

MINUTES OF A MEETING OF THE CORPORATE SERVICES COMMITTEE HELD AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE, WEDNESDAY, JANUARY 27, 2016 AT 9:00 A.M.

PRESENT:	Chair	Jane Dunlop
	Members	Mike Burkett Judith Cox Ian Crichton Mark Taylor Donald Westcott
ABSENT:	Member	Ron Stevens
STAFF:	Fire Chief	Tim Cranney (part of meeting)
	Director of Planning and Development	Andrew Fyfe
	Clerk	Sharon Goerke
	Director of Corporate Services/Treasurer	Andrew Plunkett
	Acting Roads Supervisor	Tony Potter (part of meeting)
	Human Resources / Health & Safety Officer	Michelle Prophet Healy (part of meeting)
	Chief Administrative Officer	W. Henry Sander

CALL TO ORDER

Chair Dunlop called the meeting to order.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

- "NIL"

DELEGATIONS

Jon Phillips, Forestry Services of Hydro One with respect to a High Voltage Towerline Maintenance Program.

January 27, 2016

MOTION CSC012716-01: *Moved by Member Cox and seconded by Member Westcott that a presentation of Hydro One with respect to Towerline Maintenance be received; AND FURTHER THAT the Clerk be authorized to sign the High Voltage Towerline Maintenance Program on behalf of the municipality.*

CARRIED

REPORTS FROM OFFICIALS (for information)

Fire Reports for the Months of November & December 2015.

Director of Corporate Services with respect to the Statement of the Treasurer – 2015 Remuneration and Expenses Paid.

Planning Report No. P16-001, 01/18/16, with respect to Kinnear Sideroad Drainage – Update.

MOTION CSC012716-02: *Moved by Member Westcott and seconded by Member Cox that the following Reports from Officials be received as information:*
(a) Fire Reports from Officials be received as information;
(b) Statement of the Treasurer with respect to 2015 Remuneration & Expenses of Council & Local Boards;
and
(c) Planning Report No. P16-001, dated January 18, 2016, with respect to Kinnear Sideroad Drainage Update.

CARRIED

REPORTS FROM OFFICIALS (for direction)

Planning and Development

- “NIL”

Recreation and Facilities

- “NIL”

Public Works

Public Works Report No. W16-003, 01/19/16, with respect to Public Works Tenders – 2016.

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MOTION CSC012716-04:

Moved by Member Cox and seconded by Member Westcott that Public Works Report No. W16-003, dated January 19, 2016, with respect to Public Works Tenders be received;

AND FURTHER THAT the following bids be approved:

(a) Half Ton Truck – Jim Wilson Chevrolet - \$28,203.90, including HST;

(b) Hot Box Patcher – Marathon Equipment - \$28,934.75, plus HST; and

(c) Tandem Truck & Chassis – B and I Complete - \$133,642.84, including HST.

CARRIED

Fire & Emergency Services

Fire Report No. F16-002, 01/26/15, with respect to Replacement of Car #1.

MOTION CSC012716-03:

Moved by Member Burkett and seconded by Member Taylor that Fire Report No. F16-002, dated January 26, 2016, with respect to Replacement of Car #1 be received; AND FURTHER THAT staff be authorized to move forward to replace Car #1 with the same specifications in a Ford F250 Crew-Cab Four-Wheel Drive.

CARRIED

Corporate Services

Corporate Services Report No. C16-001, 01/04/16, with respect to a Proposed Façade Improvement Program.

MOTION CSC012716-05:

Moved by Member Taylor and seconded by Member Burkett that Corporate Services Report No. C16-001, dated January 4, 2016, with respect to a Proposed Façade Improvement Program be deferred pending receipt of additional information from staff.

CARRIED

Corporate Services Report No. C16-002, 01/13/16, with respect to a Tax Sale – Authority to Vest.

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MOTION CSC012716-06: *Moved by Member Westcott and seconded by Member Cox that Corporate Services Report No. C16-002, dated January 13, 2016, with respect to a Tax Sale – Authority to Vest be received;
AND FURTHER THAT staff be authorized to vest the five parcels of land that were not sold in the Tax Sales of June 19, 2014 and October 22, 2015 to the Township's inventory of lands.*

CARRIED

Corporate Services Report No. C16-003, 01/18/16, with respect to Westshore Community Policing Office.

MOTION CSC012716-07: *Moved by Member Westcott and seconded by Member Cox that Corporate Services Report No. C16-002, dated January 18, 2016, with respect to the Westshore Community Policing Office be received;
AND FURTHER THAT the Lease Agreement be renewed for an additional one (1) year term;
AND FURTHER THAT the Clerk be authorized to execute the Agreement on behalf of the municipality.*

CARRIED

Administration

Administration Report No. A15-051, 12/31/15, with respect to Township's Strategic Plan.

