

MINUTES OF A REGULAR MEETING OF SEVERN TOWNSHIP COUNCIL HELD IN THE COUNCIL CHAMBERS AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE, WEDNESDAY, JUNE 5, 2019 AT 6:00 P.M.

PRESENT:	Mayor	Mike Burkett
	Deputy Mayor	Jane Dunlop
	Councillors	John Betsworth Judith Cox Ron Stevens Mark Taylor Sarah Valiquette-Thompson
STAFF:	Director of Public Works	Derek Burke (part of meeting)
	Clerk	Sharon Goerke
	Planner	Katie Mandeville (part of meeting)
	Director of Corporate Services	Andrew Plunkett (part of meeting)
	Director of Planning	Andrea Woodrow (part of meeting)

CALL TO ORDER

Mayor Burkett called the meeting to order.

MOMENT OF REFLECTION / O CANADA

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Councillor Valiquette-Thompson with respect to Agenda Item Nos. D-1 and L-3 with respect to an Application for a Zoning By-law Amendment for 2604 Carlyon Line as her husband may be catering to a wedding event.

Councillor Betsworth with respect to Agenda Item No. L-4 as he owns property adjacent to Area 3.

ADOPTION OF COUNCIL MINUTES

Regular Council Minutes of a meeting held May 1, 2019.

MOTION C060519-01: *Moved by Councillor Taylor and seconded by Councillor Betsworth that the minutes of a Regular Council Meeting held May 1, 2019 be adopted.*

CARRIED

Special Council Minutes of a meeting held May 24, 2019.

MOTION C060519-02: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that the minutes of a Special Council Meeting held May 24, 2019 be adopted.*

CARRIED

PUBLIC MEETINGS/HEARINGS

- "NIL"

PRESENTATIONS/DEPUTATIONS

- "NIL"

ACCOUNTS

Accounts for the Month of May 2019.

MOTION C060519-03: *Moved by Councillor Betsworth and seconded by Councillor Taylor that Accounts Payable Cheque Registers in the amount of \$1,879,543.25 for the month of May 2019 be approved for payment.*

CARRIED

REPORTS FROM OFFICIALS (for information)

- "NIL"

REPORTS FROM OFFICIALS (for direction)

Planning and Development

Planning Report No. P19-027, 05/28/19, with respect to a Proposed Zoning By-law Amendment – 6655 Upper Big Chute Road.

MOTION C060519-04: *Moved by Councillor Cox and seconded by Councillor Stevens that Planning Report No. P19-027, dated May 28, 2019, with respect to a Proposed Zoning By-law Amendment for 6655 Upper Big Chute Road be received; AND FURTHER THAT pursuant to Section 34 (17) of the Planning Act, no further Public Meeting be provided with respect to the Proposed to the Proposed Zoning By-law Amendment.*

CARRIED

Recreation and Facilities

- “NIL”

Public Works

- “NIL”

Fire and Emergency Services

- “NIL”

Corporate Services

- “NIL”

Administration

- “NIL”

CORRESPONDENCE (for information)

Ontario Provincial Police, 05/01/19, with respect to an Update on Services.

CN Rail with respect to an Annual Vegetation Management Program.

Simcoe Muskoka District Health Unit 05/15/19, with respect to Amalgamation of Health Units.

Crystal Robitaille, 05/21/19, with respect to the Benefit Concert – Coldwater.

MOTION C060519-05: *Moved by Deputy Mayor Dunlop and seconded by Councillor Taylor that the following correspondence be received as information:*

- a) Ontario Provincial Police, 05/01/19, with respect to an Update on Services*
- b) CN Rail with respect to an Annual Vegetation Management Program*
- c) Simcoe Muskoka District Health Unit 05/15/19, with respect to Amalgamation of Health Units; and*
- d) Crystal Robitaille, 05/21/19, with respect to the Benefit Concert – Coldwater.*

CARRIED

CORRESPONDENCE (for direction)

Bob Davidson, 05/13/19, with respect to Beaver Trapping - Nichols Line.

