



# TOWNSHIP OF SEVERN

## THE CORPORATION OF THE TOWNSHIP OF SEVERN

P.O. Box 159, Orillia, Ontario, L3V 6J3  
Telephone: (705) 325-2315 Fax: (705) 327-5818 Toll: 1-800-463-6036

### APPLICATION FOR ZONING BY-LAW AMENDMENT

DATE RECEIVED \_\_\_\_\_ FILE NO. \_\_\_\_\_

ROLL NO. \_\_\_\_\_ RECEIPT NO. \_\_\_\_\_

MUNICIPAL ADDRESS \_\_\_\_\_

I/We hereby apply for an Amendment to Zoning By-law No. \_\_\_\_\_, as amended by the Township of Severn, pursuant to the provisions of the Planning Act, R.S.O. 1990. The Amendment is in respect of the lands hereinafter described.

I/We enclose herewith an Application Fee in the amount of \$2,000.00 which I/we understand \$1,000.00 to be non-refundable.

I/We further acknowledge that we will be responsible for all associated costs in connection with this application including legal and consulting charges and will be required to file a deposit in the event an Ontario Municipal Board Hearing is scheduled.

Dated this \_\_\_\_\_ Day of \_\_\_\_\_, A.D. 20\_\_\_\_\_.

\_\_\_\_\_  
Signature of Applicant

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#### TO BE COMPLETED BY APPLICANT OR AGENT

1. Name of applicant and full mailing address: \_\_\_\_\_

\_\_\_\_\_  
Telephone Number: \_\_\_\_\_

Email: \_\_\_\_\_

2. Name of applicant's agent and full mailing address  
(Solicitor, Consultant, Realtor, etc.)

\_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_

**NOTE:** All correspondence, notices, etc., initiated by Council with respect to this application, **will be directed to the applicant's agent** noted above, except where no agent is employed, then it will be directed to the applicant.

3. If known, names and addresses of the holders of any mortgages, charges or other encumbrances in respect of the subject land:

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4. FULL LEGAL DESCRIPTION OF PROPERTY, WHICH IS SUBJECT LAND OF THE APPLICATION:

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5. Answer "Yes" or "No"

- a) 1. Are you the Registered Owner of the subject lands \_\_\_\_\_
- 2. Do you act on behalf of the Registered Owner? \_\_\_\_\_
- b) 1. Have you an option to purchase the subject lands or are you acting on behalf of a party who has such an option? \_\_\_\_\_
- 2. If so, what is the expiry date of option? \_\_\_\_\_
- 3. Have you any Offer to Purchase or Agreement of Sale in respect to the subject lands with the Registered Owner? \_\_\_\_\_
- 4. What is the expiry date of any Offer or Agreement noted in (3)? \_\_\_\_\_

6. Present Official Plan designation of subject land \_\_\_\_\_

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7. Present Zoning of the subject land \_\_\_\_\_

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8. Present use of subject land \_\_\_\_\_

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9. Proposed Amendment and use of land \_\_\_\_\_

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10. Applicant's argument and reasons for requiring proposed Amendment \_\_\_\_\_

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11. Are the subject lands within an area of the municipality that has pre-determined the minimum and maximum density requirements or minimum and maximum height requirements?

Yes \_\_\_\_ No \_\_\_\_ Unknown \_\_\_\_

12. If yes to #11, what are the requirements?

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13. Dimensions of subject land:

Frontage \_\_\_\_\_ Depth \_\_\_\_\_ Area \_\_\_\_\_

14. Is the application required to implement an alteration to a settlement area of boundary, or the establishment of a new settlement area?

Yes \_\_\_\_ No \_\_\_\_

15. If yes to # 14, identify the Official Plan or Official Plan Amendment that supported the alteration or establishment, and give a brief explanation of the purpose.

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16. Is the application required to remove land from an area of employment?

Yes \_\_\_\_ No \_\_\_\_

If yes, identify the Official Plan or Official Plan Amendment that supports the removal.

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17. Does the Official Plan identify the area of this Zoning By-law amendment to be subject to conditions?

Yes \_\_\_\_ No \_\_\_\_

If yes to #17, please explain how the application conforms to the official plan policies relating to zoning with conditions.

