

MINUTES OF A MEETING OF THE MUNICIPAL ACCESSIBILITY COMMITTEE HELD  
AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE, THURSDAY, MAY  
8, 2014 AT 9:00 A.M. P.M .

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<b>PRESENT:</b>	Chair	Mayor Mike Burkett
	Member	Dave Russell
<b>STAFF:</b>	Chief Administrative Officer	Henry Sander
	HR/OH&S Officer	Michelle Prophet Healy
	Fire Prevention Officer	Dianne Kyle (part of meeting)
	Deputy Clerk	Sharon Goerke (part of meeting)
	Director of Corporate Services	Andrew Plunkett (part of meeting)
	Administrative Assistant	Amber McDonald (part of meeting)

#### **CALL TO ORDER**

Mike Burkett, Chair, called the meeting to order.

#### **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

- "NIL"

#### **DELEGATIONS**

Dianne Kyle, Fire Prevention Officer, with respect to Sightline to Safety.

*MOTION MAC050814-01: Moved by Chair Burkett and seconded Member Russell that a presentation from Dianne Kyle, Fire Prevention Officer, with respect to Sightline to Safety be received as information.*

*CARRIED*

Sharon Goerke, Deputy Clerk, with respect to 2014 Municipal Election Accessibility Review.

MOTION MAC050814-02: *Moved by Member Russell and seconded by Chair Burkett that a presentation of Sharon Goerke, Deputy Clerk with respect to the 2014 Municipal Election be received as information.*

CARRIED

Jim Oakley, Chief Building Official, with respect to the Coldwater Library Ramp.

MOTION MAC050814-03: *Moved by Chair Burkett and seconded by Member Russell that a presentation by Jim Oakley, Chief Building Official, with respect to the Coldwater Library Ramp be received as information.*

CARRIED

#### **REPORTS FROM OFFICIALS (for information)**

Administration Report No. A15-015, 04/30/14, with respect to Accessibility Progress Report.

MOTION MAC050814-04: *Moved by Member Russell and seconded by Chair Burkett that Report No. A14-015, 04/30/14, with respect to Accessibility Progress Report be received as information.*

CARRIED

#### **REPORTS FROM OFFICIALS (for direction)**

- "NIL"

#### **CORRESPONDENCE (for information)**

Fire Prevention Officer, 04/01/14, with respect to Sightline to Safety.

Deputy Clerk, 04/24/14, with respect to 2014 Municipal Election.

Chief Building Official, 04/16/14, with respect to Coldwater Library Ramp.

MOTION MAC050814: *Moved by Chair Burkett and seconded by Member Russell that the following correspondence be received as information:*

May 8, 2014

1. *Fire Prevention Officer, 04/01/14, re Sightline to Safety;*
2. *Deputy Clerk, 04/24/14, re 2014 Municipal Election; and*
3. *Chief Building Official, 04/16/14, re Coldwater Library Ramp.*

*CARRIED*

**CORRESPONDENCE (for direction)**

- "NIL"

**ADJOURNMENT – 10:00 A.M.**

Motion to adjourn.

*MOTION MAC050814-06:*

*Moved by Member Russell and seconded by Chair Burkett that this meeting be and it is hereby now adjourned.*

*CARRIED*

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Mike Burkett  
Chair

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Michelle Prophet Healy  
Secretary