MOTION C060519-06: *Moved by Deputy Mayor and seconded by Councillor Betsworth that a letter from Bob Davidson, dated May 13, 2019, with respect to Beaver Trapping on Nichols Line be received;*
AND FURTHER THAT Mr. Davidson be advised that the Township of Severn only hires licensed trappers when required.

CARRIED

Rogers with respect to Township Road Occupancy By-law No. 2018-69.

MOTION C060519-07: *Moved by Councillor Valiquette-Thompson and seconded by Deputy Mayor Dunlop that correspondence received from Rogers with respect to the Township's Road Occupancy By-law No. 2018-69 be received;*
AND FURTHER THAT staff be directed to obtain comments from our Township Solicitor and the CRTC for further consideration.

CARRIED

June 5, 2019

Ed Sullivan, 05/16/19, with respect to Open Air Burning Permits

MOTION C060519-08: *Moved by Councillor Betsworth and seconded by Deputy Mayor Dunlop that a letter received from Ed Sullivan, dated May 16, 2019, with respect to Open Air Burning be referred to the June Corporate Services Committee meeting.*

CARRIED

Parachute, 05/15/19, with respect to Safe Kids Week – June 3-9, 2019.

MOTION C060519-09: *Moved by Councillor Taylor and seconded by Councillor Betsworth that as requested in a letter from Parachute, dated May 15, 2019, the week of June 3-9, 2019 be proclaimed "Safe Kids Week" in the Township of Severn, without advertising.*

CARRIED

Township of Bonnechere Valley, 05/21/19, with respect to Resolution - Bill C-68.

MOTION C060519-10: *Moved by Councillor Cox and seconded by Councillor Valiquette-Thompson that a resolution of the Township of Bonnechere Valley, dated May 21, 2019, with respect to Bill C-68 be endorsed.*

CARRIED

Orillia & District Agricultural Society, 05/23/19, with respect to Fall Fair Demolition Derby.

MOTION C060519-11: *Moved by Councillor Stevens and seconded by Councillor Cox that a letter from the Orillia & Area Agricultural Society, dated May 23, 2019, with respect to the Annual Fall Fair be received;
AND FURTHER THAT the request for Fire Department attendance at the Demolition Derby be approved and the cost to provide this service be and it is hereby waived;*

June 5, 2019

AND FURTHER THAT the Society be requested to contact the Fire Chief, in writing, prior to the event to make arrangements for fire equipment and personnel and to ensure procedures for fire safety are adhered to during the event.

CARRIED

Township of McNab/Braeside, 04/16/19, with respect to a Resolution - Government of Ontario E-Learning.

MOTION C060519-12: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Stevens that a resolution of the Township of McNab/Braeside, dated April 16, 2019, with respect to Government of Ontario E-Learning be endorsed.*

CARRIED

Deputy Mayor Dunlop with respect to Stone Landscaping – Coldwater Legion.

MOTION C060519-13: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that a request for financial assistance for the location of large stones at the Coldwater Legion be approved.*

CARRIED

Bill Houston with respect to Speeding on Waterways.

MOTION C060519-14: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Cox that a letter from Bill Houston, dated May 22, 2019, with respect to speeding on the Green and Black Rivers be received;*
AND FURTHER THAT staff be directed to report on where the issues need to be addressed with suggestions for signage;
AND FURTHER THAT the Township of Ramara be requested to endorse this endeavor as their residents are also impacted by these concerns;

AND FURTHER THAT Inspector Eaton be requested to advise of the OPP's complaint process for speeding on our local waterways.

CARRIED

Coldwater Legion with respect to Grant Funding.

MOTION C060519-15: *Moved by Councillor Betsworth and seconded by Councillor Taylor that a letter from the Coldwater Legion, dated May 27, 2019, with respect to a request for a letter of support for grant funding be received;
AND FURTHER THAT staff be authorized to provide a letter of support as contained in this correspondence.*

CARRIED

Riverhouse Restaurant with respect to Proposed Dock Comments to Parks Canada.

