

MINUTES OF A MEETING OF THE CORPORATE SERVICES COMMITTEE HELD AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE, WEDNESDAY, JUNE 22, 2016 AT 9:00 A.M.

PRESENT:	Chair	Jane Dunlop
	Members	Mike Burkett Judith Cox Ron Stevens Mark Taylor Donald Westcott
STAFF:	Director of Fire & Emergency Services	Tim Cranney (part of meeting)
	Director of Planning & Development	Andrew Fyfe (part of meeting)
	Clerk	Sharon Goerke
	Acting Director of Public Works	Eric Marshall (part of meeting)
	Chief Administrative Officer	W. Henry Sander
	Utilities Supervisor	Laura Smit (part of meeting)

CALL TO ORDER

Chair Dunlop called the meeting to order.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

- "NIL"

DELEGATIONS

Jackie Payne with respect to Ditching & Drainage on Burnside Line.

MOTION CSC062216-01: *Moved by Member Cox and seconded by Member Stevens that a presentation from Jackie Payne with respect to Ditching & Drainage on Burnside Line be referred to staff for a report.*

CARRIED

REPORTS FROM OFFICIALS (for information)

Fire Report for the Months of April & May 2016.

Director of Planning & Development with respect to a County Official Plan Update.

Director of Planning & Development with respect to a Stewart Rezoning Update.

Public Works Report No. W16-020, 06/10/16, with respect to Septage Receiving & Wastewater Treatment Plant Operation.

MOTION CSC062216-02: *Moved by Member Westcott and seconded by Member Cox that the following Reports from Officials be received as information:*

- (a) Fire Report for the Months of April & May 2016;*
- (b) Director of Planning & Development re County Official Plan Update;*
- (c) Director of Planning & Development re Stewart Rezoning Update; and*
- (d) Public Works Report No. W16-020, 06/10/16, with respect to Septage Receiving & Wastewater Treatment Plant Operation.*

CARRIED

Public Works Report No. W16-025, 06/20/16, with respect to the Reinbird Street Sewage Pumping Station.

MOTION CSC062216-03: *Moved by Member Taylor and seconded by Member Burkett that Public Works Report No. W16-025, dated June 20, 2016, with respect to the Reinbird Street Sewage Pumping Station be received;*

AND FURTHER THAT the electrical service be upgraded from an existing Delta service to a single phase service, upgrade the existing panel and equipment compatible for a single service; AND FURTHER THAT the estimated cost of \$31,000 form part of the Utilities 2016 Operations Budget.

CARRIED

June 22, 2016

REPORTS FROM OFFICIALS (for direction)

Planning and Development

Planning Report No. P16-030, 06/06/16, with respect to Development Charges By-law – Accessory Apartments & Garden Suites.

MOTION CSC062216-04: *Moved by Member Cox and seconded by Member Taylor that Planning Report No. P16-030, dated June 6, 2016, with respect to Development Charges By-law – Accessory Apartments & Garden Suites be received; AND FURTHER THAT the fees for garden suites be waived at this time.*

CARRIED

Planning Report No. P16-031, 06/08/16, with respect to Property Standards – Trees in Coldwater River.

MOTION CSC062216-05: *Moved by Member Burkett and seconded by Member Taylor that Planning Report No. P16-031, dated June 8, 2016, with respect to Property Standards – Trees in Coldwater River be received; AND FURTHER THAT staff be directed to proceed as outlined in this report.*

CARRIED

Recreation and Facilities

- “NIL”

Public Works

- “NIL”

Fire & Emergency Services

Fire Report No. F16-005, 06/09/16, with respect to a Township of Georgian Bay Emergency Response Agreement.

June 22, 2016

MOTION CSC062216-06: *Moved by Member Stevens and seconded by Member Cox that Fire Report No. F16-005, dated June 9, 2016, with respect to an Emergency Response Agreement with the Township of Georgian Bay be received; AND FURTHER THAT the Clerk be authorized to enter into the Emergency Response Agreement as outlined in this report.*

CARRIED

Corporate Services

Clerk with respect to the Exchange of Parkland – Westshore Recreation Facility.

MOTION CSC062216-07: *Moved by Member Stevens and seconded by Member Westcott that discussion with respect to the land exchange process for the Westshore Recreation Facility be received; AND FURTHER THAT notwithstanding Resolution CSC052516-08 which states the Architectural Design is awarded “subject to the successful completion of the land transfer to the Township”, staff be authorized to proceed with the architectural design as previously approved with the land transfer to be completed at a later date.*

CARRIED

Administration

Administration Report No. A16-011, 06/09/16, with respect to a Social Media Policy.

MOTION CSC062216-08: *Moved by Member Burkett and seconded by Member Taylor that Administration Report No. A16-011, dated June 9, 2016, with respect to a Social Media Policy be received; AND FURTHER THAT staff proceed with the Social Media opportunity as outlined in this report; AND FURTHER THAT the Social Media Policy be adopted and included in the Corporate Policy Manual.*

CARRIED

Administration Report No. A16-013, 05/06/16, with respect to Surplus Computer Equipment.

June 22, 2016

MOTION CSC062216-09: *Moved by Member Cox and seconded by Member Westcott that Administration Report No. A16-013, dated May 6, 2016, with respect to Surplus Computer Equipment be received; AND FURTHER THAT an exception be made to the Township's Purchase Policy; AND FURTHER THAT staff and Council be allowed to purchase the personal computers that are at the end of their useful life.*

CARRIED

Recess 10:35 a.m.
Reassembled 10:45 a.m.

CORRESPONDENCE (for information)

Tulloch Engineering, 06/17/16, with respect to Purbrook Municipal Drain.

