

**THE CORPORATION OF THE TOWNSHIP OF SEVERN**

**CULTURE & RECREATION**

**ADVISORY COMMITTEE**



**Thursday, August 21, 2014  
Council Chambers - Municipal Office**

**7:00 P.M.**

**AGENDA**

**A. CALL TO ORDER**

**B. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF**

**C. PRESENTATIONS/DELEGATIONS**

**Page #**

"NIL"

**D. REPORTS FROM OFFICIALS (*for information*)**

**Page #**

1 Culture & Recreation Advisory Committee Minutes - 05/08/14

3-6

2 Culture & Recreation Report No. R14-009 re Summer Programs Update

7-8

3 Culture & Recreation Report No. R14-014 re Recreation Update

9

**E. REPORTS FROM OFFICIALS (*for direction*)**

**Page #**

"NIL"

**F. CORRESPONDENCE (*for information*)**

**Page #**

"NIL"

**G. CORRESPONDENCE (*for direction*)**

**Page #**

"NIL"

**H. ADJOURNMENT**

**Dates for Future Culture & Recreation Advisory Committee Meetings**

Thursday, September 11, 2014 - 7:00 P.M.

Thursday, October 9, 2014 - 7:00 P.M.

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**MINUTES OF A MEETING OF THE CULTURE & RECREATION ADVISORY  
COMMITTEE HELD AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD  
LANE, THURSDAY MAY 8, 2014 AT 7:00 P.M.**

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<b>PRESENT:</b>	Chair	Vicki Gray
	Members	Barb Clare-Powell Judith Cox Lisa Ferguson Tarryn Reineke Grace Smith Stephanie Stanton Steven Zeidler
<b>STAFF:</b>	Chief Administrative Officer	W. Henry Sander
	Culture & Recreation Co-ordinator	Kerri Craig-Paul
<b>ABSENT:</b>	Members	Bill Harvey Si Lowry Stuart Lowrey Richard Weese
	Director of Public Works	Clayton Cameron

**CALL TO ORDER**

Vicki Gray, Chair, called the meeting to order.

**DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE  
THEREOF**

- "NIL"

**DELEGATIONS**

- "NIL"

**REPORTS FROM OFFICIALS (*for information*)**

Culture & Recreation Advisory Committee Minutes, 02/13/14.

Culture & Recreation Report No. R14-003, 04/23/14, with respect to the Spring 2014 Update.

MOTION CRAC05082014-01: *Moved by Member Zeidler and seconded by Member Ferguson that the following reports from Officials be received for information;*  
*(a) Culture & Recreation Committee Minutes- 02/13/14; and*  
*(b) Culture & Recreation Report No. R14-003, 04/23/14, with respect to Spring 2014 Update.*

*CARRIED*

**REPORTS FROM OFFICIALS (for direction)**

Culture & Recreation Report No. R14-004, 04/25/14, with respect to Outdoor Fitness Equipment/ Soccer Nets.

MOTION CRAC05082014-02: *Moved by Member Smith and seconded by Member Zeidler that Recreation Report No. R14-004, dated 04/25/14, with respect to Outdoor Fitness Equipment/Soccer Nets;*  
*AND FURTHER THAT the Chair and Recreation Coordinator meet to choose specific pieces of equipment for each location.*

Culture & Recreation Report No. R14-005, 04/23/14, with respect to Georgian College-Community Projects Initiative.

MOTION CRAC05082014-03: *Moved by Member Stanton and seconded by Member Smith that Recreation Report No. R14-005, dated 04/23/14, with respect to Georgian College-community Projects Initiative be deferred until the interim Recreation Coordinator has been established.*

*CARRIED*

**CORRESPONDENCE (for information)**

Steve Zeidler , 04/30/14, with respect to Canada Tourism-Oriented Directional Signing.

MOTION CRAC05082014-04: *Moved by Member Zeidler and seconded by Member Ferguson that correspondence for information regarding Canada Tourism- Oriented Directional Signing be received.*

*CARRIED*

May 8, 2014

Judith Cox with respect to Climbing Apparatus and Basketball Nets in Coldwater.

