

MINUTES OF A MEETING OF THE CORPORATE SERVICES COMMITTEE
HELD AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE,
WEDNESDAY, MAY 27, 2009 AT 9:00 A.M.

PRESENT:	Vice-Chair	Frank Coyle
	Members	Doug Beach Ian Crichton Judith Cox (part of meeting) Phil Sled Mark Taylor
ABSENT:	Chair	Karen Marriott
STAFF:	Director of Public Works	Clayton Cameron (part of meeting)
	Director of Fire & Emergency Services	Eric Dowell (part of meeting)
	Deputy Clerk	Sharon Goerke
	Director of Planning & Development	David Parks (part of meeting)
	Chief Administrative Officer	Eric Peterson
	Director of Corporate Services	Henry Sander

CALL TO ORDER

Vice-Chair Coyle called the meeting to order.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

- "NIL"

DELEGATIONS

Brent Duffy, BDO Dunwoody, with respect to the 2008 Financial Statements.

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MOTIONCSC052709-01: *Moved by Member Sled and seconded by Member Cox that a presentation of Brent Duffy, BDO Dunwoody, with respect to the Audit of the 2008 Financial Statements be received as information.*

CARRIED

Alex Turpin, representative of Hydro One Networks, with respect to Emergency Hydro Calls.

MOTION CSC052709-02: *Moved by Member Crichton and seconded by Member Beach that discussions held with respect to emergency calls for Hydro One be received as information.*

CARRIED

William Koughan, Russell Christie LLP, with respect to Bass Lake Woodlands.
(See Confidential Agenda)

REPORTS FROM OFFICIALS (*for information*)

Fire Report for the month of April 2009.

Public Works Report No. W09-019, 05/01/09, with respect to Steamer Purchase.

Corporate Services Report No. C09-033, 05/15/09, with respect to 2008 Financial Statements.

MOTION CSC052709-03: *Moved by Member Taylor and seconded by Member Beach that the following Reports from Officials be received as information:*
(a) Fire Report for the month of April 2009;
(b) Public Works Report No. W09-019, 05/01/09, with respect to Steamer Purchase; and

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- (c) *Corporate Services Report No. C09-033, 05/15/09, with respect to 2008 Financial Statements.*

CARRIED

MOTION CSC052709-04:

Moved by Member Cox and seconded by Member Sled that no further action be taken with respect to emergency calls for Hydro One and charging for response at this time.

CARRIED

REPORTS FROM OFFICIALS *(for direction)*

Planning and Development

- “NIL”

Recreation and Facilities

Recreation Report No. R09-003, 05/21/09, with respect to Time Out Tours – Parking at Washago Centennial Park.

MOTION CSC052709-05:

Moved by Member Cox and seconded by Member Sled that Recreation Report No. R09-003, dated May 21, 2009, be received; AND FURTHER THAT vehicle parking be allowed in Washago Centennial Park for daily purposes only, overnight to be prohibited and signed accordingly to accommodate additional parking for the Washago area.

CARRIED

Public Works

- “NIL”

Fire and Emergency Services

- “NIL”

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Corporate Services

Corporate Services Report No. C09-028, 05/04/09, with respect to Capital Grant Requests.

MOTION CSC052709-06:

Moved by Member Sled and seconded by Member Crichton that the insurance requirements for the Washago Community Centre, Lake St. George Community Centre and Ratepayer Associations for maintenance and operations of municipal facilities and parkland be covered under the Township's Comprehensive Insurance Policy, provided that the groups have executed an agreement with the municipality and been formally appointed as volunteers by By-law.

CARRIED

MOTION CSC052709-07:

*Moved by Member Cox and seconded by Member Sled that Corporate Services Report No. C09-028, dated May 4, 2009, with respect to Capital Grant Requests be received;
AND FURTHER THAT Birkshire Woods be advised that funding for this parkland cannot be supported at this time until a review of municipal parkland locations has been completed through the Recreation Master Plan;
AND FURTHER THAT the Marchmont Ratepayers be approved for a \$5,000.00 general grant for 2009;
AND FURTHER THAT the Washago Community Centre be approved for a \$750.00 events grant and \$10,000.00 operations grant for 2009;
AND FURTHER THAT the Washago Community Centre be requested to report on their financial requirements for the additional funds requested for 2009.*

CARRIED

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Recessed 10:55 a.m.
Reassembled 11:00 a.m.

Corporate Services Report No. C09-029, 05/21/09, with respect to Trans Canada Trail.

MOTION CSC052709-08: *Moved by Member Sled and seconded by Member Cox that Corporate Services Report No. C09-029, dated May 21, 2009, with respect to the Trans Canada Trail be received; AND FURTHER THAT staff be directed to report further as additional information is received from Trans Canada Trail on the outstanding items.*

CARRIED

Corporate Services Report No. C09-030, 05/15/09, with respect to 2009 First Quarter Financial Review.

MOTION CSC052709-09: *Moved by Member Cox and seconded by Member Sled that Corporate Services Report No. C09-030, dated May 15, 2009, with respect to the 2009 First Quarter Financial Review be received; AND FURTHER THAT staff be directed to monitor the 2009 budget for a year end surplus/deficit; AND FURTHER THAT staff be directed to monitor and reduce 2009 budgets as suggested in this report.*

CARRIED

Corporate Services Report No. C09-031, 05/15/09, with respect to Haul Route Agreement.

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MOTION CSC052709-14:

Moved by Member Cox and seconded by Member Sled that Corporate Services Report No. C09-031, dated May 15, 2009, with respect to the Haul Route Agreement – Nichols Line be deferred until all securities are in place and a revised Haul Route Agreement has been approved by Council at a future meeting.

CARRIED

Corporate Services Report No. C09-032, 05/14/09, with respect to Scheduling of Committee Meetings – 2009.

