

MINUTES OF A REGULAR MEETING OF SEVERN TOWNSHIP COUNCIL HELD IN  
THE COUNCIL CHAMBERS AT THE ADMINISTRATION BUILDING, 1024  
HURLWOOD LANE, THURSDAY, AUGUST 8, 2013 AT 7:00 P.M.

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PRESENT:	Mayor	Mike Burkett
	Deputy Mayor	Judith Cox
	Councillors	Ian Crichton Ron Stevens Mark Taylor
ABSENT:	Councillors	Jane Dunlop Rob Ferguson
STAFF:	Director of Public Works	Clayton Cameron
	Director of Planning and Development	Andrew Fyfe
	Deputy Clerk	Sharon Goerke
	Director of Corporate Services/Clerk-Treasurer	Andrew Plunkett
	Chief Administrative Officer	W. Henry Sander

**CALL TO ORDER**

Mayor Burkett called the meeting to order.

**PRAYER**

Mayor Burkett opened the meeting with prayer.

**DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE  
THEREOF**

- "NIL"

**ADOPTION OF COUNCIL MINUTES**

Regular Council Meeting – July 4, 2013.

August 8, 2013

MOTION C080813-01: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that the Minutes of a Regular Council Meeting held July 4, 2013 be adopted.*

*CARRIED*

#### **PUBLIC MEETINGS/HEARINGS**

- "NIL"

#### **PRESENTATIONS/DEPUTATIONS**

Debra Lucas with respect to Hydro Access – 1309 Church Line South.

MOTION C080813-02: *Moved by Councillor Taylor and seconded by Deputy Mayor Cox that a presentation of Debra Lucas with respect to hydro access to 1309 Church Line South be received as information.*

*CARRIED*

#### **ACCOUNTS**

Accounts for the Month of July 2013.

MOTION C080813-03: *Moved by Councillor Stevens and seconded by Deputy Mayor Cox that Accounts Payable Cheque Registers in the amount of \$1,114,535.07 and Journal Entry No. 38938 in the amount of \$18,930.55 for a total of \$1,133,465.62 for the month of July 2013 be approved for payment.*

*CARRIED*

#### **REPORTS FROM OFFICIALS (for information)**

Public Works Report No. W13-015, 07/29/13, with respect to Washago Lagoon Capacity.

Public Works Report No. W13-017, 07/29/13, with respect to Drinking Water Quality Management System.

August 8, 2013

MOTION C080813-04: *Moved by Councillor Crichton and seconded by Councillor Taylor that the following Reports from Officials be received as information:*  
*(a) Public Works Report No. W13-015, 07/29/13, with respect to Washago Lagoon Capacity; and*  
*(b) Public Works Report No. W13-017, 07/29/13, with respect to Drinking Water Quality Management System.*

CARRIED

## **REPORTS FROM OFFICIALS (for direction)**

### **Planning and Development**

- "NIL"

### **Recreation and Facilities**

- "NIL"

### **Public Works**

Public Works Report No. W13-016, 07/08/13, with respect to Banner Poles.

MOTION C080813-05: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that Public Works Report No. W13-016, dated July 8, 2013, with respect to Banner Poles be received; AND FURTHER THAT a policy be drafted as outlined in this report for flying banners advertising public events within the municipality for consideration of Council.*

CARRIED

Public Works Report No. W13-019, 07/29/13, with respect to Painting Lines on Haul Routes.

MOTION C080813-06: *Moved by Councillor Stevens and seconded by Deputy Mayor Cox that no action be taken on Public Works Report No. W13-019, dated July 29, 2013, with respect to Painting Lines on Haul Routes.*

CARRIED

### **Fire and Emergency Services**

- "NIL"

August 8, 2013

## Corporate Services

Corporate Services Report No. C13-023, 07/29/13, with respect to a New Snowmobile Trail Location.

MOTION C080813-07: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that Corporate Services Report No. C13-023, dated July 29, 2013, with respect to a New Snowmobile Trail Location be deferred pending receipt of additional information from staff.*

CARRIED

## Administration

Administration Report No. A13-017, 07/12/13, with respect to Area 3 Development.

MOTION C080813-08: *Moved by Councillor Taylor and seconded by Councillor Crichton that Administration Report No. A13-017, dated July 12, 2013, with respect to Area 3 Development be received; AND FURTHER THAT the developer for Area 3 be requested to provide the Township with adequate funds to undertake a new Traffic Study; AND FURTHER THAT the developer for Area 3 be requested to provide an initial deposit in the amount of \$10,000.00 for other costs that may be incurred on behalf of the Area 3 development.*

CARRIED

Administration Report No. A13-021, 07/18/13, with respect to Partnership Agreement SCDSB.

