THE CORPORATION OF THE TOWNSHIP OF SEVERN
REGULAR COUNCIL MEETING
Wednesday, November 7, 2018
Council Chambers - Municipal Office
7:00 P.M.
AGENDA

A. CALL TO ORDER

B. PRAYER

C. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

D. ADOPTION OF COUNCIL MINUTES Page #
   1 Regular Council Meeting of October 3, 2018 1-10

E. PUBLIC MEETING/HEARINGS
   "NIL"

F. PRESENTATIONS/DELEGATIONS Page #
   1 Ontario's Lake Country re 2019 Grant 11-20

G. ACCOUNTS Page #
   1 Accounts for the Month of October 2018 21-126

H. REPORTS FROM OFFICIALS (for information)
   "NIL"

I. REPORTS FROM OFFICIALS (for direction)
   1 Planning & Development Page #
      1.1 Planning Report No. P18-031 re Extension Request for Site Plan Agreement - Severn Falls Chapel Seniors Christian Housing 127-130

   2 Recreation & Facilities Page #
      "NIL"

   3 Public Works Page #
      3.1 Public Works Report No. W18-032 re Purbrook Creek Municipal Drain Maintenance 131-134

   4 Fire & Emergency Services Page #
      "NIL"

   5 Corporate Services Page #
      "NIL"
6 Administration
"NIL"

J. CORRESPONDENCE (for information)  Page #
1 Lake St. George Community Centre re Financial Statement as of September 30, 2018  135-136
2 Coldwater & District Curling Club re Financial Statement as of June 30, 2017  137-138
3 Association of Municipalities of Ontario re Ontario Cannabis Statute Law  129-140
4 Simcoe County District School Board re Education Development Charges  141-142

K. CORRESPONDENCE (for direction)  Page #
1 Ministry of Tourism, Culture & Sport re Nomination - Ontario Medal for Good Citizenship  143-144
2 Severn Sound Environmental Association re Call for Nominations  145-146
3 County of Simcoe re Open House - Archaeological Management Plan  147-148
4 Severn Sound Environmental Association re MacLean Lake Water Testing  149-154
5 Cathy Pipher re Splash Pad - Coldwater Park  155-156
6 James H. Pinchin re Forest Glen Development  157-158
7 David Lambert re Request for Exemption from Fencing By-law No. 2010-91  159-172
8 Bonnie Munro re Maintenance of Beechwood Drive  173-174
9 Courtney Vessair re Trent Severn Policy Review  175-178
10 Jen Schrag re 6876 Upper Big Chute Road  179-182
11 Township of Essa re Education Development Charges  183-184
12 Ontario Good Roads Association re 2019 Conference  185-186
13 Coldwater Lions Club re Candle Light, Santa Claus Parade & New Year's Eve Events  187-188
14 ROMA re Notice of Call for Nominations  189-194
15 County of Simcoe re Municipal Orientation & Networking Forum  195-196
16 Simcoe Muskoka District Health Unit re New Legal Requirements for Health Unit Inspected Premises  197-198

L. ADOPTION OF COMMITTEE REPORTS  Page #
1 Culture & Recreation Advisory Committee - October 9, 2018  199-202
M. MOTIONS

N. INQUIRIES FOR STAFF REPORTS

O. GENERAL BY-LAWS
   "NIL"

P. CONFIDENTIAL AGENDA

   1 Reports from Officials
      "NIL"
   2 Correspondence
      "NIL"

Q. CONFIRMING BY-LAW

   1 By-law No. 2018-64, Being a By-law to Adopt the Proceedings of a
      Council Meeting Held on the 7th Day of November, 2018 and to
      Authorize Their Execution

R. ADJOURNMENT

Dates for Future Council Meetings

Wednesday, December 5, 2018 - 7:00 p.m. (INAUGURAL MEETING)

Wednesday, January 9, 2018 - 7:00 p.m.
MINUTES OF A REGULAR MEETING OF SEVERN TOWNSHIP COUNCIL HELD IN THE COUNCIL CHAMBERS AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE, WEDNESDAY, OCTOBER 3, 2018 AT 7:00 P.M.

PRESENT:
Mayor Mike Burkett
Deputy Mayor Judith Cox
Councillors Jane Dunlop, Mark Taylor, Donald Westcott, Ron Stevens, John Betsworth

STAFF:
Director of Public Works Derek Burke
Clerk Sharon Goerke
Planner Katie Mandeville
Director of Corporate Services Andrew Plunkett
Chief Administrative Officer W. Henry Sander
Director of Planning & Development Andrew Woodrow

CALL TO ORDER
Mayor Burkett called the meeting to order.

PRAYER
Mayor Burkett opened the meeting with a prayer.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF
• "NIL"
ADOPTION OF COUNCIL MINUTES

Regular Council Minutes of a meeting held September 5, 2018.

MOTION C100318-01: Moved by Deputy Mayor Cox and seconded by Councillor Stevens that the Minutes of the Regular Council Meeting held September 5, 2018 be adopted.

CARRIED

PUBLIC MEETINGS/HEARINGS

Public Meeting with respect to Various Applications for Cancellation, Reduction or Refund of Taxes under Section 357, 358 & 359 of the Municipal Act. (see attached notes)

MOTION C100318-02: Moved by Councillor Stevens and seconded by Councillor Westcott that Various Applications for Cancellation, Reduction or Refund of Taxes under Sections 357, 358 & 359 of the Municipal Act be approved in the amount of $2,664.48.

CARRIED

PRESENTATIONS/DEPUTATIONS

Presentation of Employee Services Pins:

Dee Byers, Librarian – 5 Years
Bryan Morano, Labourer – 10 Years
Steven Clark, Works Crew 1 – 15 Years
Patti Detta, Tax & Revenue Officer – 15 Years
Captain Mike Brandon – 25 Year Provincial Long Service Medal
Firefighter Ron Tisler – 30 Year Service Bar

ACCOUNTS

Accounts for the Month of September 2018.
MOTION C100318-03: Moved by Member Betsworth and seconded by Member Dunlop that Accounts Payable Registers in the amount of $4,977,392.15 for the month of September 2018 be approved for payment.

CARRIED

REPORTS FROM OFFICIALS (for information)

Public Works Report No. W18-029, 09/25/18, with respect to Speed Limits on Navigable Waterways.

MOTION C100318-04: Moved by Councillor Taylor and seconded by Councillor Betsworth that Public Works Report No. W18-029, dated September 25, 2018, with respect to Speed Limits on Navigable Waterways be received as information.

CARRIED

REPORTS FROM OFFICIALS (for direction)

Planning and Development


MOTION C100318-05: Moved by Councillor Stevens and seconded by Deputy Mayor Cox that Planning Report No. P18-030, dated September 25, 2018, with respect to Proposed Housekeeping Amendments to Zoning By-law No. 2010-65 be received; AND FURTHER THAT the following amendments to the Draft By-law be approved; - Removal of the recommendation for parking of commercial vehicles AND FURTHER THAT pursuant to Section 34(17) of the Planning Act, no further Public Notice be provided with respect to the housekeeping amendments.

CARRIED
Recreation and Facilities
• “NIL”

Public Works


_MOTION C100318-06:_ Moved by Councillor Stevens and seconded by Councillor Westcott that Public Works Report No. W18-030, dated September 26, 2018, with respect to Mossy Stonecrop Trail be received;
AND FURTHER THAT the applicants be requested to meet with Planning Staff to review the development options for this property.
CARRIED

Public Works Report No. C18-031, 10/01/18, with respect to Toronto Zenith Contracting Ltd. – Letter of Credit Reduction.

_MOTION C100318-07:_ Moved by Councillor Dunlop and seconded by Councillor Taylor that Corporate Services Report No. C18-031, dated October 1, 2018, with respect to Toronto Zenith Contracting Ltd. – Letter of Credit Reduction be received;
AND FURTHER THAT the Letter of Credit in the amount of $170,000.00 be reduced to zero.
CARRIED

Fire and Emergency Services
• “NIL”

Corporate Services
• “NIL”

Administration
• “NIL”

CORRESPONDENCE (for information)

Simcoe Muskoka District Health Unit, 09/19/18, with respect to Legalization of Cannabis.

**MOTION C100318-08:** Moved by Councillor Taylor and seconded by Councillor Betsworth that the following correspondence be received as information:
(a) Association of Municipalities of Ontario with respect to Federal Gas Tax Fund – 2019-2023 Allocations; and
(b) Simcoe Muskoka District Health Unit, 09/19/18, with respect to Legalization of Cannabis.

CARRIED

**CORRESPONDENCE (for direction)**

Pauline Christian, 09/24/18, with respect to High Water Consumption – 6 Reinbird Street.

**MOTION C100318-09:** Moved by Councillor Dunlop and seconded by Deputy Mayor Cox that a letter from Pauline Christian, dated September 24, 2018, with respect to High Water Consumption – 6 Reinbird Street be received;
AND FURTHER THAT the request for waiver of water charges be denied;
AND FURTHER THAT Ms. Christian be encouraged to contact the Treasury Department in order to arrange a suitable payment plan.

CARRIED

Gloucester Pool Cottagers Association, 09/25/18, with respect to Water Testing – Maclean Lake.

**MOTION C100318-10:** Moved by Councillor Taylor and seconded by Councillor Dunlop that a letter from the Gloucester Pool Cottagers Association, dated September 25, 2018, with respect to water testing at Maclean Lake be referred to staff for a report;
AND FURTHER THAT the Severn Sound Environmental Association be requested to comment on this matter.

CARRIED
Discussion with respect to Survey – Retail Sales of Cannabis.

*MOTION C100318-11:* Moved by Councillor Dunlop and seconded by Councillor Taylor that discussion with respect to a survey on retail sales of cannabis be received; AND FURTHER THAT staff be directed to prepare a survey for further consideration of Council.

CARRIED

Banners Plus, 10/02/18, with respect to an Invoice for Metal Banners.

*MOTION C100318-12:* Moved by Councillor Dunlop and seconded by Councillor Taylor that an invoice for additional items requested for the Metal Banners in the amount of $4,128.00 be approved for payment.

CARRIED

ADOPTION OF COMMITTEE REPORTS


Corporate Services Committee – September 23, 2018.

Coldwater BIA – September 17, 2018.

*MOTION C100318-13:* Moved by Councillor Stevens and seconded by Councillor Westcott that the following Committee Reports be adopted: (a) Planning & Development Committee – September 19, 2018; (b) Corporate Services Committee – September 23, 2018; and (c) Coldwater BIA – September 17, 2018.

CARRIED

MOTIONS

• "NIL"
INQUIRES FOR STAFF REPORTS

Councillor Dunlop with respect to bug spraying at Washago Centennial Park & Coldwater Fairgrounds.

Mayor Burkett with respect to a Community Safety Zone – Severn Shores Public School.

MOTION C100318-14: Moved by Councillor Stevens and seconded by Councillor Westcott that staff be requested to provide a quote on bug spray for Washago Park & Coldwater Fairgrounds; AND FURTHER THAT staff be requested to report on a Community Safety Zone at the Severn Shores Public School on Cumberland Road from Bayou Road to Highview Avenue.

CARRIED

GENERAL BY-LAWS

Motion with respect to first and second reading of By-law Nos. 2018-60 to 2018-62, inclusive.

MOTION C100318-15: Moved by Deputy Mayor Cox and seconded by Councillor Stevens that By-law Nos. 2018-60 to 2018-62, inclusive, be and they are hereby read a first and second time.

CARRIED

By-law No. 2018-60, Being a Zoning By-law to Regulate the Use of Land and the Character, Location and use of Buildings or Structures on Certain Lands Described as Part Park Lot 12, Plan 171, Being Parts 4 to 6, Plan 51R-35861, former Township of South Orillia, now in the Township of Severn (1118 Brodie Drive).

By-law No. 2018-61, Being a Zoning By-law to Further Amend By-law No. 2010-65 and to Regulate the Use of Land and the Character, Location and Use of Buildings or Structures on all Properties within the Jurisdiction of the Township of Severn (Housekeeping).

By-law No. 2018-62, Being a By-law to Authorize the Assumption of Roadways for the Establishment of Certain Highways within the Township of Severn (Georgian Heights Boulevard & Glen Echo Ridge).
Motion with respect to third reading and final passing of By-law Nos. 2018-60 and 2018-62.

MOTION C100318-16: Moved by Deputy Mayor Cox and seconded by Councillor Westcott that By-law Nos. 2018-60 and 2018-62 be and they are hereby read a third time and finally passed.

CARRIED

Motion with respect to third reading of By-law No. 2018-61.

MOTION C100318-17: Moved by Councillor Stevens and seconded by Councillor Westcott that By-law No. 2018-61 be and it is hereby read a third time and finally passed as amended by Council.

CARRIED

CONFIDENTIAL AGENDA

Reports from Officials
  • “NIL”

Correspondence
  • “NIL”

CONFIRMING BY-LAW

Motion with respect to first and second reading of By-law No. 2018-63.

MOTION C100318-18: Moved by Deputy Mayor Cox and seconded by Councillor Stevens that By-law No. 2018-63 be and it is hereby read a first and second time.

