THE CORPORATION OF THE TOWNSHIP OF SEVERN

SPECIAL COUNCIL MEETING

Wednesday, December 20, 2017
Council Chambers - Municipal Office

(following the Planning & Development Committee Meeting)

AGENDA

A. CALL TO ORDER

B. PRAYER

C. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

D. ADOPTION OF COUNCIL MINUTES
   1 Regular Council Meeting of December 6, 2017

E. PUBLIC MEETING/HEARINGS
   "NIL"

F. PRESENTATIONS/DELEGATIONS
   "NIL"

G. ACCOUNTS
   "NIL"

H. REPORTS FROM OFFICIALS (for information)
   "NIL"

I. REPORTS FROM OFFICIALS (for direction)
   1 Planning & Development
      "NIL"
   2 Recreation & Facilities
      "NIL"
   3 Public Works
      "NIL"
   4 Fire & Emergency Services
      "NIL"
5 Corporate Services
"NIL"

6 Administration
"NIL"

J. CORRESPONDENCE (for information)
"NIL"

K. CORRESPONDENCE (for direction)
"NIL"

L. ADOPTION OF COMMITTEE REPORTS
"NIL"

M. MOTIONS
"NIL"

N. INQUIRIES FOR STAFF REPORTS
Page #

O. GENERAL BY-LAWS
Page #

1 Being a Zoning By-law to Regulate the Use of Land and the
Character, Location and Use of Buildings or Structures on Certain
Lands Described as Part Lot 4, Concession 15, being Part 2 on
Plan 51R-32165, former Township of Matchedash, now in the
Township of Severn (4240 Riverview Drive)

P. CONFIDENTIAL AGENDA
Page #

1 Reports from Officials
"NIL"

2 Correspondence
"NIL"

Q. CONFIRMING BY-LAW
Page #

1 By-law No. 2017-88, Being a By-law to Adopt the Proceedings of a
Planning & Development Committee Meeting and Special Council
Meeting held on the 20th day of December, 2017 and to Authorize
Their Execution
R. ADJOURNMENT

Dates for Future Council Meetings

Wednesday, January 10, 2018

Wednesday, February 7, 2018
MINUTES OF A REGULAR MEETING OF SEVERN TOWNSHIP COUNCIL HELD IN THE COUNCIL CHAMBERS AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE, WEDNESDAY, DECEMBER 6, 2017 AT 7:00 P.M.

PRESENT:
Mayor Mike Burkett
Deputy Mayor Judith Cox
Councillors John Betsworth, Jane Dunlop, Ron Stevens, Donald Westcott

ABSENT:
Councillor Mark Taylor

STAFF:
Clerk Sharon Goerke
Director of Corporate Services Andrew Plunkett
Chief Administrative Officer W. Henry Sander

CALL TO ORDER
Mayor Burkett called the meeting to order.

PRAYER
Mayor Burkett opened the meeting with a prayer.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF
Councillor Westcott with respect to Agenda Item No. K-1 as his son owns property on the Purbrook Creek Drain.

ADOPTION OF COUNCIL MINUTES
Regular Council Meeting of November 1, 2017.
MOTION C120617-01: Moved by Deputy Mayor Cox and seconded by Councillor Stevens that the minutes of a Regular Council Meeting held November 1, 2017 be adopted.

CARRIED

PUBLIC MEETINGS/HEARINGS

Public Meeting with respect to Various Applications for Cancellation, Reduction or Refund of Taxes under Sections 357, 358 & 359 of the Municipal Act (see attached notes).

MOTION C120617-02: Moved by Councillor Westcott and seconded by Councillor Stevens that Various Applications for Cancellation, Reduction or Refund of Taxes under Sections 357, 358 & 359 of the Municipal Act in the amount of $12,348.56 be approved.

CARRIED

PRESENTATIONS/DEPUTATIONS

• “NIL”

ACCOUNTS

Accounts for the Month of November 2017.

MOTION C120617-03: Moved by Councillor Dunlop and seconded by Councillor Betsworth that Accounts Payable Cheque Registers in the amount of $1,182,792.78 for the month of November 2017 be approved for payment.

