

MINUTES OF A REGULAR MEETING OF SEVERN TOWNSHIP COUNCIL HELD IN
THE COUNCIL CHAMBERS AT THE ADMINISTRATION BUILDING, 1024
HURLWOOD LANE, THURSDAY, SEPTEMBER 5, 2013 AT 7:00 P.M.

PRESENT:	Mayor	Mike Burkett
	Deputy Mayor	Judith Cox
	Councillors	Ian Crichton Jane Dunlop Rob Ferguson Ron Stevens
ABSENT:	Councillor	Mark Taylor
STAFF:	Director of Public Works	Clayton Cameron
	Deputy Clerk	Sharon Goerke
	Director of Corporate Services/Clerk-Treasurer	Andrew Plunkett
	Chief Administrative Officer	W. Henry Sander

CALL TO ORDER

Mayor Burkett called the meeting to order.

PRAYER

Mayor Burkett opened the meeting with prayer.

**DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE
THEREOF**

- "NIL"

ADOPTION OF COUNCIL MINUTES

Regular Council Meeting – 08/08/13.

September 5, 2013

MOTION C090513-01: *Moved by Councillor Dunlop and seconded by Councillor Crichton that the Minutes of a Regular Council Meeting held August 8, 2013 be adopted.*

CARRIED

PUBLIC MEETINGS/HEARINGS

- "NIL"

PRESENTATIONS/DEPUTATIONS

M.J. Quigley with respect to Westshore Community Policing.

MOTION C090513-02: *Moved by Councillor Stevens and seconded by Councillor Ferguson that a presentation of the Ontario Provincial Police with respect to the Westshore Community Policing Office be referred to staff for a report, including costs to-date and estimates for completion of the facility for occupancy by the O.P.P. to be reported on for the September Corporate Services meeting.*

CARRIED

Tom Brouillette with respect to a Proposal for Legal Access to Landlocked Property.

MOTION C090513-03: *Moved by Deputy Mayor Cox and seconded by Councillor Ferguson that a presentation of Tom Brouillette with respect to access to his property by the use of unopened road allowances be received;
AND FURTHER THAT the use of the unopened road allowances be approved, subject to the following conditions:*

- (a) The applicant is required to enter into a License Agreement with the municipality for the use of the unopened road allowances;*
- (b) The applicant is to provide verification of the location of the current snowmobile trail in this location;*
- (c) The applicant is required to annually submit a Certificate of Liability Insurance in the amount of \$2 million naming the Township of Severn as an additional insured;*
- (d) The applicant will be responsible for all costs with respect to this matter; and*

(e) *The applicant will be required to submit a deposit for the proposed work and complete the improvements to the road allowances as directed by the Director of Public Works.*

CARRIED

ACCOUNTS

Accounts for the Month of August 2013.

MOTION C090513-04: *Moved by Councillor Dunlop and seconded by Councillor Crichton that Accounts Payable Cheque Registers in the amount of \$1,586,295.49 and Journal Entry No. 40140 in the amount of \$18,930.55 for a total of \$1,605,226.04 for the month of August 2013 be approved for payment.*

CARRIED

REPORTS FROM OFFICIALS (for information)

- "NIL"

REPORTS FROM OFFICIALS (for direction)

Planning and Development

- "NIL"

Recreation and Facilities

- "NIL"

Public Works

- "NIL"

Fire and Emergency Services

- "NIL"

Corporate Services

- "NIL"

Administration

- "NIL"

September 5, 2013

CORRESPONDENCE (for information)

- "NIL"

CORRESPONDENCE (for direction)

CUPE Ontario, 08/22/13, with respect to Child Care Worker & Early Childhood Educator Appreciation Day.

MOTION C090513-05: *Moved by Deputy Mayor Cox and seconded by Councillor Crichton that as requested in a letter from the Canadian Union of Public Employees, dated August 22, 2013, October 30, 2013 be proclaimed as Child Care Worker & Early Childhood Educator Appreciation Day in the Township of Severn, without advertising.*

CARRIED

Tea Lake Property Owners` Association, 08/16/13, with respect to Camping in the West Arm – Tea Lake.

MOTION C090513-06: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that a letter from the Tea Lake Property Owners` Association, dated August 16, 2013, with respect to Camping at Tea Lake be referred to the Ministry of Natural Resources for action.*

CARRIED

Heather Rand, 08/25/13, with respect to 2078 Wainman Line.

MOTION C090513-07: *Moved by Councillor Dunlop and seconded by Councillor Crichton that a letter from Heather Rand, dated August 25, 2013, with respect to the donation of land located at 2078 Wainman Line be referred to staff for a report.*

CARRIED

ADOPTION OF COMMITTEE REPORTS

Corporate Services Committee – August 28, 2013.