MOTION CSC012716-08: *Moved by Member Crichton and seconded by Member Burkett that Administration Report No. A15-051, dated December 31, 2015, with respect to the Township's Strategic Plan be deferred to a future meeting for additional discussions.*

CARRIED

Administration Report No. A16-002, 01/22/16, with respect to the Emergency Management Program Coordinator.

MOTION CSC012716-09: *Moved by Member Cox and seconded by Member Westcott that Administration Report No. A16-002, 01/22/16, with respect to the Emergency Management Program Co-ordinator be received;*

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*AND FURTHER THAT the Director of Fire & Emergency Services be appointed as the Township of Severn's Emergency Management Program Co-ordinator;
AND FURTHER THAT the Deputy Fire Chief be appointed as the alternative for the Township of Severn's Emergency Management Program Co-ordinator.*

CARRIED

CORRESPONDENCE (for information)

County of Simcoe, 12/24/15, with respect to Bursary Funding.

Sustainable Severn Sound, 12/03/15, with respect to Sustainability Plan Steering Committee Meeting – December 3, 2015.

Washago Community Centre Committee, 01/06/16, with respect to January's Maintenance Inspection.

MOTION CSC012716-010:

Moved by Member Westcott and seconded by Member Cox that the following correspondence be received as information:

(a) Sustainable Severn Sound, 12/03/15, with respect to Sustainability Plan Steering Committee Meeting Minutes; and

(b) Washago Community Centre, 01/06/16, with respect to Roof Inspection Report;

AND FURTHER THAT a letter from the County of Simcoe, dated December 24, 2015, with respect to bursary funding be received;

AND FURTHER THAT the Township of Severn contribute \$1,000 to the existing funding program on behalf of the municipality.

CARRIED

CORRESPONDENCE (for direction)

Deanna Young, 01/13/16, with respect to a Request for a Children Playing Sign – Church Line North & Kitchen Sideroad.

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MOTION CSC012716-11: *Moved by Member Taylor and seconded by Member Burkett that a request of Deanna Young, dated January 13, 2016, for “Children Playing Signs” at the intersection of Church Line North and Kitchen Sideroad be approved.*

CARRIED

Township of Carling, 01/11/16, with respect to Rural Physician Recruitment.

MOTION CSC012716-12: *Moved by Member Westcott and seconded by Member Cox that a resolution of the Township of Carling, dated January 11, 2016, with respect to Physician Recruitment be endorsed;
AND FURTHER THAT this endorsement be forwarded to all municipalities in the County of Simcoe, Kathleen Wynn, Patrick Brown, Ann Hogarth & Gini Stringer.*

CARRIED

Collins Barrow, 11/09/015, with respect to an Audit of the Consolidated Financial Statements.

MOTION CSC012716-13: *Moved by Member Burkett and seconded by Member Crichton that a letter from Collins Barrow, dated November 9, 2015, with respect to Audit – Consolidated Financial Statements be received;
AND FURTHER THAT the Mayor & Clerk be authorized to sign the letter on behalf of the municipality.*

CARRIED

COMMITTEE UPDATES

Member Westcott provided updates on the following items:

- Ontario’s Lake Country
- Washago Community Centre
- Friends of the Water Tower
- Hewitt’s Quarry Public Meeting

Member Cox provided an update on the following item:

- County of Simcoe

Member Crichton provided an update on the following item:

- Streetlights

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Member Burkett provided updates on the following items:

- County of Simcoe
- Big Brothers & Sisters Anniversary
- Food Entrepreneurs at Georgian College
- Mayors Meeting
- Washago Community Centre
- Aggregate Resources

Member Taylor provided updates on the following items:

- SEGBAY Chamber of Commerce
- Matchedash Community Centre

Member Dunlop provided updates on the following items:

- Coldwater Clock
- Coldwater Library Reopening
- Santa Claus Parades
- SEGBAY Chamber of Commerce Dinner
- Walker Aggregates Christmas Party
- Coldwater BIA
- Orillia Chamber of Commerce
- Ontario's Lake Country
- Coldwater Library Board

CONFIDENTIAL

Reports from Officials

- "NIL"

Correspondence

- "NIL"

ADJOURNMENT – 10:55 a.m.

Motion to adjourn.

MOTION CSC012716-14:

Moved by Member Westcott and seconded by Member Cox that this meeting be and it is hereby now adjourned.

CARRIED

Jane Dunlop
Chair

Sharon R. Goerke
Clerk