CARRIED

By-law No. 2018-63, Being a By-law to Adopt the Proceedings of a Council Meeting Held on the 3rd day of October, 2018 and to Authorize Their Execution.

Motion with respect to third and final reading of By-law No. 2018-63.
MOTION C100318-18: Moved by Councillor Stevens and seconded by Councillor Westcott that By-law No. 2018-63 be and it is hereby read a third time and finally passed.

CARRIED

ADJOURNMENT

8:35 p.m.

Motion to adjourn.

MOTION C100318-19: Moved by Councillor Stevens and seconded by Councillor Westcott that this meeting be and it is hereby now adjourned.

CARRIED

CORPORATION OF THE TOWNSHIP OF SEVERN

________________________________________
MAYOR

________________________________________
CLERK
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October 29, 2018

Township of Severn
1024 Hurlwood Lane
Severn Township, ON  L3V 6K8

Dear Mayor Burkett & Council,

The Board of Directors and staff of Ontario’s Lake Country (OLC), the Destination Marketing Organization for the region, would like to thank the Township of Severn for its continued support and for recognizing tourism as a key economic driver for the region. Because of the core funding we receive from all of the supporting municipalities, Casino Rama and our community partners, we are able to implement our valuable objectives and meet our strategic goals.

The combined funding from the municipalities is essential to allow OLC to operate the organization. Through our efforts the awareness of Ontario’s Lake Country has grown. By working collaboratively to market the region, and more specifically the Township of Severn and the businesses within it, we will ensure continued stability and growth in the tourism sector in an increasingly competitive tourism market. Your support has allowed OLC to leverage marketing spends for tourism opportunities in the region close to $450,000 yearly.

We respectfully request your continued support through a financial contribution of $20,000 for 2019. This yearly amount has not changed since 2015. We would additionally like to ask for a combined pay to play request of $4,000 through the grants program. This would specifically go towards collaborative marketing initiatives and items that would provide awareness for Severn Township. Please see the attached list of items.

We look forward to providing a more detailed update on this past year and our plans for 2019 through a presentation to council on November 7, 2018. In particular, we will address the following issues:

- Leverage of marketing & tourism program dollars
- Overview of marketing programs & campaigns
- Successful partnership funding applications for digital advertising, videos, media etc
- Collaborations with regional tourism partners
- Increase in website traffic and social media exposure
- Review of specific initiatives, partnerships that benefited businesses and events

Can you please confirm in writing, at your earliest convenience, who will be representing Severn Township on the Board of Directors for the remainder of 2018 and into 2019?
OLC continues to encourage the use of the Ontario’s Lake Country brand. We ask municipalities to use the OLC logo on their websites and any printed materials such as letter head, business cards, printed marketing collateral etc. We also have an extensive library of great videos and photo visuals available to use to promote the region.

We thank you for your financial support and for providing a representative to the Board of Directors. We are looking forward to another great year ahead and working collaboratively together.

Sincerely,

Kris Puhvel
Executive Director
Ontario’s Lake Country

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<th>2019 Pay to Play Marketing Initiatives $4000 – Grant Requests</th>
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<td><strong>Project</strong></td>
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<td>Tap into Maple</td>
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<tr>
<td>Digital Marketing</td>
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<td><strong>TOTAL</strong></td>
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Marketing Update
2018 Highlights

Social media growth of 20%

Web traffic up 5%

$400,000 spent on marketing
Severn Highlights

Severn Tourism
Landing Page

*3500 clicks to date

Outdoor Activities
Shopping
Paddle

Paddling

*Printed 2nd edition with 4 additional routes
*Five routes are in Severn
*Paddelakecountry.com has 8500 pageviews

Digital Campaign

Ontario's Lake Country

Connect with nature & enjoy your favourite outdoor fall activities in Severn Township.

paddelakecountry.com
Visit Severn, A Must-See Ontario Destination

*Summer, Fall and Winter seasons
*Accommodation Packages
Severn Highlights

Other Initiatives

- Tap into Maple and Flavours of Lake Country programs.
- Supported visits by a number of social media influencers and bloggers.
- This Week in Ontario’s Lake Country videos featured numerous Severn events.
- Adventure Days

Website Events

- Video production of Coldwater Fall Fair - 4045 pageviews.
- Successful digital campaign for Coldwater Witches Walk - 3600 pageviews.

Coldwater Canadiana Museum
2019 & Forward

*An investment in economic development = growth of tourism across all municipalities. Request $20,000 towards core funding for 2019 + pay to play options provided.

*Work as a region to build & promote tourism collaboratively

*Growth of paddling, cycling, events and overnight stays within Severn Township

*Continuing to work on product and experience development, digital advertising and pay to play opportunities.

*Follow our core objectives working with businesses and the municipalities to grow awareness for the region and to build tourism products
### CHEQUE REGISTERS FOR OCTOBER 2018

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#### Void cheques

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The total list of accounts is available at no cost upon request from the Treasury Department. Contact Lianne MacGibbon at lmacgibbon@townshipofsevern.com (705) 325-2315 – Ext. 226.
REPORT 

TO: Mayor & Members
Severn Township Council

FROM: Andrea Woodrow, Director of Planning and Development

DATE: October 30, 2018

RE: Extension Request for Site Plan Agreement
Severn Falls Chapel Seniors Christian Housing

Recommendation

THAT Planning Report No. P18-031, dated October 30, 2018, with respect to a proposed extension to the Site Plan Agreement for the Severn Falls Chapel Seniors Christian Housing project at 5719 Upper Big Chute Road and 2815/2823 Severn River be received;

AND FURTHER THAT Council endorse a three-year extension of the Site Plan Agreement to November 7, 2021.

Background

On March 19, 2010, the former Ontario Municipal Board (OMB), now the Local Planning Appeal Tribunal (LPAT), issued an Order approving a Zoning By-law Amendment to permit the development of a multiple unit residence for seniors.

The Order simultaneously adjourned the associated Site Plan Approval on an interim basis with the expectation that it would be pursued within a reasonable timeframe.

A Preliminary Site Plan Agreement was executed by the Township on November 7, 2013. The Agreement contains a provision whereby it automatically terminates five years from the date of execution. The purpose of the Preliminary Agreement was to technically satisfy the requirements of the OMB Order, while at the same time provide a formal acknowledgement for all parties that the construction of the project was going to be delayed to a later date.

To date, a Final Site Plan Agreement has not been undertaken and construction of the proposed project has not commenced.

On October 23, 2018, staff received a written request from Jack Nolan, Chair of the Severn Falls Chapel Christian Seniors Housing for a three-year extension to the Site Plan
Agreement. The request notes that the substantial costs incurred by the developer at the OMB Hearing have been the main reason for the delay of the project.

In consultation with the Township’s Solicitor, staff have determined that an approval by the LPAT is not required for the proposed extension, nor is a formal amendment to the existing Site Plan Agreement required.

**Financial Impact**

All costs associated with the extension request, including the Township’s legal costs, are the responsibility of the developer.

**Strategic Plan Impact**

- Service Excellence

Respectfully submitted,

[Signature]

Andrea Woodrow, MCIP, RPP

In concurrence,

[Signature]

Director of Corporate Services

[Signature]

Chief Administrative Officer

Attachment 1 – Location Map
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REPORT

W18-032

TO: Mayor & Members
Severn Township Council

FROM: Derek Burke, Director of Public Works

DATE: October 29, 2018

RE: Purbrook Creek Municipal Drain Maintenance

Recommendation

THAT Public Works Report No. W18-032, dated October 29, 2018, with respect to the Purbrook Creek Municipal Drain Maintenance be received;
AND FURTHER THAT the bid received by Morris Shelswell & Sons Excavating and Grading Ltd. in the amount of $150,765.00 (excluding HST) be rejected.

Background

Staff issued a Request for Tender (RFT) to perform the maintenance works on the Purbrook Creek Municipal Drain in accordance with By-Law 2017-31. A mandatory site meeting was held on October 10, 2018 with a recorded attendance of five (5) potential bidders.

One (1) tender was received at the Township office prior to closing on October 17, 2018. Following closing of the call, CAO Henry Sander and staff opened the one (1) submitted tender. The bidder was noted to be on the document takers list and had complied with the mandatory site meeting attendance however, the bid excluded a tender deposit as required by the RFT documents.

The bid was forwarded to the Drainage Engineer, Tulloch Engineering Inc. to complete a review of the single bid submitted and provide a recommendation of award (Appendix 'A'). The value of the single bid is noted as being in excess of the Drainage Engineer's Estimate stated in the Assessment Schedule and By-Law 2017-31.

The Drainage Engineer provides two (2) options to consider. One option is to reject the bid as non-compliant and re-tender the work. The alternative option is to request negotiation with the bidder to see if a more acceptable price can be achieved that would see the needed maintenance work move ahead in 2018.
Financial Impact

The financial implication of accepting the bid is $150,765.00 (excluding HST). The cost of the drainage maintenance/repair work shall be charged back to the upstream landowners as per the assessment schedule updated in 2017 through Section 76 of the Drainage Act.

Strategic Plan Impact

- Fiscal Responsibility

Respectfully submitted,

Derek Burke, C. Tech
Director of Public Works

In concurrence

Director of Corporate Services
Chief Administrative Officer
The Corporation of the Township of Severn  
1024 Hurlwood Lane, PO Box 159  
Orillia, ON L3V 6J3

Attention: Mr. Derek Burke – Director of Public Works

Re: Tender Review Summary for Contract No. 154011 Purbrook Drain Maintenance  
Township of Severn

Dear Sir:

One tender was received at the Township offices prior to closing at 12:00 NOON, Wednesday October 17, 2018.

Following the tender opening by Township staff a copy of the single bid received was provided to Tulloch Engineering Inc. for review to ensure completeness and mathematical correctness. The schedule of tender prices for the bid was reviewed to ensure correct unit price extensions and total tender prices. The bidder was noted to be on the document takers list and had complied with the mandatory site meeting attendance. The mandatory site meeting recorded no less than five plan takers on Wednesday October 10th, 2018.

The following is a summary of our findings for the tender bid received.

TENDER SUMMARY:

CRAIG SHELSWELL - $150,765.00 pre HST as submitted and mathematically correct.

The full Tender Form was completed in compliance with requirements. The bidder acknowledged and included receipt of addenda.

However, the bid excluded a tender deposit as required under Tendering Information provided in the Tender documents.

The value of the single bid is noted as being in excess of the Drainage Engineer’s Estimate of Maintenance Cost as derived from the Assessment Schedule to be approximately $35000 for this segment of the drain that includes Schedule Maintenance No.2 =27,000, plus part of Schedule Maintenance No.1 = Approx. share of $8000. The relative items from the bid total $53,925 for bottom cleanout items that would be comparable to the $35000 maintenance estimate that was based on a general linear price for bottom cleanout. In this direct comparison the bid is 54% higher than the Engineer’s Estimate.
Tender Review Summary for Contract No. 154011 Purbrook October 30, 2018

TENDER DISCUSSION

The tender price submitted is 54% more than the original maintenance estimate. The differences may be contributed in part to three different factors: 1. The original cost estimate is 3 years out of date; 2. the original estimate was based on a general linear unit rate for bottom clean under ideal conditions, while the current price is the result of a Tendering process that includes additional items that would not have been included in the general linear price i.e. spot clean outs, sediment traps, rip rap and geotextile; and 3. the current prices are under worst case conditions with the drain under high flow conditions with blockages.

CONCLUSIONS:

As a result of our review, we report that the single bid received is non-compliant since it is missing the required tender deposit. Tulloch’s opinion is that the Township has two options to consider: 1. Reject the tender as non-compliant and re-tender the work in the new year; and 2. Request negotiation with the bidder to see if a more acceptable price can be achieved that would see the needed maintenance work move ahead. With the second option to negotiate pricing with the bidder, it may also be acceptable to split the current tender items into two further parts being 2018 maintenance to remove the immediate blockages and install sediment control measures and 2019 maintenance to complete phase 1 clean cuts during low flow summer conditions. Re-negotiation of the bid could also be limited to 2018 maintenance items with full re-tendering of 2019 maintenance items to follow. With the second option Tulloch is not aware if re-negotiation and acceptance of a single received bid is within the bounds of the Township’s Procurement By-Law and would suggest that the Township Solicitor review the same for compliance.

Notwithstanding the above discussion it would be Tulloch’s recommendation that the bid should be rejected in keeping with good tendering practice due to being non-compliant.

We trust you will find the above review completed by Tulloch satisfactory at this time. Should you have any questions or comments, please contact the undersigned.

Sincerely,

Tulloch Engineering Inc.

