

MINUTES OF A MEETING OF THE CORPORATE SERVICES COMMITTEE HELD AT
THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE, WEDNESDAY,
MARCH 24, 2010 AT 9:00 A.M.

PRESENT:	Chair	Ian Crichton
	Members	Douglas Beach Judith Cox Frank Coyle Karen Marriott Phil Sled Mark Taylor
STAFF:	Director of Public Works	Clayton Cameron
	Director of Fire & Emergency Services	Eric Dowell (part of meeting)
	Deputy Clerk	Sharon Goerke
	Director of Corporate Services	Henry Sander

CALL TO ORDER

Chair Crichton called the meeting to order.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

- "NIL"

DELEGATIONS

- "NIL"

REPORTS FROM OFFICIALS (*for information*)

Fire Report for the month of February 2010.

Statement of the Treasurer – Remuneration and Expenses of Council, Local Boards and other Bodies – 2009

March 24, 2010

MOTION CSC012710-01:

Moved by Member Marriott and seconded by Member Cox that the following Reports from Officials be received as information:

- (a) Fire Report for the month of February 2010; and*
- (b) Statement of the Treasurer – Remuneration and Expenses of Council, Local Boards and Other Bodies for 2009.*

CARRIED

REPORTS FROM OFFICIALS (for direction)

Planning and Development

- “NIL”

Recreation and Facilities

Recreation Report No. R10-001, dated March 12, 2010, with respect to Use of Uhthoff Trail – Anderson Line to Coldwater.

MOTION CSC032410-02: *Moved by Member Sled and seconded by Member Taylor that Recreation Report No. R10-001, dated March 12, 2010, with respect to Use of Uhthoff Trail – Anderson Line to Coldwater be received; AND FURTHER THAT the Uhthoff Trail uses remain status quo as recommended by the Uhthoff Trail Committee and the Orillia District Snowmobile Club.*

CARRIED

Public Works

- “NIL”

Fire and Emergency Services

- “NIL”

Corporate Services

Corporate Services Report No. C10-014, 02/24/10, with respect to Tax Sale Extension Agreement.

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MOTION CSC032410-03:

Moved by Member Cox and seconded by Member Marriott that Corporate Services Report No. C10-014, dated February 24, 2010, with respect to a Tax Sale Extension Agreement be received; AND FURTHER THAT the Tax Sale Agreement be forwarded to Severn Township Council for its consideration.

CARRIED

Corporate Services Report No. C10-016, 03/02/10, with respect to the Delegation of Duties to Staff.

MOTION CSC032410-04:

Moved by Member Sled and seconded by Member Beach that Corporate Services Report No. C10-016, dated March 2, 2010, with respect to the Delegation of Duties to Staff be received; AND FURTHER THAT the following be delegated to staff with an amendment to By-law No. 2007-158:

- Administration of Health Benefits*
- Administration of WSIB*
- Administration of Accessibility*
- Administration of Occupational Health and Safety*
- Matters relating to a Decision of the Committee of Adjustment.*

CARRIED

Corporate Services Report No. C10-017, dated March 4, 2010, with respect to a Request to purchase an Unopened Road Allowance – Loon Lane/Beman Point Lane.

MOTION CSC032410-05:

Moved by Member Cox and seconded by Member Coyle that Corporate Services Report No. C10-017, dated March 4, 2010, with respect to a request to purchase an Unopened Road Allowance – Loon Lane/Beman Point Lane be received;

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AND FURTHER THAT the applicants be advised that the Township of Severn has a policy that the Municipality will not sell road allowances leading to water that the general public have direct access to and therefore the request is denied.

CARRIED

Corporate Services Report No. C10-019, 03/11/10, with respect to Investing in Ontario Act.

MOTION CSC032410-06:

*Moved by Member Taylor and seconded by Member Beach that Corporate Services Report No. C10-019, dated March 11, 2010, with respect to Investing in Ontario Act be received;
AND FURTHER THAT the Ministry be advised of the use of the Provincial Grant as outlined in said report.*

CARRIED

Corporate Services Report No. C10-020, 03/12/10, with respect to Public Meeting Minutes.

MOTION CSC032410-07:

*Moved by Member Beach and seconded by Member Taylor that Corporate Services Report No. C10-020, dated March 12, 2010, with respect to Public Meeting Minutes be received;
AND FURTHER THAT THE Chair's Script for Public Meetings include the following statement:*

"If you have comments on this application, please rise, state your name, address and spell your last name for the minutes. "

CARRIED

Administration

- "NIL"

CORRESPONDENCE (for information)

- "NIL"

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CORRESPONDENCE (for direction)

Ontario Good Roads Association, 03/09/10, with respect to Municipal DataWorks (MDW) Project.

MOTION CSC032410-08: *Moved by Member Cox and seconded by Member Marriott that a letter from the Ontario Good Roads Association, dated March 9, 2010, with respect to the Municipal DataWorks (MDW) Project be received; AND FURTHER THAT the Association be advised that this municipality supports this important initiative, in principle; AND FURTHER THAT staff be authorized to provide information with respect to this matter.*

CARRIED

Davey Tree, 03/10/10, with respect to 2010 Pitch In Week.