CARRIED

REPORTS FROM OFFICIALS (for information)

• “NIL”

REPORTS FROM OFFICIALS (for direction)

Planning and Development

• “NIL”
Recreation and Facilities
  • "NIL"

Public Works
  • "NIL"

Fire and Emergency Services
  • "NIL"

Corporate Services

Discussion with respect to a Special Council Meeting on December 20, 2017.

*MOTION C120617-04:* Moved by Councillor Stevens and seconded by Deputy Mayor Cox that a Special Council Meeting be scheduled for December 20, 2017 following the Planning Meeting.

CARRIED

Administration
  • "NIL"

**CORRESPONDENCE (for information)**

Ministry of Agriculture, Food & Rural Affairs Appeal Tribunal, dated November 15, 2017, with respect to a Tribunal Decision for the Purbrook Creek Municipal Drain.

Sustainable Severn Sound, dated September 7, 2017, with respect to Sustainability Committee Minutes.

*MOTION C120617-05:* Moved by Councillor Betsworth and seconded by Councillor Dunlop that the following correspondence be received as information:

(a) Agriculture, Food & Rural Affairs Appeal Tribunal, 11/15/17, with respect to a Tribunal Decision for the Purbrook Creek Municipal Drain; and

(b) Sustainable Severn Sound, 09/07/17, with respect to Sustainability Committee Minutes.

CARRIED
CORRESPONDENCE (for direction)

Petition to Abandon Drain from Town Line to Fairgrounds Road, dated November 15, 2017, with respect to the Purbrook Creek Municipal Drain.

R. Dobbin Engineering Inc., dated November 23, 2017, with respect to a Petition to Abandon a Portion of the Purbrook Creek Municipal Drain.

*MOTION C120617-06:* Moved by Councillor Betsworth and seconded by Deputy Mayor Cox that correspondence received with respect to a request to abandon a portion of the Purbrook Creek Municipal Drain from Town Line to Fairgrounds Road be received;

AND FURTHER THAT the Clerk be directed to forward this petition to all assessed owners on the drain as required under the Drainage Act.

CARRIED

Deacon Taws, dated November 10, 2017, with respect to a request for reimbursement of an application fee for a Minor Variance Application A-34-17 – 2700 & 3710 Narrows Road.

*MOTION C120617-07:* Moved by Deputy Mayor Cox and seconded by Councillor Stevens that a letter from Deacon Taws, dated November 10, 2017, with respect to a request for reimbursement of an application fee for a Minor Variance Application for 3700 & 3710 Narrows Road be referred to the Planning & Development Committee.

CARRIED

Royal Canadian Legion Ontario Command, dated November 16, 2017, with respect to an advertisement in the 5th Military Service Recognition Book.

*MOTION C120617-08:* Moved by Councillor Dunlop and seconded by Councillor Betsworth that a request of the Royal Canadian Legion Ontario, dated November 16, 2017, for advertisement in the 5th Military Service Recognition Book be received;

AND FURTHER THAT advertisement in the book be approved in the amount of $290.00.

CARRIED
Simcoe Muskoka District Health Unit, dated December 7, 2017, with respect to a Moving Together Toward Active School Travel Workshop

**MOTION C120617-09:** Moved by Deputy Mayor Cox and seconded by Councillor Stevens that members of Council be authorized to attend the Moving Together Active School Travel Workshop to be held December 7, 2017, with expenses.

*CARRIED.*

Ministry of Natural Resources, dated November 16, 2017, with respect to Dealing with Human-Coyote Conflicts in your Municipality.

**MOTION C120617-10:** Moved by Councillor Stevens and seconded by Councillor Westcott that a letter from the Ministry of Natural Resources, dated November 16, 2017, with respect to Dealing with Human-Coyote Conflicts in your Municipality be received; AND FURTHER THAT this correspondence be forwarded to Mr. Drury for his information.

*CARRIED.*

National Eating Disorder Information Centre, dated November 23, 2017, with respect to proclamation “Eating Disorder Awareness Week”.

**MOTION C120617-11:** Moved by Councillor Betsworth and seconded by Councillor Dunlop that as requested in a letter from the National Eating Disorder Information Centre, dated November 23, 2017, the week of February 1 -7, 2018 be proclaimed “Eating Disorder Awareness Week” in the Township of Severn, without advertising.

*CARRIED.*

Orillia District Chamber of Commerce with respect to the 128th Annual Dinner.