MOTION C060519-16: *Moved by Deputy Mayor Dunlop and seconded by Councillor Cox that a letter with respect to a proposed deck to be located at 1726 Earl Haid Avenue be received;
AND FURTHER THAT the applicant be advised hat the approval for this proposal cannot be accommodated until a new septic system has been installed for this property.*

Recorded Vote

Burkett, Mike	No
Betsworth, John	No
Cox, Judith	Yes
Dunlop, Jane	No
Stevens, Ron	No
Taylor, Mark	Yes
Valiquette-Thompson, Sarah	No

LOST

MOTION C060519-17: *Moved by Councillor Taylor and seconded by Councillor Betsworth that a letter with respect to a proposed deck to be located at 1726 Earl Haid Avenue be received;
AND FURTHER THAT the applicant be requested to meet with staff to review the current regulations for compliance with the Building Code and septic requirements;*

June 5, 2019

AND FURTHER THAT staff be requested to report back to Council on the outcome of the discussions.

CARRIED

Discussion with respect to Cannabis – Medical Facilities.

MOTION C060519-18: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that a discussion with respect to Medical Marijuana Facilities and the adverse effects on residents be received;*
AND FURTHER THAT staff be authorized to submit a formal complaint to Health Canada on behalf of the Township of Severn.

CARRIED

Tea Lake Cottage Association with respect to Fire Ban – Ministry of Natural Resources Lands.

MOTION C060519-19: *Moved by Councillor Taylor and seconded by Councillor Betsworth that a letter from Tea Lake Cottagers Association with respect to a Fire Ban in the vicinity of Lavis Lane be received;*
AND FURTHER THAT the By-law be forwarded to the Association for their information.

CARRIED

ADOPTION OF COMMITTEE REPORTS

Coldwater BIA - April 22, 2019 & May 27, 2019.

MOTION C060519-20: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that the Coldwater BIA Minutes for April 22, 2019 and May 27, 2019 be adopted.*

CARRIED

Culture & Recreation – May 14, 2019

- MOTION C060519-21: *Moved by Councillor Cox and seconded by Councillor Stevens that the Culture & Recreation Committee Minutes for May 14, 2019 be adopted with the following amendments:*
- (a) Motion No. CRAC05140019-03 be rescinded;*
 - (b) Motion No. CRAC05142019-09 be amended to include the following paragraph: And further that any additional funds required be allocated from Capital Reserve Fund;*
 - (c) Motion No. CRAC05142019-11 be rescinded and the Council / Committee Minutes be placed on the future agendas for information;*
 - (d) AND FURTHER THAT staff report back on the RFP for a Recreation Master Plan.*

CARRIED

Planning & Development Committee – May 15, 2019.

- MOTION C060519-22: *Moved by Councillor Betsworth and seconded by Deputy Mayor Dunlop that the Planning & Development Committee Report for May 15, 2019 be adopted.*

CARRIED

Corporate Services Committee – May 22, 2019.

- MOTION C060519-23: *Moved by Councillor Taylor and seconded by Deputy Mayor Dunlop that the Corporate Services Committee Report for May 22, 2019 be adopted.*

CARRIED

MOTIONS

- MOTION C060519-24: *Moved by Councillor Taylor and seconded by Deputy Mayor Dunlop whereas the Council of the Corporation of the Township of Severn will be enacting By-law No. 2019-46 to establish a fire ban on a portion of 6920 Upper Big Cute Road within the Township of Severn;*

NOW THEREFORE BE IT RESOLVED THAT the Chief Building Official/Municipal Law Enforcement Officer be authorized to apply to the Chief Judges for set fines with respect to contravention of this By-law under the Provincial Offences Act.

CARRIED

INQUIRES FOR STAFF REPORTS

- "NIL"

GENERAL BY-LAWS

Motion with respect to first and second reading of By-law No. 2019-43.

MOTION C060519-25: *Moved by Deputy Mayor Dunlop and seconded by Councillor Taylor that By-law No. 2019-43 be and it is hereby read a first and second time.*

CARRIED

By-law No. 2019-43, Being a By-law to Govern the Proceedings of Council and Committees or Local Boards of Council.

Motion with respect to a third reading and final passing of By-law Nos. 2019-43.