MOTION CSC062216-10: *Moved by Member Taylor and seconded by Member Burkett that a letter from Tulloch Engineering, dated June 17, 2016, with respect to Purbrook Drain Maintenance be received; AND FURTHER THAT the engineering firm be authorized to proceed as outlined in the correspondence on behalf of the municipality.*

CARRIED

Ontario Provincial Police, 06/01/16, with respect to 2016 initiatives.

Ministry of Economic Development, Employment & Infrastructure, 06/01/16, with respect to the Small Communities Fund (SCF) and the Ontario Community Infrastructure Fund (OCIF).

MOTION CSC062216-11: *Moved by Member Stevens and seconded by Member Cox that the following correspondence be received as information:*
(a) Ontario Provincial Police, 06/01/16, with respect to 2016 initiatives; and
(b) Ministry of Economic Development, Employment & Infrastructure, 06/01/16, with respect to the Small Communities Fund (SCF) and the Ontario Community Infrastructure Fund (OCIF).

CARRIED

June 22, 2016

CORRESPONDENCE (for direction)

Member Taylor with respect to a Year Round Port-a-Potty – MacLean Lake.

MOTION CSC062216-12: *Moved by Member Taylor and seconded by Member Burkett that discussion with respect to a year round port-a-potty to be located at MacLean Lake be received; AND FURTHER THAT the year round service be provided in this area.*

CARRIED

Township of Augusta, 05/24/16, with respect to Lyme Disease.

MOTION CSC062216-13: *Moved by Member Cox and seconded by Member Westcott that a resolution of the Township of Augusta, dated May 24, 2016, with respect to Lyme Disease be endorsed.*

CARRIED

Orillia Canada Day Committee re Canada Day Festivities.

MOTION CSC062216-14: *Moved by Member Stevens and seconded by Member Cox that members of Council be authorized to attend the Orillia Canada Day festivities on July 1, 2016, with expenses.*

CARRIED

Application for a Tile Drain Loan – 1145 Division Road East.

MOTION CSC062216-15: *Moved by Member Cox and seconded by Member Stevens that an Application for a Tile Drainage Loan from Joseph Bishop and Elisa Debartold, owners of Part of Lot 1, Concession 5, former Township of Orillia, now the Township of Severn – 1145 Division Road East in the amount of \$22,500.00 be approved, pursuant to the Tile Drainage Act, subject to the availability of funds from the Ministry of Agriculture & Food, and also subject to the funding and interest limits specified by the Ministry at the time of issue of the debenture.*

CARRIED

June 22, 2016

Invitation to the 12th Annual Warden's Golf Tournament.

MOTION CSC062216-16: Moved by Member Stevens and seconded by Member Westcott that no action be taken on an invitation to the 12th Annual Warden's Golf Tournament to be held September 1, 2016.

CARRIED

Brian Donnelly, 05/27/16, with respect to Tower Line Road.

MOTION CSC062216-17: Moved by Member Taylor and seconded by Member Burkett that a letter from Brian Donnelly, dated May 27, 2016, with respect to Tower Line Road be received as information.

CARRIED

Susan Gillett, 06/03/16, with respect to the Removal of Trees on Burnside Line.

MOTION CSC062216-18: Moved by Member Cox and seconded by Member Stevens that a letter from Susan Gillett, dated June 3, 2016, with respect to the removal of trees on Burnside Line be referred to staff for a response.

CARRIED

COMMITTEE UPDATES

Member Westcott provided updates on the following items:

- Washago Community Centre
- Paddles Project – Press Release

Member Stevens provided updates on the following items:

- Emergency Measures Committee
- Sustainable Severn Sound
- Lakehead University Chancellor's Dinner / Graduation
- Ontario's Lake Country
- Ward Boundaries Interview
- Orillia Physician's Recruitment Committee

Member Cox provided updates on the following items:

- County of Simcoe
- Culture & Recreation Advisory Committee

June 22, 2016

Member Burkett provided updates on the following items:

- Lakehead University Graduation
- Midland High School Opening Ceremonies
- Ontario's Lake Country
- Washago Paddles Project
- County of Simcoe

Member Taylor provided updates on the following items:

- Matchedash Community Heritage Centre
- Segbay Chamber of Commerce
- Ward Boundaries Interview

Member Dunlop provided updates on the following items:

- Orillia Chamber of Commerce
- Severn Public Library Board
- Coldwater BIA
- Ontario's Lake Country
- Lakehead University Graduation

Motion to close the meeting to the public.

MOTION CSC062216-19: Moved by Member Taylor and seconded by Member Burkett that this meeting be and it is hereby now closed to the public pursuant to the Municipal Act, S.O. 2001, Chapter 25, Section 239.(2), for the purpose of considering personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

CONFIDENTIAL

Motion to reopen the meeting to the public.

MOTION CSC062216-20: Moved by Member Cox and seconded by Member Stevens that this meeting be and it is hereby now reopened to the public.

CARRIED

June 22, 2016

Reports from Officials

- "NIL"

Correspondence

Member Burkett with respect to service delivery.

MOTION CSC062216-21: *Moved by Member Cox and seconded by Member Burkett that discussions with respect to service delivery be received; AND FURTHER THAT the Mayor & Deputy Mayor be directed to report back to this Council on all matters regarding this issue.*

CARRIED

ADJOURNMENT – 11:45 a.m.

Motion to adjourn.

MOTION CSC062216-22: *Moved by Member Burkett and seconded by Member Taylor that this meeting be and it is hereby now adjourned.*

CARRIED

Jane Dunlop
Chair

Sharon R. Goerke
Clerk