

MINUTES OF A MEETING OF THE CORPORATE SERVICES COMMITTEE HELD AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE, THURSDAY, AUGUST 23, 2018 AT 9:00 A.M.

PRESENT:	Chair	Judith Cox
	Members	John Betsworth Mike Burkett Ron Stevens Mark Taylor Don Westcott
ABSENT:	Member	Jane Dunlop
STAFF:	Director of Fire & Emergency Services	Tim Cranney (part of meeting)
	Clerk	Sharon Goerke
	Manager of Recreation & Facilities	Pat Harwood (part of meeting)
	Director of Corporate Services/Treasurer	Andrew Plunkett
	Public Works Supervisor	Tony Potter (part of meeting)
	Chief Administrative Officer	W. Henry Sander (part of meeting)
	Director of Planning	Andrea Woodrow (part of meeting)

CALL TO ORDER

Chair Cox called the meeting to order.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

- "NIL"

DELEGATIONS

- "NIL"

REPORTS FROM OFFICIALS (for information)

Fire Reports for the months of June & July 2018.

MOTION CSC082318-01: *Moved by Member Burkett and seconded by Member Stevens that the Fire Reports for the month of June & July 2018 be received as information.*

CARRIED

REPORTS FROM OFFICIALS (for direction)

Planning and Development

Planning Report No. P18-024, 08/14/18, with respect to Draft Plan of Subdivision, Amendments to Conditions & Red Line Revisions – 3486 Turnbull Drive.

MOTION CSC082318-03: *Moved by Member Stevens and seconded by Member Burkett that Planning Report No. P18-024, dated August 14, 2018, with respect to Draft Plan of Subdivision, Amendments to Conditions & Red Line Revisions – 3486 Turnbull Drive be received;*
AND FURTHER THAT the Township of Severn endorse a three-year extension of the Draft Plan of Subdivision Approval which is scheduled to lapse on October 20, 2018, together with amendments to the Conditions of Approval and Red Line Revision to the Draft Plan of Subdivision;
AND FURTHER THAT the County of Simcoe be advised in writing of the Township's position.

CARRIED

Recreation and Facilities

Recreation Report No. R18-040, 07/19/18, with respect to Amendments to By-law No. 2004-57 – Licensing & Regulating Dogs.

MOTION CSC082318-04: *Moved by Member Taylor and seconded by Member Betsworth that Recreation Report No. R18-040, dated July 19, 2018, with respect to Amendments to By-law No. 2004-57 – Licensing & Regulating Dogs be received;*

AND FURTHER THAT the Clerk be directed to prepare a Draft By-law to amend By-law No. 2014-57 to include the requirement for leashing of pets within the limits of the Township of Severn.

CARRIED

Recreation Report No. R18-041, 07/12/18, with respect to Uthhoff Trail Bridge Assessment Report.

MOTION CSC082318-05: *Moved by Member Betsworth and seconded by Member Taylor that Recreation Report No. R18-041, dated July 12, 2018, with respect to Uthhoff Trail Bridge Assessment Report be received; AND FURTHER THAT this report be considered during 2019 budget deliberations; AND FURTHER THAT the Orillia Snowmobile Club and Ontario Federation of Snowmobile Club be requested to consider a contribution for the installation of the bridges on the Uthhoff Trail in order to support continued use of the trail.*

CARRIED

Public Works

- "NIL"

Fire & Emergency Services

- "NIL"

Corporate Services

- "NIL"

Administration

Administration Report No. A18-022, 08/09/18, with respect to Substance Abuse & Fit for Duty Policy.

MOTION CSC082318-09: *Moved by Member Stevens and seconded by Member Burkett that Administration Report No. A18-022, dated August 9, 2018, with respect to a Substance Abuse & Fit for Work Policy be received; AND FURTHER THAT the Substance Abuse & Fit for Duty Policy be included in the Human Resources Policy Manual.*

CARRIED

Chief Administrative Officer re Winter Sand Contract.

MOTION CSC082318-02: *Moved by Member Stevens and seconded by Member Westcott that discussion with respect to the Winter Sand Contract be received;
AND FURTHER THAT the tender of Carr Excavating be accepted in the amount of \$66,150.00.*

CARRIED

CORRESPONDENCE (for information)

Sustainable Severn Sound, 07/31/18, with respect to Local Climate Change Action Plan – Regional Greenhouse Gas Summary.

Sustainable Severn Sound, 04/05/18, with respect to Sustainability Committee Minutes.

Association of Municipalities of Ontario, 08/13/18, with respect to Cannabis Retail Consultation.

MOTION CSC082318-10: *Moved by Member the following correspondence be received as information:*
(a) *Sustainable Severn Sound, 07/31/18, with respect to Local Climate Change Action Plan – Regional Greenhouse Gas Summary;*
(b) *Sustainable Severn Sound, 04/05/18, with respect to Sustainability Committee Minutes; and*
(c) *Association of Municipalities of Ontario, 08/13/18, with respect to Cannabis Retail Consultation.*

CARRIED

CORRESPONDENCE (for direction)

Ministry of Natural Resources, 06/25/18, with respect to Land Use Permits:

- (a) Upper Big Chute Road Parking Lot; and
- (b) 6667 Upper Big Chute Road Parking Lot.

