

MINUTES OF A REGULAR MEETING OF SEVERN TOWNSHIP COUNCIL HELD IN THE COUNCIL CHAMBERS AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE, THURSDAY, DECEMBER 5, 2013 AT 7:00 P.M.

---

PRESENT:	Mayor	Mike Burkett
	Deputy Mayor	Judith Cox
	Councillors	Ian Crichton Jane Dunlop Ron Stevens Mark Taylor
ABSENT:	Councillor	Rob Ferguson
STAFF:	Deputy Clerk	Sharon Goerke
	Director of Corporate Services/Clerk-Treasurer	Andrew Plunkett
	Chief Administrative Officer	W. Henry Sander

**CALL TO ORDER**

Mayor Burkett called the meeting to order.

**PRAYER**

Mayor Burkett opened the meeting with prayer.

**DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

- "NIL"

**ADOPTION OF COUNCIL MINUTES**

Regular Council Meeting – November 7, 2013.

MOTION C120513-01: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that the Minutes of a Regular Council Meeting held November 7, 2013 be adopted.*

*CARRIED*

**PUBLIC MEETINGS/HEARINGS**

- “NIL”

**PRESENTATIONS/DEPUTATIONS**

- “NIL”

**ACCOUNTS**

Accounts for the Month of November 2013.

MOTION C120513-02:      *Moved by Councillor Stevens and seconded by Deputy Mayor Cox that Accounts Payable Cheque Registers in the amount of \$1,007,937.08 and Journal Entry No 42874 in the amount of \$18,930.55 for a total of \$1,026,867.63 for the month of November 2013 be approved for payment.*

*CARRIED*

**REPORTS FROM OFFICIALS (for information)**

- “NIL”

**REPORTS FROM OFFICIALS (for direction)**

**Planning and Development**

- “NIL”

**Recreation and Facilities**

- “NIL”

**Public Works**

- “NIL”

**Fire and Emergency Services**

- “NIL”

**Corporate Services**

Discussion with respect to the February Corporate Services Committee Meeting.

MOTION C120513-03:      *Moved by Councillor Taylor and seconded by Councillor Dunlop that the February 2014 Corporate Services Committee Meeting be rescheduled to Wednesday, February 19, 2014 at 9:00 a.m.*

*CARRIED*

Corporate Services Report No. C13-052, 11/25/13, with respect to Financial Audit Services RFP 2013-2015.

MOTION C120513-04: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that Corporate Services Report No. C13-052, dated November 25, 2013, with respect to Financial Audit Services RFP for 2013-2015 be received; AND FURTHER THAT Collins Barrow be engaged to complete our Financial Audit Services for the fiscal years of 2013 to 2015, inclusive, with an option to extend for an additional 2 years.*

CARRIED

**Administration**

- "NIL"

**CORRESPONDENCE (for information)**

- "NIL"

**CORRESPONDENCE (for direction)**

Township of Segwin, 11/18/13, with respect to a Request for Assistance from the Premier to Intervene in the OPP New Billing Model for Police Services.

MOTION C120513-05: *Moved by Councillor Stevens and seconded by Deputy Mayor Cox that a resolution of the Township of Seguin, dated November 18, 2013, with respect to Ontario Provincial Police – New Billing Model be endorsed.*

CARRIED

Fred & Janet Lawrence, 11/21/13, with respect to a Request for a Refund for Penalty Added to Tax Account.

MOTION C120513-06: *Moved by Deputy Mayor Cox and seconded by Councillor Crichton that a request of Fred & Janet Lawrence, dated November 21, 2013, for a waiver of tax penalty for Account #552556 be denied.*

CARRIED

Dwain Johnstone with respect to an Application for Tile Drainage Loan – 181 Steeles Line.

MOTION C120513-07: *Moved by Councillor Stevens and seconded by Councillor Taylor that an Application for a Tile Drainage Loan by Dwain Johnstone, owner of Part of Lot 17, Concession 11, former Township of Medonte, now the Township of Severn, in the estimated amount of \$50,000.00 be approved, pursuant to the Tile Drainage Act, subject to the availability of funds from the Ministry of Agriculture & Food, and also subject to the funding and interest limits specified by the Ministry at the time of issue of the debenture.*

*CARRIED*

Ministry of Municipal Affairs & Housing with respect to Municipal Delegations at the ROMA/OGRA Combined Conference.