MOTION C080813-09: *Moved by Deputy Mayor Cox and seconded by Councillor Crichton that Administration Report No. A13-021, dated July 18, 2013, with respect to Partnership Agreement – SCDSB be received; AND FURTHER THAT staff be directed to continue negotiations with SCDSB with respect to library and gym services and report further.*

CARRIED

August 8, 2013

**CORRESPONDENCE (for information)**

Robert Ormerod, 06/25/13, with respect to Coldwater and Area Studio Tour.

Lake St. George Community Centre with respect to a Financial Statement – April to June, 2013.

County of Simcoe, 07/24/13, with respect to Garbage Pick-up on Baguley Road.

Ministry of Transportation, 07/24/12, with respect to Highway 12 - Memorial Avenue to Horseshoe Valley Road.

Sherry Shaver, 07/31/13, with respect to a Fundraiser for Tapp's Performing Arts Dancers – Washago Centennial park.

MOTION C080813-10: *Moved by Councillor Crichton and seconded by Councillor Taylor that the following correspondence be received as information:*

- (a) Coldwater & Area Studio Tour, 06/25/13, with respect to the 2013 Tour;*
- (b) Lake St. George Community Centre – Statement of Accounts to June 30, 2013;*
- (c) County of Simcoe, 07/24/13, with respect to Garbage Pick-Up on Baguley Road;*
- (d) Ministry of Transportation, 07/24/13, with respect to Highway 12 Study – Memorial Avenue to Horseshoe Valley Road; and*
- (e) Sherry Shaver, 07/31/13, with respect to Tapp's Performing Arts Dancers – Washago Centennial Park.*

*AND FURTHER THAT staff be directed to forward comments to MTO with respect to Highway 12 & Sunset Crescent additional accesses and the need for traffic lights at Fairgrounds Road.*

*CARRIED*

**CORRESPONDENCE (for direction)**

County of Simcoe, 07/23/13, with respect to Permit to Remove Trees.

MOTION C080813-11: *Moved by Councillor Crichton and seconded by Councillor Taylor that a letter from the County of Simcoe, dated July 23, 2013, with respect to Tree Cutting By-law No. 5635 be received;*

August 8, 2013

*AND FURTHER THAT the County of Simcoe be advised that this Council has no objection to the application for James Tofflemire.*

*CARRIED*

Tim Best, 07/02/13, with respect to a Water Bill from 3390 Azcona Avenue.

*MOTION C080813-12:* *Moved by Councillor Taylor and seconded by Councillor Crichton that a request of Tim Best, dated July 2, 2013, for a waiver of water & sewer charges for 3390 Azcona Avenue be denied.*

*CARRIED*

Simcoe County District School Board, 06/28/13, with respect to an Accommodation Review Committee (ARC) – Community Representation.

*MOTION C080813-13:* *Moved by Councillor Stevens and seconded by Deputy Mayor Cox that a letter from the Simcoe County District School Board, dated June 28, 2013, with respect to an Accommodation Review Committee be deferred to the August 28, 2013 Corporate Services Committee Meeting.*

*CARRIED*

Mayor Mike Burkett with respect to Garbage Tags – Severn Falls.

*MOTION C080813-14:* *Moved by Councillor Stevens and seconded by Deputy Mayor Cox that discussion with respect to garbage tags for Severn Falls be received; AND FURTHER THAT 16 garbage tags be provided to Mr. Snider for garbage collection.*

*CARRIED*

Halton Region, 07/10/13, with respect to Enbridge Pipelines Inc. Line 9 Reversal.

*MOTION C080813-15:* *Moved by Councillor Stevens and seconded by Deputy Mayor Cox that a resolution of Halton Region, dated July 10, 2013, with respect to Enbridge Pipelines Inc. Line 9 Reversal be endorsed.*

*CARRIED*

August 8, 2013

Township of Warwick, 06/26/13, with respect to “Not a Willing Host Community” for Industrial Wind Turbine (IWT) Projects.

MOTION C080813-16: *Moved by Councillor Taylor and seconded by Councillor Crichton that a resolution of the Township of Warwick, dated June 26, 2013, with respect to “Not a Willing Host Community” for Industrial Wind Turbine Projects be endorsed.*

*CARRIED*

HGR Graham Partners LLP, 07/19/13, with respect to 3435 Russell Drive.