Ted Maurer, C.E.T.
Project Manager
ted.maurer@tulloch.ca

Attachment
# Statement of Lake St George C. C.
## As of Sept 30th, 2018

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<td>-286.00</td>
</tr>
<tr>
<td>PEPSI</td>
<td>-296.52</td>
</tr>
<tr>
<td>SUPERIOR PROPANE</td>
<td>-N/A</td>
</tr>
<tr>
<td>NEW CARPET INSTALLED-MAIN ENTRANCE</td>
<td>-1250.00</td>
</tr>
<tr>
<td>REFINISH HARDWOOD-FLOORS</td>
<td>-450.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>-3635.41</td>
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</table>

**Bank Balance Sept 30, 2018**: -8,721.54
LAKE ST GEORGE RENTALS

JULY-AUG-SEPT, 2018

<table>
<thead>
<tr>
<th>Event</th>
<th>Count</th>
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</thead>
<tbody>
<tr>
<td>DART LEAGUE</td>
<td>3</td>
</tr>
<tr>
<td>TOWNSHIP RECREATION</td>
<td>3</td>
</tr>
<tr>
<td>SHOWER</td>
<td>3</td>
</tr>
<tr>
<td>JACK &amp; JILL</td>
<td>1</td>
</tr>
<tr>
<td>CRAFT SALE</td>
<td>1</td>
</tr>
<tr>
<td>MEALS</td>
<td>3</td>
</tr>
</tbody>
</table>
September 26, 2018

Township of Severn
Corporate Services Committee
P.O. Box 159
Orillia, Ontario
L3V 6J3

To Whom It May Concern:

RE: Coldwater & District Curling Club

This letter is to confirm the bank balances and other negotiable securities in place at the year end of June 30, 2017 for the Coldwater & District Curling Club.

Per the bank confirmation from TD Canada Trust, the following are the bank and GIC balances:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating</td>
<td>$48,487.56</td>
</tr>
<tr>
<td>GIC's</td>
<td>$259,929.79</td>
</tr>
</tbody>
</table>

If you have any questions please do not hesitate to contact me.

Yours truly,

James Whittier, C.A., CPA
JWW/cmc
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October 15, 2018

Bill 36 Ontario Cannabis Statute Law Amendment Act – Ready for Legislative Approval

Next Steps for Municipal Governments

A. What is Happening?

The Standing Committee on Social Policy completed its work today and the Bill will be report to the Legislature for 3rd Reading and anticipated Royal Assent for October 17th. Many groups, including AMO recommended changes to clarify elements of the framework, the Committee made only one change. It clarifies that the amount of cannabis sold at one time to an individual is limited to 30 grams, in line with individual possession limits under federal legislation.

Bill 36 will be the framework for sales, retailer licensing, store licensing, places of use and other cannabis rules on Wednesday, barring any unforeseen events. While the Committee did not accept the amendments AMO proposed, AMO will now focus on the regulation-making process to try to safeguard municipal input to the AGCO on siting and buffers from sensitive sites. For more information on AMO’s Submission to the Committee, see AMO’s Recommended Amendments to Bill 36.

B. What Do You Need To Do? Next Steps for Municipal Governments

Municipal staff need to become familiar with Bill 36 and the legal framework for recreational cannabis. Municipal staff need to understand the Bill and be ready to respond to inquiries about where people are able to use cannabis in public and manage nuisance complaints. See AMO’s Cannabis Briefing for more on the Smoke Free Ontario Act and how it deals with places to smoke. A council may review its bylaw to be more restrictive.

Staff should also begin to research the information needed by council to take a decision on whether to opt-out of retail licensing which is required before January 22, 2018. To ensure sufficient time is available for council’s decision-making, staff will need to consider a work-back schedule taking into account the council meeting schedule and procedural by-law. AMO will continue to inform members of any significant developments that affect municipal council decisions and local services including the status and content of any regulations that put the legislative framework into effect.
Remember, Bill 36 exempts retail stores from municipal business licensing and land use planning. The Standing Committee chose not to explicitly require only areas zoned for commercial use as eligible for cannabis retail operations. We are hopeful that we can achieve this in the days ahead and a clear process for input to AGCO on cannabis retail store siting. In the meantime, AMO recommends that the appropriate municipal staff begin looking at siting considerations.

Ontario municipal governments will share at least $40 million of the provincial portion of the federal cannabis excise tax to help manage the transition to legal recreational cannabis. Individual municipalities will have access to at least $10,000 and more if cannabis retail stores are to be located in their communities. The no opt out contribution is a rate per household. AMO is seeking clarity on the amount and hold back for those that may opt out initially but opt in sometime in the future.

It is likely that municipal costs for legal recreational cannabis may exceed the municipal allocation of $40 million as front line policing (e.g., roadside and illegal dispensary), public health, by-law enforcement, paramedic and other services feel impacts. Ontario municipalities will share on a 50-50 basis with the province if the federal cannabis excise tax is above $100 million in the first two years of legalization.

C. What Else Do You Need To Know?

On October 17th, the federal government will lift criminal prohibitions on cannabis subject to certain limits. In Ontario, people will be able to grow, possess and use cannabis as set out in federal and provincial laws. People in Ontario can smoke or vape cannabis anywhere they can currently smoke tobacco. Public Health Units are responsible for enforcing places of cannabis and tobacco use including prohibitions on use in enclosed workplaces, near playgrounds and restaurant and bar patios, among others. Municipal governments are able to set stricter rules for use of tobacco and cannabis. Councils will need to consider community needs along with likely increase enforcement costs where more restrictions occur.

Retail establishments, licensed by the Alcohol and Gaming Commission of Ontario (AGCO), will open on or after April 1, 2019. AGCO operator license applications open in December 2018 with store site licenses to follow after councils decide whether to ban sales. Police forces are responsible for unlicensed storefronts. Current storefront operators that wish to avoid legal action or to obtain a license must close by the Wednesday to be eligible for an AGCO license.

Ontarians can buy cannabis on-line from the Ontario Cannabis Store (OCS) starting this Wednesday. The OCS will deliver cannabis to adults 19 and over anywhere in Ontario, including municipalities that choose not to host a retail store. Identification checks are required for delivery and packages cannot be left at the door. The OCS has created a cannabis learning resource for Ontario residents that focuses on the health and biological effects of the drug to help people better understand the risks of the product. It offers a great deal of information.

AMO Contact:

Craig Reid, Senior Advisor, creid@amo.on.ca, 416-971-9856 ext. 334.
Good afternoon,

This message is being sent on behalf of the Simcoe Muskoka Catholic District School Board (SMCDSB) and the Simcoe County District School Board (SCDSB).

On October 12, 2018, the government filed O. Reg. 438/18, which amends O. Reg. 20/98 Education Development Charges (EDC). The amendments include the following four key elements:

- Maintain EDC rates at the levels in existing by-laws as of August 31, 2018;
- Limits the ability of boards to change the areas in their by-law that are subject to EDCs (i.e., in the case of the SMCDSB and SCDSB, change from jurisdiction-wide to area-specific);
- Restricts additional boards from becoming eligible to pass a new EDC by-law; and
- Streamlines some of the requirements to be included in the required background study.

These amendments, effective October 12, 2018, were made due to the government's intention to undertake a review of the Education Development Charge policy framework. The changes will result in a temporary cap or "pause" on EDC rate increases until their review is complete. The full text of the amendments can be found at the following link:

https://www.ontario.ca/laws/regulation/R18438

As the Ministry of Education continues to review policy, and in order to remain compliant with the new regulations, staff from our respective organizations will now be recommending the new by-laws be a jurisdiction-wide charge at the rates in place as of August 31, 2018.

Please be advised that the public meeting in consideration of EDC by-law enactment will occur as originally planned.

Meeting details:
Public Meeting In Consideration of By-Law Enactment
Thursday, Oct. 25, 2018 at 6 p.m.
SMCDSB Catholic Education Centre, 46 Alliance Boulevard, Barrie

Background information relating to the process to date is available for each respective board at the links below.

http://smcdsb.on.ca/our_board/education_development_charge_review
https://www.scdsb.on.ca/about/capital_planning/education_development_charges

Information:
Peter Derochie, Associate Director of Education, Business and Finance
Simcoe Muskoka Catholic District School Board
Tel: (705) 722-3555
piderochie@smcdsb.on.ca
Brian Jeffs, Superintendent of Business and Facility Services  
Simcoe County District School Board  
Tel: (705) 734-6363 Ext. 11259  
bjeffs@scdsb.on.ca

Regards,

Andrew Keuken, MCIP, RPP  
Manager of Planning, Enrolment and Community Use  
Simcoe County District School Board  
P: 705-734-6363 ext. 11513  
akeuken@scdsb.on.ca

This message is being sent on behalf of the Simcoe County District School Board and/or your child’s school in compliance with the Canadian Anti-Spa Legislation. Questions regarding this electronic communication may be referred to: CASL, Simcoe County District School Board, 1170 Highway 26, Midhurst, Ontario, L9X 1N6.

You may unsubscribe from receiving these messages by FORWARDING this email to "unsubscribe@scdsb.on.ca".

This e-mail and any attachments are intended only for the use of the addressee(s) and may contain information that is privileged or confidential and protected under the Education Act and the Municipal Freedom of Information and Protection of Privacy Act. If you are not the intended recipient, or responsible for delivering the information to the intended recipient, you are hereby notified that any dissemination, distribution, printing or copying of this e-mail and any attachments is strictly prohibited. If this e-mail and any attachments were received in error, please notify the sender by reply e-mail and delete the original message. Please consider the environment before printing this email or attachments.
October, 2018

Greetings,

It is my pleasure to invite you to submit a nomination for the Ontario Medal for Good Citizenship.

Established in 1973, the Ontario Medal for Good Citizenship honours Ontarians who, through exceptional, long-term efforts, have made outstanding contributions to community life across the province.

Recipients will be invested by the Lieutenant Governor of Ontario at a ceremony to be held at Queen’s Park, in winter 2019.

To submit a nomination for this award:

a) Visit ontario.ca/honoursandawards.
b) Select the Community category.
c) Click on Ontario Medal for Good Citizenship.
d) Download the PDF form.
e) Review the eligibility criteria and instructions carefully.
f) Fill out the form and then submit it no later than November 15, 2018.

Instructions for submitting your nomination package can be found on the website.

If you have any questions, please call the Ontario Honours and Awards Secretariat at 416-314-7526, toll free 1-877-832-8622, TTY 416-327-2391, or email ontariohonoursandawards@ontario.ca.

I hope you will take this opportunity to consider nominating an outstanding citizen in your community. Thank you for your support of this important honours program.

Sincerely,

Debbie Strauss
Director
2018 SSEA Awards – Call for nominations

https://www.severnsound.ca/Pages/Award-Nomination-Forms.aspx

Each year we recognize those who are dedicated and truly interested in improving the Severn Sound Watershed and area. The nominees considered could include assisting the Severn Sound Environmental Association or developing their own initiative such as habitat restoration, stewardship, or environmental education, all of which promote a healthy Severn Sound ecosystem.

We are inviting everyone in our communities to nominate worthy individuals or groups for the 2018 Severn Sound Bob Whittam Award. Other award categories include the SSEA Environmental Stewardship Award, the SSEA Source Water Protection Award and the SSEA Student Environmental Award.

The following awards are presented at the SSEA Annual Partners Reception each fall;

**Severn Sound Bob Whittam Environmental Award**

In 2000 the Severn Sound Bob Whittam Environmental Award was started in order to honour Bob Whittam, a biologist and an avid naturalist who is well known in the Severn Sound area, by recognizing those individuals or groups who are dedicated and truly interested in improving the Severn Sound ecosystem.

**SSEA Source Water Protection Award**

The award is presented to an individual landowner or group, who has assisted with the promotion of source water protection or who have developed and are implementing exemplary source water protection programs in the Severn Sound Source Water Protection Area.

**Severn Sound Environmental Stewardship Award**

This award recognizes an individual or group for their meaningful contribution to the restoration and protection of habitat and stewardship of the Severn Sound environment.

**SSEA Student Environmental Awards**

SSEA Student Environmental Award recognizes outstanding students in the Severn Sound area that have shown enthusiasm, energy, initiative and commitment toward the natural environment, and serves as an inspiration to other students. The candidates have implemented action through a campaign or project that has raised environmental awareness or led to environmentally friendly change in the student’s class, school or community and aligns their environmental beliefs with their actions and behaviors at school and at home.
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FOR IMMEDIATE RELEASE

County hosts Open Houses to update public on the status of the Archaeological Management Plan

Midhurst/ October 19, 2018 – The County is hosting Open House sessions in early November to update the public on the progress of the Simcoe County Archaeological Management Plan (AMP). The AMP project is being undertaken by the County's Planning department to identify, protect and conserve Simcoe County's archaeological features and address municipal planning requirements.

The scheduled Open House sessions include a brief presentation on draft archaeological mapping, policies, procedures and recommendations based on feedback received during the consultation process to-date. Presentations will be consistent at each meeting. Attendees will have the opportunity to discuss the project one-on-one with the County's archaeological consultants and County Planning staff. Fall sessions are being held at the following times and locations:

**Orillia**
Monday, November 5, 2018
Royal Canadian Legion Branch 34 Orillia - Vimy Lounge
215 Mississauga Street East, Orillia
3:30 – 7:30 p.m. with presentations at 4 and 6 p.m.

**Midland**
Tuesday, November 6, 2018
Midland Public Library - Assembly Room
320 King Street, Midland
3:30 – 7:30 p.m. with presentations at 4 and 6 p.m.

