A. CALL TO ORDER
B. PRAYER
C. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

D. ADOPTION OF COUNCIL MINUTES Page #
   1 Special Council Meeting of December 20, 2017 1-4

E. PUBLIC MEETING/HEARINGS
   "NIL"

F. PRESENTATIONS/DELEGATIONS Page #
   1 Si Lowry re Mariposa House Hospice 5-14

G. ACCOUNTS Page #
   1 Accounts for the Month of December 2017 15-88

H. REPORTS FROM OFFICIALS (for information) "NIL"

I. REPORTS FROM OFFICIALS (for direction) Page #
   1 Planning & Development "NIL"
   2 Recreation & Facilities "NIL"
   3 Public Works "NIL"
   4 Fire & Emergency Services "NIL"
   5 Corporate Services "NIL"
6  Administration
"NIL"

J.  CORRESPONDENCE  (for information)  Page #
   1  Township of Tay re Invasive Species  89-90

K.  CORRESPONDENCE  (for direction)  Page #
   1  Coldwater Heritage Mill re Bonspeil - January 27, 2018  90-92

L.  ADOPTION OF COMMITTEE REPORTS  Page #
   1  Coldwater BIA - December 4, 2017  93-94

M.  MOTIONS

N.  INQUIRIES FOR STAFF REPORTS

O.  GENERAL BY-LAWS  Page #
   1  By-law No. 2018-01, Being a By-law to Amend By-law No. 2006-67, as Amended (Impose Charges to Obtain Revenues to Pay the Capital Charges for the Works Relating to the Westshore Water & Sewer System)  95-96
   2  By-law No. 2018-02, Being a By-law to Authorize the Assumption of Roadways for the Establishment of a Certain Public Highway within the Township of Severn (Portion of Wasdell Falls Road - Part 4, Plan 51r-37683)  97-98
   3  By-law No. 2018-03, Being a By-law to Authorize the Assumption of Roadways for the Establishment of a Certain Public Highway within the Township of Severn (Portion of Burnside Line - Parts 2 & 3, Plan 51R-36946)  99-100
   4  By-law No. 2018-04, Being a By-law to Adopt a Policy Manual for the Corporation of the Township of Severn  101-102

P.  CONFIDENTIAL AGENDA
   1  Reports from Officials  "NIL"
   2  Correspondence  "NIL"

Q.  CONFIRMING BY-LAW  Page #
   1  By-law No. 2018-05, Being a By-law to Adopt the Proceedings of a Council Meeting Held on the 10th Day of January, 2018 and to Authorize Their Execution.  103-104
R.  ADJOURNMENT

Dates for Future Council Meetings
Wednesday, February 7, 2018 - 7:00 p.m.
Wednesday, March 7, 2018 - 7:00 p.m.
MINUTES OF A SPECIAL MEETING OF SEVERN TOWNSHIP COUNCIL HELD IN THE COUNCIL CHAMBERS AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE, WEDNESDAY, DECEMBER 20, 2017 FOLLOWING THE PLANNING & DEVELOPMENT COMMITTEE MEETING

PRESENT: Mayor Mike Burkett
Deputy Mayor Judith Cox
Councillors Jane Dunlop
John Betsworth
Ron Stevens
Mark Taylor
Donald Westcott

STAFF: Director of Public Works Derek Burke (part of meeting)
Clerk Sharon Goerke
Chief Administrative Officer W. Henry Sander
Director of Planning & Development Andrea Woodrow

CALL TO ORDER
Mayor Burkett called the meeting to order.

PRAYER
Mayor Burkett opened the meeting with a prayer.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF
Councillor Westcott with respect to Agenda Item No. D-1 as his son has a property on the Purbrook Municipal drain.

Councillor Taylor with respect to Agenda Item No. D-1 as his daughter had two cheques on the December Accounts.

