

MINUTES OF A REGULAR MEETING OF SEVERN TOWNSHIP COUNCIL HELD IN  
THE COUNCIL CHAMBERS AT THE ADMINISTRATION BUILDING, 1024  
HURLWOOD LANE, THURSDAY, JULY 4, 2013 AT 7:00 P.M.

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PRESENT:	Mayor	Mike Burkett
	Deputy Mayor	Judith Cox
	Councillors	Ian Crichton Jane Dunlop Rob Ferguson Ron Stevens Mark Taylor
STAFF:	Director of Public Works	Clayton Cameron
	Director of Planning & Development	Andrew Fyfe
	Director of Corporate Services/Clerk-Treasurer	Andrew Plunkett
	Chief Administrative Officer	W. Henry Sander

### **CALL TO ORDER**

Mayor Burkett called the meeting to order.

### **PRAYER**

Mayor Burkett opened the meeting with prayer.

### **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

- "NIL"

### **ADOPTION OF COUNCIL MINUTES**

Regular Council Meeting – June 6, 2013.

MOTION C070413-01: *Moved by Deputy Mayor Cox and seconded by Councillor  
Ferguson that the Minutes of a Regular Council Meeting held  
June 6, 2013 be adopted.*

*CARRIED*

**PUBLIC MEETINGS/HEARINGS**

- “NIL”

**PRESENTATIONS/DEPUTATIONS**

Elisabeth Riley with respect to Orillia Soldiers Memorial Hospital.

MOTION C070413-02: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that a presentation of Orillia Soldiers Memorial Hospital with respect to updates be received as information.*

*CARRIED*

Dave Whidden with respect to the Uthhoff Trail.

MOTION C070413-03: *Moved by Councillor Ferguson and seconded by Councillor Stevens that a presentation of Dave Whidden with respect to the use of the Uthhoff Trail be referred to staff for a report.*

*CARRIED*

**ACCOUNTS**

Accounts for the Month of June 2013.

MOTION C070413-04: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that Accounts Payable Cheque Registers in the amount of \$4,275,397.85 and Journal Entry No. 38174 in the amount of \$18,930.55 for a total of \$4,294,328.40 for the month of June 2013 be approved for payment.*

*CARRIED*

**REPORTS FROM OFFICIALS (for information)**

- “NIL”

**REPORTS FROM OFFICIALS (for direction)**

**Planning and Development**

Planning Report No. P13-060, 06/25/13, with respect to Initiation of a New Development Charges Study & By-law.

MOTION C070413-05: *Moved by Councillor Taylor and seconded by Councillor Dunlop that Planning Report No. P13-060, dated June 25, 2013, with respect to Initiation of a New Development Charges Study & By-law be received; AND FURTHER THAT Council authorize staff to issue a Request for Proposal to Watson & Associates for the completion of a Development Charges Background Study and draft Development Charges By-law.*

CARRIED

### **Recreation and Facilities**

- "NIL"

### **Public Works**

Public Works Report No. W13-014, 06/25/13, with respect to the Columbarium.

MOTION C070413-06: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that Public Works Report No. W13-014, dated June 25, 2013, with respect to the Coldwater Columbarium be received; AND FURTHER THAT the proposal from Signature Memorials for a columbarium with six inch roof and floor be accepted.*

CARRIED

### **Fire and Emergency Services**

- "NIL"

### **Corporate Services**

Corporate Services Report No. C13-022, 06/24/13, with respect to NSF Bank Fees.

MOTION C070413-07: *Moved by Councillor Dunlop and seconded by Councillor Taylor that Corporate Services Report No. C13-022, dated June 24, 2013, with respect to NSF Bank Fees be received; AND FURTHER THAT By-law No. 2013-34 be amended to provide for "actual costs" for the NSF Bank Fees during the By-law portion of the Agenda.*

CARRIED

## **Administration**

Administration Report No. A13-016, 06/26/13, with respect to Economic Development Initiatives.

