

MINUTES OF A REGULAR MEETING OF SEVERN TOWNSHIP COUNCIL HELD IN
THE COUNCIL CHAMBERS AT THE ADMINISTRATION BUILDING, 1024
HURLWOOD LANE, THURSDAY, JANUARY 10, 2013 AT 7:00 P.M.

PRESENT:	Mayor	Mike Burkett
	Deputy Mayor	Judith Cox
	Councillors	Ian Crichton Jane Dunlop Rob Ferguson Ron Stevens Mark Taylor
STAFF:	Director of Public Works	Clayton Cameron
	Deputy Clerk	Sharon Goerke
	Director of Corporate Services/Clerk-Treasurer	Andrew Plunkett
	Chief Administrative Officer	W. Henry Sander

CALL TO ORDER

Mayor Burkett called the meeting to order.

PRAYER

Mayor Burkett opened the meeting with prayer.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

- "NIL"

ADOPTION OF COUNCIL MINUTES

Regular Council Meeting – 12/06/12.

MOTION C011013-01: *Moved by Councillor Dunlop and seconded by Councillor Crichton that the Minutes of a Regular Council Meeting held December 6, 2012 be adopted.*

CARRIED

PUBLIC MEETINGS/HEARINGS

Public Meeting with respect to Various Applications for Cancellation, Reduction or Refund of Taxes under Sections 357/358/359 of the Municipal Act (see attached notes).

MOTION C011013-02: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that Various Applications for Cancellation, Reduction or Refund of Taxes under Sections 357, 358, 359 of the Municipal Act be approved in the amount of \$4,511.07.*

CARRIED

PRESENTATIONS/DEPUTATIONS

- "NIL"

ACCOUNTS

Accounts for the Month of December 2012.

MOTION C011013-03: *Moved by Councillor Taylor and seconded by Councillor Dunlop that Accounts Payable Cheque Registers in the amount of \$4,153,535.54 and Journal Entry No. 32120 in the amount of \$18,805.98 for a total of \$4,172,341.52 for the month of December 2012 be approved for payment.*

CARRIED

REPORTS FROM OFFICIALS (for information)

- "NIL"

REPORTS FROM OFFICIALS (for direction)

Planning and Development

Planning Report No. P12-122, 12/14/12, with respect to Tri-J Developments – Assumption of Municipal Services & Reduction in Securities.

MOTION C011013-04: *Moved by Deputy Mayor Cox and seconded by Councillor Ferguson that Planning Report No. P12-122, dated December 14, 2012, with respect to Tri-J Developments Limited - Assumption of Municipal Services and Reduction of Securities be received;
AND FURTHER THAT the Township of Severn assume all roads, facilities and structures in Keller Trails Subdivision, being Plan 51M-868;*

AND FURTHER THAT the Township release the remaining securities after payment of the final invoices to the Township's solicitors and engineers.

CARRIED

Recreation and Facilities

- "NIL"

Public Works

Director of Public Works re Recreation Instructor Rates.

MOTION C011013-05: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that a verbal report of the Director of Public Works with respect to By-law No. 2012-75 – Remuneration for Recreation Instructors be received;*
AND FURTHER THAT By-law No. 2012-75 be amended to increase the remuneration for instructors to a maximum of \$40.00 per session.

CARRIED

Fire and Emergency Services

- "NIL"

Corporate Services

Corporate Services Report No. C12-051, 12/14/12, with respect to the Uhthoff Trail Committee.

MOTION C011013-06: *Moved by Councillor Crichton and seconded by Deputy Mayor Cox that Corporate Services Report No. C12-051, dated December 14, 2012, with respect to the Uhthoff Trail Committee be received;*
AND FURTHER THAT the By-law Nos. 2007-146 and 2011-13 to establish and appoint the Uhthoff Trail Committee be repealed;
AND FURTHER THAT the recommendation of the Uhthoff Trail Committee for appointment to the Culture & Recreation Advisory Committee be adopted.

CARRIED

Corporate Services Report No. C12-052, 12/14/12, with respect to the Notices under the Procedural By-law.

MOTION C011013-07: *Moved by Councillor Dunlop and seconded by Councillor Taylor that Corporate Services Report No. C12-052, dated December 14, 2012, with respect to the Notices under the Procedural By-law be received; AND FURTHER THAT the Procedural By-law be amended to provide for notice of meetings under the Municipal Act, as provided in the report.*

CARRIED

Director of Corporate Services with respect to the 2013 budget Deliberations Meeting Dates.

MOTION C011013-08: *Moved by Councillor Dunlop and seconded by Councillor Taylor that the following dates and times be confirmed for 2013 budget deliberations:*
February 11, 2013 – 6:00 p.m.
February 15, 2013 – 9:00 a.m.

CARRIED

Administration

- “NIL”

CORRESPONDENCE (for information)

- “NIL”

CORRESPONDENCE (for direction)

Couchiching Shores Ratepayers Association, 11/26/12, with respect to 2013 Budget – Sandcastle Estates Road Repairs & Resurfacing.