ADOPTION OF COUNCIL MINUTES
Regular Council Meeting of December 6, 2017.
MOTION C122017-01:

Moved by Councillor Dunlop and seconded by Councillor Betsworth that the Minutes of a Regular Council Meeting held December 6, 2017 be adopted.

CARRIED

PUBLIC MEETINGS/HEARINGS
- "NIL"

PRESENTATIONS/DEPUTATIONS
- "NIL"

ACCOUNTS
- "NIL"

REPORTS FROM OFFICIALS (for information)
- "NIL"

REPORTS FROM OFFICIALS (for direction)

Planning and Development
- "NIL"

Recreation and Facilities
- "NIL"

Public Works
- "NIL"

Fire and Emergency Services
- "NIL"

Corporate Services
- "NIL"

Administration
- "NIL"

CORRESPONDENCE (for information)
- "NIL"

CORRESPONDENCE (for direction)
- "NIL"
ADOPTION OF COMMITTEE REPORTS

- "NIL"

MOTIONS

- "NIL"

INQUIRES FOR STAFF REPORTS

- "NIL"

GENERAL BY-LAWS

Motion with respect to first and second reading of By-law No. 2017-87.

**MOTION C122017-02:** Moved by Councillor Stevens and seconded by Deputy Mayor Cox that By-law No. 2017-87 be and it is hereby read a first and second time.

*CARRIED*

Being a Zoning By-law to Regulate the Use of Land and the Character, Location and Use of Buildings or Structures on Certain Lands Described as Part Lot 4, Concession 15, Being Part 2 on Plan 51R-32165, Former Township of Matchedash, now in the Township of Severn (4240 Riverview Drive).

Motion with respect to third and final reading of By-law No. 2017-87.

**MOTION C122017-03:** Moved by Councillor Stevens and seconded by Councillor Westcott that By-law No. 2017-87 be and it is hereby read a third time and finally passed.

*CARRIED*

CONFIDENTIAL AGENDA

Reports from Officials

- "NIL"

Correspondence

- "NIL"

CONFIRMING BY-LAW

Motion with respect to first and second reading of By-law No. 2017-88.
MOTION C122017-04: Moved by Councillor Taylor and seconded by Councillor Stevens that By-law No. 2017-88 be and is hereby read a first and second time.

CARRIED

By-law No. 2017-88, Being a By-law to Adopt the Proceedings of a Planning & Development Committee Meeting and Special Council Meeting held on the 20th day of December, 2017 and to Authorize Their Execution.

Motion with respect to third and final reading of By-law No. 2017-88.

MOTION C122017-05: Moved by Deputy Mayor Cox and seconded by Councillor Stevens that By-law No. 2017-88 be and is hereby read a third time and finally passed.

CARRIED

ADJOURNMENT 8:20 p.m.

Motion to adjourn.

CORPORATION OF THE TOWNSHIP OF SEVERN

__________________________________________
MAYOR

__________________________________________
CLERK
Mariposa House Board Members

- Brian Barr – Businessman
- David Carson-Carson Funeral Home Owner/Director
- Erika Catford-Family Physician, Co-Chair
- Greg Evans-Lawyer
- Si Lowry-Family Physician, Co-Chair
- Gord Robertson-Chartered Professional Accountant
- Sylvia Smith-RN
CRA number

- Finally obtained this fall!
Funding update

- County of Simcoe $300K over 3 years
- City of Orillia donation $25K
- LHIN operational funds $525K/yr
- MOH capital grant up to $1M matching funds – application underway
- Community fundraising to begin, Hospice Walk and Car Wash, Angel Tree at Mariposa Market
Capital Campaign

- Jane Sorensen has joined our team
- Plan approved by MHH board
- $3.5M goal
Land update

- Conditionally accepted and signed offer on 2.4 acre serene, treed lot in Severn Township
- Ideal location for hospice with room to grow and expand
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### CHEQUE REGISTERS FOR DECEMBER 2017