MOTION CSC032410-09: *Moved by Member Marriott and seconded by Member Coyle that a letter from Davey Tree, dated March 11, 2010, with respect to 2010 Pitch In Week be received; AND FURTHER THAT the following arrangements be approved to assist with this initiative;*

- (a) Mr. Powell to order 400 logo bags or the total amount required from Pitch In Ontario, with the Township providing any extra bags required;*
- (b) Mr. Powell to contact groups and co-ordinate the roads and trails to be cleaned up;*
- (c) Township to announce the Pitch-In Program at the Administration Office and on the Township Website;*
- (d) Township to request the County of Simcoe to supply a full Pitch-In pickup with the normal weekly garbage;*
- (e) Distribution of the Pitch-In bags from the Township Office; and*

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- (f) *Township Public Works Department to remove unsuitable items for normal garbage pickup from selected locations as arranged by the Director of Public Works, provided that the participants ensure that the materials are sorted by metal, wood and waste in order to maintain landfill capacity and divert eligible materials;*

AND FURTHER THAT in lieu of the request for Amnesty Week at the County of Simcoe Waste Management Sites, the County be requested to provide additional amnesty vouchers to the Public Works Department to dispose of the materials;
AND FURTHER THAT the notice for Pitch-In Week include a phrase stating that this week is not the usual heavy item pickup week for residents;
AND FURTHER THAT the Township provide orange vests and gloves, and cold pop/water for the participants.

CARRIED

Pat and Dave Warwick, 03/13/10, with respect to Property at Intersection of Muskoka Street and Hamilton Street.

MOTION CSC032410-10:

Moved by Member Cox and seconded by Member Coyle that a letter from Pat and Dave Warwick, dated March 13, 2010, with respect to property located at the intersection of Muskoka Road and Hamilton Street be referred to staff for a response.

CARRIED

COMMITTEE UPDATES

Member Crichton updated the Committee on the following items:

- Orillia Chamber of Commerce
- ODAS Park

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Member Taylor updated the Committee on the following items:

- Severn Sound Source Protection Committee

Member Coyle updated the Committee on the following items:

- Orillia Library Board
- Washago Community Centre
- Ontario's Lake Country

Member Sled updated the Committee on the following items

- County of Simcoe
- Orillia Hospital Board
- Severn Sound Environmental Association/Conservation Authorities

Member Beach updated the Committee on the following items

- Coldwater Business Improvement Area
- Severn Sound Environmental Association/Sustainability Committee

CONFIDENTIAL AGENDA

Motion to close the meeting to the public.

MOTION CSC032410-11:

Moved by Member Taylor and seconded by Member Beach that this meeting be and it is hereby now closed to the public pursuant to the Municipal Act, S.O. 2001, Chapter 25, Section 239.(2), for the purpose of considering:

- (a) a proposed or pending acquisition or disposition of land by the municipality or local board; and*
- (b) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.*

CARRIED

- CONFIDENTIAL -

Motion to reopen the meeting to the public.

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MOTION CSC032410-12:

Moved by Member Beach and seconded by

Member Taylor that this meeting be and it is hereby now reopened to the public.

CARRIED

Meeting Reopened

Reports from Officials

Confidential Administration Report No. A10-017, 03/25/10, with respect to Proposed Settlement of Late Payment Penalty Litigation – Sale of Severn Hydro.

MOTION CSC032410-14: *Moved by Member Coyle and seconded by Member Cox that Confidential Report No. A10-017, dated March 25, 2010, with respect to Proposed Settlement of Late Payment Penalty Litigation – Sale of Severn Hydro be received; AND FURTHER THAT the Township of Severn agrees to participate in the settlement of litigation as outlined in a letter from Hydro One Networks Inc., dated March 10, 2010.*

CARRIED

Confidential Corporate Services Report No. C10-015, 03/02/10, with respect to Proposed Purchase of Property from MTO.

MOTION CSC032410-15: *Moved by Member Marriott and seconded by Member Cox that Confidential Report No. C10-015, dated March 2, 2010, with respect to the Proposed Purchase of Property from MTO be received; AND FURTHER THAT the purchase of this property be approved with an offer of \$55,000.00.*

CARRIED

Correspondence

Michael Read, 03/10/10, with respect to Alleged Building Code Deficiency.

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MOTION CSC032410-13: *Moved by Member Sled and seconded by Member Taylor that a letter from Michael Read, dated March*

*10, 2010, with respect to a Building Code Deficiency be received;
AND FURTHER THAT the Building Department be directed to do an inspection on the drainage works at no cost to the homeowner to report further to this Committee.*

CARRIED

Motion to adjourn.

MOTION CSC032410-16:

Moved by Member Marriott and seconded by Member Coyle that this meeting be and it is hereby now adjourned.

CARRIED

Adjournment 11:30 a.m.

Ian Crichton
Chair

Sharon R. Goerke
Deputy Clerk