MOTION C011013-09: *Moved by Councillor Stevens and seconded by Deputy Mayor Ferguson that a letter from the Couchiching Shores Ratepayers’ Association, dated November 26, 2012, with respect to road repairs and resurfacing be referred to 2013 budget deliberations.*

CARRIED

Keith Cairns, 12/07/12, with respect to Trans Canada Trail.

MOTION C011013-10: *Moved by Councillor Crichton and seconded by Councillor Taylor that a letter from Keith Cairns, dated December 7, 2012, with respect to the Trans Canada Trail be received as information.*

CARRIED

Phillip Jones, 12/28/12, with respect to Coldwater's Main Street.

MOTION C011013-11: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that a letter from Phillip Jones, dated December 28, 2012, with respect to cleaning of the main street in Coldwater be received as information.*

CARRIED

Sign Committee, 12/20/12, with respect to the 2013 Budget for the Washago Wayfinding Signs.

MOTION C011013-12: *Moved by Deputy Mayor Cox and seconded by Councillor Ferguson that a recommendation from the Sign Committee for the installation of 3 wayfinding signs in Washago be referred to staff for an estimate of costs for the 2013 budget.*

CARRIED

Ministry of Municipal Affairs, 12/20/12, with respect to ROMA/OGRA Delegations Requests.

MOTION C011013-13: *Moved by Councillor Stevens and seconded by Councillor Ferguson that a letter from the Ministry of Municipal Affairs, dated December 20, 2012, with respect to delegation requests for the ROMA/OGRA Conference be received as information.*

CARRIED

Matt Thomson, 01/02/13, with respect to a Field Study for Species At Risk Turtles at 3331 Goldstein Road.

MOTION C011013-14: *Moved by Councillor Stevens and seconded by Councillor Ferguson that a letter from Matt Thomson, dated January 2, 2013, with respect to a new project for Species at Risk Turtles be received;*

AND FURTHER THAT the applicant be requested to provide written confirmation of the MNR's approval of this project for further consideration.

CARRIED

ADOPTION OF COMMITTEE REPORTS

Uhthoff Trail Committee – 12/06/12.

Coldwater BIA – 12/12/12.

Culture & Recreation Advisory Committee – 12/13/12.

Planning & Development – 12/20/12.

MOTION C011013-15: *Moved by Councillor Dunlop and seconded by Councillor Taylor that the following Committee Reports be adopted:*
(a) Uhthoff Trail Committee – December 6, 2012;
(b) Coldwater BIA – December 12, 2012;
(c) Culture & Recreation Advisory Committee – December 13, 2012; and
(d) Planning & Development – December 20, 2012.

CARRIED

MOTIONS

Motions with respect to Municipal Infrastructure Investments.

MOTION C011013-16: *Moved by Councillor Stevens and seconded by Councillor Ferguson whereas the Council of the Corporation of the Township of Severn enacted Resolution No. CSC112812-05 to direct staff to submit an application to the Municipal Infrastructure Investment Initiative Capital Program for Sandcastle Waster System Upgrades (THM's);*
NOW THEREFORE BE IT RESOLVED THAT the Ministry of Infrastructure be advised that the information in the Municipal Infrastructure Investment Initiative Capital Program – Expression of Interest is factually accurate;
AND FURTHER THAT the Township of Severn is committed to the development of comprehensive Asset Management Plan that includes all of the information and analysis described in the Building Together: Guide for Municipal Asset Management Plans by December 31, 2013.

CARRIED

MOTION C011013-17: *Moved by Councillor Ferguson and seconded by Councillor Stevens whereas the Council of the Corporation of the Township of Severn enacted Resolution No. C100412-08 to direct staff to submit an Expression of Interest Form and declaration to the Ontario Ministry of Agriculture, Food & Rural Affairs to pursue the development of a Long Term Asset Management Plan for the Township of Severn; NOW THEREFORE BE IT RESOLVED THAT the Ministry of Infrastructure be advised that the information in the Municipal Infrastructure Investment Funding for Asset Management – Expression of Interest is factually accurate; AND FURTHER THAT the Township of Severn is committed to the development of comprehensive Asset Management Plan that includes all of the information and analysis described in the Building Together: Guide for Municipal Asset Management Plans by December 31, 2013.*

CARRIED

INQUIRES FOR STAFF REPORTS

- “NIL”

GENERAL BY-LAWS

Motion with respect to first and second reading of By-law Nos. 2013-01 to 2013-10, inclusive.

MOTION C011013-18: *Moved by Councillor Crichton and seconded by Councillor Taylor that By-law Nos. 2013-01 to 2013-10, inclusive, be and they are hereby read a first and second time.*

CARRIED

By-law No. 2012-77, Being a By-law to Authorize the Assumption of Roadways for the Establishment of Certain Public Highways within the Township of Severn (Abbey Road & Jilem Court).

By-law No. 2013-01, Being a By-law to Govern the Proceedings of Council and Committees or Local Boards of Council.

By-law No. 2013-02, Being a By-law to Provide the Levying and Collecting of Monies Required for the Purposes of the Township of Severn before the Adoption of the Estimates for the Year 2013 (Interim Tax Levy).