**MOTION C120617-12:** Councillor Westcott and seconded by Councillor Stevens that members of Council be authorized to attend the Annual Orillia Chamber of Commerce Dinner to be held January 18, 2018, with expenses.

*CARRIED.*
Donnelly Law, dated November 24, 2017, with respect to a scrap yard at 1505 Silk Line.

**MOTION C120617-13:** Moved by Deputy Mayor Cox and seconded by Councillor Stevens that a letter from Donnelly Law, dated November 24, 2017, with respect to a scrap yard at 1505 Silk Line be referred to the Planning & Development Committee.

CARRIED

Discussion with respect to Speed Limit – Coldwater Road

**MOTION C120617-14:** Moved by Councillor Dunlop and seconded by Councillor Betsworth that discussion with respect to the speed limit on Coldwater Road be referred to a future meeting.

CARRIED

**ADOPTION OF COMMITTEE REPORTS**

Culture & Recreation Advisory Committee – October 10, 2017.

Planning & Development Committee – November 15, 2017

Corporate Services Committee – November 13, 2017, November 17, 2017 and November 22, 2017

Coldwater Business Improvement Area – November 20, 2017

**MOTION C120617-15:** Moved by Councillor Betsworth and seconded by Councillor Dunlop that the following Committee Reports be adopted:
(a) Culture & Recreation Advisory Committee – October 10, 2017;
(b) Planning & Development Committee – November 15, 2017; and
(c) Coldwater Business Improvement Area – November 20, 2017;
AND FURTHER THAT the Corporate Services Committee Minutes be referred to the Confidential portion of the Agenda for further discussion on Resolution No. CSC112217-28 prior to adoption;
AND FURTHER THAT the Corporate Services Committee minutes for November 13 and 17, 2017 be adopted;
AND FURTHER THAT Resolution CSC112217-02 be amended as follows:
(e) Agnew Road from Anchor Drive to the Highway 11 - $30,000.00
(f) Grass Lake Line from Agnew Road to Highway 11 - $55,000.00.

CARRIED

MOTIONS

• "NIL"

INQUIRES FOR STAFF REPORTS

• "NIL"

GENERAL BY-LAWS

Motion with respect to first and second reading of By-law Nos. 2017-74 to 2017-85, inclusive.

MOTION C120617-16: Moved by Councillor Stevens and seconded by Councillor Westcott that By-law Nos. 2017-74 to 2017-85, inclusive be and they are hereby read a first and second time.

CARRIED


By-law No. 2017-76, Being A By-Law To Authorize the Execution of an Easement Agreement between the Corporation of the Township of Severn and TransCanada Pipelines Limited (4142 Canal Road).

By-law No. 2017-77, Being a Zoning By-law to Regulate the Use of Land and the Character, Location and Use of Buildings or Structures on Certain Lands Described as Part Lot 1, Concession 1, Being Part 1 on Plan 51R-3182, Geographic Township of North Orillia, now in the Township of Severn, being Part 1, Plan 51R-3182 (2088 Division Road West).
By-law No. 2017-78, Being a Zoning By-law to Regulate the Use of Land and the Character, Location and Use of Buildings on Certain Lands Described as Part Lot 21, Concession 14, Former Township of Medonte, now in the Township of Severn (1429 & 1393 Dunns Line).

By-law No. 2017-79, Being a By-law to Amend By-law No. 2013-40 (Subdivision Agreement – 4109 Digby Drive and Wainman Line).

By-law No. 2017-80, Being a By-law to Adopt an Emergency Management Program and Emergency Response Plan for the Corporation of the Township of Severn.

By-law No. 2017-81, Being a By-law to Authorize the Execution of a Railway Crossing Improvements Agreement between the Corporation of the Township of Severn and the Canadian National Railway Company (Boyd Road Crossing).

By-law No. 2017-82, Being a By-law to Provide the Salary Rates and Ranges of the Employees of the Township of Severn.

By-law No. 2017-83, Being a By-law to Provide for the Remuneration and Expenses for Members of Council, Local Boards and Employees.

By-law No. 2017-84, Being a By-law to Provide for the Remuneration and Expenses of Firefighters of the Corporation of the Township of Severn.

By-law No. 2017-85, Being a By-law to Amend By-law 2015-107 (Impose Fees & Charges for the Provision of Services).