MOTION CRAC05082014-05: *Moved by Member Stanton and seconded by Member Smith that correspondence for information regarding Judith Cox with respect to Climbing Apparatus and Basketball Nets in Coldwater be received; AND FURTHER THAT if the money budgeted for park equipment is not fully used that:*

- 1. Portable nets be purchased for Washago Park;*
- 2. A climbing apparatus for Coldwater; and*
- 3. Basketball nets for Coldwater.*

CARRIED

Discussion with respect to the Coldwater Skate Park.

MOTION CRAC05082014-06: *Moved by Member Cox and seconded by Member Clare-Powell that correspondence for information regarding Discussion with respect to the Skate Park be received.*

CARRIED

**CORRESPONDENCE (for direction)**

- "NIL"

**ADJOURNMENT – 8:00 p.m.**

Motion to adjourn.

MOTION CRAC02132014-07: *Moved by Member Stanton and seconded by Member Smith that this meeting be and is hereby now adjourned.*

CARRIED

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Vicki Gray  
Chair

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Kerri Craig-Paul  
Acting Secretary

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<b>REPORT</b>		<b>R14-009</b>
<b>TO:</b>	Chair & Members Culture & Recreation Advisory Committee	
<b>FROM:</b>	Patricia J. Harwood Recreation Coordinator	
<b>DATE:</b>	August 14, 2014	
<b>RE:</b>	2014 Summer Programs Update	

### **Recommendation**

That Recreation Report No. REC 2014-009, dated August 14<sup>th</sup>, 2014 with respect to 2014 Summer Programs Update be received as information.

### **Background**

Session	Number of Registrations (including cancellations and drop outs)	Number of Programs Running	Number of People in Programs that Ran	Number on Waitlist (not Registered)	Number of Instructors
Summer 2014	112	8	91	0	8
Summer 2013	111	9	91	3	7

The Summer 2014 session began in July and will run until the middle of September for some classes.

### **Instructors**

All instructors were met prior to the summer session beginning or at the first class. Instructors were given First Aid Kits in the facilities that did not have one. These will be returned at the end of the session. Programs are being monitored throughout the summer to ensure needs are met by the participants and Township.


**Financial Impact**

The Sumer session is currently in progress but the total Revenue and Expenses can be estimated. This does not include the Recreation Coordinator salary, brochure costs or materials. There were no school or hall expenses for the summer session.

<u>Revenue</u>	
Programs	\$3,938.50
<u>Expenses</u>	
Instructors	\$2,440.00
Balance	\$1,498.50

Respectfully submitted,

  
Patricia J. Harwood

WITH CONCURRENCE  
  
C.A.O.



<b>REPORT</b>		<b>R14-014</b>
<b>TO:</b>	Chair & Members Culture & Recreation Advisory Committee	
<b>FROM:</b>	Patricia J. Harwood Recreation Coordinator	
<b>DATE:</b>	August 14 <sup>th</sup> , 2014	
<b>RE:</b>	Recreation Update	

**Recommendation**

That Recreation Report No. R14-014, dated August 14<sup>th</sup>, 2014, with respect to updating members on recreation activities be received as information.

**Background**

2014 Summer Recreation Programs are nearing completion. A separate report has been submitted to the Committee for their information.

2014 Fall Recreation Brochures have been completed and sent out. Information is also available on the Township website. Work is beginning on the 2014 Winter Programs.

A Skate Park equipment report has been approved by Council and has been ordered. Outdoor Fitness Equipment has been approved by Council and was installed on Thursday, August 14<sup>th</sup>.

The Request for Proposals for the Locke Subdivision was issued on Monday, July 14th. The RFP will close at 1:00 pm on Friday, August 29<sup>th</sup>, 2014.

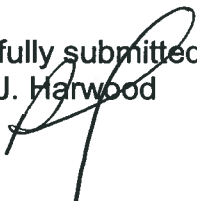
Public Works is looking after the County of Simcoe – Trails Connecting Communities Program work on the 22 km of trail between Orillia and Coldwater.

The arena is ready for the winter ice season.

**Financial Impact**

There is no financial impact.

Respectfully submitted,  
Patricia J. Harwood



WITH CONCURRENCE  
  
C.A.O.