

MINUTES OF A REGULAR MEETING OF SEVERN TOWNSHIP COUNCIL HELD IN THE COUNCIL CHAMBERS AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE, WEDNESDAY, APRIL 10, 2019 AT 7:00 P.M.

PRESENT:	Mayor	Mike Burkett
	Deputy Mayor	Jane Dunlop
	Councillors	John Betsworth Judith Cox Ron Stevens Mark Taylor Sarah Valiquette-Thompson
ABSENT:	Councillors	Ron Stevens
STAFF:	Director of Public Works	Derek Burke
	Clerk	Sharon Goerke
	Director of Corporate Services	Andrew Plunkett

CALL TO ORDER

Mayor Burkett called the meeting to order.

MOMENT OF REFLECTION / O CANADA

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

- "NIL"

ADOPTION OF COUNCIL MINUTES

Regular Council Minutes of a meeting held March 6, 2019.

Special Council Minutes of meetings held:

- (a) March 20, 2019; and
- (b) March 27, 2019.

April 10, 2019

MOTION C041019-01: *Moved by Councillor Betsworth and seconded by Councillor Taylor that the following Council Minutes be adopted:*
(a) Regular Council – March 6, 2019;
(b) Special Council – March 20, 2019; and
(c) Special Council – March 27, 2019.

CARRIED

PUBLIC MEETINGS/HEARINGS

- “NIL”

PRESENTATIONS/DEPUTATIONS

- “NIL”

ACCOUNTS

Accounts for the Month of March 2019.

MOTION C041019-02: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Cox that Accounts Payable Cheque Registers in the amount of \$4,866,036.55 for the month of March 2019 be approved for payment.*

CARRIED

REPORTS FROM OFFICIALS (for information)

Public Works Report No. W19-012, 03/29/19, with respect to Pitch-In Week Canada.

Public Works Report No. W19-013, 04/02/19, with respect to Procurement Results.

MOTION C041019-03: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that the following Reports from Officials be received as information:*
(a) *Public Works Report No. W19-012, 03/29/19, with respect to Pitch-In Week; and*
(b) *Public Works Report No. W19-013, 04/02/19, with respect to Procurement Results.*

CARRIED

REPORTS FROM OFFICIALS (for direction)

Planning and Development

- “NIL”

Recreation and Facilities

Recreation Report No. R19-016, 04/09/19, with respect to Coldwater & District Community Centre Built-Up Roof Replacement.

MOTION C041019-04: *Moved by Councillor Taylor and seconded by Councillor Betsworth that Recreation Report No. R19-016, dated April 9, 2019, with respect to the Coldwater & District Community Centre Built-Up Roof Replacement be received; AND FURTHER THAT the Built-Up Roof Replacement be considered as an emergency purchase under the Township’s Procurement Policy; AND FURTHER THAT staff be directed to complete this work as soon as possible; AND FURTHER THAT the Built-Up Roof Replacement be funded through the Capital Reserve.*

CARRIED

Public Works

Public Works Report No. W19-011, dated March 29, 2019, with respect to a Snowplowing & Maintenance of Unassumed Roads Policy.

MOTION C041019-05: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Cox that Public Works Report No. W19-011, dated March 29, 2019, with respect to a Snowplowing & Maintenance of Unassumed Road Policy be received; AND FURTHER THAT Corporate Policy No. 25-1 be revised as outlined in this report.*

CARRIED

Fire and Emergency Services

- “NIL”

Corporate Services

Corporate Services Report No. C19-010, 03/25/19, with respect to Port Stanton Parkway Realignment.

MOTION C041019-06: *Moved by Deputy Mayor Dunlop and seconded by Councillor Taylor that Corporate Services Report No. C19-010, dated March 25, 2019, with respect to the Port Stanton Parkway Realignment be received; AND FURTHER THAT the requirements in this report be adopted and forwarded to Bayview Wildwood to be met prior to any further development proposals being considered.*

CARRIED

Corporate Services Report No. C19-012, 03/29/19, with respect to a Dress Code for Council & Committee Meetings.

MOTION C041019-07: *Moved by Councillor Cox and seconded by Councillor Betsworth that Corporate Services Report No. C19-012, dated March 29, 2019, with respect to a Dress Code for Council & Committee Meetings be received; AND FURTHER THAT the dress code for Council and Committee of Adjustment Meetings be Business Professional; AND FURTHER THAT the dress code for Standard Committees be Business Casual.*

CARRIED

Corporate Services Report No. C19-013, 03/29/19, with respect to Magnetic Name Tags.

MOTION C041019-08: *Moved by Councillor Taylor and seconded by Councillor Betsworth that Corporate Services Report No. C19-013, dated March 29, 2019, with respect to Magnetic Name Tags be received; AND FURTHER THAT the purchase of magnetic name tags be approved at an estimated cost of \$16.83, plus HST and shipping.*

CARRIED

April 10, 2019

Corporate Services Report No. C19-014, 03/29/19, with respect to Municipal Signs Policy.

MOTION C041019-10: *Moved by Deputy Mayor Dunlop and seconded by Councillor Taylor that Corporate Services Report No. C19-014, dated March 29, 2019, with respect to Municipal Signs Policy be received as information.*

CARRIED

Corporate Services Report No. C19-015, 04/01/19, with respect to 2018 Surplus Distribution.

