

MINUTES OF A MEETING OF THE CORPORATE SERVICES COMMITTEE HELD AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE, WEDNESDAY, FEBRUARY 17, 2016 AT 9:00 A.M.

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PRESENT:	Chair	Jane Dunlop
	Members	Judith Cox Mark Taylor Donald Westcott
ABSENT:	Members	Mike Burkett Ian Crichton
STAFF:	Fire Chief	Tim Cranney (part of meeting)
	Director of Planning and Development	Andrew Fyfe
	Clerk	Sharon Goerke
	Manager of Recreation and Facilities	Patricia Harwood (part of meeting)
	Acting Director of Public Works	Eric Marshall
	Director of Corporate Services/Treasurer	Andrew Plunkett
	Chief Administrative Officer	W. Henry Sander

**CALL TO ORDER**

Chair Dunlop called the meeting to order.

**DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

- "NIL"

**DELEGATIONS**

Tom Barber of the Coldwater Mill Heritage Foundation with respect to Drainage.

February 17, 2016

MOTION CSC021716-01: *Moved by Member Cox and seconded by Member Stevens that a presentation of the Coldwater Mill Heritage Foundation with respect to drainage at the Coldwater Mill be referred to staff for a report.*

CARRIED

**REPORTS FROM OFFICIALS (for information)**

Corporate Services Report No. C16-010, 02/10/16, with respect to the Westshore Community Sign.

MOTION CSC021716-02: *Moved by Member Taylor and seconded by Member Stevens that Corporate Services Report No. C16-010, dated February 10, 2016, with respect to a Westshore Community Sign be received as information.*

CARRIED

**REPORTS FROM OFFICIALS (for direction)**

**Planning and Development**

- "NIL"

**Recreation and Facilities**

Recreation Report No. R16-001, 02/08/16, with respect to the Seniors Community Grant Program.

MOTION CSC021716-03: *Moved by Member Cox and seconded by Member Westcott that Recreation Report No. R16-001, dated February 8, 2016, with respect to an application for a Seniors Community Grant Program be received; AND FURTHER THAT staff be authorized to submit an application for the Seniors Community Grant Program.*

CARRIED

Recreation Report No. R16-009, 02/09/16, with respect to the RFQ REC 2016-02 Arena Ice Surface Lights Results.

MOTION CSC021716-04: *Moved by Member Stevens and seconded by Member Cox that Recreation Report No. R16-009, dated February 9, 2016, with respect to a RFQ for the Arena Ice Surface Lights be received;*

February 17, 2016

*AND FURTHER THAT Garraway's Electrical Services be awarded the contract for a total of \$13,700.76, plus HST; AND FURTHER THAT the additional funds be allocated from the Capital Reserve.*

**CARRIED**

Recreation Report No. R16-012, 02/08/16, with respect to the RFQ REC 2016-01 Condenser Working Platform.

MOTION CSC021716-05: *Moved by Member Westcott and seconded by Member Stevens that Recreation Report No. R16-012, dated February 8, 2016, with respect to a RFQ for the Condenser Working Platform be received; AND FURTHER THAT Western Mechanical be awarded the contract for a total of \$16,495.00, plus HST; AND FURTHER THAT the additional funds be allocated from the Capital Reserve.*

**CARRIED**

Recreation Report No. R16-013, 02/08/16, with respect to a Holiday Stat Surcharge for the Coldwater & District Community Centre

MOTION CSC021716-06: *Moved by Member Cox and seconded by Member Taylor that Recreation Report No. R16-013, dated February 8, 2016, with respect to a Holiday Stat Surcharge for the Coldwater & District Community Centre be received; AND FURTHER THAT the Holiday Stat Surcharge be amended to \$10.00 per hour, plus HST, on all ice, hall, floor rentals and ball diamond events at the Centre on Statutory Holidays when the facility is open; AND FURTHER THAT this amended surcharge be retroactive to February 15, 2016.*

**CARRIED**

## **Public Works**

Public Works Report No. W16-001, 01/19/16, with respect to the Simcoe County District School Board Improvements – Coldwater Public School.

February 17, 2016

MOTION CSC021716-07: *Moved by Member Cox and seconded by Member Taylor that Public Works Report No. W16-001, dated January 19, 2016, with respect to Simcoe County District School Board Improvements – Coldwater Public School be received;  
AND FURTHER THAT no action be taken on this request from the School Board with respect to site improvements at the Coldwater Public School.*

*CARRIED*

Public Works Report No. W16-002, 01/15/16, with respect to Washago Park Drainage.

MOTION CSC021716-08: *Moved by Member Westcott and seconded by Member Cox that Public Works Report No. W16-002, dated January 15, 2016, with respect to Washago Centennial Park Drainage be received;  
AND FURTHER THAT Option No. 1 be approved to improve the drainage within the park;  
AND FURTHER THAT staff be requested to report further on three quotes to complete the drainage improvements.*

*CARRIED*

### **Fire & Emergency Services**

Fire Report No. F16-003, 01/27/16, with respect to the Annual Emergency Management Program – Statement of Completion.

MOTION CSC021716-09: *Moved by Member Cox and seconded by Member Taylor that Fire Report No. F16-003, dated January 27, 2016, with respect the Annual Emergency Management Program – Statement of Completion be received;  
AND FURTHER THAT the Program form be endorsed by the Community Management Co-ordinator (ACEMC) and the Head of Council.*

*CARRIED*

### **Corporate Services**

Corporate Services Report No. C16-005, 02/02/16, with respect to 2016 Meeting Dates.

