

**MINUTES OF A MEETING OF THE CULTURE & RECREATION ADVISORY  
COMMITTEE HELD AT ADMINISTRATION BUILDING, 1024 HURLWOOD LANE,  
TUESDAY December 8, 2015 AT 7:00 P.M.**

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**PRESENT:** Members Vicki Ball  
Bill Harvey  
Barb Clare-Powell  
Grace Smith  
Richard Weese  
Steven Zeidler

**ABSENT:** Members Judith Cox

**STAFF:** Manager of Recreation Patricia J. Harwood  
& Facilities

**CALL TO ORDER**

Vicki Ball, Chair, called the meeting to order.

**DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE  
THEREOF**

- "NIL"

**DELEGATIONS**

- "NIL"

**REPORTS FROM OFFICIALS (*for information*)**

Culture & Recreation Advisory Committee Minutes – 10/13/15

Culture & Recreation Report No. R15-055 re Fall 2015 Program Results

Culture & Recreation Report No. R15-058 re Activity Report from Manager of  
Recreation & Facilities

Culture & Recreation Report No. R15-059 re 2015 Final Beach Report  
2016 Winter Program Recreation Guide

Culture & Recreation Report No. R15-060 re Results of RFQ 2015-05b Locke  
Subdivision Parkland Development

Ice Users Minutes – 11/30/2015

MOTION CRAC12082015-01: *Moved by Member Smith and seconded by Member Clare-Powell that the following reports be received for information;*

- a) *Culture & Recreation Advisory Committee Minutes – 10/13/2015*
- b) *Culture & Recreation Report No. R15-055 re Fall 2015 Program Results*
- c) *Culture & Recreation Report No. R15-058 re Activity Report from Manager of Recreation & Facilities*
- d) *Culture & Recreation Report No. R15-059 re 2015 Final Beach Report*
- e) *2016 Winter Program Recreation Guide*
- f) *Culture & Recreation Report No. R15-060 re Results of RFQ 2015-05b Locke Subdivision Parkland Development*
- g) *Ice Users Minutes -0 11/30/2015*

CARRIED

**REPORTS FROM OFFICIALS (for direction)**

Culture & Recreation Report No. R15-061, 01/12/15, with respect to Recreation Concussion Prevention & Management Guideline

MOTION CRAC12082015- 02: *Moved by Member Weese and seconded by Member Harvey that Culture and Recreation Report No.R15-061 re Recreation Concussion Prevention & Management Guideline be received.*

CARRIED

Verbal discussion with respect to Transparency of Committee to residents of the Township

MOTION CRAC12082015- 03: *Moved by Member Zeidler and seconded by Member Harvey that the Verbal Discussion re Transparency of Committee to residents of the Township be received;  
AND FURTHER THAT a group picture be taken of the Committee for use on the Township's website;*

December 8, 2015

*AND FURTHER THAT people from the groups/organizations be invited together to meet, similar to the winter ice users do;  
AND FURTHER THAT the Manager of Recreation & Facilities expand on this committee in local articles.*

**CARRIED**

Verbal discussion with respect to Canada 150 celebrations

**MOTION CRAC12082015- 04** *Moved by Member Clare-Powell and seconded by Member Smith that the verbal discussion re Canada 150 celebrations be received;  
AND FURTHER THAT the list of ideas presented at the meeting be received for consideration and review for the next committee meeting.*

**CARRIED**

**CORRESPONDENCE (for information)**

- "NIL"

**CORRESPONDENCE (for direction)**

Coldwater & District Agricultural Society re Thank you for assistance and additional hydro for vendors for fall fair

**MOTION CRAC12082015- 05** *Moved by Member Zeidler and seconded by Member Harvey that the letter received dated 09/28/15 from the Coldwater & District Agricultural Society be received;  
AND FURTHER THAT the Agricultural Society and the Township meet to discuss the needs of the 2016 Coldwater Fair.*

**CARRIED**

*Coldwater & District Agricultural Society re Thanking staff and requesting additional hours for 2016.*

MOTION CRAC12082015- 06: *Moved by Member Zeidler and seconded by Member Weese that the letter received dated 09/28/15 from the Coldwater & District Agricultural Society be received;  
AND FURTHER THAT the Agricultural Society meet with the Township to discuss the needs of the 2016 Coldwater Fair.*

CARRIED

Matt Murray re E-mail regarding Sponsored Public Skating

MOTION CRAC12082015- 07 *Moved by Member Zeidler and seconded by Member Clare-Powell that the e-mail received dated 11/29/15 from Matt Murray be received;  
AND FURTHER THAT for the 2015-2016 ice season, the Sunday dates with no paid sponsor be sponsored by the Township of Severn;  
AND FURTHER THAT for the 2016-2017 ice season, only pre-paid sponsors be considered for the free Sunday skate season.*

Carried

**.ADJOURNMENT – 9:28 p.m.**

Motion to adjourn.

MOTION CRAC12082015-08 *Moved by Member Smith and seconded by Member Clare-Powell that this meeting be and is hereby now adjourned.*

CARRIED

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Vicki Ball  
Chair

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Patricia J. Harwood  
Acting Secretary