

MINUTES OF A MEETING OF THE CORPORATE SERVICES COMMITTEE HELD AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE, WEDNESDAY, OCTOBER 26, 2016 AT 9:00 A.M.

PRESENT:	Chair	Jane Dunlop
	Members	John Betsworth Mike Burkett Judith Cox Ron Stevens Mark Taylor Donald Westcott
STAFF:	Director of Planning & Development	Andrew Fyfe
	Clerk	Sharon Goerke
	Director of Corporate Services/Treasurer	Andrew Plunkett
	Chief Administrative Officer	W. Henry Sander
	Chief Building Official	Jim Oakley (part of meeting)
	Planner	Katie Mandeville (part of meeting)
	Public Works Supervisor	Eric Marshall
	Director of Fire & Emergency Services/ Fire Chief	Tim Cranney (part of meeting)

CALL TO ORDER

Chair Dunlop called the meeting to order.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Member Dunlop with respect to Agenda Item No. E-5.1 as she owns property on Dunlop Drive.

DELEGATIONS

County of Simcoe with respect to Our Community 10-Year Affordable Housing (*Bring Forward*).

Robert Williams, Watson & Associates Economists Ltd. with respect to a Ward Boundary Review.

MOTION CSC102616-17: *Moved by Member Burkett and seconded by Member Taylor that a presentation of Watson & Associates Economists Ltd. with respect to a Ward Boundary Review Final Report be deferred to the November Corporate Services Committee for further discussion.*

CARRIED

REPORTS FROM OFFICIALS (for information)

Fire Report for the Month of September 2016.

Corporate Services Report No. C16-043, 10/18/2016, with respect to Five Year Taxation & Road Work by Ward.

MOTION CSC102616-01: *Moved by Member Betsworth and seconded by Member Burkett that the following Reports from Officials be received as information:*
(a) Fire Report for the month of September 2016; and
(b) Corporate Services Report No. C16-043, dated October 18, 2016, with respect to Five Year Taxation & Road Work by Ward.

CARRIED

REPORTS FROM OFFICIALS (for direction)

Planning and Development

Planning Report No. P16-049, 10/19/2016, with respect to Coldwater Subdivision.

MOTION CSC102616-02: *Moved by Member Stevens and seconded by Member Westcott that Planning Report No. P16-049, dated October 19, 2016, with respect to Pre-Development Site Works for 27 Coldwater Road be received;*

AND FURTHER THAT the developer be invited to a future meeting to provide additional information to Council on this proposed development.

CARRIED

Recreation and Facilities

Recreation Report No. R16-052, 09/21/2016, with respect to the Maclean Lake Dock Parking Lot.

MOTION CSC102616-03: *Moved by Member Burkett and seconded by Member Taylor that Recreation Report No. R16-052, dated September 21, 2016, with respect to the MacLean Lake Dock Parking Lot be received; AND FURTHER THAT the proposed costs be considered in the 2017 budget deliberations.*

CARRIED

Recreation Report No. R16-053, 09/22/2016, with respect to Uthoff Trail Annual Budget.

MOTION CSC102616-04: *Moved by Member Burkett and seconded by Member Taylor that Recreation Report No. R16-053, dated September 22, 2016, with respect to the Uthoff Trail Annual Budget be referred to 2017 budget deliberations.*

CARRIED

Public Works

Public Works Report No. W16-036, 10/13/2016, with respect to Banner Poles – Coldwater.

MOTION CSC102616-05: *Moved by Member Burkett and seconded by Member Taylor that Public Works Report No. W16-036, dated October 13, 2016, with respect to Banner Poles in Coldwater be received; AND FURTHER THAT the banner poles be installed as outlined in this report; AND FURTHER THAT the Coldwater Mill and the Coldwater Museum be included in the Corporate Policy for the display of banners at no cost as non-profit organizations.*

CARRIED

Fire & Emergency Services

Fire Report No. F16-009, 10/12/2016, with respect to Renewing of 911 CERB Service.