MOTION CSC052709-15:

*Moved by Member Sled and seconded by Member Cox that Corporate Services Report No. C09-032, dated May 14, 2009, with respect to the Scheduling of Committee Meetings – 2009 be received;
AND FURTHER THAT the following meetings be cancelled:
(a) Planning and Development Committee – July 16, 2009; and
(b) Corporate Services Committee – July 22, 2009 and December 23, 2009.*

CARRIED

Administration

- “NIL”

CORRESPONDENCE (for information)

Muskoka Tourism, 04/13/09, with respect to Proposed Coldwater BIA.

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MOTION CSC052709-16: *Moved by Member Taylor and seconded by Member Beach that a letter from Muskoka Tourism, dated April 13, 2009, with respect to the proposed Business Improvement Area for Coldwater be received as information.*

CARRIED

CORRESPONDENCE (for direction)

Graham Wilson and Green, Barrister and Solicitors, 04/20/09, with respect to Enforcement of County Waste By-law.

MOTION CSC0527069-17: *Moved by Member Cox and seconded by Member Sled that a letter from Graham, Wilson and Green, dated April 20, 2009, with respect to County of Simcoe – Enforcement of Waste By-law be referred to staff for a report.*

CARRIED

Richard Junkin, Ontario Clean Water Agency, 05/04/09, with respect to Westshore Water & Sewer System – Milltronics.

MOTION CSC052709-18: *Moved by Member Cox and seconded by Member Sled that a letter from the Ontario Clean Water Agency, dated May 5, 2009, with respect to the operation of the milltronics at the Westshore Water and Sewer Plant be received;
AND FURTHER THAT the outstanding invoices for AECOM be approved for payment.*

CARRIED

Orillia Canada Day Committee, 05/10/09, with respect to Representative – Canada Day Ceremonies.

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MOTION CSC052709-19: *Moved by Member Beach and seconded by Member Taylor that no action be taken on a letter from Orillia Canada Day Inc., dated May 10, 2009, with respect to the Canada Day Parade in Orillia.*

CARRIED

Robert Snider, The River Emporium Ltd., 05/06/09, with respect to Lease of Severn Falls Dock.

MOTION CSC052709-20: *Moved by Member Sled and seconded by Member Cox that a letter from the River Emporium Ltd., dated May 6, 2009, with respect to a renewal of the Lease Agreement for the Severn Falls Dock be referred to staff for a report.*

CARRIED

William Wallis, 05/04/09, with respect to Well Problems – 4124 Wainman Line.

MOTION CSC052709-21: *Moved by Member Cox and seconded by Member Sled that a request from William Wallis, dated May 4, 2009, for payment of an invoice for the installation of an ultra-violet light on his well be approved.*

CARRIED

Couchiching Shore Ratepayers Association, 05/015/09, with respect to Grass Cutting.

MOTION CSC052709-22: *Moved by Member Beach and seconded by Member Taylor that a letter from the Couchiching Shores Ratepayers Association, dated May 15, 2009, with respect to grass cutting at 3183 Shoreview Drive be received;*

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AND FURTHER THAT the Association be authorized to perform grass cutting in this location with an annual grant, provided the volunteers are appointed by By-law in order to be covered under the Township's insurance.

CARRIED

Ontario Family Fishing Weekend Steering Committee, 05/14/09, with respect to 2009 Family Fishing Weekend.

MOTION CSC052709-23: *Moved by Member Sled and seconded by Member Crichton that as requested in a letter from the Ontario Family Fishing Weekend Steering Committee, dated May 15, 2009, the weekend of July 10 – 12, 2009 be declared "Ontario Family Fishing Weekend" within the Township of Severn.*

CARRIED

COMMITTEE UPDATES

Member Coyle updated the Committee on the following items:

- Orillia Library Board
- Washago Community Centre
- Ontario's Lake Country

Member Sled updated the Committee on the following items:

- Orillia Hospital Board
- County of Simcoe

Member Beach updated the Committee on the following item:

- Coldwater Duck Race
- Severn Sound Environmental Association

Member Crichton updated the Committee on the following items:

- Chamber of Commerce
- ODAS Park

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UNLISTED ADDITIONS

- “NIL”

CONFIDENTIAL AGENDA

Motion to close the meeting to the public.

MOTION CSC052709-10-: *Moved by Member Sled and seconded by Member Cox that this meeting be and it is hereby closed to the public pursuant to the Municipal Act, S.O. 2001, Chapter 25, Section 239.(2), for the purpose of considering:*

- (a) personal matters about an identifiable individual, including municipal or local board employees; and*
- (b) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.*

CARRIED

- CONFIDENTIAL -

Motion to reopen the meeting to the public.

MOTION CSC052709-11-: *Moved by Member Cox and seconded by Member Sled that this meeting be and it is hereby reopened to the public.*

CARRIED

Meeting Reopened

William Koughan, Russell Christie LLP, with respect to Bass Lake Woodlands.

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MOTION CSC052709-12: *Moved by Member Cox and seconded by Member Crichton that a presentation of William Koughan with respect to the Estates of Bass Lake Subdivision be received as information.*

CARRIED

Planning Report No. P09-065, 05/21/09, with respect to Use of Uhthoff Trail.

MOTION CSC052709-13: *Moved by Member Cox and seconded by Member Sled that no further action be taken with respect to Confidential Report No. P09-065, dated May 21, 2009, and use of the Uhthoff Trail.*

CARRIED

Motion to adjourn.

MOTION CSC052709-24: *Moved by Member Beach and seconded by Member Taylor that this meeting be and it is hereby now adjourned.*

CARRIED

Adjournment 12:45 p.m.

Frank Coyle
Vice-Chair

Sharon R. Goerke
Deputy Clerk