MOTION CSC082318-11: *Moved by Member Taylor and seconded by Member Betsworth that correspondence received from the Ministry of Natural Resources, dated June 25, 2018, requesting the purchase of two parking lots located on Upper Big Chute Road be received;*

August 23, 2018

AND FURTHER THAT staff be directed to inquire as to the asking price for further consideration of Council.

CARRIED

MOTION CSC082318-12: *Moved by Member Taylor and seconded by Member Betsworth that staff be directed to inquire from MNR for an expansion of the parking area (Lot 20, Concession 7, former Township of Matchedash).*

CARRIED

John Niddery, 06/20/18, with respect to Church Line South.

MOTION CSC082318-13: *Moved by Member Westcott and seconded by Member Burkett that a letter of John Niddery, dated June 20, 2018, with respect to Church Line South be referred to staff for a report.*

CARRIED

Recessed 10:40 a.m.
Reassembled 10:50 a.m.

Member Taylor, 06/29/18, with respect to Tower Line Fire Pit.

MOTION CSC082318-07: *Moved by Member Taylor and seconded by Member Betsworth that photographs of a fire pit on Tower Line be received; AND FURTHER THAT a sign be posted at the northerly limit of Irish Line indicating 911 is to be called for any illegal burning.*

CARRIED

ROMA Annual Conference – January 27-29, 2019.

MOTION CSC082318-14: *Moved by Member Burkett and seconded by Member Stevens that members of Council be authorized to attend the Annual ROMA Conference to be held January 27-29, 2019, with expenses.*

CARRIED

Chris Rostance, 08/02/18, with respect to Speed Limit on Wainman Line.

MOTION CSC082318-15: *Moved by Member Betsworth and seconded by Member Taylor that a letter from Chris Rostance, dated August 2, 2018, with respect to the speed limit on Wainman Line be referred to staff for a report.*

CARRIED

Maria DiMarco, 08/06/18, with respect to Outhouse Location – Earl Haid Avenue.

MOTION CSC082318-08: *Moved by Member Taylor and seconded by Member Betsworth that a letter from Maria DiMarco, dated August 6, 2018, with respect to the location of outhouses on Earl Haid Avenue be received;
AND FURTHER THAT no action be taken on the location of the outhouses.*

CARRIED

Couchiching Conservancy, 08/09/18, with respect to an Invitation to the Dedication of the Ron Reid Nature Reserve.

MOTION CSC082318-16: *Moved by Member Stevens and seconded by Member Westcott that members of Council be authorized to attend the Dedication of the Ron Reid Nature Reserve as hosted by the Couchiching Conservancy on September 16, 2018, with expenses.*

CARRIED

Correspondence with respect to the Uhthoff Trail.

- (a) Kathryn Munro, 08/13/18; and
- (b) Lawre Pietras, 08/15/2018.

MOTION CSC082318-06: *Moved by Member Stevens and seconded by Member Westcott that correspondence received with respect to the Uhthoff Trail be received;
AND FURTHER THAT staff be requested to review this matter and report back to Council for future improvements.*

CARRIED

COMMITTEE UPDATES

Member Betsworth

- ODAS Park
- Metal Banners - Marchmont

Member Burkett

- Starbucks Development
- Resignation of County Warden

Member Stevens

- Invasive Species Workshop
- Sustainability Committee
- Severn Sound Environmental Association
- Bayou Park Ratepayers Association
- Cumberland Beach Ratepayers Association

Member Westcott

- Washago Canada Day Parade
- Washago Community Centre
- Friends of the Washago Water Tower

Member Cox

- County of Simcoe
- Muskoka Street Upgrades

Member Taylor

- Matchedash Community Heritage Centre
- Tea Lake Cottagers Association
- Annual SEGBAY Golf Tournament
- Annual AMO Conference

Motion to close the meeting to the public.

MOTION CSC082318-17: *Moved by Member Stevens and seconded by Member Westcott that this meeting be and it is hereby now closed to the public pursuant to the Municipal Act, S.O. 2001, Chapter 25, Section 239 (2), for the purpose of considering personal matters about an identifiable individual, including municipal or local boards.*

CARRIED

CONFIDENTIAL

Motion to reopen the meeting to the public.

MOTION CSC082318-18: *Moved by Member Betsworth and seconded by Member Taylor that this meeting be and it is hereby now reopened to the public.*

CARRIED

Reports from Officials

Chief Administrative Officer re Staffing.

MOTION CSC082318-19: *Moved by Member Burkett and seconded by Member Stevens that discussion with respect to staffing be received as information.*

CARRIED

Correspondence

- "NIL"

ADJOURNMENT – 12:00 p.m.

Motion to adjourn.

MOTION CSC082318-20: *Moved by Member Taylor and seconded by Member Betsworth that this meeting be and it is hereby now adjourned.*

CARRIED

Judith Cox, Chair



Sharon R. Goerke, Clerk

