severn and By-law No. 2005-109, as amended, to regulate fencing around private outdoor swimming pools;*

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NOW THEREFORE BE IT RESOLVED THAT the Chief Building Official/ Law Enforcement Officer be authorized to apply to the Chief Judge for set fines with respect to contravention of these By-laws under the Provincial Offences Act.

CARRIED

Public Library Board, 06/09/09, with respect to Outdoor Notice Board - 31 Coldwater Road.

MOTION CSC062409-14: *Moved by Member Beach and seconded by Member Taylor that a letter from the Coldwater Public Library, dated June 9, 2009, be received; AND FURTHER THAT the location of the outdoor notice board be approved for this location; AND FURTHER THAT Resolution No. CSC032509-04 be amended accordingly.*

CARRIED

Roger Starr, 06/11/09, with respect to Purchase of Portion of 1918 Henrys Landing.

MOTION CSC062409-15: *Moved by Member Sled and seconded by Member Coyle that a letter from Roger & LaRae Starr, dated June 11, 2009, requesting to purchase a portion of 1918 Henrys Landing be received; AND FURTHER THAT Mr. and Mrs. Starr be advised that the Township of Severn has a policy that the Municipality will not sell road allowances leading to water that the general public have direct access to and therefore the request is denied.*

CARRIED

Robert Firth, 06/11/09, with respect to Speed Limit Reduction – Stockdale Road.

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MOTION CSC062409-16: *Moved by Member Sled and seconded by Member Coyle that a request of Robert Firth, dated June 11, 2009, with respect to a reduction in speed limit to 50 kilometers on Stockdale Road from New Brailey Line to Ego Sideroad be referred to staff for a report.*

CARRIED

Dearden and Stanton, 05/27/09, with respect to recommendation for Security Reduction – Goldstein Road.

MOTION CSC062409-17: *Moved by Member Sled and seconded by Member Coyle that a letter from Dearden and Stanton, dated May 27, 2009, with respect to the reduction in securities for the 24 lot single family development on Goldstein Road - Simcoe Estates Limited be received; AND FURTHER THAT the reduction in securities be approved to a total of \$7,175.00 being held by the municipality.*

CARRIED

Motion with respect to Special Council Meeting – Development Charges.

MOTION CSC062409-18: *Moved by Member Sled and seconded by Member Coyle that a Special Council Meeting be schedule for July 9, 2009, at 7:30 p.m. with respect to a review of the Development Charges for the Township of Severn.*

CARRIED

COMMITTEE UPDATES

Member Coyle updated the Committee on the following items:

- Orillia Library Board
- Washago Community Centre
- Ontario's Lake Country

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Member Sled updated the Committee on the following items:

- Orillia Hospital Board
- County of Simcoe

Member Beach updated the Committee on the following item:

- Decoration Day
- Severn Sound Environmental Association

Member Crichton updated the Committee on the following items:

- Chamber of Commerce
- ODAS Park

Member Taylor updated the Committee on the following item:

- Source Water Protection

Member Marriott updated the Committee on the following item:

- Westshore Policing Committee

UNLISTED ADDITIONS

- “NIL”

CONFIDENTIAL AGENDA

- “NIL”

Motion to adjourn.

MOTION CSC062409-19:

Moved by Member Taylor and seconded by Member Beach that this meeting be and it is hereby now adjourned.

CARRIED

Adjournment 12:22 p.m.

Karen Marriott
Chair

Sharon R. Goerke
Deputy Clerk