February 17, 2016

MOTION CSC021716-10:

*Moved by Member Cox and seconded by Member Stevens that Corporate Services Report No. C16-005, dated February 2, 2016, with respect to 2016 Meeting Dates be received;  
AND FURTHER THAT a Special Council Meeting be scheduled for June 22, 2016 following the Corporate Services Committee Meeting;  
AND FURTHER THAT the July 7, 2016 Council Meeting and December 28, 2016 Corporate Services Committee Meeting be cancelled.*

CARRIED

Corporate Services Report No. C16-007, 02/02/16, with respect to Donlands Court – 1 Foot Reserve.

MOTION CSC021716-11:

*Moved by Member Stevens and seconded by Member Cox that Corporate Services Report No. C16-007, dated February 2, 2016, with respect to Donlands Court – 1 Foot Reserve be received;  
AND FURTHER THAT the request for removal of the 1 foot reserve abutting 49 Gray Street be approved, subject to the applicant submitting to the Township the 1/20 proportionate share of the servicing incurred by the subdivider to service 20 lots on Donlands Court in the amount of \$15,674.58 which the municipality will forward to the original developer.*

CARRIED

**Administration**

Administration Report No. A16-003, 02/01/16, with respect to the Economic Development Fund.

MOTION CSC021716-12:

*Moved by Member Cox and seconded by Member Stevens that Administration Report No. A16-003, dated February 1, 2016, with respect to the Economic Development Fund be deferred to the March Corporate Services Committee Meeting.*

CARRIED

**CORRESPONDENCE (for information)**

February 17, 2016

R Dobbins Engineering Inc., 01/25/16, with respect to Burnside Line Culvert.

Federal Economic Development Agency for Southern Ontario, 01/28/16, with respect to Canada 150 Community Infrastructure Program (CIP 150).

Washago Community Centre Committee with respect to a Roof Inspection Report – February 8, 2016.

MOTION CSC021716-13:            *Moved by Member Taylor and seconded by Member Stevens that the following correspondence be received as information:*

- (a) R Dobbin Engineering Inc., 01/25/16, with respect to Burnside Line Culvert;*
- (b) Federal Economic Development Agency for Southern Ontario, 01/28/16, with respect to the Canada 150 Community Infrastructure Program; and*
- (c) Washago Community Centre with respect to a Roof Inspection Report – February 8, 2016.*

*CARRIED*

**CORRESPONDENCE (for direction)**

County of Simcoe, 02/01/16, with respect to the Trails Connecting Communities Program – 2016.

MOTION CSC021716-14:            *Moved by Member Stevens and seconded by Member Westcott that a letter from the County of Simcoe, dated February 1, 2016, with respect to the Trails Connecting Communities Program – 2016 be received; AND FURTHER THAT staff be directed to submit an application for the funding on behalf of the municipality.*

*CARRIED*

Township of Oro-Medonte, 12/09/15, with respect to Municipal Freedom of Information and Protection of Privacy Act.

MOTION CSC021716-15:            *Moved by Member Cox and seconded by Member Stevens that a resolution of the Township of Oro-Medonte, dated December 9, 2015, with respect to the Municipal Freedom of Information & Protection of Privacy Act (MFIPPA) be endorsed.*

*CARRIED*

February 17, 2016

Simcoe County District School Board, 02/03/16, with respect to Division Road Safety.

MOTION CSC021716-16:      *Moved by Member Cox and seconded by Member Westcott that staff be requested to meet with representatives from the School Board prior to a formal meeting with the school; AND FURTHER THAT the School Board be requested to delay the retraction of bussing until July 1, 2016 to provide for additional discussions.*

*CARRIED*

Township of Wainfleet, 01/26/16, with respect to a Resolution Requesting that Ontario Cancel RFP for Added Wind Power Generation.

MOTION CSC021716-17:      *Moved by Member Stevens and seconded by Member Cox that a resolution of the Township of Wainfleet, dated January 26, 2016, with respect to a RFP for Added Wind Power Generation be endorsed.*

*CARRIED*

Simcoe County Farm Fresh, 01/26/16, with respect to a Request for Financial Support.

MOTION CSC021716-18:      *Moved by Member Cox and seconded by Member Stevens that a request of the Simcoe County Farm Fresh, dated January 26, 2016, for grant funding be approved in the amount of \$1,200.00.*

*CARRIED*

## **COMMITTEE UPDATES**

Member Westcott provided updates on the following items:

- Ontario's Lake Country / Maple Festival
- Washago Community Centre
- Friends of the Water Tower

Member Stevens provide updates on the following items:

- Severn Sound Environmental Association
- Orillia and Area Physician Recruitment and Retention Committee

Member Cox provided updates on the following items:

- County of Simcoe
- Couchiching Conservancy

February 17, 2016

Member Taylor provided updates on the following items:

- SEGBAY Chamber of Commerce
- Matchedash Community Centre
- Winter Fair Coldwater
- Villages & Hamlets Committee

Member Dunlop provided updates on the following items:

- Coldwater Library Board
- Couchiching Conservancy
- 150<sup>th</sup> Anniversary Committee - Coldwater

## **CONFIDENTIAL**

### **Reports from Officials**

- "NIL"

### **Correspondence**

- "NIL"

## **ADJOURNMENT – 10:14 a.m.**

Motion to adjourn.

MOTION CSC021716-19:

*Moved by Member Cox and seconded by Member Westcott that this meeting be and it is hereby now adjourned.*

*CARRIED*

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Jane Dunlop  
Chair

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Sharon R. Goerke  
Clerk