MOTION CSC102616-06:

*Moved by Member Burkett and seconded by Member Taylor that Fire Report No. F16-009, dated October 12, 2016, with respect to Renewing of the 911 CERB Service Agreement be received;
AND FURTHER THAT the Clerk be authorized to execute the Agreement on behalf of the Township for a three (3) year term with the City of Orillia Fire Department for 911 CERB Services.*

CARRIED

Corporate Services

Corporate Services Report No. C16-044, 10/19/2016, with respect to Dunlop Drive – License Agreement.

MOTION CSC102616-07:

*Moved by Member Betsworth and seconded by Member Burkett that Corporate Services Report No.C16-044, dated October 19, 2016, with respect to Dunlop Drive – License Agreement be received;
AND FURTHER THAT the License Agreement for 6 Dunlop Drive be referred to the Township Solicitor for enforcement with all costs to be borne by the property owner.*

CARRIED

Administration

Administration Report No. A16-021, 09/26/2016, with respect to Arena Compressor Reading Policy.

MOTION CSC102616-08:

*Moved by Member Burkett and seconded by Member Taylor that Administration Report No A16-021, dated September 26, 2016, with respect to an Arena Refrigeration Plant Policy be received;
AND FURTHER THAT the Compressor Reading Policy be adopted and included in the Human Resources Policy Manual.*

CARRIED

CORRESPONDENCE (for information)

Lake St. George Community Centre with respect to Financial Statements as of September 30, 2016.

City of Orillia, 10/04/2016, with respect to Intersection of Highway 12 & Fairgrounds Road.

Coldwater & District Agricultural Society, 09/30/2016, with respect to the 2016 Coldwater Fall Fair.

Coldwater & District Curling Club, 09/08/2016, with respect to Bank Balance as of June 30, 2016.

MOTION CSC102616-09:

Moved by Member Burkett and seconded by Member Taylor that the following correspondence be received as information:

- (a) Lake St. George Community Centre with respect to Financial Statements as of September 30, 2016;
- (b) City of Orillia, 10/04/16, with respect to Intersection of Highway 12 & Fairgrounds Road;
- (c) Coldwater & District Agricultural Society, 09/2016, with respect to the 2016 Coldwater Fall Fair; and
- (d) Coldwater & District Curling Club, 09/08/16, with respect to Bank Balance as of June 30, 2016.

CARRIED

CORRESPONDENCE (for direction)

Kevin Storey, 10/02/2016, with respect to the Ian Crichton Memorial Park.

MOTION CSC102616-10:

Moved by Member Cox and seconded by Member Betsworth that a letter from Kevin Storey, dated October 2, 2016, with respect to the Ian Crichton Memorial Park be referred to staff for a report.

CARRIED

Carmen Bisson, 10/02/2016, with respect to Garbage on Brodie Drive.

MOTION CSC102616-11:

Moved by Member Burkett and seconded by Member Taylor that a letter from Carmen Bisson, dated October 2, 2016, with respect to the deposit of waste on Brodie Drive be received;

AND FURTHER THAT as requested, a sign be placed in this location to deter the dumping of waste.

CARRIED

Port Stanton Resorts, 10/07/2016, with respect to Signage on Torpitt Road.

MOTION CSC102616-12: *Moved by Member Westcott and seconded by Member Stevens that a letter from Port Stanton Resorts, dated October 7, 2016, with respect to signage on Torpitt Road be received;
AND FURTHER THAT the requested signage be placed on Torpitt Road.*

CARRIED

Member Burkett with respect to Peninsula Point Road Ditching.

MOTION CSC102616-13: *Moved by Member Burkett and seconded by Member Cox that discussion with respect to the ditching on Peninsula Point Road be referred to 2017 budget deliberations.*

CARRIED

Chippewas of Rama First Nation with respect to Remembrance Day Service.

MOTION CSC102616-14: *Moved by Member Stevens and seconded by Member Cox that it be a policy of this municipality that members of Council are authorized to attend Remembrance Day Services at local municipalities on behalf of the Township of Severn including the purchase of wreaths, if applicable.*

CARRIED

James Christie, 10/06/2016, with respect to Future Roadway Pavement Improvements on Severn Street.

