

MINUTES OF A REGULAR MEETING OF SEVERN TOWNSHIP COUNCIL HELD IN
THE COUNCIL CHAMBERS AT THE ADMINISTRATION BUILDING, 1024
HURLWOOD LANE, THURSDAY, APRIL 4, 2013 AT 7:00 P.M.

PRESENT:	Mayor	Mike Burkett
	Deputy Mayor	Judith Cox
	Councillors	Ian Crichton Jane Dunlop Rob Ferguson Ron Stevens Mark Taylor
STAFF:	Director of Public Works	Clayton Cameron
	Deputy Clerk	Sharon Goerke
	Director of Corporate Services/Clerk-Treasurer	Andrew Plunkett
	Chief Administrative Officer	W. Henry Sander

CALL TO ORDER

Mayor Burkett called the meeting to order.

PRAYER

Mayor Burkett opened the meeting with prayer.

**DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE
THEREOF**

Councillor Taylor with respect to Agenda Item No. L-3 – Corporate Services Minutes as a Contractor is an immediate family member.

Councillor Dunlop with respect to Agenda Item No. D-2 – Council Minutes as her personal property was included due to a house fire.

ADOPTION OF COUNCIL MINUTES

Special Council Meeting – March 7, 2013.

Regular Council Meeting – March 7, 2013.

MOTION C040413-01: *Moved by Councillor Crichton and seconded by Councillor Dunlop that the Minutes of a Special Council Meeting and Regular Council Meeting held March 7, 2013 be adopted.*

CARRIED

PUBLIC MEETINGS/HEARINGS

Public Meeting with respect to Amendment to Building Permit Fees (**see attached notes**).

MOTION C040413-02: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that comments received with respect to an increase in Building Permit Fees be received; AND FURTHER THAT the By-law for Administration of the Building Code Act be approved during the By-law portion of the Agenda.*

CARRIED

PRESENTATIONS/DEPUTATIONS

Coldwater Canadiana Heritage Museum with respect to an Easement Agreement.

MOTION C040413-03: *Moved by Deputy Mayor Cox and seconded by Councillor Dunlop that a presentation of the Coldwater Canadiana Heritage Museum with respect to designating the site as a Heritage Site be received; AND FURTHER THAT the Museum be advised that the Township of Severn is in agreement for this designation, provided all costs are borne by the Museum.*

CARRIED

Orillia Gun Club with respect to the Site Alteration and Fill By-law.

MOTION C040413-04: *Moved by Councillor Stevens and seconded by Councillor Ferguson that a presentation of the Orillia Gun Club with respect to the Site Alteration & Fill By-law be received; AND FURTHER THAT in accordance with Section 10.1(2) of By-law No. 2011-23, the Gun Club be exempted from the provisions of this By-law.*

CARRIED

ACCOUNTS

Accounts for the Month of March 2013.

MOTION C040413-05: *Moved by Councillor Taylor and seconded by Councillor Dunlop that Accounts Payable Cheque Registers in the amount of \$3,783,935.18 and Journal Entry No. 35281 in the amount of \$18,930.55 for a total of \$3,802,865.73 for the month of March 2013 be approved for payment.*

CARRIED

REPORTS FROM OFFICIALS (for information)

Public Works Report No. W13-002, 03/27/13, with respect to the 2012 Annual and Summary Reports for Water Systems.

MOTION C040413-06: *Moved by Councillor Ferguson and seconded by Councillor Stevens that Public Works Report No. W13-002, dated March 27, 2013, with respect to the 2012 Annual and Summary Reports for Municipal Water Supply Systems be received as information.*

CARRIED

REPORTS FROM OFFICIALS (for direction)

Planning and Development

- "NIL"

Recreation and Facilities

- "NIL"

Public Works

Public Works Report No. W13.006, 03/22/13, with respect to Public Works Tenders – 2013.