**Collingwood**
Wednesday, November 7, 2018
Collingwood Public Library - Meeting Rooms B and C
55 Ste. Marie Street, Collingwood
3:30 – 7:30 p.m. with presentations at 4 and 6 p.m.

**Lefroy**
Thursday, November 8, 2018
South Simcoe Community Centre
1354 Killarney Beach Road, Lefroy
3:30 – 7:30 p.m. with presentations at 4 and 6 p.m.

The County held Open House sessions in spring 2018 to obtain input from the public, and has held significant engagement and consultation with stakeholder groups, as well as discussions with First Nations and Métis communities. The consultation process is ongoing, with the final AMP expected to be presented to County Council in early 2019. Visit www.simcoe.ca/amp for project information.
County of Simcoe is composed of sixteen member municipalities and provides crucial public services to County residents in addition to providing paramedic and social services to the separated cities of Barrie and Orillia. Visit our website at simcoe.ca.

- 30 -

Allan Greenwood
Director, Corporate Communications
705-726-9300 ext. 1230
705-794-9301 (mobile)
Allan.Greenwood@simcoe.ca

Collin Matanowitsch
Communications Co-ordinator
705-726-9300 ext. 1430
705-734-8386 (mobile)
Collin.Matanowitsch@simcoe.ca
October 16, 2018

Ms. Sharon Goerke, Clerk
Township of Severn
1024 Hurlwood Lane
Severn ON L3V 0Y6

Dear Ms. Goerke

RE: Maclean Lake Water Testing – Request for Comment

Further to the letter dated October 4, 2018 request from the Township of Severn Council for the SSEA to review a letter from the Gloucester Pool Cottagers Association, dated September 25, 2018, please see the SSEA comments attached. The letter/email correspondence was forwarded to the SSEA Water Scientist for review.

The SSEA commends the ratepayers/cottager association for their interest and action in researching and observing water quality. Our science team has reviewed and provided comments on the limited information provided. Please note in the attached document the disclaimer on the interpretation provided.

The SSEA team is pleased discuss any comments or questions regarding the attached report. Please contact our office if you have any further questions.

Your Truly,

Julie Cayley, Executive Director
Severn Sound Environmental Association

CC: Jim Oakley (Township of Severn CBO)
Memorandum

Date: October 16, 2018

To: Township of Severn

From: Water Scientist, Aisha Chiandet

SUBJECT: Request for Review and comment on Maclean Lake water quality data

The SSEA was asked by Township of Severn Council to provide comments to address the concerns of the Gloucester Pool Cottage Association (GPCA) regarding Maclean Lake water quality data and E. coli levels in the Black River. These concerns and accompanying data were provided in a letter from the Gloucester Pool Cottagers Association, dated September 25, 2018 to the Township of Severn.

NOTE: The letter/email indicates samples were taken from “locations all over Gloucester Pool, Little Lake and Maclean Lake” but these locations are not identified or mapped. It is critical to know exactly where a sampling station (location) is in order to interpret the data appropriately. Location will provide information on possible inputs/impact from the area surrounding the sample site. Also, there is no information provided on which laboratory was used for sample analysis or on the protocol/chain of command used in both collecting and transporting the water samples to the lab for analysis. All of the above noted can impact sample results. The following comments are made based on the data provided with the above noted “unknowns”, incorporating some information from SSEA trusted sources all to provide an opinion based on best available information. The SSEA is not able to stand behind data and information provided by unknown sources and collected using unknown methods.

DISCLAIMER: Neither the Severn Sound Environmental Association nor any of its employees, officers, servants or member municipalities shall be liable for any damages or suffer any loss arising from the use and interpretation of the data provided, or from any conclusions drawn from the data. Any party relying on SSEA’s review and comments on Maclean Lake/Black River water quality data assumes full responsibility for any risk associated with the use or misuse thereof and agrees to indemnify and hold harmless the Severn Sound Environmental Association and its employees.

The GPCA provided results from spring and fall of 2017 and 2018 to the Township. According to the GPCA, tests on Sept 6 exceeded “the recommended safety standards”, and thus testing was repeated in different locations. Table 1 shows a summary of the data provided for the Black River.

Table 1. GPCA bacteria data for the Black River.
It is difficult to properly assess results without knowing the exact sample locations, collection methods or which lab the samples were sent to. Also, it would be prudent for the GPCA to verify the Sept 6 result for Black River site with the lab. *E. coli* is a type of coliform, thus there cannot be more *E. coli* than total coliform in the sample (coliform and *E. coli* numbers may have been mixed up). Despite not having complete information, the SSEA offers the following comments which incorporate input from the Simcoe Muskoka District Health Unit (SMDHU).

### Assessment and Explanation of Bacteria Conditions

Overall, *E. coli* levels are low for the Black River sampling location, with the exceptions being the results on Sept 6 and from a nearby site on Sept 19. Since results are based on only one grab sample, it is difficult to rule out contamination since there are no replicate samples to compare to. It is also important to remember that the distribution of bacteria in natural waters is patchy (random or clumped dispersion). Figure 1 illustrates the differences in population distribution types, and the potential variability between sample results taken from the same location (A vs B):

![Figure 1. Population dispersion types in the natural environment.](image)

Based on the Environment and Climate Change Canada weather station in Orillia, no rainfall was received on Sept 6, 8 or 19, so surface runoff can be ruled out as a potential cause for increased bacteria levels. Note that the water temperature on Sept 6 2018 was higher than for previous samples. Temperature is an important factor in bacterial growth, and may have played a role in the increased value.
Comparison with Water Quality Objectives
The SMDHU samples *E. coli* at public beaches across the region. Since bacteria can be very unevenly distributed, the Health Unit protocol is to sample at 1m depth from usually 5 locations spread evenly across the width of the beach. The geometric mean (geomean) of these samples is then compared to the guideline. This is the preferred method in order to get a representative result. This method is generally cost prohibitive for volunteer groups, but it helps to give context to bacteria results obtained through volunteer sampling programs.

In 2016, the SMDHU adopted the national standard of 200 *E. coli* per 100 mL for public beaches, which is consistent with most provinces and other health units in Ontario. Every beach with a geomean equal to or greater than 200 is posted with a swim advisory. If the geomean exceeds 100, they conduct a risk assessment taking into consideration the history of the beach, weather conditions and the number of single sample results that exceed 400 *E. coli* per 100 mL in order to determine if the beach should be posted. As of 2018, the SMDHU began using the new Operational Approaches for Recreational Water Guideline set out by the Ministry of Health and Long Term Care (MOHLTC). The MOHLTC's Recreational Water Protocol was also updated in 2018. Both of these documents have been updated using evidence-informed decision making.

In 2018, the Province of Ontario also adopted Health Canada's national guideline (Guidelines for Canadian Recreational Water Quality (2012)) of 200 *E. coli* per 100 mL since it was found there was negligible statistical difference in the risk of exposure from water containing 100 vs 200 *E. coli* per 100 mL in recreational waters. This guideline also details the statistical significance of collecting multiple water samples and the fact that single grab samples do not accurately represent the average concentration (as illustrated in Figure 1). Therefore, comparing a single sample result to the guideline is not scientifically valid.

The high total coliform results in Sept 2018 were also highlighted in the letter to the Township. Coliform bacteria represent a large group of different types of bacteria, many of which are not harmful. *E. coli* is used as an indicator because it is only found in the guts of warm blooded animals, whereas other coliforms can come from many sources, and don't necessarily indicate a source of animal fecal pollution. From Health Canada's 2012 guideline:

The ideal fecal indicator organism would meet the following requirements (Cabelli et al., 1983; Elliot and Colwell, 1985):

- found within the intestinal tract of humans and warm-blooded animals;
- present in fecally contaminated waters when enteric pathogens are present, but found in greater numbers than pathogens;
- incapable of growth in the aquatic environment, but capable of surviving longer than pathogens;
- applicable to all types of natural recreational waters (fresh, estuarine and marine waters); and
- absent from non-polluted waters and exclusively associated with animal and human feces.
Other desirable qualities for the indicator organism include:
- Density of the indicator should be directly correlated with the degree of fecal contamination.
- Density of the indicator should be quantitatively related to swimmer-associated illnesses.
- Detection and enumeration test methods should be rapid, easy to perform, inexpensive, specific and sensitive.

No single microorganism unequivocally meets all of these criteria. E. coli and enterococci are currently considered the best indicators of fecal contamination in recreational waters, as they most closely fit the above characteristics. There are limitations associated with the use of indicators in assessing the quality of recreational waters. Judicious use of these guideline values as part of a multi-barrier approach to recreational water management represents a sound approach to protecting swimmers against exposure to fecal pathogens in the recreational water environment.

The MECP no longer uses objectives for total coliforms. From the 1994 Water Management Policies, Guidelines, Provincial Water Quality Objectives of the Ministry of Environment and Energy:

As of May 1, 1994, MOEE staff have been advised to base all new compliance, enforcement and monitoring activities on the E. coli test. Some water managers may find it necessary to continue testing for fecal coliforms or total coliforms, for example, where testing at a long term water quality monitoring station requires a continuous record of results using either the fecal or total coliform test to monitor trends in water quality. As a benchmark for the long term monitoring results, the former objectives for fecal coliforms and total coliforms are referenced for your information. For fecal coliforms the objective was 100 counts per 100 mL (based on a geometric mean density for a series of water samples). For total coliforms the objective was 1000 counts per 100 mL (based on a geometric mean density for a series of water samples).

Thus, it is no longer valid to use 1000 as a guideline for total coliforms. This former objective was also based on a geometric mean of a series of samples, so it is not appropriate to compare results from a single sample to this objective.

Septic Systems
The SSEA strongly advises against using bacteria data as a way to pinpoint faulty septic systems, especially data based on single samples. The only way to assess whether a system is leaking is using a dye test (with permission from the homeowner) or using tracers such as artificial sweeteners that are only associated with human sewage (doesn't identify the faulty system precisely) or microbial sources tracking (determines whether bacteria source is human). There are too many sources of bacteria in the natural environment to rule out other causes.

Submitted by:

Aisha Chiandet, Water Scientist
Oct 24, 2018

Dear Township of Severn,

I am writing on person. I once again would like to see a splash pad at Coldwater Park. The swing sets and the board part are lovely. I absolutely believe cameras are needed. This graffiti needs to stop. The children still love the hill. I am certain that will never change. I have not seen every many updates for our youth. A splash pad that then water flows itself should be helpful. I am starting a kind petition it is needed. My goal is to get more every year, or open a public pool.
It is needed I will be speaking to Judith I feel this is serious gift for the town and would appreciate not being ignored not asking for extravagance just attend. Having roles then life guard needs splash pads up to parents.

I also put signs put up, life graffiti cleaned up. Cameras to watch later the hoodlums. Parents yelled strongly. I am starting now to get everyone petition. My god the taxes these people pay here should be something. Wish me luck.

Cathy Ripton
18 Eycliff St
PO Box 633
Coldwater ON
L0K 1G7
To the Mayor and Council:

I understand that the township is considering not applying additional development fees to the developments at Forest Glen.

Please consider the following.

From the Ministry of Municipal Affairs & Housing:

"You must obtain a building permit before you:

- construct any new building over 10 square meters in area or place another structure, such as a mobile home, on your property
- make renovations or repairs or add to a building
- change the use of a building...

etc. The full text is available on the Ministry website by searching "change of use"

The use of the buildings will change from a seasonal commercial resort use, to full time residential uses, when the holding provisions are removed from the zoning by-law.

Will Building permits be required?

The Ministry says they are!

From Twp Of Severn By-law NO. 2014-51 as amended by By-law 2015-82: (Development Charges)

3.4 Approvals for Development

a) Development charges shall be imposed on all lands, buildings or structures that are developed for residential or non-residential uses if the development requires:

(i) the passing of a Zoning By-law or of an amendment to a Zoning By-law under Section 34 of the Planning Act;

(ii) the approval of a minor variance under Section 45 of the Planning Act;

(iii) a conveyance of land to which a By-law passed under Subsection 50(7) of the Planning Act applies;

(iv) the approval of a plan of subdivision under Section 51 of the Planning Act

(v) a consent under Section 53 of the Planning Act;

(vi) the approval of a description under Section 50 of the Condominium Act, R.S.O. 1990, Chapter c.26, as amended, or any successor thereof; or

(vii) the issuing of a permit under the Building Code Act in relation to a building or structure.
c) Despite Subsection 3.4 (b), if two or more actions described in Subsection (a) occur at different times, additional development charges shall be imposed if the subsequent action has the effect of increasing the need for services.

Four of the conditions in subsection 3.4 (a) are occurring or have occurred with this redevelopment. Subsection 3.4 (c) also applies exactly. Full time residential use (14 dwelling units) most definitely increases the need for services; from road use, schools, recreation facilities, library, administration, emergency services, etc., relative to summer tourist traffic.

As a developer and resident of Severn Township I support the need for development charges. And for that and all of the reasons listed in the preamble of the Development Charges By-law I urge you to consider this decision carefully. Your decision will have implications on my subdivision as well.