MOTION C070413-08: *Moved by Deputy Mayor Cox and seconded by Councillor Ferguson that Administration Report No. A13-016, dated June 26, 2013, with respect to Economic Development Initiatives be received; AND FURTHER THAT staff proceed with the Economic Development initiatives as outlined in this report and by Council.*

*CARRIED*

Administration Report No. A13-019, 06/26/13, with respect to Port Severn Area.

MOTION C070413-09: *Moved by Councillor Dunlop and seconded by Councillor Taylor that Administration Report No. A13-019, dated June 26, 2013, with respect to the Port Severn area be received; AND FURTHER THAT staff send a letter to Parks Canada to follow up from the meeting of June 26, 2013 indicating estimated costs to complete the roadwork from the Bridge to the LCBO in Port Severn and requesting the background information for the end of the road allowance at Kelly's Road.*

*CARRIED*

## **CORRESPONDENCE (for information)**

- "NIL"

## **CORRESPONDENCE (for direction)**

County of Simcoe with respect to the 9<sup>th</sup> Annual Warden's Golf Tournament.

MOTION C070413-10: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that invitation for the Warden's Golf Tournament to be held September 5, 2013 be received as information.*

*CARRIED*

July 4, 2013

Township of Killaloe-Hagarty-Richards, 06/19/13, with respect to Toronto Transit.

MOTION C070413-11: *Moved by Deputy Mayor Cox and seconded by Councillor Dunlop that a resolution of the Township of Killaloe-Hagarty-Richards, dated June 19, 2013, with respect to Toronto Transit be endorsed.*

**CARRIED**

Orillia District Snowmobile Club, 06/26/13, with respect to a Request for Use of Undeveloped Park Property.

MOTION C070413-12: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that a request of the Orillia District Snowmobile Club, dated June 26, 2013, for a trail through Township Parkland located at 4181 Uhthoff Line be received for information.*

**CARRIED**

Shane & Kirsty Spencer, 06/27/13, with respect to 3152 Muskoka Street.

MOTION C070413-13: *Moved by Councillor Taylor and seconded by Councillor Crichton that a letter from Shane & Kirsty Spencer, dated June 27, 2013, with respect to 3152 Muskoka Street be received as information.*

**CARRIED**

## **ADOPTION OF COMMITTEE REPORTS**

Coldwater Business Improvement Area – June 17, 2013.

Planning & Development Committee – June 20, 2013.

Corporate Services Committee – June 26, 2013.

MOTION C070413-14: *Moved by Councillor Stevens and seconded by Councillor Ferguson that the following Committee Reports be adopted: (a) Coldwater Business Improvement Area, June 17, 2013; (b) Planning & Development Committee, June 20, 2013; and (c) Corporate Services Committee, June 26, 2013.*

**CARRIED**

**MOTIONS**

- "NIL"

**INQUIRES FOR STAFF REPORTS**

Request for Report with respect to a Baseball Diamond Back Drop.

MOTION C070413-15: *Moved by Councillor Ferguson and seconded by Councillor Stevens that staff be directed to report to Council with the potential for a Baseball Diamond Back Drop in the Township.*

*CARRIED*

Request for Report with respect to a Splash Pad.

MOTION C070413-16: *Moved by Deputy Mayor Cox and seconded by Councillor Ferguson that staff be directed to prepare a report to Council for potential for a Splash Pad in the Township.*

*CARRIED*

Request for Report with respect to Expansion of the Washago Sewage Lagoon.

MOTION C070413-17: *Moved by Deputy Mayor Cox and seconded by Councillor Ferguson that staff be requested to report on the cost of expanding the Washago Sewage Lagoon; AND FURTHER THAT a staff report on the placement of lines for the various haul routes in the Township.*

*CARRIED*

**GENERAL BY-LAWS**

Motion with respect to first and second reading of By-law Nos. 2013-58 to 2013-62, inclusive.