MOTION C040413-07: *Moved by Councillor Taylor and seconded by Councillor Crichton that Public Works Report No. W13-006, dated March 22, 2013, with respect to 2013 Public Works Tenders be received;*

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AND FURTHER THAT the following bids be approved:

- (a) Crushed Gravel – Robert E. Young Construction at \$52,341.60 (\$1.93/tonne);*
- (b) Diesel Fuels – Bowman Fuels at Coloured - \$1.010/litre & Clear - \$1.171/litre;*
- (c) Double High Float Treatment – Duncor at \$233,871.58;*
- (d) Dust Suppressant – Pollards at \$257.75/flake tonne;*
- (e) Hot Mix Asphalt – K.J. Beamish for Job #1-4 at \$130,028.64 and Job #5 at \$76,834.35;*
- (f) Screened Winter Sand – D. Carr Excavating at \$27,176.50 (1.85/tonne);*
- (g) Slurry – Miller Paving at \$277,437.60 (\$1.86/sq. m);*
and
- (h) Winter Sand Street Sweeping – Glen’s Sweeping at \$29,651.00.*

CARRIED

Fire and Emergency Services

- “NIL”

Corporate Services

Corporate Services Report No. C13-013, 03/26/13, with respect to Tax Sale Extension Agreement – 12524 County Road 16.

MOTION C040413-08: *Moved by Councillor Dunlop and seconded by Councillor Taylor that Corporate Services Report No. C13-013, dated March 26, 2013, with respect to a Tax Sale Extension Agreement be received; AND FURTHER THAT the Agreement be approved under the By-law portion of the Agenda.*

CARRIED

Administration

- “NIL”

CORRESPONDENCE (for information)

- “NIL”

CORRESPONDENCE (for direction)

Jane Dunlop, 03/26/13, with respect to Lake Country Photographer.

MOTION C040413-09: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that a request of Ontario's Lake Country for participation in professional photographs in the Township of Severn be approved in the amount of \$250.00.*

CARRIED

ADOPTION OF COMMITTEE REPORTS

Coldwater Business Improvement Area – 03/18/13.

Planning & Development Committee – 03/21/13.

Corporate Services Committee – 03/27/13.

MOTION C040413-10: *Moved by Deputy Mayor Cox and seconded by Councillor Ferguson that the following Committee Reports be adopted:*
(a) Coldwater Business Improvement Area – March 18, 2013;
(b) Planning & Development Committee - March 21, 2013;
and
(c) Corporate Services Committee – March 27, 2013.

CARRIED

MOTIONS

Motion with respect to Reconsideration of a Previous Decision – Transfer of Division Road to the County of Simcoe.

MOTION C040413-11: *Moved by Councillor Dunlop and seconded by Councillor Crichton whereas the Council of the Corporation of the Township of Severn adopted Resolution No. PD012612-01 directing that no further action be taken with respect to the transfer of Division Road to the County of Simcoe;*
AND WHEREAS Section 19. of Council's Procedure By-law No. 2013-01 authorizes the reconsideration of previous decisions of Council;
NOW THEREFORE BE IT RESOLVED THAT Resolution No. PD-012612-01 be and it is hereby now reconsidered.

CARRIED

MOTION C040413-12: *Moved by Councillor Stevens and seconded by Deputy Mayor Cox that a request of the County of Simcoe for a Best Efforts Agreement with respect to the transfer of Division Road to the County of Simcoe be received; AND FURTHER THAT this matter be deferred to a future Committee meeting; AND FURTHER THAT the County be requested to provide a date when they would assume ownership and commence maintenance of this roadway.*

CARRIED

INQUIRES FOR STAFF REPORTS

- “NIL”

GENERAL BY-LAWS

Motion with respect to first and second reading of By-law Nos. 2013-30 to 2013-35, inclusive.