<table>
<thead>
<tr>
<th>Cheque #'s</th>
<th></th>
<th>Total payable amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-Dec</td>
<td>763</td>
<td>TO 763 $937.90</td>
</tr>
<tr>
<td>5-Dec</td>
<td>944</td>
<td>TO 979 $790,692.88</td>
</tr>
<tr>
<td>6-Dec</td>
<td>980</td>
<td>TO 980 $1,516.65</td>
</tr>
<tr>
<td>15-Dec</td>
<td>981</td>
<td>TO 985 $3,535,092.92</td>
</tr>
<tr>
<td>13-Dec</td>
<td>986</td>
<td>TO 1017 $278,370.59</td>
</tr>
<tr>
<td>14-Dec</td>
<td>1018</td>
<td>TO 1018 $198.88</td>
</tr>
<tr>
<td>21-Dec</td>
<td>1019</td>
<td>TO 1126 $583,037.92</td>
</tr>
</tbody>
</table>

**Total cheque registers** $5,189,847.74

**Void cheques**

**Total void cheques** $0.00

**TOTAL RESOLUTION** $5,189,847.74

The total list of accounts is available at no cost upon request from the Treasury Department. Contact Lianne MacGibbon at [lmacgibbon@townshipofsevern.com](mailto:lmacgibbon@townshipofsevern.com)

(705) 325-2315 - Ext. 226
December 6, 2017

Office of the Minister of Natural Resources and Forestry
The Honourable Kathryn McGarry
Room 6630, Whitney Block
99 Wellesley Street West
Toronto ON M7A 1W3

Dear Minister McGarry,

I wanted to thank you for your prompt and comprehensive response to my letter following the AMO conference. I appreciate the work that is being led by your Ministry to help address the growing challenge of invasive species including phragmites. I am thrilled that you are achieving a positive outcome from the pilot projects at Long Point and Rondeau Parks.

Finding a safe herbicide that can be applied over water is immensely important to our Georgian Bay habitats that are being threatened by phragmites. Georgian Bay, although part of the Great Lakes, is quite different from the southern lakes of Erie and Ontario, and we would welcome the opportunity to show you our distinct challenges. Georgian Bay with its rock borders of Laurentian Shield, and driving winds create critical difficulties as we try to combat the spread of this voracious phragmites weed. We have two significant areas at risk that are connected to Tay Township.

You may be aware of our Severn Sound Environmental Association that works to achieve and sustain local environmental quality through collaboration and partnerships. Their work in Severn Sound including Sturgeon Bay to rehabilitate the watershed and preserve the fish and wetlands, as part of the outcome of reducing the water phosphorus levels, are well documented as this was an area of specific federal concern, once a Great Lakes Area of Concern (AOC). Now we have a large stand of Phragmites skirting the base of this bay. There is no road access to this area and although water harvesting might be achievable, we understand that the cost for an aquatic harvester would be in excess of $5000 per day. Being unable to contain the seeds from these plants puts all the other shoreline in the area at risk of invasion and as well as much of the remediation that has already been done.

The second area of critical importance in Waubaushene guards and now menaces the entrance to Matchedash Bay on our Eastern municipal border. The Phragmites stand there has grown exponentially and is especially challenging for us to attack with in-water techniques. I believe as well that this is potentially on Crown land/water. Matchedash Bay contains a protected Ramsar site that the Ministry has already allocated significant investment to land acquisition to ensure its protection. Phragmites at the entrance can facilitate spreading of seeds with the prevailing wind, and cut debris from management of the growing invasive stand, right down into the throat of the bay.
We would welcome the opportunity to show you this important ecological area, have you understand first hand our unique challenges and offer these sites as potential test sites for further research.

Again, we so appreciate your commitment to the work on invasive species in the Province and are ready to partner with the Province to expand the research, knowledge and potential solutions that we so badly need.