Respectively submitted,

James H. Pinchin, P.Eng
October 11, 2018

Sharon Goerke
Township of Severn
P. O. Box 159,
1024 Hurlwood Lane,
Orillia, Ontario
L3V 6J3

Via: Email: sgoerke@townshipofsevern.com

Dear Sharon,

This morning Rob Martel came to our home to discuss a blind which I had erected 33 inches inside our property between ourselves and the people next door. (Chad and Bernice Tinney) I don’t refer to them as neighbours simply because there is an ongoing animosity that is irreparable. Our property is irregular in shape and as a result the subject people live in front of a 100 foot portion of our yard. He has made claims that we have intruded on his property which we have disproved and in fact have located the survey stakes and marked off the boundaries at our expense.

We take extreme pride in our home and property and were forced to build this structure in order to block views of various items that they placed in front of our windows. Items such as old tires, siding, an old ugly red canoe placed on stilts, cinder blocks and just plain “STUFF” were intentionally dumped in direct sight lines from our front windows. This was done in an attempt to intimidate us as we are retirees and they are probably in their thirties.

Twice we have had to contact police and we have issued a trespass notice to stay off our property. He threatened to burn our house down as well as various other methods to annoy, bully and scare us. We are in fear for our safety!

As it turns out a nine foot down hill section of my blind is higher than six feet which I am now aware is not to code. However, Rob suggested that we ask for leniency from the Township and Council in order that we can feel more protected and private. This small section is not intrusive and also acts as a visual deterrent from having to view their intentionally and strategically placed unsightly materials.

Thanking you in advance for your attention to this matter I eagerly await your response.

David Lambert
2945 Southom Road
Coldwater, Ontario
L0K 1E0
Hi Rob, here the email you wanted about the fence that was built in my back yard at 2945 southorn Rd in coldwater. I don't see any reason in taking about the homemade property bars he's put in this week. I'm currently organizing the full relocation of the property bars. It's 1200 and he refuses to pay anything. This matter will obviously have to be delt with in court. But if you can please I force the fence by law that I comply to that would be great. Thanks

Get Outlook for iOS
THE CORPORATION OF THE TOWNSHIP OF SEVERN

BY-LAW NO. 2010-91

BEING A BY-LAW FOR PRESCRIBING THE HEIGHT AND DESCRIPTION OF FENCES WITHIN THE TOWNSHIP OF SEVERN

WHEREAS the Municipal Act, S.O. 2001, Chapter 25, Section 9., confers broad authority on municipalities to enable them to govern their affairs as they consider appropriate;

AND WHEREAS the Municipal Act, S.O. 2001, Chapter 25, Section 11., provides that a municipality may pass By-laws respecting structures, including fences and signs;

AND WHEREAS it is deemed expedient to regulate fencing in the Township of Severn;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SEVERN HEREBY ENACTS AS FOLLOWS:

1. TITLE

1.1 That this By-law may be cited as "The Fence By-law".

2. DEFINITIONS

2.1 That in this by-law;

"Closed Construction" means solid brick, solid concrete, continuous steel panels, translucent panels, or abutting wooden boards forming "privacy" fencing.

"Corner Lot" means a lot situated at the intersection of two or more streets, or at the intersection of a street and a railway right-of-way, or a lot abutting on one or more parts of the same street, in which an interior angle of less than one hundred and thirty-five (135) degrees is contained, between the front and side lot lines abutting by the said street or streets.

"Daylighting Triangle" means an area to be kept free of buildings or structures and landscaping that exceeds 1 metre in height, which area is to be determined by measuring, from the point of intersection of property lines on a corner lot, along each property line and joining such end points with a straight line to form a triangle. The triangular-shaped area between the intersecting property lines and the straight line joining the end points is the "Daylighting Triangle".

"Fence" means a barrier opened or closed erected dividing two or more properties or which marks or substantially marks the boundary.

"Front Yard" means a yard extending across the full width of the lot between the front lot line of the lot and the nearest part of the principal building, structure or nearest open storage on the lot.

"Height" means the vertical distance measured between the ground level and the highest point of the fence. Where the ground levels are not the same on both sides of the fence, the higher of such levels shall be considered the ground level for purposes of the height. In the case of a fence located on top of a retaining wall, height means the combined vertical distance between the lowest point of the retaining wall and the highest point of the fence.
"Lot" means all contiguous land under one ownership.

"Lot Line, Exterior" means the longer of the lot lines of a corner lot which abut a street.

"Municipality" means the Corporation of the Township of Severn.

"Open Construction" means that there exists a space or open area between fence components to allow for visibility of objects on the other side. This includes the open areas of chain link fences and horizontal/vertical spaces in wooden fences provided the open spaces are: a minimum of 3.8 centimetres (1 1/2 inches) gauge for chain link fencing or 10 centimetres (4 inches) for wooden construction fencing. This may also include wrought-iron or cedar rail fences.

3. GENERAL PROVISIONS

3.1 Scope

The provisions of this By-law apply to all lands within the Township of Severn.

3.2 Conditions for Construction of Fences

No person shall construct a fence within the Township except in accordance with the specifications herein or upon applications on which permission was granted as authorized by the Township.

3.3 Obstructions of Streets

No person shall place or maintain a fence or other barrier either permanently, or temporarily on any street except in association with Public Works operations or for emergency protection measures with the approval of the appropriate staff member or designate of the Municipality.

3.4 Fence on Boundary of Different Zones

Where a lot line follows a Zone boundary in accordance with the Zoning By-law of the Municipality, a fence may be erected to the specification of the Zone with the highest height restrictions.

3.5 Setbacks

All setbacks for fences shall be measured from an owner's property lines.

3.6 Township Property

No person shall erect a fence which contains a gate structure that abuts Township property other than an open road allowance without the prior approval of the Township.

3.7 Public Uses

The provisions of this By-law shall not apply to fences constructed for the purpose of public service by the Corporation of the Township of Severn, and/or any Public authority, any department of the County of Simcoe, and department or ministry of the Government of Ontario or of Canada including Ontario Hydro or any telephone, communication or gas company, this includes fencing surrounding stormwater management ponds.
4. RESTRICTIONS IN ALL RESIDENTIAL ZONES

In all Residential Zones of the Municipality the following provisions shall apply.

4.1 No person shall use or allow the use of barbed wire or other barbed material or any material of a nature which could be injurious to the public, including devices projecting electric current through a fence.

4.2 No person shall construct a fence from temporary fencing, chicken wire, farm wire, or un-graded discarded material.

4.3 Any fence constructed shall be compatible to the area and finished in such a manner as to be aesthetically pleasing so as not to offend, to the satisfaction of the Municipality. This would include conventional, privacy or acoustic, fencing found for sale at building supply retailers wherein vertical planks are attached to a top and bottom rail. The finished side of the fence shall be facing outwards from the property.

4.4 A fence or privacy screen shall have a maximum height of 1.8 metres (6 feet) and may be erected along the rear and side lot lines except in the front yard on a property. Fencing within a front yard must be less than 1.2 metres (4 feet) and of an open construction.

4.5 Corner lots shall provide a daylighting triangle of not less than 9 metres (29.5 feet) in the case of local roads intersecting and 15 metres (49.2 feet) where one or more collectors, County or Provincial road(s) would abut the lands where a fence is to be constructed.

5. RESTRICTIONS IN ALL COMMERCIAL ZONES

In all Commercial Zones of the Municipality, the following provisions shall apply.

5.1 A fence having a maximum height of 2 metres (6.6 feet) may be erected on a commercially-zoned property.

5.2 Fencing within a front yard must be of open construction.

5.3 Corner lots shall provide a daylighting triangle of not less than 9 metres (29.5 feet) in the case of local roads intersecting and 15 metres (49.2 feet) where one or more collectors, County or Provincial road(s) would abut the lands where a fence is to be constructed.

5.4 Council has the authority to approve an alternative form or height of fencing as shown on a commercial site plan drawing.

6. RESTRICTIONS IN INDUSTRIAL ZONES

In all Industrial Zones of the Municipality, the following provisions shall apply.

6.1 A fence having a maximum height of 2.4 metres (8 feet) may be erected on an industrially-zoned property.

6.2 Fencing within a front yard must be of closed construction except for light industrial uses it may be of an open construction.

6.3 Surrounding an aggregate operation, a fence of heavy duty farm fencing with a minimum height of 1.5 metres (5 feet) and maximum height of 2.4 metres (8 feet) shall be erected and maintained or as provided in a licence issued pursuant to the Mineral Aggregates Act. Such fence shall follow the contours of the surface of the ground along the perimeter of the lot or area of the lot to be used for a pit operation.
6.4 Where land is used for the purpose of a salvage yard or automobile wrecking yard, the use shall be surrounded on all sides by a closed construction fence that is a minimum height of 2.4 metres (8 feet) and a maximum height of 3 metres (10 feet) unless otherwise is approved on a site plan by Council for the Municipality.

6.5 Corner lots shall provide a daylighting triangle of not less than 9 metres (29.5 feet) in the case of local roads intersecting and 15 metres (49.2 feet) where one or more collectors, County or Provincial road(s) would abut the lands where a fence is to be constructed.

6.6 For all industrial uses, Council has the discretion of approving an alternate form or height of fencing as shown on the relevant site plan.

7. RESTRICTIONS IN AGRICULTURAL OR RURAL ZONES

7.1 Fencing for farm use is permitted and NOT subject to the terms of this By-law. This includes a fence erected for the purpose of containing livestock, enclosing crops, water areas, woodlots, buildings, fields or laneways for the agricultural operations.

7.2 Fencing of all other non-farm uses including surrounding a residential dwelling unit shall comply with the General Provisions or Residential Restrictions as established in Sections 2 or 3 of this By-law.

8. SPECIAL PROVISIONS

8.1 Notwithstanding the provisions of this By-law, chain link or other fences for recreation and related facilities shall be permitted subject to the approval of the Municipality.

8.2 Notwithstanding the provisions of this By-law, temporary safety fences may be used and erected during the demolition or construction of a permitted use for a period not exceeding six months unless authorized by the Municipality.

9. OFFENCES AND PENALTIES

9.1 Every fence that is erected in breach of the provisions of this By-law shall be removed and/or made to conform to the provisions of the By-law within 14 days of receiving written notice of non-conformity from the Municipality.

9.2 In addition to any other party who commits the offence, the owner, lessee or any occupant of any property on which a fence is constructed other than in accordance with the provisions of this By-law shall be deemed to commit the offence.

9.3 Any person convicted of a breach of the provisions of this By-law shall forfeit and pay, at the discretion of the Convicting Judge or Justice, a penalty not exceeding (exclusive of cost) the sum of $5,000.00 for each such offence.

9.4 In this By-law, where any person is directed to do any matter or thing in default of its being done by the person directed to do it, such matter or thing may be done by the Municipality and such expense may be recovered by action or in like manner as Municipal taxes.
10. That this By-law shall come into force and effect on the date of passing thereof.

By-law read a first and second time this 9th day of December, 2010.

By-law read a first and second time this 9th day of December, 2010.

CORPORATION OF THE TOWNSHIP OF SEVERN

MAYOR

CLERK-TREASURER
As the municipal election draws near and we see the signs in our area, we felt it was time to express our concern about the municipal road where we live as the road is the only direct municipal service we receive.

In 2004 we became the owners and full time residents of property at 3227 Beechwood Dr, Coldwater (Gloucestor Estates) which is within Ward 2 of Severn Twp. Our municipal portion of the annual tax billing is $907.79

Since that time we have watched the roadbed on both Beechwood Dr and Gloucester Road continually deteriorate. Its surface is broken and split and is quite rough. I walk the loop everyday and there are parts so uneven that even walking is challenging. All that ever seems to get done in the way of maintenance is some patching, on top of patching and then even more patching on top of that, even more just today. Cars traverse the wrong side of the road to avert hitting theses areas which just rattle the cars sideways. During the winter plowing operations the snow is not able to be properly scraped because of the uneven surface and most of the time we are just left with ruts to maneuver.

The residents in the area maintain the ditches for esthetic purposes, cutting the brush and weeds. The township doesn’t appear to address the ditching. At our own property, over time the ditches seem to be collapsing, which is likely contributing to the condition of the roadbed.

In addition since the spring of this year, there has been what I will describe as a logging operation on the property at 3384 Beechwood. While the logging itself is not my business, the logs have been transported out on a double trailer each time all summer long so I do wonder about the weight and the impact on a municipal road not likely constructed with that type use in mind and that is already in such bad shape.
I hope you will at least drive it, better still walk it with me, experience it yourself, then imagine having to travel it several times a day. I would appreciate a comment, if you could on any existing plans the municipal has for the maintenance of the road and/or comment on how you will bring this issue forward as a member of council.

Bonnie Munro

bmunro@amtelecom.net

705-686-7793
Parks Canada is reviewing the Permit Process and we have a chance for our opinions to be heard.

I am very involved with the Trent Severn Waterway in my work at Taylor Docks and this past week I was invited to a meeting titled 'Engagement Session on Parks Canada’s Land Use Planning Permit Process’. I found out that Parks Canada is overhauling their 1960’s era regulations and the permit process nation wide. We have a unique (and very short) window of opportunity to have our voice heard in this process.