MOTION C040413-13: *Moved by Councillor Stevens and seconded by Councillor Ferguson that By-law Nos. 2013-30 to 2013-35, inclusive, be and they are hereby read a first and second time.*

CARRIED

By-law No. 2013-30, Being a By-law to Authorize the Execution of an Encroachment Agreement Between the Corporation of the Township of Severn and John Clarke Stephen Lister & Marie-Luise Lister (6045 Upper Big Chute Road adjacent to 1649 Esposito Road).

By-law No. 2013-31, Being a By-law to Authorize the Execution of a Lease Agreement Between the Corporation of the Township of Severn and the Washago Community Centre Corporation for the Lease of the Washago Community Centre.

By-law No. 2013-32, Being a By-law to Repeal By-law No. 2012-11 (Appoint Director of Planning & Development – Nancy Tuckett).

By-law No. 2013-33, Being a By-law to Provide for the Administration of the Building Code Act Within the Corporate Limits of the Township of Severn.

By-law No. 2013-34, Being a By-law to Impose Fees and Charges with Respect to the Provision of Services by the Corporation of the Township of Severn.

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By-law No. 2013-35, Being a By-law to Authorized the Execution of a Tax Arrears Extension Agreement (Part Lot 2, Concession 11, former Township of Tay, now the Township of Severn – 12524 County Road 16).

Motion with respect to third and final reading of By-law Nos. 2013-18 to 2013-27, inclusive.

MOTION C040413-14: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that By-law Nos. 2013-30 to 2013-35, inclusive, be and they are hereby read a third time and finally passed.*

CARRIED

CONFIDENTIAL AGENDA

Reports from Officials

- “NIL”

Correspondence

- “NIL”

CONFIRMING BY-LAW

Motion with respect to a first and second reading of By-law No. 2013-36.

MOTION C040413-15: *Moved by Councillor Stevens and seconded by Councillor Ferguson that By-law No. 2013-36 be and it is hereby read a first and second time.*

CARRIED

By-law No. 2013-36, Being a By-law to Adopt the Proceedings of a Council Meeting Held on the 4th Day of April, 2013 and to Authorize Their Execution.

Motion with respect to a third reading and final passing of By-law No. 2013-36.

MOTION C040413-16: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that By-law No. 2013-36 be and it is hereby read a third time and finally passed.*

CARRIED

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ADJOURNMENT

8:47 p.m.

Motion to adjourn.

MOTION C040413-17:

Moved by Deputy Mayor Cox and seconded by Councillor Stevens that this meeting be and it is hereby now adjourned.

CARRIED

CORPORATION OF THE TOWNSHIP OF SEVERN

MAYOR

CLERK-TREASURER

NOTES OF A PUBLIC MEETING HELD IN THE COUNCIL CHAMBERS AT THE
ADMINISTRATION BUILDING, 1024 HURLWOOD LANE, THURSDAY, APRIL 4, 2013
AT 7:00 P.M.

PRESENT:	Mayor	Mike Burkett
	Deputy Mayor	Judith Cox
	Councillors	Ian Crichton Jane Dunlop Rob Ferguson Ron Stevens Mark Taylor
STAFF:	Director of Public Works	Clayton Cameron
	Deputy Clerk	Sharon Goerke
	Director of Corporate Services/Clerk-Treasurer	Andrew Plunkett
	Chief Administrative Officer	W. Henry Sander

PUBLIC MEETING

The Mayor advised that a public meeting had been called in accordance with the Building Code Act to consider an increase to Building Permit Fees for Building Permits and administration costs as follows:

*Basic Building Permit Fees from \$100.00 to \$150.00
5% Increase to all other fees for 2013 & 2014*

The Mayor inquired if any persons present required further clarification or had comments on the proposed building fees.

There were no comments from the public.

As there were no comments, the Mayor declared the Public Meeting closed at 7:03 p.m.

The Mayor inquired if Members of Council required further clarification or had comments on the proposed building fees.

There were no comments from the Members of Council.

(see Resolution No. C040413-02)