MOTION C060519-26: *Moved by Councillor Taylor and seconded by Deputy Mayor Dunlop that By-law No. 2019-43 as amended, be and it is hereby read a third time and finally passed.*

CARRIED

Motion with respect to a first and second reading of By-law Nos. 2019-44 to 2019-47, inclusive.

MOTION C060519-27: *Moved by Councillor Cox and seconded by Councillor Stevens that By-law Nos. 2019-44 to 2019-47 inclusive, be and they are hereby read a first and second time.*

CARRIED

June 5, 2019

By-law No. 2019-44, Being a By-law to Appoint a Municipal Law Enforcement Officer and Municipal Weed Inspector for the Corporation of the Township of Severn (Cody Henderson).

By-law No. 2019-45, Being a By-law to Impose, Levy and Collect Taxes and Special Rates for the Year 2019.

By-law No. 2019-46, Being a By-law to Establish and Regulate a Total Fire Ban on Ministry of Natural Resources and Forestry Land (6920 Upper Big Chute Road).

By-law No. 2019-47, Being a By-law to Regulate The Use Of Land And The Character, Location And Use Of Buildings Or Structures On Certain Lands Described As Part Lot 27, Concession 5, Matchedash, Being Parts 1 To 5 And 16 On 51r-34904, Now In The Township Of Severn (6655 Upper Big Chute Road).

Motion with respect to a third reading and final passing of By-law Nos. 2019-43 to 2019-48, inclusive.

MOTION C060519-28: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Cox that By-law No. 2019-44 to 2019-47, inclusive, be and they are hereby read a third time and finally passed.*

CARRIED

CONFIDENTIAL AGENDA

Motion to close meeting to the public.

MOTION C060519-29: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that this meeting be and it is hereby now closed to the public pursuant to the Municipal Act, S.O. 2001, Chapter 25, Section 239.(2), for the purpose of considering personal matters about an identifiable individual, including municipal or local board employees.*

CARRIED

CONFIDENTIAL

Motion to reopen the meeting to the public.

June 5, 2019

MOTION C060519-30: *Moved by Councillor Betsworth and seconded by Councillor Taylor that this meeting be and it is hereby now reopened to the public.*

CARRIED

Reports from Officials

Confidential Administration Report No. A19-003, 05/24/19, with respect to a Performance Evaluation.

MOTION C060519-31 *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that Confidential Administration Report No. A19-003, dated May 24, 2019, with respect to a Performance Evaluation be received;
AND FURTHER THAT the employee be moved to Step 5 of Band 6 effective their anniversary date.*

CARRIED

Discussion with respect to an Update on Recruitment of a Chief Administrative Officer (verbal).

MOTION C060519-32 *Moved by Councillor Taylor and seconded by Councillor Betsworth that discussion with respect to the recruitment of a Chief Administrative Officer be received;
AND FURTHER THAT Mayor and Deputy Mayor be authorized to proceed as discussed at this meeting.*

CARRIED

MOTION C060519-33 *Moved by Councillor Cox and seconded by Councillor Stevens that the Mayor & Deputy Mayor be authorized to negotiate outside of the By-law with respect to the recruitment of a Chief Administrative Officer.*

CARRIED

Correspondence

- "NIL"

CONFIRMING BY-LAW

Motion with respect to first and second reading of By-law No. 2019-48.

MOTION C060519-34 *Moved by Deputy Mayor Dunlop and seconded by Councillor Stevens that By-law No. 2019-48 be and it is hereby read a first and second time.*

CARRIED

By-law No. 2019-48, Being a By-law to Adopt the Proceedings of a Council Meeting held on the 5th Day of June 2019 and to Authorize Their Execution

Motion with respect to third and final reading of By-law No. 2019-48.

MOTION C060519-35: *Moved by Councillor Cox and seconded by Councillor Valiquette-Thompson that By-law No. 2019-41 be and it is hereby read a third time and finally passed.*

CARRIED

ADJOURNMENT 8:10 p.m.

Motion to adjourn.

MOTION C060519-36: *Moved by Councillor Cox and seconded by Councillor Stevens that this meeting be and it is hereby now adjourned.*

CARRIED

CORPORATION OF THE TOWNSHIP OF SEVERN



MAYOR



CLERK