



## JOB OPPORTUNITY

### UTILITIES TECHNICIAN

The Township of Severn is seeking one qualified applicant for the position of **Utilities Technician** with the following qualifications:

- Class 2 Water Distribution Certification, Class 2 Water Treatment Certification, Class 2 Wastewater Collection Certification and Class 2 Wastewater Treatment Certification.

Duties include, but are not limited to all aspects of water and wastewater quality sampling and monitoring, operation, maintenance and repair of same, and will include interaction with customers. The Township of Severn has six (6) water systems and three (3) sewer systems (one of which is operated by OCWA). Consideration will be given to candidates with their Class 1 Certification in Water Treatment and Wastewater Collection. **Operators in Training (OIT's) may be considered.** A valid Class "G" vehicle license is mandatory.

- Salary : \$21.06 - \$27.51 per hour
- Hours of Work: 40 hours per week, work schedule covers a seven (7) day period with an on-call provision.
- Benefits: Excellent Benefit Package

Job Descriptions are available at [www.townshipofsevern.com](http://www.townshipofsevern.com). Candidates are invited to submit a detailed resume, in confidence clearly marked Application – "Utilities Technician" by 12 noon, Monday, September 13, 2010 to:

Township of Severn  
Michelle Prophet Healy  
Human Resources  
1024 Hurlwood Lane  
P.O Box 159  
ORILLIA, Ontario  
L3V 6J3

E-mail: [severn@encode.com](mailto:severn@encode.com)

**We thank all applicants who apply for this position, but only those candidates selected for an interview will be contacted.**

Personal Information gathered through this advertising is collected under the authority of the Municipal Act, S.O. 2001, Chapter 25, and in accordance with the Municipal Freedom of Information and Protection of Privacy Act, and will be only used for candidate selection for this position.



## TOWNSHIP OF SEVERN JOB DESCRIPTION

**JOB TITLE:** Utilities Technician

**REPORTS TO:** Utilities Foreman

**SUBORDINATE POSITIONS:** None

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### **SUMMARY OF FUNCTION:**

Performs regularly scheduled operations and maintenance, carrying out duties to ensure that the facilities and systems are operating effectively, performing preventative maintenance and repairs to equipment, collecting samples and performing routine lab tests.

### **MAJOR DUTIES:**

1. Responsible for the operation and daily maintenance of the Township's water treatment and distribution and wastewater treatment and collection systems and pumping stations.
2. Performs preventative maintenance and repairs to equipment and facilities.
3. Process control, collection of samples and performs routine lab tests.
4. Reports and record keeping as required.
5. Performs customer service activities including service and meter repairs, locates, meter readings and connections and disconnects of water and services as required.

### **SKILLS:**

Secondary school diploma.

3 years experience in the field of waterworks, wastewater operation and maintenance.

Provincial Certification: Class 2 Water Distribution; Class 2 Water Treatment; Class 2 Wastewater Collection; Class 2 Wastewater Treatment.

Current valid Class G Ontario Driver's License.

Working knowledge of laboratory testing and water sampling.

Working knowledge of the Ontario Occupational Health and Safety Act and Regulations, as it pertains to this position.

Computer literate using Windows based applications and SCADA Systems.

Mechanical and technical knowledge in the Utilities operation which includes vehicles and related equipment.

Self Starter, able to complete all tasks with minimal supervision.

Good interpersonal and Communication skills.

**EFFORT:**

Job may require the individual to work irregular and/or extended hours due to emergency situations.

Job requires standby duties as assigned or required.

Job may require work shifts.

Job may require individual to lift or move heavy objects.

Job may require individual to work in awkward positions, confined space and other disagreeable conditions such as heat, cold, noise etc.

Adopted: June 2010