Motion with respect to third and final reading of By-law Nos. 2017-74 to 2017-85, inclusive.

MOTION C120617-17: Moved by Councillor Betsworth and seconded by Councillor Dunlop that By-law Nos. 2017-74 to 2017-85 be and they are hereby read a third time and finally passed.

CARRIED

Motion to close the meeting to the public.
MOTION C120617-18: Moved by Councillor Stevens and seconded by Councillor Westcott that this meeting be and it is hereby now closed to the public pursuant to the Municipal Act, S.O. 2001, Chapter 25, Section 239.(2), for the purpose of considering litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED

CONFIDENTIAL

Motion to reopen the meeting to the public.

MOTION C120617-19: Moved by Deputy Mayor Cox and seconded by Councillor Stevens that this meeting be and it is hereby now reopened to the public.

CARRIED

CONFIDENTIAL AGENDA

Reports from Officials

- “NIL”

Correspondence

Discussion with respect to Resolution No. CSC112217-28 with respect to the Caswell Creek Subdivision.

MOTION C120617-20: Moved by Councillor Dunlop and seconded by Councillor Betsworth that discussion with respect to Resolution No. CSC112217-28 – Caswell Creek Subdivision be received; AND FURTHER THAT Resolution No. CSC112217-28 be amended by adding the following wording to Paragraph 3:

For the full payment of 2 lots fronting onto Donlands Court from properties of the original 49 Gray Street lot;

AND FURTHER THAT Resolution No. CSC112217-28 be further amended by including the following paragraph:

AND FURTHER THAT the owners of 53 Gray Street be directed to deal with the developer with respect to access onto Donland Court;
AND FURTHER THAT the Corporate Services Committee Minutes of November 22, 2017 be now adopted.

CARRIED

CONFIRMING BY-LAW

Motion with respect to a first and second reading of By-law No. 2017-86.

MOTION C120617-21: Moved by Councillor Dunlop and seconded by Councillor Betsworth that By-law No. 2017-86 be and it is hereby read a first and second time.

CARRIED

Motion with respect to third and final reading of By-law No. 2017-86.

MOTION C120617-22 Moved by Councillor Dunlop and seconded by Councillor Betsworth that By-law No. 2017-86 be and it is hereby read a third time and finally passed.

CARRIED

ADJOURNMENT

7:45 p.m.

Motion to adjourn.

MOTION C120617-23: Moved by Deputy Mayor Cox and seconded by Councillor Stevens and that this meeting be and it is hereby now adjourned.

CARRIED

CORPORATION OF THE TOWNSHIP OF SEVERN

MAYOR

CLERK
The Mayor advised those in attendance that this public meeting was called in accordance with Sections 357, 358 and 359 of the Municipal Act with respect to various applications for cancellation, reduction or refund of taxes.

The Mayor inquired if there were any persons present who had either questions or comments on the applications. He advised that if anyone had questions they could approach the Director of Corporate Services for clarification on their application.

There were no comments from the public.

As there were no comments from the public, the Mayor declared the public meeting closed at 7:03 p.m.
The Mayor inquired if members of Council had any questions or comments on the applications.

There were no questions or comments from Council.

(See Resolution No. C120617-02)
WHEREAS the matters hereinafter set out comply with the Official Plan in effect for the Township of Severn;

AND WHEREAS the Council of the Corporation of the Township of Severn deems it advisable to amend the provisions of Zoning By-law No. 2010-65, as otherwise amended, as they apply to those lands described as Part Lot 4, Concession 15, being Part 2 on Plan 51R-32165, former Township of Matchedash, now in the Township of Severn, municipally known as a portion of 4240 Riverview Drive;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SEVERN HEREBY ENACTS AS FOLLOWS:

1. THAT Schedule B-4" of Zoning By-law No. 2010-65, as otherwise amended, is hereby amended by changing the Zone Classification on portions of certain lands described as Part Lot 4, Concession 15, being Part 2 on Plan 51R-32165, former Township of Matchedash, now in the Township of Severn, municipally known as a portion of 4240 Riverview Drive, from the Greenland (GL) Zone to the Greenlands Exception Eight (GL-8) Zone, in accordance with Schedule "1" attached hereto and forming part of this By-law.