The consultation period began in July and the public was notified by postings on the Parks Canada Website, Twitter, and Parks Canada’s Facebook page. This consultation period was slated to conclude in October but it has been extended into November.

Once the consultation period has finished there will be a ‘what we heard’ report generated this fall (but things are already behind schedule) and then they will begin drafting a new regulation. The new regs are projected to be posted Spring 2019 and have a 30 - 90 day comment period before being refined and finalized in the winter of 2020 at which point they will determine how and when to implement the new regulations.

The federal lands owned by Parks Canada span the country, there are 4 marine conservation areas, 47 national parks, and 171 national historic sites including the Trent Severn Waterway (TSW) and the Rideau Canal. Projects for in water work like docks, boathouses, beach creation, dredging, weed removal, launch ramps, boat lifts and marine railways are all subject to the regs and require a TSW work permit. This is a lengthy process; the regulations are very restrictive and do not represent the current use of the Trent Severn Waterway.

One set of policies does not fit the diverse shorelines and communities that span the TSW. A new streamlined policy must take into consideration the extensive efforts these municipalities have already taken to create their official plans, zoning bylaws and other directives that outline the type of development appropriate for these communities. Perhaps the permit process should more closely mirror the Ministry of Natural Resources model, where if a project meets their criteria you simply register the project and proceed to your local municipality, and provide this registration number with your application to obtain a permit. If the project does not meet the set criteria then you apply for a work permit. Information from the MNR here

Perhaps the policies should be updated to reflect the current use of the Trent – boats are no longer 15’ long runabouts. The boats that are now used on the Trent do not fit at the docks permitted in the current regulation. Since lock passes for the TSW are sold by length of boat, this information should be reviewed when drafting new policies.

These opinions are some of my own that I have conveyed to Parks Canada at the meeting. I urge you to express your thoughts to Parks Canada directly via email to permis-permits@pc.gc.ca

Documentation provided by Parks Canada can be found on their website, downloaded from TaylorDocks.com or you can contact me directly for copies.

I thank you for your consideration and hope that you voice your opinion.

Courtney Vessair
705-538-1632 x 221
Courtney@TaylorDocks.com
Hi Mark,

Courtney sent me the same summary yesterday, as I was largely out of the office this past week I hadn't had the chance to chat with her yet on the Parks Canada / Trent Severn session she attended so the summary is certainly helpful.

Here is the Parks Canada link for their consultation process: https://www.pc.gc.ca/en/agence-agency/hr-ar/consultations

Unfortunately from a quick review of their background report and the website link above it looks like they are placing more focus on their larger developments such as their land leases and people obtaining building permits for cottages/houses. This is understandable as the process for municipal building permits and the planning process widely differs across Canada. Potentially something Severn could suggest is a different process for small in water / shoreline works permits as compared to houses and/or habitable structures. Or even a Trent Severn Waterway specific permit process that could defer from the parent Parks Canada permit process.

I can certainly chat with Henry and Sharon about something going on an agenda.

Thanks again,

Katie Mandeville
Planner
Township of Severn
Good Morning,

Just an FYI below as a follow up to the previous emails.

Thanks,

Katie Mandeville
Planner
Township of Severn

-----Original Message-----
From: Mark Taylor
Sent: October 20, 2018 7:11 AM
To: Katie Mandeville <KMandeville@townshipofsevern.com>
Subject: FW: Trent Severn Policy Review

Hi Katie,

Please see the email from Courtney.
It looks like this will not affect this at this time.
I still think we should have a discussion by Planning and/or Council and Staff.

Best Regards

Mark

From: Courtney Vessair [courtney@taylordocks.com]
Sent: October-19-18 11:20 AM
To: Mark Taylor
Subject: RE: Trent Severn Policy Review

Hello again, I have to send a clarification to my initial note as I have been given additional information:
We were invited to attended a meeting titled “Stakeholder Engagement Session on Parks Canada’s Land Use Planning Permit Process” and met with representatives from Parks Canada’s national office, we were provided with various background information documents including a copy of the Policies for Trent Severn Waterway and were informed that Parks Canada is reviewing the permit process nation wide. We were asked for our feedback and at this meeting we discussed the current regulations and permit process for the Trent Severn Waterway at great length. Taylor Docks circulated a notice summarizing the events shortly after the meeting, but have since been informed that the policies for the Trent Severn Waterway are not directly being reviewed. Notwithstanding, the framework that the TSW policies are based on is being overhauled and the
event invitation, background information and discussion papers provided by Parks Canada indicate that their review could be applied directly to the TSW and so we still encourage all interested parties to voice their concerns, comments and feedback about the Trent Waterway by email to permits@pc.gc.ca.

Regards,

Courtney Vessair  
[Taylor Docks Incorporated]

TaylorDocks.com | Local Phone 705-538-1632 | Toll Free Phone 1-877-538-1333 | Fax 705-538-1701  
2741 Hodgins Road, PO Box 268, Port Severn ON L0K 1S0

From: Courtney Vessair  
Sent: October 15, 2018 1:18 PM  
To: 'mtaylor@townshipofsevern.com' <mtaylor@townshipofsevern.com>  
Subject: Trent Severn Policy Review

I’ve attached a summary letter and the documents are live on our site for download, taylordocks.com

Please let me know if you have any questions at all.

Regards,

Courtney Vessair  
[Taylor Docks Incorporated]

TaylorDocks.com | Local Phone 705-538-1632 | Toll Free Phone 1-877-538-1333 | Fax 705-538-1701  
2741 Hodgins Road, PO Box 268, Port Severn ON L0K 1S0
Dear Mr. Taylor,

As we discussed on Friday, I am forwarding a timeline of the events relating to the construction of our new cottage and our current request to build a boathouse. I apologize in advance for the length of this document but it is a long and involved story! Our opportunity to address the situation is limited as the County has given us 60 days to comply and we hope to submit our minor variance application in the very near future.

We first contacted Severn Township with regards to the renovation of our property in 2012 and were advised that we would need an up-to-date survey to proceed. We contracted a local surveyor, explained what we were doing and had a survey completed at a cost of $2,100. We presented the survey and were subsequently advised that we would need additional information about the elevation and drainage which we had completed in 2013 at an additional cost of $1,000. We had some difficulty finding an available builder and postponed the construction until 2014.

We submitted the surveys and building plans and had representatives from the Township offices come to the property to inspect the location and make recommendations on the location of the septic field. We complied with all recommendations and were granted a permit. The new cottage was completed in November 2014.

In the Fall of 2016 we contacted the Township again with regards to building a boathouse (on land, with a marine railway). Katie Mandeville reviewed the initial request and advised us that we had two separate properties that would need to be merged before we could proceed as the proposed location for the boathouse was not on the same property as the cottage. We were very surprised to hear this as we understood the properties had been merged by my mother. However, it seems they were “merged” only for the purpose of tax billings.

Around the same time we began speaking with the County regarding the changes being made to Upper Big Chute Rd. We had two driveways into the property, one for each of the original lots. We were advised that we would only have one culvert installed as the County deemed we only have one property. We were at a loss to understand what was happening. How could the County and the Township have the same land registry information and come to different conclusions, both of which worked to our disadvantage?

Katie Mandeville subsequently advised us that there was a consent registered on our property that prevented the merger of the lots. She indicated that the normal remedy would be to transfer one square foot of land along the road to the Township, however, we abut a County road and would have to transfer the property to them, if they were willing. Our lawyer suggested registering an agreement that the two properties could not be sold separately that would be binding on any subsequent owners. Katie advised that the Township lawyer would not approve this method. We also asked about the possibility of rezoning. Katie advised that she would not support this proposal and that the only solution was the land transfer. She further indicated that should we choose not to proceed with the merger as prescribed, she could legally force us to move our septic as it was partially on the second property.
In December 2016 we asked Katie to assist us in contacting the correct person at the County and in explaining the situation. Our lawyer attempted to reach out to her in January 2017 but did not receive any response so we emailed her manager, Andrew Fyfe. He advised that they were in contact with the County but awaiting an answer. In mid-February Katie notified us that the matter was still pending with the County and suggested that it may not be wise to hire a contractor at that time. She also noted that the County would not accept one square foot of land but would require one foot along the entire length of the road.

Katie advised us again in May that she had not received a response from the County and that we could follow up with Nathan Westendorp directly if we liked. We called and left a message and within an hour had heard back from Katie that the matter had been transferred to Greg McGrath.

We began dealing directly with the County and were then advised that the survey we had prepared for the Township prior to our 2014 build was inadequate for this purpose and that we would have to have another one completed. We reached out to the company that had done the surveys for the road construction in hopes that they would already have at least part of the required information.

Unfortunately, after several months of waiting for them to have availability, they finally advised us that they were simply too busy to assist in this matter. We found another surveyor and paid an additional $5,085 to have the required documents completed.

Because of the unusual shape of our property (triangular) the County agreed to accept one square foot where the road and our property meet the lake, and we agreed to abandon the pursuit of our second driveway. We then paid a $1,000 legal fee to the County to process the transfer in addition to our own legal fee of $603. The transaction was finally completed at the end of July 2018.

We then approached the Township about a permit for the boathouse and were advised that we would need a minor variance from the County for the road setback. Since a major road reconstruction had just been completed this summer and it was unlikely there would be changes in the foreseeable future, no-one anticipated any difficulty with this request. However, the County responded with two requirements. The first is that we apply for an Entrance Permit for our driveway as there was none on file, and secondly that we enter into a Development Agreement that indemnifies the County from any liability resulting from the inadequate line of sight from our driveway. They have conditionally approved our variance on the completion and return of these documents within 60 days. To their credit, they offered to apply our variance application fee of $100 against the $450 in fees for the additional documents.

As our family’s ownership of this property dates back to the 1940s, it most certainly pre-dates the by-law requiring an entry permit. The by-law sets out the conditions under which a permit is required as: construction of a new entrance, changing the design of an existing entrance, changing the location of an existing entrance, changing the use or classification of an existing entrance, paving an existing entrance and construction of a temporary entrance – none of which have occurred. However, our two neighbours to the east, had their driveway paved by the County during the road construction, which is one of the specified conditions, and they were not required to obtain an entry permit.

In their correspondence, the County indicated that “The search and/or request for an Entrance Permit is triggered when the Owner wishes to build on the property or make changes to the entrance (alter the design, pave etc.)” which is different than the actual wording of the by-law. It seems to me the addition of the condition “to build on the property” allows them to use an unrelated request as leverage to transfer their liability to the land owner.

Most concerning is their statement that “In your case, the Township neglected to send you to the County of Simcoe for approval of setbacks and an Entrance Permit when the existing home and/or addition to the original cabin was constructed, in advance of a Building Permit being issued.”
It seems if the Township had adhered to the legal requirements and explained them adequately to us at the time of the original request for a permit in 2014, we would have been aware of the two properties and the requirements from the County and been able to properly position the septic and the boathouse to avoid all of the subsequent costs. At the very least, we would not have had to incur the costs of an additional survey as we could have ensured the one we originally requested was adequate for all purposes.

Finally, I would like to note that the issue of the line of sight is a direct result of the failure of the County to remove a large section of rock to the west of our property. The blasting along our property line had resulted in the collapse of about 6 feet of our land when a fault line in the rock gave way. The section to the west had a hydro pole on top that had not yet been moved and the construction company was not comfortable blasting as a similar issue was possible and the pole could be toppled by the blast. They tried drilling into the rock and using a jackhammer attachment on the heavy equipment but it was inadequate. They decided instead to put up a guardrail and reduce the speed limit to 50 km/hr. To add insult to injury, Hydro One has since installed a new support and delivered a new pole to be installed to move the offending one, although the work has not yet been done. The County advised that, since the rock already existed, the line of sight issue already existed. However, the cottage existed before the road so any line of sight issue is the result of the County’s construction in its numerous incarnations of this road. Furthermore, there is now no location anywhere on our property that would meet the line of sight requirements. This is especially disappointing when the taxpayers have spent upwards of $20M on this construction and the more expensive option was chosen specifically to resolve line of sight issues on the road. It should also be noted that the addition of the guardrail has substantially negatively impacted the line of sight for our neighbours at Tea Lake Cottages.

We now have a catch 22. We need to sign the County documents to get a variance from the County that is required by the Township to consider another minor variance application to exceed the prescribed width of the building by 2m and the height by 1.2m to accommodate the size of our boat and trailer. We understand that there is no guarantee of approval and we may assume liability for the County and incur another $1,000 bill, and still be declined.

I’m sure you can understand our concerns in this matter. Any assistance or assurances you can offer will be greatly appreciated.

Best regards,

Jen Schrag
905-252-1467
October 3, 2018

Peter Derochie, Associate Director of Education
Simcoe Muskoka Catholic District School Board
e-mail to: pjderochie@smcdsb.on.ca

And

Brian Jeffs, Superintendent of Business and Facilities,
Simcoe County District School Board
e-mail to: bjeffs@scdsb.on.ca

Re: Proposed Education Development Charges

Dear Sirs:

Please be advised that at its meeting of September 19, 2018, Council of the Township of Essa received correspondence in relation to your Request for Comments regarding the proposed Education Development Charges. Council discussed the pros and cons of Jurisdiction Wide vs. Area Specific Education Development Charges, and would like to advise that Essa is strongly opposed to the implementation of Area-Specific Development Charges for many reasons.

