

MINUTES OF A REGULAR MEETING OF SEVERN TOWNSHIP COUNCIL HELD IN THE COUNCIL CHAMBERS AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE, THURSDAY, MARCH 7, 2013 AT 7:00 P.M.

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PRESENT:	Mayor	Mike Burkett
	Deputy Mayor	Judith Cox
	Councillors	Ian Crichton Jane Dunlop Rob Ferguson Ron Stevens Mark Taylor
STAFF:	Deputy Clerk	Sharon Goerke
	Director of Corporate Services/Clerk-Treasurer	Andrew Plunkett
	Chief Administrative Officer	W. Henry Sander

**CALL TO ORDER**

Mayor Burkett called the meeting to order.

**PRAYER**

Mayor Burkett opened the meeting with prayer.

**DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

Councillor Dunlop with respect to Agenda Item No. E.1 – Applications for Cancellation, Reduction or Refund of Taxes as her personal property was included due to a house fire.

**ADOPTION OF COUNCIL MINUTES**

Regular Council Meeting – February 7, 2013.

March 7, 2013

MOTION C030713-01: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that the Minutes of a Regular Council Meeting held February 7, 2013 be adopted.*

CARRIED

## **PUBLIC MEETINGS/HEARINGS**

Public Meeting with respect to Various Applications for Cancellation, Reduction or Refund of Taxes under Sections 357, 358 & 359 of the *Municipal Act (see attached notes)*.

MOTION C030713-02: *Moved by Councillor Stevens and seconded by Deputy Mayor Cox that Various Applications for Cancellation, Reduction or Refund of Taxes in accordance with Sections 357, 358 and 359 of the Municipal Act be approved in the amount of \$6,244.74.*

CARRIED

## **PRESENTATIONS/DEPUTATIONS**

- "NIL"

## **ACCOUNTS**

Accounts for the Month of February 2013.

MOTION C030713-03: *Moved by Councillor Taylor and seconded by Councillor Crichton that Accounts Payable Cheque Registers in the amount of \$966,104.33 and Journal Entry No. 34494 in the amount of \$18,930.55 for a total of \$985,034.88 for the month of February 2013 be approved for payment.*

CARRIED

## **REPORTS FROM OFFICIALS (for information)**

- "NIL"

## **REPORTS FROM OFFICIALS (for direction)**

### **Planning and Development**

- "NIL"

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**Recreation and Facilities**

- “NIL”

**Public Works**

- “NIL”

**Fire and Emergency Services**

- “NIL”

**Corporate Services**

Corporate Services Report No. C13-007, 02/19/13, with respect to Tax Sale Extension Agreement – 12354 County Road #16.

MOTION C030713-04: *Moved by Councillor Ferguson and seconded by Deputy Mayor Cox that Corporate Services Report No. C13-007, dated February 19, 2013, with respect to a Tax Sale Extension Agreement for 12354 County Road #16 be received; AND FURTHER THAT the Agreement be approved under the By-law portion of the Agenda.*

*CARRIED*

Corporate Services Report No. C13-009, 02/28/13, with respect to a Lease Agreement for the Westshore Community Policing Office.

MOTION C030713-05: *Moved by Councillor Stevens and seconded by Deputy Mayor Cox that Corporate Services Report No. C13-009, dated February 28, 2013, with respect to a Lease Agreement for the Westshore Community Policing Office be received; AND FURTHER THAT the Lease Agreement be approved for a term from April 1, 2013 to December 31, 2014.*

*CARRIED*

**Administration**

- “NIL”

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**CORRESPONDENCE (for information)**

C.C. Tatham & Associates, 02/22/13, with respect to the North River Bridge.

MOTION C030713-06: *Moved by Councillor Taylor and seconded by Councillor Dunlop that a letter from C.C. Tatham & Associates, dated February 22, 2013, with respect to the North River Bridge be received as information.*

CARRIED

**CORRESPONDENCE (for direction)**

Epilepsy Simcoe County, 02/11/13, with respect to Proclamation of Epilepsy Awareness Month.

MOTION C030713-07: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that as requested in a letter from Epilepsy Simcoe County, dated February 11, 2013, the month of March be proclaimed as Epilepsy Awareness Month in the Township of Severn without advertising.*

CARRIED

**ADOPTION OF COMMITTEE REPORTS**

Corporate Services Committee – 02/11/13, 02/15/13 & 02/20/13.

Culture & Recreation Advisory Committee – 02/14/13.

Coldwater Business Improvement Area – 02/18/13.

Planning & Development Committee – 02/21/13.

MOTION C030713-08: *Moved by Councillor Crichton and seconded by Councillor Taylor that the following Committee Reports be adopted:*  
*(a) Corporate Services Committee , 02/11/13, 02/15/13 & 02/20/13;*  
*(b) Culture & Recreation Advisory Committee, 02/14/13;*  
*(c) Coldwater Business Improvement Area, 02/18/13, and*  
*(d) Planning & Development Committee, 02/21/13.*

CARRIED

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Motion with respect to 2013 Budget – Washago Community Centre Allocations.

MOTION C030713-09: *Moved by Councillor Ferguson and seconded by Councillor Stevens that the Washago Community Centre be advised of the options available with the 2013 contingency in the 2013 Administration Grants; AND FURTHER THAT the Board be requested to clarify their requests for capital improvements by meeting with members of Council and staff on site.*

*CARRIED*

## **MOTIONS**

Motion with respect to 2012 Surplus Transfers for 2013 Budget.