With greatest respect,

Mayor Scott Warnock

Councillor Catherine Root

Cc. The Honourable Chris Ballard, Minister of the Environment and Climate Change
The Honourable Steven Del Duca, Minister of Transportation
The Honourable Jeff Leal, Minister of Agriculture, Food and Rural Affairs
Mayor Scott Warnock, Tay Township
Deputy Mayor Dave Ritchie Tay Township & Vice Chair Severn Sound Environmental Association
Mayor Mike Burkett, Township of Severn
Julie Cayley, General Manager, Severn Sound Environmental Association
Lynn Short, Horticulture Technician, Humber College
Dave McLachlan, Ducks Unlimited Canada
Ken Sweet, President, Georgian Bay Hunters and Anglers Club k.sweet@sympatico.ca
Jim Comber, President, North Simcoe Anglers and Hunters secretary@nsahcc.ca
Patrick Sloan, President, MTM Conservation Association info@mtmconservation.org
Shawn Carey, MNRF District Manager (Midhurst) shawn.carey@ontario.ca
Happy New Year, Everyone,

The Coldwater Mill Heritage is once again hosting a fundraising bonspiel at the Coldwater Curling Club on January 27th. I have attached a letter of request for support.

Further to the information in the letter, we would be delighted to see a Township team participating. Who knows - your names may actually end up being engraved on the trophy! Even if that doesn't happen, you have nothing to lose, it is a day of fun and laughter and good food.

Best Regards,

Gwen
January 2, 2018

RE: COLDWATER MILL BONSPIEL - SPONSORS & SILENT AUCTION

Coldwater and Area Business Owners;

The Coldwater Mill Heritage Foundation is once again hosting a fundraising bonspiel at the Coldwater Curling Club on January 27, 2018 in support of the Coldwater Mill 1833. Last year the community was very supportive and rallied to assist us with financial donations and/or silent auction items. As a result of your support we had a very successful, fun day.

The Coldwater Mill is currently in the midst of an addition, which will provide public wheelchair accessible washrooms and entrance to our historic building and museum. The Canada 150 funding will also allow us to open the second floor and double our museum space. In addition, we have recently acquired milling equipment from the Hillsdale Mill, which is being demolished. We will be using this equipment for display purposes as well as getting some of our own equipment running again. All of this of course takes money. We hope you will consider helping us with our community’s historic landmark. All contributors will be recognized at the event as well as in our social media posts and website. Financial donors will be issued a tax receipt.

Donations may be dropped off at the library before January 15. The auction will be set up for a week prior to the bonspiel to allow everyone an opportunity to bid on the items. If you have any questions or if your donation is ready to be picked up, please call me at 705 627-0106.

Thank you for your consideration.

Best Regards,

Gwen Robinson

Chair – Coldwater Mill Heritage Foundation
MINUTES OF A MEETING OF THE COLDWATER BIA BOARD OF DIRECTORS
HELD AT THE SEVERN TOWNSHIP PUBLIC LIBRARY, COLDWATER BRANCH
31 COLDWATER RD, COLDWATER, ONT. ON MONDAY, DECEMBER 4 2017 AT 6pm

PRESENT: Chair Frank Brazda

Members Jane Dunlop
Heather Mallard

ABSENT Pam Martin

CALL TO ORDER

Chair Frank Brazda called the meeting to order.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

- Nil

APPROVAL OF MINUTES:

Minutes from the last meeting approved.

NEW BUSINESS:

MOTION 12-04-17-001 Moved by Jane Dunlop and seconded Heather Mallard that
the BIA the following bill from Beautification: G-131-103-3810

1. Coldwater Home Hardware $135.53 Lights for Christmas Tree at Mill and Main St

- CARRIED

MOTION 12-04-17-002 Moved by Jane Dunlop and seconded by Heather Mallard
that the meeting be adjourned.