First, the methodology to support Area-Specific Development Charges has not been fully explored or thought-out. Choosing County Road 90 as a divide to apply area specific rates seems arbitrary and the implications disastrous.

The full and comprehensive Background Study to Education Development Charges was, according to Watson and Associates, important and instrumental to guiding rate calculation. School Boards must undertake this exercise as a legislated part of imposing education development charges. Attaching a last minute Appendix discussing new Area-Specific rates is contrary to the proper, fulsome and comprehensive process that is mandated to take place.

The proposed Area-Specific rates would counter, and even undermine, all the progress and good work accomplished to-date in the area of providing for affordable housing in our region. To further on this point, lowering Education Development Charges in the north would steer growth north where initial costs are and would be lower, which contravenes Provincial Planning Policy. Specifically, the Province directs that growth shall occur in a manner or pattern “to promote efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term” (PPS 2014) – growth and development should occur where existing infrastructure exists and can be optimized to strategically coordinate for the effective and efficient delivery of services. As you are aware, intensification is promoted and would assist with the efficient delivery of school services into the future (ie: transportation costs). Continuing on with the historical trends demonstrated in the Background Study would ensure affordability targets can be achieved by allowing intensification to play out.
The School Boards' own past practices have been based on the principle of jurisdiction-wide service delivery. This has served to benefit the whole of the County and school boards' jurisdictions. (Similarly, the County collects development charges across a broader base to serve for the greater good, with funds collected spent on capital projects spread throughout the County). Again, pitting areas against each other in competitions based on affordability, will not serve to promote over-arching goals that serve to benefit residents on a larger scale. An example of the School Boards' practice of jurisdiction-wide service delivery is provided with transportation. Cities and towns, whether north or south, have higher densities and generally, it costs more to bus students in the rural areas. Still, School Boards do not differentiate based on such factors in providing for education services (the common County-wide 2018 residential education tax rate is 0.17%) so there should be no particular reason for developers to be charged different Education Development Charges.

Each School Board currently operates on a jurisdiction-wide basis providing education services such that the level of service is the same across the Board. Thus, a jurisdiction-wide approach is appropriate. Furthermore, education services are not localized and so an area-specific approach is not required.

If an area does not have growth, then no Education Development Charges will be collected. This should appease those to the north who are concerned with the new, proposed rates. Creating an artificial divide with the City of Barrie grouped to the south, and not considering other areas or pockets where Area-Specific rates could apply (ie: east and westerly areas or areas equivalent to the Background Study review areas), is not the best solution to meeting the challenges of the day.

In summary, Council feels that the continuance of Jurisdiction-Wide Education Development Charges would result in a fair approach and provide an even-playing field where the goals of the Province can be properly realized (ie: efficient service delivery, County (affordable housing) and all of us taking care of one another). Applying Jurisdiction-Wide Education Development Charges would be consistent with how the School Boards already operate in the provision of education services.

Sincerely,

Lisa Lehr, CMO
Clerk

Cc: Andrew Keukcn, Manager of Planning, Enrolment and Community, SCDSB
Doug Ford, Premier of Ontario
Lisa Thompson, Minister of Education
Caroline Mulroney, MPP York—Simcoe
Jim Wilson, MPP Simcoe-Grey
Andrea Khanjin, MPP South Barrie/Innisfil
Doug Downey, MPP Barrie, Springwater, Oro-Medonte
Jill Dunlop, MPP Simcoe-North
All Simcoe County Member Municipalities
City of Barrie
City of Orillia
Carol Mohr, Manager of Finance, Township of Essa
Greg Murphy, Chief Administrative Officer, Township of Essa
Colleen Healey, Manager of Planning and Development, Township of Essa
Registration Now Open

Welcome to the OGRA Conference.

Workshop presentations and plenary sessions from the 2018 OGRA Conference will be online within the next few weeks. A link to these presentations will be sent to all delegates.

Registration is now open for the 2019 OGRA Conference! You can register online or download the Registration Form. Mark Your Calendars: Housing opens 10:00 am Tuesday, November 6, 2018. The 2019 OGRA Conference will be held at the Sheraton Centre Toronto Hotel.

About OGRA Conference

2019 marks OGRA's quasquicentennial: the 125th anniversary of our founding in 1894. The 2019 OGRA Conference will highlight this milestone and much more. Mark Your Calendars: Housing opens 10:00 am Tuesday, November 6, 2018. The 2019 OGRA Conference will be held at the Sheraton Centre...
## 2019 OGRA CONFERENCE REGISTRATION FORM
February 24 – 27, 2019 – Sheraton Centre, Toronto, ON

Please type or print clearly and send with payment to Ontario Good Roads Association, Unit 22, 1525 Cornwall Rd., Oakville, ON L6J 0B2

<table>
<thead>
<tr>
<th>NAME:</th>
<th>MUNICIPALITY/ORGANIZATION:</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAILING ADDRESS:</td>
<td></td>
</tr>
<tr>
<td>TEL:</td>
<td>EMAIL:</td>
</tr>
</tbody>
</table>

**NAME OF DELEGATE**
(to appear on badge-no initials)

**PAYMENT**
Registration forms cannot be processed unless accompanied with payment. Fax VISA or MASTERCARD payments to 289-291-6477.

### Name on Card:

<table>
<thead>
<tr>
<th>CARD #</th>
<th>Expiry Date:</th>
<th>Signature:</th>
</tr>
</thead>
<tbody>
<tr>
<td>A Full Registration</td>
<td>B One Day - Monday</td>
<td>C One Day - Tuesday</td>
</tr>
<tr>
<td>D Half Day - Wednesday</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Awards Luncheon Ticket</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### FEES (enclosed)

<table>
<thead>
<tr>
<th>REGISTRATION TYPE</th>
<th>On or Before Jan 18</th>
<th>On or After Jan 19</th>
<th>On or Before Jan 18</th>
<th>On or After Jan 19</th>
<th>On or Before Jan 18</th>
<th>On or After Jan 19</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OGRA Members</strong></td>
<td>$625</td>
<td>$675</td>
<td>$690</td>
<td>$740</td>
<td>$780</td>
<td>$830</td>
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<tr>
<td><strong>Provincial/Federal Governments</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Non-Members</strong></td>
<td>$345</td>
<td>$375</td>
<td>$380</td>
<td>$410</td>
<td>$430</td>
<td>$460</td>
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<tr>
<td><strong>SubTOTAL</strong></td>
<td>$170</td>
<td>$190</td>
<td>$190</td>
<td>$210</td>
<td>$215</td>
<td>$235</td>
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<td><strong>Awards Luncheon Ticket</strong></td>
<td>$70</td>
<td>$70</td>
<td>$70</td>
<td>$70</td>
<td>$70</td>
<td>$70</td>
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<tr>
<td><strong>Fees</strong></td>
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<td>$30</td>
<td>$20</td>
<td>$10</td>
<td>$10</td>
<td>$85</td>
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<tr>
<td><strong>TOTAL</strong></td>
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<td>$70</td>
<td>$70</td>
<td>$70</td>
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</tbody>
</table>

**NOTE:** Luncheon tickets are not included in any registration fee

**Refund Policy**
Full refunds less an administration fee of $85.00 plus HST, of pre-registration fees will be issued if notice of cancellation is received by Friday, February 1. NO REFUNDS AFTER FEBRUARY 2. SUBSTITUTIONS ARE PERMITTED. ALL REQUESTS MUST BE IN WRITING.

**Special dietary requirements, including food allergies, should be forwarded in writing to Melody Artounian at the Sheraton Centre by email: melody.artounian@sheratonhotels.com or fax 416-947-4875**

For on-site registration fees, additional surcharge over regular rate as follows:
Type A add $50, Type B and Type C add $30 and Type D add $20

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Carmen Sousa - Tel: 289-291-6472 or e-mail: carmen@ogra.org
Mayor and Council  
Township of Severn

The Coldwater Lion's Club is actively planning for the Village of Coldwater's annual Candle Light and Santa Claus Parade as well the Family New Year's Evening.

The Coldwater Lion's Club has the following requests to assist in the continued success of these events.

- We request the Township, as in the past, waive the cost of the permit for Road Closure to accommodate the Candle Light and Santa Claus Parade on December 1st 2018.

- We request the Township notify the OPP, Simcoe County Ambulance Service, Severn Township Fire Department, and Severn Township Municipal Law Enforcement of the road closure details of December 1st 2018.

- We request the Township waive the cost for ice rental for the family skate planned for December 1st from 4-5 pm. prior to the parade.

- We request the Township waive the cost for ice rental for the family skate planned for December 31st 2018 from 6:30-9:30 pm. prior to the fireworks.

- We request the township, as in the past, help defray the costs of the fireworks planned for December 31st at 10 pm. as part of the annual Family New Year's Eve Event through a donation from the 2016 budget deliberations. As well, the Lion's Club would appreciate notification yearly when to forward budget requests to the Township for their budget deliberations.
The Coldwater Lion's Club is an active event organizing group in the Village of Coldwater. Any costs incurred to carry out these events is derived directly from the Club's yearly fund raising activities. With the Township's support the Lion's Club will be able to keep event organizing costs to a minimum. The Coldwater Lion's Club looks forward to a continued strong partnership with the Township Of Severn and continued service to the citizens of the Township.

Respectfully submitted
Laird Vanni
President
Coldwater Lion's Club

COLDWATER LION'S CLUB

"WE SERVE"
ROMA Board of Directors
Zone Representatives
2019 – 2023

Notice of Call for Nominations
Deadline is December 31, 2018

October 29, 2018

Request of Municipal Clerks:

Could you please make this document available to all new and incumbent council members coming out of your October 22 municipal election? We do not have all their email addresses at this point. ROMA Policies and Procedures sets out the requirements for the Notice and deadline for Zone Nominations. Deadline for receipt of nominations is December 31, so if an individual of your 2018-2022 council is interested in running for the ROMA Board, then Council will need to pass a supporting resolution at a December 2018 meeting. The following pages provide all the information related to the election process, time commitment for the Board, expense policy and a sample nomination resolution. Thank you for forwarding to members of your new council and tabling this on council agenda.
October 29, 2018

ROMA Notice and Zones

Please be advised that in accordance with the Rural Ontario Municipal Association’s Policies and Procedures, this is notice of nominations for Zone Representatives to the 2019 – 2020 ROMA Board. The term of the ROMA Board is four years.

The election will take place on Monday, January 27 at the 2019 Annual Conference. The conference is January 26 to 29, Sheraton Hotel, 123 Queen Street West, Toronto, Ontario.

To identify your zone, click here for the link to the Zone map and list of zone municipalities.

Qualifications of Directors

Every Director shall:
- be an individual of eighteen (18) or more years of age;
- be an elected official of a municipality which is an AMO member;
- not be an undischarged bankrupt; and
- not be declared incapable.

Nomination Requirements

The attached Nomination Form completed by the individual plus a Council Resolution supporting the individual must be received by the deadline. The Nomination Form and Sample Resolution that specifies the Zone are attached. The names of all qualified individuals who are duly nominated will appear on the ballot.

A completed Nomination Form and supporting resolution must be received no later than 12:00 noon on Monday, December 31, 2018. Nominations will not be accepted beyond that date. Please forward a completed Nomination Form to ROMA via email romaelections@roma.on.ca or fax at (416) 971-6191 or mail to the attention of Pat Vanini, Executive Director as noted on the Form. All candidates will be contacted to confirm receipt of their nominations.

ROMA’s Chief Returning Officer, Peter Fay, will certify the nomination. He will contact all candidates. A Nominations Report will be issued in advance of the conference. Information as to the election process at the conference will be sent as well.

If you have any questions regarding this information, please contact Pat Vanini, Executive Director at (416) 971-9856, ext. 316, e-mail pvanini@amo.on.ca

This information is available on the ROMA website and the AMO website.
Sample Council Resolution

Be it resolved that the Council for the (Municipality's legal name) endorses (Candidate's Name, Municipal Title), for the position of ROMA Zone (insert zone number) Representative for the 2019 - 2023 ROMA Board.

Adopted on (insert date).

Other Important Information

Time Commitment:

ROMA Board meetings are held eight times per year, typically on the second Thursday of the month in January, March, April, June, August, October, November and December. A mid-term meeting is held every two years, in May or June. In addition, Board members may serve on sub-committees from time to time or asked to be a ROMA representative on others’ committees. Time for this will vary with the activity.

ROMA Expenses:

ROMA Board members are entitled to a per diem of $75 per day (effective Jan 1, 2009) when attending meetings on behalf of ROMA business, these meetings include the ROMA Board, AMO Board, Committees and any other meetings where attendance has been pre-approved by the ROMA Chair. A per diem is not applicable to the ROMA mid-term meeting.

ROMA will reimburse travel expenses to all ROMA Board meetings, AMO Board meetings (if applicable) and the Summer Retreat. Travel expenses refer to airfare, train fare and car mileage, parking costs, public transit, and accommodation. Meal costs will also be paid subject to a maximum of $75/day.