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18. Access:

Municipal Road \_\_\_\_\_ County Road \_\_\_\_\_ Private Road \_\_\_\_\_

Provincial Highway \_\_\_\_\_ R.O.W. \_\_\_\_\_ Water \_\_\_\_\_

19. If access to the subject land is by water only, please describe the nearest parking and docking facilities used and the distance from the subject land to the nearest public road:

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20. Particulars of all buildings and structures on or proposed for the subject land (specify floor area, height, width, length, etc.):

Existing: \_\_\_\_\_  
\_\_\_\_\_

Proposed: \_\_\_\_\_  
\_\_\_\_\_

21. Location of all buildings and structures on or proposed for the subject lands (specify distance from side, rear and front lot lines):

Existing: \_\_\_\_\_  
\_\_\_\_\_

Proposed: \_\_\_\_\_  
\_\_\_\_\_

22. If known, date of acquisition of subject land: \_\_\_\_\_

23. If known, date of construction of all buildings and structures on the subject land:  
\_\_\_\_\_

24. If known, length of time that the existing uses of the subject land have continued:  
\_\_\_\_\_

25. Water Supply:

Municipal supply \_\_\_\_\_ Privately Owned & Operated Communal Well \_\_\_\_\_  
Individual Private Well \_\_\_\_\_ Lake \_\_\_\_\_ Other \_\_\_\_\_

26. Sewage Disposal:

Municipal Sewers \_\_\_\_\_ Privately owned and operated individual septic system \_\_\_\_\_  
Privately owned and operated communal septic system \_\_\_\_\_ Privy \_\_\_\_\_ Other \_\_\_\_\_

If more than 4500 litres of effluent would be produced per day on privately owned and operated individual or communal septic systems the following is required:

- (a) a servicing options report, and
- (b) a Hydrogeological report

27. Storm Drainage:

Sewers \_\_\_\_\_ Ditches \_\_\_\_\_ Swales \_\_\_\_\_ Other \_\_\_\_\_

28. Is the subject land the subject of a current application under the Act for consent or for approval of a plan of subdivision?

Yes \_\_\_\_\_ No \_\_\_\_\_

If the answer is yes, and if known, provide the File No. and the status of the application:

File No. \_\_\_\_\_ Decision \_\_\_\_\_

29. If known, whether the subject land has ever been the subject of an application under section 34 of the Act.

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30. List of supplementary and supporting material to be submitted by Applicant in duplicate:

- EXHIBIT 1** Survey or sketch based on an actual survey by an Ontario Land Surveyor showing thereon:
- a) Applicant/Owner's total holdings of land in the subject area.
  - b) Land which is to be subject to requested Amendment clearly marked thereon.
  - c) The location, size and use of all existing buildings or structures on the subject lands and on immediately adjacent property including topographical features such as: utility poles, fences, trees, hedges, retaining walls, ditches, highways, etc.
- EXHIBIT 2** Survey or sketch as for Exhibit 1 showing details of any proposed buildings or structures for the subject lands or any development scheme thereof.
- EXHIBIT 3** If Silver Creek Drainage Area - Engineering as to internal lot drainage runoff.
- EXHIBIT 4** Information as to availability of water resources quantity and quality of water to service the proposal.
- EXHIBIT 5** Soil type and classification.
- EXHIBIT 6** Nearness to present existing Agricultural enterprises.
- EXHIBIT 7** Written approval from the Ministry of the Environment and the Ministry of Natural Resources that the area is suitable for development.
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I \_\_\_\_\_ of the \_\_\_\_\_  
in the \_\_\_\_\_ of \_\_\_\_\_ solemnly declare that all the  
statements contained in this application are true, and I make this solemn declaration conscientiously  
believing it to be true, and knowing that it is of the same force and effect as if made under oath and by  
virtue of the Canada Evidence Act.

Declared before me at the  
\_\_\_\_\_ of  
\_\_\_\_\_ in  
the \_\_\_\_\_ of  
\_\_\_\_\_ this  
\_\_\_\_ day of \_\_\_\_\_,  
A.D. 20 \_\_\_\_\_.

\_\_\_\_\_  
If signed by an agent, written  
authorization of the owner must  
accompany the application.

\_\_\_\_\_  
Commissioner, Etc.

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**SKETCH:**

1. Each copy of the application must be accompanied by a sketch showing:
  - a) The boundaries and dimensions of the subject land;
  - b) The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines;
  - c) The approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples of features include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
  - d) The current uses on land that is adjacent to the subject land;
  - e) The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;
  - f) If access to the subject land is by water only, the location of the parking and docking facilities to be used;
  - g) The location and nature of any easement affecting the subject land.

**See Township Site Plan Guide**

**ADDITIONAL INFORMATION:**

31. Whether the application for an amendment to the zoning by-law is consistent with policy statements issued under Section 3(1) of the Act.
32. If the answer to section 31 is yes, whether the application conforms to or does not conflict with the applicable provincial plan or plans.
33. If the applicant is not the owner of the subject land, the written authorization of the owner that the applicant is authorized to make the application.
34. An affidavit or sworn declaration by the applicant that the information required under this Schedule and provided by the applicant is true.