MOTION C080813-17: *Moved by Councillor Taylor and seconded by Councillor Crichton that request of HRG Graham, dated July 19, 2013, with respect to an encroachment onto Russell Drive be received;  
AND FURTHER THAT the applicant be advised that this Council is in favour of disposing of this portion of land provided that all costs are borne by the applicant.*

*CARRIED*

Frank De Groot, 07/24/13, with respect to 2205 South Sparrow Lake Road.

MOTION C080813-18: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that a request of Frank De Groot, dated July 24, 2013, for use of an unopened road allowance for access to 2205 South Sparrow Lake Road be denied as this portion of roadway is located within a significant wetland area.*

*CARRIED*

J. & Y. Lovering, D. & W. Lovering, A. & K. Collao, M. Parliament, K. Ledebink, G. Narraway, 07/15/13, with respect to Private Bridges in Coldwater.

MOTION C080813-19: *Moved by Councillor Stevens and seconded by Councillor Taylor that a letter from the private owners of bridges on the Coldwater River, dated July 15, 2013, be received;  
AND FURTHER THAT no further action be taken at this time with respect to this matter.*

*CARRIED*

August 8, 2013

Watson & Associates, 07/15/13, with respect to a Proposal for the Township of Severn Development Charges Background Study.

MOTION C080813-20: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that a proposal from Watson & Associates, dated July 15, 2013, for preparation of a Development Charges Background Study and associated documents be accepted in the amount of \$23,000.00.*

CARRIED

Severn Sound Environmental Association, 07/10/13, with respect to a Fall Tree Planting Site.

MOTION C080813-21: *Moved by Councillor Crichton and seconded by Councillor Taylor that a letter from the Severn Sound Environmental Association, dated July 10, 2013, requesting a tree planting location be received;  
AND FURTHER THAT this matter be deferred to the August 28, 2013 Corporate Services Committee Meeting.*

CARRIED

ODAS Park, 07/02/13, with respect to the Orillia Fall Fair Demolition Derby.

MOTION C080813-22: *Moved by Councillor Stevens and seconded by Deputy Mayor Cox that a letter from the Orillia & District Agricultural Society, dated July 2, 2013, with respect to the Orillia Fall Fair – Demolition Derby be received;  
AND FURTHER THAT the request for Fire Department attendance at the Demolition Derby on September 7, 2013 be approved;  
AND FURTHER THAT the cost to provide this service be and it is hereby waived;  
AND FURTHER THAT the Society be requested to contact the Fire Chief, in writing, prior to the event to make arrangements for fire equipment and personnel and to ensure procedures for fire safety are adhered to during the event.*

CARRIED



August 8, 2013

Sustainable Severn Sound, 07/05/13, with respect to Bridge Structures on Highway 11.

MOTION C080813-23: *Moved by Councillor Taylor and seconded by Councillor Crichton that a letter from Sustainable Severn Sound, dated July 5, 2013, with respect to Bridge Structures on Highway 11 be received;  
AND FURTHER THAT the Ministry of Transportation be advised that this Council supports the comments from Severn Sound with respect to this matter.*

*CARRIED*

### **ADOPTION OF COMMITTEE REPORTS**

Corporate Services Committee Annual Road Tour – 07/08/13.

Culture & Recreation Advisory Committee – 07/11/13.

Coldwater Business Improvement Area – 07/15/13.

MOTION C080813-24: *Moved by Councillor Crichton and seconded by Councillor Taylor that the following Committee Reports be adopted:  
(a) Corporate Services Committee Annual Road Tour – July 8, 2013;  
(b) Culture & Recreation Advisory Committee, July 11, 2013;  
and  
(c) Coldwater Business Improvement Area, July 15, 2013.*

*CARRIED*

### **MOTIONS**

- “NIL”

### **INQUIRES FOR STAFF REPORTS**

- “NIL”

### **GENERAL BY-LAWS**

Motion with respect to first and second reading of By-law No. 2013-64.

MOTION C080813-25: *Moved by Councillor Crichton and seconded by Councillor Taylor that By-law No. 2013-64 be and it is hereby read a first and second time.*

*CARRIED*

August 8, 2013

By-law No. 2013-64, Being a By-law to Authorize the Execution of an Amending Agreement with Respect to the Estates of Bass Lake Inc. (South Shore Caden Estates Inc. – Plans 51M-909).