Nomination Form follows.
2019 - 2023 ROMA Board of Directors Call for Nominations

NOMINATION FORM
2018 – 2023 ROMA Board

- It is the responsibility of the person nominated to complete accurately Parts A to D of this Nomination Form.
- Council's Resolution of support for the nominee must be attached, and must specify the Zone Representative position (e.g., Zone 1). There are nine zones. See ROMA Zone map.
- The Nominee must be a municipal elected official and the municipality must be a member of the Association of Municipalities of Ontario.
- Nominations will be accepted no later than 4:00 p.m. December 31, 2018. Send completed forms to:

  Pat Vanini, Executive Director
  Association of Municipalities of Ontario
  200 University Avenue, Suite 801
  Toronto, ON M5H 3C6
  Email: romaelections@roma.on.ca
  Fax: 416-971-6191

A. Please type or print clearly:

Nominee's Name, as it is to appear on the ballot

Nominee's Municipal Position Title

Nominee's Municipality

Address

Nominee's Email address and phone number
B. I am nominated for the office of Zone ____ Representative.

C. [ ] A Council Resolution confirming support for the Nominee and Zone Number is ATTACHED

D. Consent of Nominee and Statement of Qualification:

I, the Nominee mentioned in this Nomination Form do hereby consent to such Nomination and declare that I am qualified to be elected and to hold the office for which I am nominated.

Signature of Nominee and Date

Certificate of AMO's Chief Returning Officer

I, Peter Fay, the Chief Returning Officer, appointed by the Rural Ontario Municipal Association, to officiate over these elections, do hereby certify that I have examined the Nomination Form of the aforementioned Nominee filed with me and am satisfied that such Nominee is qualified to be nominated to the office indicated above.

Signature of Chief Returning Officer and Date

Date Nomination Form received
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MUNICIPAL ORIENTATION AND NETWORKING FORUM
ELECTED OFFICIALS (COUNCIL-ELECT)

In partnership with the 16 lower-tier member municipalities, members of Council-Elect are invited to participate in an information session hosted by the County of Simcoe. The session will provide key insights into municipal governance and legislation by three seasoned professionals with extensive municipal backgrounds and experience.

Monday, November 19, 2018 | 8 a.m.-1 p.m.
County of Simcoe Council Chambers, Administration Centre, 1110 Hwy. 26, Midhurst
Registration 8 a.m. | Greetings and presentations 8:30 a.m. | Lunch to be provided | RSVP required

Presentations
Municipal powers and the relationship under the Province of Ontario; Difference between governance and administration; Relationship between elected officials and staff, and more

Speaker: Marshall Green, Senior Legal Counsel, County of Simcoe
Marshall Green, Senior Legal Counsel, County of Simcoe had also previously served as the County of Simcoe's external legal Council for 25 years, assisting on various legal and municipal law matters. A founder of HGR Graham Partners, Green has been practicing law for more than 40 years for various municipalities, as well as many private individuals, organizations and ratepayer groups. Green is a trained mediator, having received his Certificate in Mediation from the Centre for Dispute Resolution in Washington D.C.

Understanding the ground rules for ethics and accountability, and other oversight mechanisms

Speakers: Jeff Abrams, and Janice Atwood-Petkovski
Both lawyers and partners in Principles Integrity that provides independent integrity commissioner/ethics officer and governance services to the municipal and broader public sectors. With more than 60 years of combined practical public sector experience in the areas of governance, procedure, ethics, fairness, investigations, and law, Jeff and Janice are well-versed in the principles of administrative law, natural justice, and due process. They would be pleased to clarify any questions you may have in your roles.

RSVP by November 12, 2018 To register for this free forum, please contact clerks@simcoe.ca or 705-726-9300 ext.1246
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September 28, 2018

Dear Municipal Clerk:

Re: New Legal Requirements for Health Unit Inspected Premises

The Simcoe Muskoka District Health Unit (SMDHU) is sharing with you the new legal requirements under the Health Protection and Promotion Act (HPPA) that came into effect July 1, 2018. These new requirements mean that all businesses in the health unit’s region operating an inspected premise under the HPPA are now required to notify the health unit at least 7-14 days before opening. In some circumstances, owners and operators may need to notify SMDHU before adding new services or renovating an existing business. These notifications may include submitting floor plans, menus, and municipal approvals (e.g. permits, planning, and plumbing approvals).

We are requesting your support in sharing these new requirements with owners and operators in your municipality, particularly for new businesses. As part of your communication with local businesses, we ask that you alert owners and operators to the new regulations, and that resources; including the appropriate notification forms, are available on our website www.smdhu.org/pss.

Inspected premises:

1) Food premises
   a. Operators must notify SMDHU at least seven (7) days prior to opening

2) Recreational Camps (camps where overnight accommodation is provided for children and eating facilities are provided)
   a. Operators must notify SMDHU at least fourteen (14) days prior to opening
   b. Operators must notify SMDHU promptly when the recreational camp is closed

3) Personal Services Settings (including hairdressing, nail salons, aesthetics and tattooing)
   a. Operators must notify SMDHU at least fourteen (14) days prior to opening
   b. Operators must notify SMDHU at least fourteen (14) days if adding new services
   c. Operators must notify SMDHU at least fourteen (14) days if renovating an existing premises

4) Public pools and spas (including wading pools)
   a. Operators must notify SMDHU at least fourteen (14) days before pool and/or spa is put into use
   b. Operators must notify SMDHU at least fourteen (14) days before the re-opening of a public pool and/or spa after any closure that lasts more than four (4) weeks

5) Small drinking water systems as defined in Ontario Regulation 319, under the HPPA
   a. Operators/owners must notify SMDHU prior to supplying water to users
   b. Operators/owners must notify SMDHU immediately when they stop providing water to users, or make changes to the system
   c. Operators/owners must notify SMDHU before supplying water to users after any period of more than sixty (60) days duration where the water has not been used
In addition, Ontario local public health units are now required to expand their public disclosure system to include routine and complaint inspections of all business types listed above as well as child care centres and tanning premises. As part of this new requirement SMDHU will be enhancing our Inspection Connection disclosure program in stages with full implementation planned for 2020.

If you have any questions about the new notification requirements feel free to contact my office at 705-721-7520 or (877)721-7520 Ext.7235.

Thank you for your support.

Sincerely,

original signed by:

Colin Q-T Lee, MD, MSc, CCFP (EM), FRCPC
Associate Medical Officer of Health

CL/cec
MINUTES OF A MEETING OF THE CULTURE & RECREATION ADVISORY
COMMITTEE HELD AT ADMINISTRATION BUILDING, 1024 HURLWOOD LANE,
TUESDAY, October 9, 2018 AT 7:00 P.M.

PRESENT: Chair
Vicki Ball

Members
Barb Clare-Powell
Judith Cox
Grace Smith
Bill Harvey

ABSENT: Members
Kerri Deir
Steven Zeidler

STAFF: Manager of Recreation
Patricia J. Harwood
& Facilities
Secretary
Wendy Dewey

CALL TO ORDER
Vicki Ball, Chair, called the meeting to order at 7:00 p.m.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE
THEREOF

• “NIL”

PRESENTATIONS / DELEGATIONS

• Washago Lions Club re: Canada Day 2019

MOTION CRAC10092018-01: Moved by Member Smith and seconded by Member
Clare-Powell that the presentation from the Washago
Lions Club re 2019 Canada Day Event be received.

CARRIED

REPORTS FROM OFFICIALS (for information)
Culture & Recreation Advisory Committee Minutes – August 14, 2018
Culture & Recreation Report No. R18-051 re Uhthoff Trail Survey Results Report
Culture & Recreation Report No. R18-052 re Activity Report from Manager of Recreation & Facilities

**MOTION CRAC10092018-02**: Moved by Member Harvey and seconded by Member Cox that the following reports from officials be received as information;

a) Culture & Recreation Advisory Committee Minutes – August 14, 2018

CARRIED

REPORTS FROM OFFICIALS (for direction)

Culture & Recreation Report No. R18-049 re: Coldwater Fairgrounds Consultation August 2018 Report

**MOTION CRAC10092018-03**: Moved by Member Clare-Powell and seconded by Member Harvey that Report No. R18-049, dated September 5, 2018, with respect to Coldwater Fairgrounds Consultation August 2018 be received.

CARRIED


**MOTION CRAC10092018-04**: Moved by Member Clare-Powell and seconded by Member Smith that Report No. R18-055, dated September 27, 2018, with respect to the Washago Centennial Park Consultation report be received.

CARRIED

Culture & Recreation Report No. R18-056 re: Great Lakes Waterfront Trail

**MOTION CRAC10092018-05**: Moved by Member Harvey and seconded by Member Cox that Report No. R18-056, dated September 27, 2018, with respect to the Great Lakes Waterfront Trail/Georgian Bay Cycling Route report be received.
Manager of Recreation and Facilities re: Township of Severn 2019 Administration Grant Requests

**MOTION CRAC10092018-06:** Moved by Member Smith and seconded by Member Cox that the following grant applications be,

Marchmont Ratepayers Association – the ask of the supply, installation and maintenance of a potable water source requires more clarification;

Washago Carving Event – that the event falls under the Special Events Grant as a second year event;

Washago Community Centre Corporation Capital Grant – refer back to Council. Recommend back to procurement policy;

Washago Community Centre Corporation Events Grant – refer back to Council. Recommend back to procurement policy for the portable PA system, stage curtains, table tennis and portable curling mat.

CARRIED

Manager of Recreation and Facilities re Draft 2019 Capital Budget- Draft 2

**MOTION CRAC10092018-08:** Moved by Member Smith and seconded by Member Harvey that the Manager of Recreation and Facilities re Draft 2019 Capital Budget – Draft 2 be received;

AND FURTHER THAT the committee approve the Draft Capital Budget (2) with any revisions be referred to budget deliberation;

AND FURTHER that the Coldwater Fairgrounds and Washago Centennial Park Master Plan costing be added to the 2019 Capital budget and a staff report be brought to the Culture and Recreation Advisory Committee.

Manager of Recreation and Facilities re Draft 2019 Operating Budget- Draft 2

**MOTION CRAC10092018-09:** Moved by Member Smith and seconded by Member Clare-Powell that the Manager of Recreation and Facilities re Draft 2019 Operating Budget – Draft 2 be received.
CORRESPONDENCE (for information)
•  "NIL"

CORRESPONDENCE (for direction)

Washago Lions Club – Canada Day 2019

MOTION CRAC10092018-07: Moved by Member Clare-Powell and seconded by Member Smith that correspondence from the Washago & District Lions Club, dated September 27, 2018 in respect to the 2019 Washago Canada Day Celebration be received;

AND FURTHER THAT through the Special Events Grant, the group be awarded the maximum amount of $3,000.00.

CARRIED

ADJOURNMENT – 8:35 p.m.

Motion to adjourn.

MOTION CRAC08142018-010: Moved by Member Harvey and seconded by Member Cox that this meeting be and is hereby now adjourned.

CARRIED

Vicki Ball
Chair

Wendy Dewey
Secretary
THE CORPORATION OF THE TOWNSHIP OF SEVERN

BY-LAW NO. 2018-64

BEING A BY-LAW TO ADOPT THE PROCEEDINGS OF A COUNCIL MEETING HELD ON THE 7TH DAY OF NOVEMBER, 2018 AND TO AUTHORIZE THEIR EXECUTION

WHEREAS the Municipal Act, S.O. 2001, Chapter 25, Section 5.(3), provides that a Municipal power, including a Municipality's capacity, rights, powers and privileges, shall be exercised by By-law unless the Municipality is specifically authorized to do so otherwise;

AND WHEREAS certain actions of Council do not require the enactment of a specific By-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SEVERN HEREBY ENACTS AS FOLLOWS:

1. That subject to Paragraph 3. of this By-law, the proceedings of the above-referenced Council Meeting, including all Resolutions, By-laws, Recommendations, Adoptions of Committee Reports and all other motions and matters decided in the said Council Meeting are hereby adopted and confirmed, and shall have the same force and effect, as if such proceedings were expressly embodied in this By-law.

2. That the Mayor and Clerk are hereby authorized to execute all such documents, and to direct other officials of the Township of Severn to take all other action, that may be required to give effect to the proceedings of the Council Meeting referred to in Paragraph 1. of this By-law.

3. That nothing in this By-law has the effect of conferring the status of a By-law upon any of the proceedings of the Council Meeting referred to in Paragraph 1. of this By-law where any legal pre-requisite to the enactment of a specific By-law has not been satisfied.

4. That any Member of Council who complied with the provisions of Section 5. of the Municipal Conflict of Interest Act, R.S.O. 1990, Chapter M.50, respecting the proceedings of the Council Meeting referred to in Paragraph 1. of this By-law shall be deemed to have complied with said provisions in respect of this By-law.

By-law read a first and second time this 7th day of November, 2018.

By-law read a third time and finally passed this 7th day of November, 2018.

CORPORATION OF THE TOWNSHIP OF SEVERN

MAYOR

CLERK
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