Next meeting will be the Annual General Meeting to be held Monday, January 22nd, 2017

- CARRIED
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THE CORPORATION OF THE TOWNSHIP OF SEVERN

BY-LAW NO. 2018-01

BEING A BY-LAW TO AMEND BY-LAW NO. 2006-67, AS AMENDED (Impose Charges to Obtain Revenue to Pay the Capital Charges for the Works Relating to the Westshore Water & Sewer System)

WHEREAS the Council of the Corporation of the Township of Severn enacted By-law No. 2006-67, as amended, to impose charges to obtain revenue to pay the capital charges for the works relating to the Westshore Water & Sewer By-law;

AND WHEREAS it is deemed expedient to further amend By-law No. 2006-67;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SEVERN HEREBY ENACTS AS FOLLOWS:

1. That By-law No. 2006-67 be and it is hereby further amended by including the list of properties attached hereto as Schedule “A” and forming part of this By-law to Schedule “B” of the By-law in lieu thereof.

2. That this By-law shall come into force and effect on the date of passing thereof.

By-law read a first and second time this 10th day of January, 2018.

By-law read a third time and finally passed this 10th day of January, 2018.

CORPORATION OF THE TOWNSHIP OF SEVERN

MAYOR

CLERK
## SCHEDULE “A” TO BY-LAW NO. 2018-01

Schedule “B” to By-law No. 2006-67, as amended

<table>
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<tr>
<th>Property Assessment Number</th>
<th>Property Address</th>
<th>Chargeable Frontage (m)</th>
<th>Chargeable Conn.</th>
<th>Common Cost</th>
<th>Frontage Cost</th>
<th>Total Cost</th>
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</thead>
<tbody>
<tr>
<td>7-614</td>
<td>3407 Bayou Road</td>
<td>30.48</td>
<td>1</td>
<td>($6,168.92)</td>
<td>($8,298.70)</td>
<td>($14,467.62)</td>
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<td>7-614</td>
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<tr>
<td>7-614-02</td>
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<td>15.24</td>
<td>0</td>
<td>$0</td>
<td>$4,149.35</td>
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</tr>
</tbody>
</table>
THE CORPORATION OF THE TOWNSHIP OF SEVERN

BY-LAW NO. 2018-02

BEING A BY-LAW TO AUTHORIZE THE ASSUMPTION OF ROADWAYS FOR THE ESTABLISHMENT OF A CERTAIN PUBLIC HIGHWAY WITHIN THE TOWNSHIP OF SEVERN (Portion of Wasdell Falls Road – Part 4, Plan 51R-37683)

WHEREAS the Municipal Act, S.O. 2001, Section 11, provides that a municipality may pass By-laws with respect to highways, including parking and traffic on highways;

AND WHEREAS it is deemed expedient to assume and establish certain public highways within the Township of Severn;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SEVERN HEREBY ENACTS AS FOLLOWS:

1. That the Council of the Corporation of the Township of Severn hereby authorizes the assumption of a portion of Wasdell Falls Road being Part 4, Plan 51R-38783.

2. That this Council hereby authorizes the Mayor and Clerk to sign all documents and take all action necessary to carry out the intent of this By-law.

3. That this By-law shall come into force and effect on the date of passing thereof.

By-law read a first and second time this 10th day of January, 2018.

By-law read a third time and finally passed 10th day of January, 2018.

CORPORATION OF THE TOWNSHIP OF SEVERN

MAYOR

CLERK
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THE CORPORATION OF THE TOWNSHIP OF SEVERN

BY-LAW NO. 2018-03

BEING A BY-LAW TO AUTHORIZE THE ASSUMPTION OF ROADWAYS FOR THE ESTABLISHMENT OF A CERTAIN PUBLIC HIGHWAY WITHIN THE TOWNSHIP OF SEVERN (Portion of Burnside Line – Parts 2 & 3, Plan 51R-36946)

WHEREAS the Municipal Act, S.O. 2001, Section 11, provides that a municipality may pass By-laws with respect to highways, including parking and traffic on highways;

AND WHEREAS it is deemed expedient to assume and establish certain public highways within the Township of Severn;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SEVERN HEREBY ENACTS AS FOLLOWS:

1. That the Council of the Corporation of the Township of Severn hereby authorizes the assumption of a portion of Boyd Road being Parts 2 & 3, Plan 51R-36946.