MOTION C120513-08: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that correspondence for delegations at the ROMA/OGRA Annual Conference be received; AND FURTHER THAT staff be directed to schedule a meeting to discuss the proposed OPP Billing Model.*

*CARRIED*

## **ADOPTION OF COMMITTEE REPORTS**

Culture & Recreation Advisory Committee – 11/14/13.

Coldwater Business Improvement Area – 11/18/13.

Planning & Development Committee – 11/21/13.

Corporate Services Committee - 11/27/13.

MOTION C120513-09: *Moved by Councillor Dunlop and seconded by Councillor Taylor that the following Committee Reports be adopted:*  
*(a) Culture & Recreation Advisory Committee – November 14, 2013;*  
*(b) Coldwater Business Improvement Area – November 18, 2013;*  
*(c) Planning & Development Committee – November 21, 2013; and*  
*(d) Corporate Services Committee – November 27, 2013.*

*CARRIED*

**MOTIONS**

- “NIL”

**INQUIRES FOR STAFF REPORTS**

- “NIL”

**GENERAL BY-LAWS**

Motion with respect to first and second reading of By-law Nos. 2013-92 to 2013-96, inclusive.

MOTION C120513-10: *Moved by Councillor Taylor and seconded by Councillor Dunlop that By-law Nos. 2013-92 to 2013-96, inclusive, be and they are hereby read a first and second time.*

*CARRIED*

By-law No. 2013-92, Being a By-law to Designate the Coldwater Canadiana Heritage Museum Property to be of Cultural Heritage Value or Interest (1474 Woodrow Road).

By-law No. 2013-93, Being a By-law to Authorize the Execution of a Lease Agreement Between the Corporation of the Township of Severn and the Matchedash Community Heritage Centre for Lease of the Matchedash Community Heritage Centre (2095 North River Drive).

By-law No. 2013-94, Being a By-law to Authorize the Acquisition of Land for Road and Municipal Purposes (Extension of Lynch Street).

By-law No. 2013-95, Being a By-law to Authorize the Assumption of a Roadway for the Establishment of a Certain Public Highway within the Township of Severn (Lloyd Circle).

By-law No. 2013-96, Being a By-law to Authorize the Execution of a Source Water Protection License Agreement Between the Corporation of the Township of Severn, The Lake Simcoe Region Conservation Authority and the Severn Sound Environmental Association.

Motion with respect to third and final reading of By-law Nos. 2013-92 to 2013-96, inclusive.

MOTION C120513-11: *Moved by Councillor Dunlop and seconded by Councillor Taylor that By-law No. 2013-92 to 2013-96, inclusive, be and they are hereby read a third time and finally passed.*

*CARRIED*

**CONFIDENTIAL AGENDA**

**Reports from Officials**

- "NIL"

**Correspondence**

- "NIL"

**CONFIRMING BY-LAW**

Motion with respect to a first and second reading of By-law No. 2013-97.

MOTION C120513-12      *Moved by Councillor Taylor and seconded by Councillor Crichton that By-law No. 2013-97 be and it is hereby read a first and second time.*

*CARRIED*

By-law No. 2013-97, Being a By-law to Adopt the Proceedings of a Council Meeting Held on the 5th Day of December, 2013 and to Authorize Their Execution.

Motion with respect to a third reading and final passing of By-law No. 2013-97.

MOTION C120513-13:      *Moved by Councillor Taylor and seconded by Councillor Taylor that By-law No. 2013-97 be and it is hereby read a third time and finally passed.*

*CARRIED*

**ADJOURNMENT**

**7:24 p.m.**

Motion to adjourn.

MOTION C120513-14:      *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that this meeting be and it is hereby now adjourned.*

*CARRIED*

CORPORATION OF THE TOWNSHIP OF SEVERN

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK-TREASURER