

MINUTES OF THE ANNUAL GENERAL MEETING OF THE COLDWATER BUSINESS IMPROVEMENT AREA HELD AT THE SEVERN TOWNSHIP PUBLIC LIBRARY, COLDWATER BRANCH 31 COLDWATER RD, COLDWATER ON

MONDAY, MARCH 26TH, 2018 AT 7:00 P.M.

Members of the Executive Present: Chair Frank Brazda
Heather Mallard-Houle
Jane Dunlop
Pam Martin
Karen Brazda, Secretary

CALL TO ORDER

Chair Frank Brazda welcomed members and called the meeting to order.

- Introductions**
- a) Executive - Jane Dunlop
Heather Mallard
Pam Martin
Frank Brazda - Chair
Karen Brazda - Secretary
 - b) Special Events Chair- position vacant
-Terry Henry represented the Special Events Committee
 - c) Beautification Chair - Jane Dunlop
 - d) Advertising and Marketing Chair - Pam Martin

****All Members Signed In and Protocol for the Public Meeting was read****

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

- NIL

MOTION 03-26-18-001 Moved by Jane Dunlop and seconded by Heather Mallard that the BIA accept the 2017 Financial Report as presented and attached. CARRIED

MOTION 03-26-18-002 Moved by Pam Martin and seconded by Jane Dunlop that the BIA accept the proposed 2018 Financial Budget of:

- a). Beautification \$8000.00
- b). Special Events \$5,600.00

c). Advertising	\$11,600.00
d). Audit	\$2,000.00
e). Insurance	\$1,000.00
f). Total	\$28,200

Tax Levy based on Mill rate adjustments for a total of \$25,000.00 The balance of the budget to be taken from Surplus amounts. CARRIED

MOTION 03-26-18-003 Moved by Heather Mallard-Houle and seconded by Pam Martin that the BIA pay the following expenditures:

1. Jane Dunlop \$16.07 from G-131-103-4990 (Contingency) for cookies and water for AGM
2. Coldwater Home Hardware \$146.88 from G-131-103-3810 (Beautification) for Canada and Ontario flags

CARRIED

MOTION 03-26-18-004 Moved by Heather Mallard and seconded by Jane Dunlop that the BIA pay the following bills:

1. Derek Whitehead \$124.30 from G--131-103-3230 (Advertisting) update Event signs

CARRIED

MOTION 03-26-18-005 Moved by Pam Martin and seconded by Jane Dunlop that the BIA appoint Stephanie Kennedy, owner of Copperpot Nuts, to the open Executive board position.

CARRIED

MOTION 03-26-18-006 Moved by Pam Martin and seconded by Jane Dunlop that the meeting be adjourned.

CARRIED

NEXT MEETING TO BE HELD MONDAY, APRIL 16th AT 6 p.m.