2. That this Council hereby authorizes the Mayor and Clerk to sign all documents and take all action necessary to carry out the intent of this By-law.

3. That this By-law shall come into force and effect on the date of passing thereof.

By-law read a first and second time this 10th day of January, 2018.

By-law read a third time and finally passed 10th day of January, 2018.

CORPORATION OF THE TOWNSHIP OF SEVERN

MAYOR

CLERK
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THE CORPORATION OF THE TOWNSHIP OF SEVERN

BY-LAW NO. 2018-04

BEING A BY-LAW TO ADOPT A POLICY MANUAL FOR THE CORPORATION OF THE TOWNSHIP OF SEVERN

WHEREAS the Municipal Act, S.O. 2001, Chapter 25, Section 224., provides the authority for municipalities to develop and evaluate the policies and programs of the municipality and to ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of Council;

AND WHEREAS a compilation of resolutions containing policy statements passed by the Council of Corporation of the Township of Severn have been recorded and compiled from time to time;

AND WHEREAS it is deemed expedient to adopt said policies by By-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SEVERN HEREBY ENACTS AS FOLLOWS:

1. That policies contained in Schedule “A” attached hereto and forming part of this By-law be and they are hereby adopted.

2. That this By-law shall come into force and effect on the date of passing thereof.

3. That By-law No. 2016-72 be and it is hereby repealed.

By-law read a first and second time this 10th day of January, 2018.

By-law read a third time and finally passed this 10th day of January, 2018.

CORPORATION OF THE TOWNSHIP OF SEVERN

MAYOR

CLERK
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THE CORPORATION OF THE TOWNSHIP OF SEVERN

BY-LAW NO. 2018-05

BEING A BY-LAW TO ADOPT THE PROCEEDINGS OF A COUNCIL MEETING HELD ON THE 10TH DAY OF JANUARY, 2018 AND TO AUTHORIZE THEIR EXECUTION

WHEREAS the Municipal Act, S.O. 2001, Chapter 25, Section 5.(3), provides that a Municipal power, including a Municipality's capacity, rights, powers and privileges, shall be exercised by By-law unless the Municipality is specifically authorized to do so otherwise;

AND WHEREAS certain actions of Council do not require the enactment of a specific By-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SEVERN HEREBY ENACTS AS FOLLOWS:

1. That subject to Paragraph 3. of this By-law, the proceedings of the above-referenced Council Meeting, including all Resolutions, By-laws, Recommendations, Adoptions of Committee Reports and all other motions and matters decided in the said Council Meeting are hereby adopted and confirmed, and shall have the same force and effect, as if such proceedings were expressly embodied in this By-law.

2. That the Mayor and Clerk are hereby authorized to execute all such documents, and to direct other officials of the Township of Severn to take all other action, that may be required to give effect to the proceedings of the Council Meeting referred to in Paragraph 1. of this By-law.

3. That nothing in this By-law has the effect of conferring the status of a By-law upon any of the proceedings of the Council Meeting referred to in Paragraph 1. of this By-law where any legal pre-requisite to the enactment of a specific By-law has not been satisfied.

4. That any Member of Council who complied with the provisions of Section 5. of the Municipal Conflict of Interest Act, R.S.O. 1990, Chapter M.50, respecting the proceedings of the Council Meeting referred to in Paragraph 1. of this By-law shall be deemed to have complied with said provisions in respect of this By-law.

By-law read a first and second time this 10th day of January, 2018.

By-law read a third time and finally passed this 10th day of January, 2018.

CORPORATION OF THE TOWNSHIP OF SEVERN

__________________________
MAYOR

__________________________
CLERK