Motion with respect to third and final reading of By-law No. 2013-64.

MOTION C080813-26: *Moved by Councillor Taylor and seconded by Councillor Crichton that By-law No. 2013-64, be and it is hereby read a third time and finally passed.*

*CARRIED*

### **CONFIDENTIAL AGENDA**

Motion to close the meeting to the public.

MOTION C080813-27: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that this meeting be and it is hereby now closed to the public pursuant to the Municipal Act, S.O. 2001, Chapter 25, Section 239.(2), for the purpose of considering:*  
*(a) personal matters about an identifiable individual, including municipal or local board employees; and*  
*(b) litigation or potential litigation, including matters before administration tribunals, affecting the municipality or local board.*

*CARRIED*

**- CONFIDENTIAL -**

Motion to reopen the meeting to the public.

MOTION C080813-28: *Moved by Councillor Stevens and seconded by Deputy Mayor Cox that this meeting be and it is hereby now reopened to the public.*

*CARRIED*

August 8, 2013

## Reports from Officials

Confidential Corporate Services Report No. C13-025, 07/29/13, with respect to Ensuring Proper Attire on Township Property.

MOTION C080813-29: *Moved by Councillor Stevens and seconded by Deputy Mayor Cox that Confidential Corporate Services Report No. C13-025, dated July 29, 2013, with respect to Proper Attire on Township Property be received; AND FURTHER THAT staff and Council inform police regarding all complaints of public nudity on Township property for further investigation.*

*CARRIED*

Confidential Planning Report No P13-059, 08/01/13, with respect to an Application for Zoning By-law Amendment (Spencer) 3152 Muksoka Street.

MOTION C080813-30: *Moved by Councillor Stevens and seconded by Deputy Mayor Cox that Confidential Planning Report No. P13-068, dated August 1, 2013, with respect to 3152 Muskoka Street be received; AND FURTHER THAT staff be directed to provide the applicants with the two alternative Zoning By-law Amendments appended to this report and request that they indicate their preference regarding the rezoning of the lands at 3152 Muskoka Street to a Residential Exception (R1-xx) Zone.*

*CARRIED*

Confidential Appendix 4 – Administration Report No. A13-017.

Confidential Appendix 8 – Administration Report No. A13-017.

MOTION C080813-31: *Moved by Councillor Taylor and seconded by Councillor Crichton that Confidential Appendix 4 and 8 to Administration Report No. A13-017 be received as information.*

*CARRIED*

August 8, 2013

Verbal Update with respect to 2900 Telford Line.

MOTION C080813-32: *Moved by Councillor Crichton and seconded by Councillor Taylor that a verbal update from the Director of Planning with respect to fill at 2900 Telford Line be received as information.*

*CARRIED*

### **Correspondence**

Shane & Kirsty Spencer, 07/17/13, with respect to 3152 Muskoka Street.

MOTION C080813-33: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that a letter from Shane & Kirsty Spencer, dated July 17, 2013, with respect to 3152 Muskoka Street be received as information.*

*CARRIED*

Resignation from Committee of Adjustment.

MOTION C080813-34: *Moved by Councillor Taylor and seconded by Councillor Crichton that a resignation from the Committee of Adjustment, dated July 16, 2013, be accepted with regret; AND FURTHER THAT Mr. Goerke be extended Council's sincere appreciation for his service to the residents of the Township of Severn on behalf of the municipality.*

*CARRIED*

### **CONFIRMING BY-LAW**

Motion with respect to a first and second reading of By-law No. 2013-65.

MOTION C080813-35 *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that By-law No. 2013-65 be and it is hereby read a first and second time.*

*CARRIED*

By-law No. 2013-65, Being a By-law to Adopt the Proceedings of a Council Meeting Held on the 8th Day of August, 2013 and to Authorize Their Execution.

August 8, 2013

Motion with respect to a third reading and final passing of By-law No. 2013-65.

MOTION C080813-36: *Moved by Councillor Stevens and seconded by Deputy Mayor Cox that By-law No. 2013-65 be and it is hereby read a third time and finally passed.*

*CARRIED*

**ADJOURNMENT**

**8:45 p.m.**

Motion to adjourn.

MOTION C080813-37: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that this meeting be and it is hereby now adjourned.*

*CARRIED*

CORPORATION OF THE TOWNSHIP OF SEVERN

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MAYOR

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CLERK-TREASURER