

MINUTES OF THE MEETING OF THE PLANNING & DEVELOPMENT COMMITTEE  
HELD IN THE ADMINISTRATION OFFICE, 1024 HURLWOOD LANE, THURSDAY,  
NOVEMBER 21, 2013 AT 7:00 P.M.

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PRESENT:	Chair	Jane Dunlop
	Members	Mike Burkett Judith Cox Ian Crichton Ron Stevens Mark Taylor
ABSENT:	Member	Rob Ferguson
STAFF:	Director of Planning & Development	Andrew Fyfe
	Deputy Clerk	Sharon Goerke
	Chief Administrative Officer	Henry Sander

### CALL TO ORDER

Chair Dunlop called the meeting to order.

### DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

Member Crichton - Agenda Item No. D-2 with respect to a personal relationship with the property owners and as well as being an immediate neighbour.

### PUBLIC MEETINGS

- "NIL"

### DELEGATIONS

Graham Lewis with respect to a Communication Tower Proposal – St. Amant Road.

MOTION PD112113-01: *Moved by Member Cox and seconded by Member Crichton that a presentation of Graham Lewis with respect to a Communication Tower on St. Amant Road be received; AND FURTHER THAT the Township of Severn has no objection to the installation of this communication tower.*

*CARRIED*

November 21, 2013

Josh Morgan of Morgan Planning & Development Inc. with respect to Proposed Lot Creation - 4022 Wainman Line.

MOTION PD112113-02: *Moved by Member Burkett and seconded by Member Taylor that a presentation of Morgan Planning with respect to the proposed severance of 4022 Wainman Line be received; AND FURTHER THAT the applicant be advised that this proposal is approved for a three lot severance by way of consent; AND FURTHER THAT Lot 3 of the plan contain a covenant that no further severances will be allowed; AND FURTHER THAT the \$1,000.00 fee for the fourth lot be refunded.*

CARRIED

**REPORTS FROM OFFICIALS (for information)**

Building Report for the Month of October 2013.

By-law Enforcement Report for the Month of October 2013.

Society for the Prevention of Cruelty to Animals – Statement of Pound Services for the Month of October 2013.

Planning Report No. P13-102, 10/12/13, with respect to a Draft Plan of Subdivision – 2627 & 2628 Grand Tamarack Crescent.

MOTION PD112113-03: *Moved by Member Stevens and seconded by Member Cox that the following Reports from Officials be received as information:*

- (a) Building Report for the month of October 2013;*
- (b) By-law Enforcement Report for the month of October 2013;*
- (c) Society for the Prevention of Cruelty to Animals – Statement of Pound Services for the month of October 2013; and*
- (d) Planning Report No. P13-102, 10/12/13, with respect to 2627 & 2628 Grand Tamarack Crescent.*

CARRIED

**REPORTS FROM OFFICIALS (for direction)**

Planning Report No. P13-101, 11/12/13, with respect to the Gerber Consent Proposal – 2186 Sherwood Forest Lane.

MOTION PD112113-04: *Moved by Member Cox and seconded by Member Stevens that Planning Report No. P13-101, dated November 12, 2013, with respect to 2186 Sherwood Forest Lane be received;  
AND FURTHER THAT the request from the applicants to allow for the creation of a shoreline residential building lot at 2186 Sherwood Forest Lane measuring approximately 0.99 acres in area with 60 metres of frontage on the Severn River be endorsed by Council for consideration by the Committee of Adjustment.*

CARRIED

Corporate Services Report No. C13-048, 11/12/13, with respect to Amendments – Corporate Policy Manual.

MOTION PD112113-05: *Moved by Member Burkett and seconded by Member Taylor that Corporate Services Report No. C13-048, dated November 11, 2013, with respect to Amendments to the Corporate Policy Manual be received;  
AND FURTHER THAT the Policy Manual be amended as contained in the report.*

CARRIED

**CORRESPONDENCE (for information)**

Ontario Municipal Board, 10/24/13, with respect to 3152 Muskoka Street.

Coldwater & District Curling Club, 09/30/13, with respect to Financial Information.

MOTION PD112113-06: *Moved by Member Burkett and seconded by Member Taylor that the following correspondence be received as information:  
(a) Ontario Municipal Board, 10/24/13, with respect to 3152 Muskoka Street; and  
(b) Coldwater Curling Club, 09/30/13, with respect to June 30, 2013 Bank Balances.*

CARRIED

**CORRESPONDENCE (for direction)**

Orillia District Chamber of Commerce with respect to 124<sup>th</sup> Annual Dinner.

MOTION PD112113-07: *Moved by Member Burkett and seconded by Member Taylor that the following be authorized to attend the Chamber of Commerce 124<sup>th</sup> Annual Dinner, with expenses:  
Councillor Crichton  
AND FURTHER THAT the January 2014 Planning Meeting be cancelled.*

*CARRIED*

SEGBAY Chamber of Commerce, 11/11/13, with respect to an Annual Membership Fee & Annual General Meeting.

MOTION PD112113-08: *Moved by Member Cox and seconded by Member Stevens that correspondence from the SEGBAY Chamber of Commerce, dated November 11, 2013, with respect to membership and the Annual Dinner be received;  
AND FURTHER THAT the Chamber be advised that Councillor Mark Taylor is appointed as a member for the term of Council and approved as a Director on behalf of the Township;  
AND FURTHER THAT membership for the Chamber of Commerce be approved for 2014;  
AND FURTHER THAT the following be authorized to attend the Annual General Meeting, with expenses:  
Councillor Taylor & Guest*

*CARRIED*

Sandra Beach, 10/30/13, with respect to 53 Gray Street – Removal of 1 Foot Reserve.

MOTION PD112113-09: *Moved by Member Cox and seconded by Member Stevens that a request of Sandra Beach, dated October 30, 2013, for removal of a 1 foot reserve on Donlands Court be approved, subject to Schedule "C" of the Subdivision Agreement which provides for the applicant to pay the proportionate share of the servicing incurred by the Subdivider to service Donlands Court.*

*CARRIED*

**UNLISTED ADDITIONS**

- “NIL”

Motion to close the meeting to the public.

MOTION PD112113-10: *Moved by Member Taylor and seconded by Member Crichton that this meeting be and it is hereby now closed to the public pursuant to the Municipal Act, S.O. 2001, Chapter 25, Section 239.(2), for the purpose of considering a proposed or pending acquisition or disposition of land by the municipality or local board.*

CARRIED

**CONFIDENTIAL**

Motion to reopen the meeting to the public.

MOTION PD112113-11: *Moved by Member Burkett and seconded by Member Taylor that this meeting be and it is hereby now reopened to the public.*

CARRIED

**Meeting Reopened**

**CONFIDENTIAL AGENDA**

**Reports from Officials**

Confidential Corporate Services Report No. C13-047, 11/12/13, with respect an Appraisal of Land – 3435 Russell Drive.

MOTION PD112113-12: *Moved by Member Crichton and seconded by Member Taylor that Confidential Corporate Services Report No. C13-047, dated November 12, 2013, with respect to 3435 Russell Drive be received; AND FURTHER THAT the purchase price be set at \$3,000.00 for the acquisition of land to remove the encroachment onto Russell Drive.*

CARRIED

**Correspondence**

- “NIL”

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**ADJOURNMENT** – 8:05 p.m.

MOTION PD112113-13: *Moved by Member Stevens and seconded by Member Cox that this meeting be and it is hereby now adjourned.*

*CARRIED*

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Jane Dunlop  
Chair

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Sharon R. Goerke  
Deputy Clerk