MOTION CSC102616-15: *Moved by Member Westcott and seconded by Member Stevens that a letter from James Christie, dated October 6, 2016, with respect to road improvements on Severn Street be referred to 2017 budget deliberations.*

CARRIED

Ministry of Municipal Affairs with respect to Municipal Delegations at ROMA Conference.

MOTION CSC102616-16: *Moved by Member Burkett and seconded by Member Betsworth that an invitation for a delegation at the 2017 ROMA Conference be received as information.*

CARRIED

Barry & Heather McIlravey with respect to Snow Removal Assistance at Lake St. George Community Centre.

MOTION CSC102616-18: *Moved by Member Westcott and seconded by Member Stevens that a request of the Lake St. George Community Centre for snow removal in this location be approved.*

CARRIED

Member Dunlop with respect to the Push for Change Tour.

MOTION CSC102616-19: *Moved by Member Burkett and seconded by Member Betsworth that discussion with respect to the "Push for Change Tour" be received; AND FURTHER THAT the Coldwater Community Centre be approved for a free skate with the availability of hot dogs & hot chocolate with the receipt of donations.*

CARRIED

Coldwater Lions Club, 09/27/2016, with respect to Annual Candle Light & Santa Claus Parade.

MOTION CSC102616-20: *Moved by Member Westcott and seconded by Member Stevens that a request of the Coldwater Lion's Club, dated September 27, 2017, with respect to waiver of fees for the use of the Coldwater Community Centre for the Annual Candle Light and Santa Claus Parade be approved.*

CARRIED

Orillia District Snowmobile Club with respect to the Use of Unopened Portion of Uthoff Line.

MOTION CSC102616-21: *Moved by Member Taylor and seconded by Member Burkett that a request of the Orillia District Snowmobile Club, dated October 2016, for use on an unopened portion of Uthoff Line be referred to staff for a report.*

CARRIED

Ontario Good Roads Association – 2017 Conference Registration.

MOTION CSC102616-22: *Moved by Member Stevens and seconded by Member Westcott that the following members of Council be authorized to attend the Annual 2017 OGRA Conference to be held February 26 – March 1, 2017, with expenses:*

- *Councillor Dunlop*
- *Councillor Taylor*
- *Mayor Burkett*

CARRIED

Couchiching Shores Ratepayers Association, 10/18/2016, with respect to 3979 Sandcastle Court.

MOTION CSC102616-23: *Moved by Member Betsworth and seconded by Member Burkett that a letter from the Couchiching Shores Association, dated October 18, 2016, with respect to 3979 Sandcastle Court be referred to staff for a report.*

CARRIED

SEGBAY Chamber of Commerce, 10/18/2016, with respect to 2017 Grant Funding.

MOTION CSC102616-24: *Moved by Member Taylor and seconded by Member Burkett that a request of SEGBAY Chamber of Commerce, dated October 18, 2016, for 2017 grant funding be referred to 2017 budget deliberations.*

CARRIED

COMMITTEE UPDATES

Member Taylor provided updates on the following item:

- SEGBAY Chamber of Commerce

Member Burkett provided updates on the following items:

- Westshore Recreation Facility
- County of Simcoe

Member Betsworth provided updates on the following items:

- North Country Baptist Church
- ODAS Park
- Marchmont Public School

Member Westcott provided updates on the following item:

- Paddle Auction

Member Stevens provided updates on the following items:

- Bayou Park Ratepayers Associations
- SSEA
- Washago 150th Anniversary Committee
- Severn Shores Public School
- Sustainable Severn Sound
- Orillia Physicians Recruitment
- Lakehead University
- Ontario's Lake Country

Member Dunlop provided updates on the following items:

- Severn Library Board
- Witches Walk
- Coldwater BIA
- Push for Change
- 2017 150th Ward 2 Celebrations
- Orillia Chamber of Commerce

CONFIDENTIAL

Reports from Officials

- "NIL"

Correspondence

- "NIL"

ADJOURNMENT – 12:14 pm

Motion to adjourn.

MOTION CSC102416-25:

Moved by Member Burkett and seconded by Member Taylor that this meeting be and it is hereby now adjourned.

CARRIED

Jane Dunlop
Chair

Sharon R. Goerke
Clerk