MOTION C070413-18: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that By-law Nos. 2013-58 to 2013-62, inclusive, be and they are hereby read a first and second time.*

*CARRIED*

July 4, 2013

By-law No. 2013-58, Being a Zoning By-law to Regulate the Use of Land and the Character, Location and Use of Buildings or Structures on Certain Lands Located on Part of Lots 1 and 2, Concession 1, Geographic Township of South Orillia, Now the Township of Severn ("Locke" Subdivision – 4071 and 4109 Digby Drive and 4132 Wainman Line).

By-law No. 2013-59, Being a Zoning By-law to Regulate the Use of Land and the Character, Location and Use of Buildings or Structures on Certain Lands Located on the East Half of Lot 3, Concession 7, Geographic Township of North Orillia, Now the Township of Severn ("Rimkey" Subdivision – 3650 Telford Line).

By-law No. 2013-60, Being a Zoning By-law to Regulate the Use of Land and the Character, Location and Use of Buildings or Structures on Certain Lands Described as Part 1, Lot 120, Plan 1079, Designated as Parts 2 and 3, Plan 51R-28328 Geographic Township of North Orillia, Now in the Township of Severn (3469 Lunge Point Lane).

By-law No. 2013-61, Being a By-law to Appoint a Director of Planning and Development for the Corporation of the Township of Severn (Andrew Fyfe).

By-law No. 2013-62, Being a By-law to Amend By-law No. 2013-34 (Impose fees & Charges for the Provision of Services).

Motion with respect to third and final reading of By-law Nos. 2013-58 to 2013-62 inclusive.

MOTION C070413-19: *Moved by Councillor Ferguson and seconded by Councillor Stevens that By-law Nos. 2013-58 to 2013-62, inclusive, be and they are hereby read a third time and finally passed.*

*CARRIED*

## **CONFIDENTIAL AGENDA**

Motion to close the meeting to the public.

MOTION C070413-20: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that this meeting be and it is hereby now closed to the public pursuant to the Municipal Act, S.O. 2001, Chapter 25, Section 239.(2), for the purpose of considering a litigation, including matters before administrative tribunals, affecting the municipality or local board.*

*CARRIED*

**- CONFIDENTIAL -**

Motion to reopen the meeting to the public.

MOTION C070413-21: *Moved by Councillor Stevens and seconded by Councillor Ferguson that this meeting be and it is hereby now reopened to the public.*

*CARRIED*

**Reports from Officials**

Confidential Planning Report No. P13-059, 06/26/13, with respect to Zoning By-law Amendment – 3152 Muskoka Street.

MOTION C070413-22: *Moved by Councillor Ferguson and seconded by Councillor Stevens that Confidential Planning Report No. P13-059, dated June 26, 2013, with respect to 3152 Muskoka Street be received;  
AND FURTHER THAT Council direct staff to prepare a Zoning By-law Amendment for its consideration that would rezone the land at 3152 Muskoka Street to a Residential One Exception (R1-xx) Zone which would allow for a larger accessory apartment;  
AND FURTHER THAT through its upcoming review and update of the Township`s Official Plan, staff re-examine the Township`s servicing policies for the Washago Settlement Area and advise Council accordingly.*

*CARRIED*

**Correspondence**

- "NIL"

**CONFIRMING BY-LAW**

Motion with respect to a first and second reading of By-law No. 2013-63.

MOTION C070413-23: *Moved by Councillor Taylor and seconded by Councillor Dunlop that By-law No. 2013-63 be and it is hereby read a first and second time.*

*CARRIED*



July 4, 2013

By-law No. 2013-63, Being a By-law to Adopt the Proceedings of a Council Meeting Held on the 4nd Day of June, 2013 and to Authorize Their Execution.

Motion with respect to a third reading and final passing of By-law No. 2013-63.

MOTION C070413-24: *Moved by Councillor Crichton and seconded by Councillor Taylor that By-law No. 2013-63 be and it is hereby read a third time and finally passed.*

*CARRIED*

**ADJOURNMENT**

**8:46 p.m.**

Motion to adjourn.

MOTION C070413-25: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that this meeting be and it is hereby now adjourned.*

*CARRIED*

CORPORATION OF THE TOWNSHIP OF SEVERN

\_\_\_\_\_  
MAYOR

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CLERK-TREASURER