

MINUTES OF THE ANNUAL GENERAL MEETING OF THE COLDWATER BUSINESS IMPROVEMENT AREA HELD AT THE COLDWATER AND DISTRICT COMMUNITY CENTRE, 1 MICHAEL ANNE DR, COLDWATER ON

THURSDAY, NOVEMBER 22ND, 2018 AT 8:00 P.M.

Members of the Executive Present: Chair Frank Brazda  
Jane Dunlop  
Pam Martin  
Stephanie Kennedy  
Karen Brazda, Secretary  
Absent: Heather Mallard



**CALL TO ORDER**

Chair Frank Brazda welcomed members and called the meeting to order.

- Introductions**
- a) Executive - Jane Dunlop  
Stephanie Kennedy  
Pam Martin  
Frank Brazda - Chair  
Karen Brazda - Secretary
  - b) Special Events Chair- position vacant  
-Terry Henry represented the Special Events Committee
  - c) Beautification Chair - Jane Dunlop
  - d) Advertising and Marketing Chair - Pam Martin

**\*\*All Members Signed In and Protocol for the Public Meeting was read\*\***

**DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**

- NIL

MOTION 11-22-18-001 Moved by Jane Dunlop and seconded by Pam Martin that the BIA accept the 2017 Financial Statement as presented and attached. CARRIED

MOTION 11-22-18-002 Moved by Pam Martin and seconded by Jane Dunlop that the BIA accept the proposed 2018 Financial Budget as follows:

REVENUE: Members of the BIA be assessed a Tax Levi Mill Rate adjusted to collect \$25,000.00

EXPENSES:	Beautification	\$6000.00
	Special Events	\$5,600.00
	Advertising	\$11,750.00
	Audit Fees	\$1,000.00
	Insurance	\$1,000.00
	TOTAL:	\$25,750.00

Tax Levy based on Mill rate adjustments for a total of \$25,000.00 The balance of the budget to be taken from Surplus amounts. CARRIED

MOTION 11-22-18-003 Moved by Jane Dunlop and seconded by Stephanie Kennedy that the BIA pay the following expenditures from advertising:

1. Big 101-Chorus Radio \$466.13 for advertising for Witches Walk
2. Fresh Radio 93.1-Chorus Radio \$466.13 for advertising for Witches Walk
3. Fireside Agency \$271.20 website hosting for Village of Coldwater website

CARRIED

MOTION 11-22-18-004 Moved by Pam Martin and seconded by Stephanie Kennedy that the BIA nominate the following people for the Executive Committee:

1. Stephanie Kennedy
2. Pam Martin
3. Frank Brazda
4. Heather Mallard Houle

All nominated acclaimed

CARRIED

MOTION 11-22-18-005 Moved by Jane Dunlop and seconded by Pamela Martin that the meeting be adjourned

CARRIED

NEXT BIA MEETING TO BE HELD MONDAY, DECEMBER 17th AT 6 p.m at the Coldwater Library