By-law No. 2013-03, Being a By-law to Establish a Culture & Recreation Advisory Committee for the Corporation of the Township of Severn.

By-law No. 2013-04, Being a By-law to Appoint Members to the Culture & Recreation Advisory Committee for the Corporation of the Township of Severn.

By-law No. 2013-05, Being a By-law to Amend 2012-16 (Remuneration & Expenses for Members of Council, Local Boards and Employees).

By-law No. 2013-06, Being a By-law to Appoint an Auditor for the Corporation of the Township of Severn (BDO Dunwoody LLP).

By-law No. 2013-07, Being a Zoning By-law to Regulate the Use of Land and the Character, Location and Use of Building or Structures on Certain Lands Described as Part of Lot 11, Concession 6, Geographic Township of North Orillia, now the Township of Severn (1346 & 1366 Cambrian Road).

By-law No. 2013-08, Being a By-law to Regulate and Prohibit the Keeping of Certain Kinds of Animals and Fowl within Residential Areas of the Township of Severn.

By-law No. 2013-09, Being a By-law to Authorize the Sale of Part Lot 24, Concession 12, Formerly Township of Medonte, now the Township of Severn, Designated as Part 2, Plan 51R-37994 (Part of 22 River Street – Barbara Ann Gibney).

By-law No. 2013-10, Being a By-law to Regulate the Use of Land and the Character, Location and Use of Buildings or Structures on Certain Lands Described as Part of Lots 5 & 6, Concession 11 and Part of the Original Road Allowance Between Lots 5 & 6, Concession 11, Geographic Township of North Orillia, Now in the Township of Severn (3486 Turnbull Drive).

Motion with respect to third and final reading of By-law Nos. 2012-77 and 2013-01 to 2013-10, inclusive.

MOTION C011013-19: *Moved by Councillor Dunlop and seconded by Councillor Taylor that By-law Nos. 2012-77 and 2013-01 to 2013-10, inclusive, be and they are hereby read a third time and finally passed.*

CARRIED

MOTION C011013-20: *Moved by Councillor Stevens and seconded by Councillor Ferguson whereas the Council of the Corporation of the Township of Severn has enacted By-law No. 2013-08 to regulate and prohibit the keeping of certain kinds of animals and fowl within residential areas;*

NOW THEREFORE BE IT RESOLVED THAT the Chief Building Official / Municipal Law Enforcement Office be authorized to apply to the Chief Judge for set fines with respect to contravention of this By-law under the Provincial Offences Act.

CARRIED

CONFIDENTIAL AGENDA

Reports from Officials

- "NIL"

Correspondence

- "NIL"

CONFIRMING BY-LAW

Motion with respect to a first and second reading of By-law No. 2013-11.

MOTION C011013-21: *Moved by Councillor Ferguson and seconded by Councillor Stevens that By-law No. 2013-11 be and it is hereby read a first and second time.*

CARRIED

By-law No. 2013-11, Being a By-law to Adopt the Proceedings of a Council Meeting Held on the 10th Day of January, 2013 and to Authorize Their Execution.

Motion with respect to a third reading and final passing of By-law No. 2013-11.

MOTION C011013-22: *Moved by Deputy Mayor Cox and seconded by Councillor Ferguson that By-law No. 2013-11 be and it is hereby read a third time and finally passed.*

CARRIED

ADJOURNMENT

7:42 p.m.

Motion to adjourn.

MOTION C011013-23:

Moved by Councillor Stevens and seconded by Deputy Mayor Cox that this meeting be and it is hereby now adjourned.

CARRIED

CORPORATION OF THE TOWNSHIP OF SEVERN

MAYOR

CLERK-TREASURER

NOTES OF A PUBLIC MEETING HELD IN THE COUNCIL CHAMBERS AT THE
ADMINISTRATION BUILDING, 1024 HURLWOOD LAND, THURSDAY, JANUARY 10, 2013
AT 7:00 P.M.

PRESENT:	Mayor	Mike Burkett
	Deputy Mayor	Judith Cox
	Councillors	Ian Crichton Jane Dunlop Rob Ferguson Ron Stevens Mark Taylor
STAFF:	Director of Public Works	Clayton Cameron
	Deputy Clerk	Sharon Goerke
	Director of Corporate Services/Clerk-Treasurer	Andrew Plunkett
	Chief Administrative Officer	W. Henry Sander

Public Meeting with respect to Various Applications for Cancellation, Reduction or Refund of Taxes under Sections 357/358/259 of the *Municipal Act*.

Mayor Burkett advised that one public meeting had been called for this evening in accordance with Sections 357/358/359 of the Municipal Act for various applications for cancellation, reduction or refund of taxes.

Mayor Burkett inquired if there were any persons present who had comments or questions on the applications.

There were no comments from the public.

As there were no comments from the public, Mayor Burkett declared the public meeting closed at 7:03 p.m.

Mayor Burkett inquired if any members of Council had any questions or comments on the applications.

There were no comments from members of Council.

(see Resolution No. C011013-02)