MOTION C030713-10: *Moved by Councillor Dunlop and seconded by Councillor Taylor that the 2012 surplus be transferred as follows:*  
*(a) \$200,000 to taxation;*  
*(b) \$300,000 to Roads Vehicle Reserve;*  
*(c) \$50,000 to Severn Sound Reserve; and*  
*(d) \$350,000 to Fire Vehicle Replacement*

*CARRIED*

## **INQUIRES FOR STAFF REPORTS**

- “NIL”

## **GENERAL BY-LAWS**

Motion with respect to first and second reading of By-law Nos. 2013-18 to 2013-27, inclusive.

MOTION C030713-11: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that By-law Nos. 2013-18 to 2013-27, inclusive, be and they are hereby read a first and second time.*

*CARRIED*

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By-law No. 2013-18, Being a By-law to Regulate the Use of Land and the Character, Location and Use of Buildings or Structures on Certain Lands Described as Part of Lot 14, Concession 5, Geographic Township of North Orillia, Now in the Township of Severn (2311 Burnside Line)

By-law No. 2013-19, Being a By-law to Amend By-law No 2011-17 (Appoint Members to the Board of Directors for the Coldwater Business Improvement Area)

By-law No. 2013-20, Being a By-law to Authorize the Execution of a Contribution Agreement with her Majesty the Queen in Right of Ontario, as Represented by the Minister of Agriculture, Food & Rural Affairs (OMAFRA – Asset Management)

By-law No. 2013-21, Being a By-law to Authorize the Execution of a Tax Arrears Extension Agreement (Part Lot 1, Concession 11, former Township of Tay, now the Township of Severn – 12354 County Road 16)

By-law No. 2013-22, Being a By-law to Adopt Budgets and Set Rates for the Water Works Systems and Sewage Works Systems for the Township of Severn – 2013

By-law No. 2013-23, Being a By-law to Adopt Capital and Reserve Fund Budgets for the Year 2013

By-law No. 2013-24, Being a By-law to Authorized the Borrowing of \$3,000,000.00

By-law No. 2013-25, Being a By-law to Provide for the Remuneration and Expenses for Members of Council, Local Boards and Employees

By-law No. 2013-26, Being a By-law to Provide for the Remuneration and Expenses of Firefighters of the Corporation of the Township of Severn

By-law No. 2013-27, Being a By-law to Provide for the Salary Rates and Ranges of the Employees of the Corporation of the Township of Severn

Motion with respect to third and final reading of By-law Nos. 2013-18 to 2013-27, inclusive.

MOTION C030713-12: *Moved by Councillor Stevens and seconded by Councillor Ferguson that By-law Nos. 2012-18 to 2013-27, inclusive, be and they are hereby read a third time and finally passed.*

*CARRIED*

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## **CONFIDENTIAL AGENDA**

### **Reports from Officials**

- "NIL"

### **Correspondence**

Letter of Resignation, 02/15/13, from the Director of Planning & Development.

MOTION C030713-13: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that the resignation of the Director of Planning & Development, effective March 14, 2013, be accepted with regret;  
AND FURTHER THAT this Council extend its sincere appreciation to Ms. Tuckett for her dedicated service to the Township of Severn.*

*CARRIED*

### **CONFIRMING BY-LAW**

Motion with respect to a first and second reading of By-law No. 2013-28.

MOTION C030713-14: *Moved by Councillor Ferguson and seconded by Councillor Stevens that By-law No. 2013-28 be and it is hereby read a first and second time.*

*CARRIED*

By-law No. 2013-28, Being a By-law to Adopt the Proceedings of a Council Meeting Held on the 7th Day of March, 2013 and to Authorize Their Execution.

Motion with respect to a third reading and final passing of By-law No. 2013-28.

MOTION C030713-15: *Moved by Councillor Stevens and seconded by Deputy Mayor Cox that By-law No. 2013-28 be and it is hereby read a third time and finally passed.*

*CARRIED*

### **ADJOURNMENT**

**7:40 p.m.**

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Motion to adjourn.

MOTION C030713-16: *Moved by Councillor Stevens and seconded by Deputy Mayor Cox that this meeting be and it is hereby now adjourned.*

*CARRIED*

CORPORATION OF THE TOWNSHIP OF SEVERN

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK-TREASURER



NOTES OF A PUBLIC MEETING OF SEVERN TOWNSHIP COUNCIL HELD IN THE COUNCIL CHAMBERS AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE, THURSDAY, MARCH 7, 2013 AT 7:00 P.M.

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STAFF:	Deputy Clerk	Sharon Goerke
	Director of Corporate Services/Clerk-Treasurer	Andrew Plunkett
	Chief Administrative Officer	W. Henry Sander

## **PUBLIC MEETING**

Public Meeting with respect to Various Applications for Cancellation, Reduction or Refund of Taxes under Sections 357, 358 & 359 of the *Municipal Act*.

*The Mayor advised those present that a Public Meeting had been called with respect to Various Applications for Cancellation, Reduction or Refund of Taxes under Sections 357, 358 & 359 of the Municipal Act.*

*The Mayor inquired if there was anyone present who required clarification or had comments on the applications. If so, they were to approach the Treasurer for assistance.*

There were no comments from the public.

*As there were no comments from the public, the Mayor declared the public meeting closed at 7:03 p.m.*

*Mayor Burkett inquired if any members of Council required clarification or had comments on the applications.*

Councillor Taylor inquired as to the exemption included on the list of applications.

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The Treasurer advised that the exemption was for an area church who is not required to pay taxes under the *Municipal Act*.

**(see Resolution No. C030713-02)**