



TOWNSHIP OF SEVERN

SITE PLAN GUIDE

An accurate Site Plan is an important component of most municipal applications; Building Permit, Minor Variance, Consent.

It is important that you provide an accurate and complete Site Plan with your application.

Without the necessary information your application will either be returned as incomplete or delayed.

Site Plans are required to determine compliance with Township By-law and Building Code requirements.

Most of the information required can be obtained from your tax bill, deed, survey, on inspection of your property and from the Simcoe County web page (www.county.simcoe.on.ca).

The Site Plan must be to scale, accurate, orderly and legible.

Required Information:

- Lot dimensions
- Location of buildings (existing and proposed)
- Size of building
- Building setbacks (the distance a structure is from all lot lines)
Septic location
- Natural features; streams, rock, wooded areas steep slopes
- North Arrow
- Proposed changes to the existing grade

In some circumstances it may be necessary or required that you hire a professional to prepare the necessary Site Plan. There are many options available for you to obtain a professional site plan from Planning, Engineering or Survey firms.

Township of Severn (705) 325-2315
Building Inspector Extension #'s 228, 229, 243
Planning & Zoning Extension #'s 238, 246