September 5, 2013

MOTION C090513-08: *Moved by Councillor Ferguson and seconded by Councillor Stevens that the minutes of a Corporate Services Committee held August 28, 2013 be adopted.*

CARRIED

MOTIONS

Prohibit Smoking of Tobacco within the Township – Set Fines.

MOTION C090513-09: *Moved by Councillor Crichton and seconded by Councillor Dunlop whereas the Council of the Corporation of the Township of Severn will be enacting By-law No. 2013-68 to prohibit smoking of tobacco in areas within the Township of Severn;
NOW THEREFORE BE IT RESOLVED THAT the Chief Building Official / Municipal Law Enforcement Office be authorized to apply to the Chief Judge for set fines with respect to contravention of this By-law under the Provincial Offences Act.*

CARRIED

INQUIRES FOR STAFF REPORTS

- “NIL”

GENERAL BY-LAWS

Motion with respect to first and second reading of By-law Nos. 2013-66 to 2013-70, inclusive.

MOTION C090513-10: *Moved by Councillor Ferguson and seconded by Councillor Stevens that By-law Nos. 2013-66 to 2013-70, inclusive, be and they are hereby read a first and second time.*

CARRIED

By-law No. 2013-66, Being a By-law to Provide for the Establishment of Petty Cash Funds.

By-law No. 2013-67, Being a By-law to Amend By-law No. 2006-67, As Amended (Impose Charges to Obtain Revenue to Pay the Capital Charges for the Works Relating to the Westshore Water & Sewer System).

September 5, 2013

By-law No. 2013-68, Being a By-law to Prohibit Smoking of Tobacco in Areas Within the Township of Severn.

By-law No. 2013-69, Being a By-law to Amend By-law No. 2013-01, As Amended (Procedures for Council, Committees & Local Boards).

By-law No. 2013-70, Being a By-law to Establish the Method of Voting for the 2014 Municipal Election.

Motion with respect to third and final reading of By-law Nos. 2013-66 to 2013-70, inclusive.

MOTION C091513-11: *Moved by Councillor Stevens and seconded by Councillor Ferguson that By-law Nos. 2013-66 to 2013-70, inclusive, be and they are hereby read a third time and finally passed.*

CARRIED

CONFIDENTIAL AGENDA

Motion to close the meeting to the public.

MOTION C090513-12: *Moved by Councillor Dunlop and seconded by Councillor Crichton that this meeting be and it is hereby now closed to the public pursuant to the Municipal Act, S.O. 2001, Chapter 25, Section 239.(2), for the purpose of considering a proposed or pending acquisition or disposition of land by the municipality or local board.*

CARRIED

- CONFIDENTIAL -

Motion to reopen the meeting to the public.

MOTION C090513-13: *Moved by Councillor Crichton and seconded by Councillor Dunlop that this meeting be and it is hereby now reopened to the public.*

CARRIED

September 5, 2013

Meeting Reopened

Reports from Officials

Confidential Public Works Report No. W13-022, 08/23/13, with respect to a Property Purchase at the North Shop.

MOTION C090513-14: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that Confidential Public Works Report No. W13-022, dated August 23, 2013, with respect to the proposed purchase of property at the North Workshop be received; AND FURTHER THAT the municipality purchase approximately four acres of land as an addition to the property at the North Workshop.*

CARRIED

Correspondence

- "NIL"

CONFIRMING BY-LAW

Motion with respect to a first and second reading of By-law No. 2013-71.

MOTION C090513-15: *Moved by Councillor Stevens and seconded by Deputy Mayor Cox that By-law No. 2013-71 be and it is hereby read a first and second time.*

CARRIED

By-law No. 2013-71, Being a By-law to Adopt the Proceedings of a Council Meeting Held on the 5th Day of September, 2013 and to Authorize Their Execution.

Motion with respect to a third reading and final passing of By-law No. 2013-71.

MOTION C090513-16: *Moved by Councillor Ferguson and seconded by Councillor Stevens that By-law No. 2013-71 be and it is hereby read a third time and finally passed.*

CARRIED

ADJOURNMENT

7:55 p.m.

September 5, 2013

Motion to adjourn.

MOTION C090513-17: *Moved by Councillor Stevens and seconded by Deputy Mayor Cox that this meeting be and it is hereby now adjourned.*

CARRIED

CORPORATION OF THE TOWNSHIP OF SEVERN

MAYOR

CLERK-TREASURER