2. THAT Section 9.5.3 entitled "Exceptions to Greenland (GL) Zone" of Zoning By-law No. 2010-65, as amended, is hereby further amended by adding the following to the Table at the end thereof:

<table>
<thead>
<tr>
<th>Exception</th>
<th>By-law</th>
<th>Location</th>
<th>Schedule</th>
<th>Special Provisions</th>
</tr>
</thead>
<tbody>
<tr>
<td>GL-8 2017-87</td>
<td>Part Lot 4, Concession 15, Matchedash, Part 2, 51R-32165 4240 Riverview Drive (Portion of)</td>
<td>B-4</td>
<td>Special Provisions:</td>
<td></td>
</tr>
<tr>
<td>i.</td>
<td>To permit Shoreline Structures in accordance with the provisions within Section 3.2.12 save and except for 3.2.12.5 f) and g), to permit a width of 10.0 metres and an 8.0 by 10.0 metre envelope located a maximum of 4 metres (13 feet) from the shore for a boathouse.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>ii.</td>
<td>To not withstand Section 3.26.1 (frontage on a public street).</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>iii.</td>
<td>To be subject to Sections 3.2.5 and 3.2.7 (accessory building size and number).</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
3. THAT Zoning By-law No. 2010-65, as otherwise amended, is hereby amended to give effect to the foregoing, but Zoning By-law No. 2010-65, as otherwise amended, shall in all other respects remain in full force and effect save as same may be otherwise amended or herein dealt with.

4. THAT subject to the provisions of the Planning Act, R.S.O. 1990, as amended, this By-law shall come into force on the date it is passed by the Council of the Corporation of the Township of Severn.

By-law read a first and second time this 20th day of December, 2017.

By-law read a third time and finally passed this 20th day of December, 2017.

CORPORATION OF THE TOWNSHIP OF SEVERN

MAYOR

CLERK
Lands to be rezoned from the Greenlands (GL) Zone to the Greenlands Exception Eight (GL-8) Zone.

This is Schedule '1' to By-law No. 2017-87
Passed the 20th day of December, 2017

MAYOR

CLERK
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THE CORPORATION OF THE TOWNSHIP OF SEVERN

BY-LAW NO. 2017-88

BEING A BY-LAW TO ADOPT THE PROCEEDINGS OF A PLANNING & DEVELOPMENT COMMITTEE MEETING AND SPECIAL COUNCIL MEETING HELD ON THE 20TH DAY OF DECEMBER, 2017 AND TO AUTHORIZE THEIR EXECUTION

WHEREAS the Municipal Act, S.O. 2001, Chapter 25, Section 5.3, provides that a Municipal power, including a Municipality's capacity, rights, powers and privileges, shall be exercised by By-law unless the Municipality is specifically authorized to do so otherwise;

AND WHEREAS certain actions of Council do not require the enactment of a specific By-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SEVERN HEREBY ENACTS AS FOLLOWS:

1. That subject to Paragraph 3. of this By-law, the proceedings of the above-referenced Planning & Development Committee Meeting and Special Council Meeting, including all Resolutions, By-laws, Recommendations, Adoptions of Committee Reports and all other motions and matters decided in the said Meetings are hereby adopted and confirmed, and shall have the same force and effect, as if such proceedings were expressly embodied in this By-law.

2. That the Mayor and Clerk are hereby authorized to execute all such documents, and to direct other officials of the Township of Severn to take all other action, that may be required to give effect to the proceedings of the said Meetings referred to in Paragraph 1. of this By-law.

3. That nothing in this By-law has the effect of conferring the status of a By-law upon any of the proceedings of the said Meetings referred to in Paragraph 1. of this By-law where any legal pre-requisite to the enactment of a specific By-law has not been satisfied.

4. That any Member of Council who complied with the provisions of Section 5. of the Municipal Conflict of Interest Act, R.S.O. 1990, Chapter M.50, respecting the proceedings of the said Meetings referred to in Paragraph 1. of this By-law shall be deemed to have complied with said provisions in respect of this By-law.

By-law read a first and second time this 20th day of December, 2017.

By-law read a third time and finally passed this 20th day of December, 2017.

CORPORATION OF THE TOWNSHIP OF SEVERN

MAYOR

CLERK
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