MOTION C041019-09: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Cox that Corporate Services Report No. C19-015, dated April 1, 2019, with respect to 2018 Surplus Distribution be received;
AND FURTHER THAT staff provide a report on a Façade Improvement Program for further consideration;
AND FURTHER THAT the 2019 Villages & Hamlets Budget be increased by \$25,000.00 to be drawn from the Capital Reserve;
AND FURTHER THAT \$200,000 be transferred to the Westshore Recreation Facility Reserve;
AND FURTHER THAT \$200,000 be transferred to the Parkland Reserve;
AND FURTHER THAT funds to continue support of a Façade Improvement Program be considered in the 2020 budget;
AND FURTHER THAT staff be directed to arrange for an inspection of Kellys Dock for further consideration;
AND FURTHER THAT the remainder of the surplus funds be allocated to the Capital Reserve.*

CARRIED

Administration

- "NIL"

CORRESPONDENCE (for information)

Lake St. George Community Centre with respect to Financial Statements to March 31, 2019.

County of Simcoe with respect to List of Services.

ODAS Park with respect to Financial Statements – Severn Winterfest.

Ministry of Municipal Affairs, 03/20/19, with respect to 2019 Payment.

Mariposa House Hospice, 03/22/19, with respect to 2019 Campaign Donation.

Tatham Engineering with respect to Municipal Class Environmental Assessment Study – Reinbird Street Bridge.

MOTION C041019-11: *Moved by Councillor Betsworth and seconded by Councillor Taylor that the following correspondence be received as information:*

- (a) Lake St. George Community Centre – Financial Statement to March 31, 2019;*
- (b) County of Simcoe re List of Services;*
- (c) ODAS Park re Financial Statements – Severn Winterfest;*
- (d) Ministry of Municipal Affairs, 03/20/19, with respect to 2019 Payment;*
- (e) Mariposa House Hospice, 03/22/19, with respect to 2019 Campaign Donation; and*
- (f) Tatham Engineering with respect to Municipal Class Environmental Assessment Study – Reinbird Street Bridge.*

CARRIED

CORRESPONDENCE (for direction)

Anne Ellison, 03/20/19, with respect to High Speed Internet Services.

MOTION C041019-12: *Moved by Councillor Betsworth and seconded by Councillor Taylor that a letter from Anne Ellison, dated March 20, 2019, with respect to the provision of high speed internet services be received;*

AND FURTHER THAT Mr. Bertolo be invited to a future meeting to discuss options for high speed internet for the Township of Severn.

CARRIED

Discussion with respect to Your Town Rising.

MOTION C041019-13: *Moved by Deputy Mayor Dunlop and seconded by Councillor Taylor that discussion with respect to Your Town Rising be referred to the Villages & Hamlets Committee for further recommendations to Council;
AND FURTHER THAT staff be requested to inquire as to insurance and liability concerns for placement of hopscotch on the sidewalks in Coldwater and Washago.*

CARRIED

Discussion with respect to fencing on Hamilton Street.

MOTION C041019-14: *Moved by Councillor Valiquette-Thompson and seconded by Deputy Mayor Dunlop that discussion with respect to the installation of a fence on Hamilton Street be received;
AND FURTHER THAT staff be directed to report on the right to enter the residence for inspections at this time;
AND FURTHER THAT the installation of the fence be deferred at this time.*

CARRIED

Jodi Brinks, 03/25/19, with respect to Washago Community Centre.

MOTION C041019-15: *Moved by Councillor Cox and seconded by Councillor Betsworth that a letter from Jodi Banks, dated March 25, 2019, with respect to the Washago Community Centre be forwarded to the Community Centre for a response.*

CARRIED

Natasha Coombs, 05/23/19, with respect to Uhthoff Quarry.

MOTION C041019-16: *Moved by Councillor Betsworth and seconded by Councillor Taylor that a letter from Natasha Coombs, dated March 23, 2019, with respect to the Uhthoff Quarry be received;
AND FURTHER THAT Ms. Coombs be advised that the hours of operation are from 6:00 a.m. to 7:30 p.m. daily, except for Sundays and holidays;*

April 10, 2019

AND FURTHER THAT the quarry be requested to post a sign in the vicinity of the quarry with respect to the hours of operation;

AND FURTHER THAT a letter be forwarded to the quarry expressing Council's concerns with respect to violation of the hours of operation.

CARRIED

Cathy Massig, 03/22/19, with respect to Mosquito Control & Protection of Lake Simcoe.

MOTION C041019-17: *Moved by Deputy Mayor Dunlop and seconded by Councillor Valiquette-Thompson that a letter from Cathy Messig, dated March 22, 2019, with respect to Mosquito Control & Protection of Lake Simcoe be forwarded to the Township of Ramara for a response.*

CARRIED

Couchiching Shores Ratepayers Association, dated March 25, 2019, with respect to maintenance of parkland located at 3183 Shoreview.

MOTION C041019-18: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that a letter from the Couchiching Shores Ratepayers Association, dated March 25, 2019, with respect to maintenance of parkland located at 3183 Shoreview Drive be received;*
AND FURTHER THAT this parkland be included in the 2019 budget for maintenance.

CARRIED

Washago Lions Club, 03/25/19, with respect to Outdoor Musical Concert at Washago Centennial Park – July 1, 2019.

MOTION C041019-19: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Cox that a letter from the Washago Lions Club, dated March 25, 2019, with respect to an Outdoor Musical Concert at Washago Centennial Park be received;*
AND FURTHER THAT this event be approved for July 1, 2019.

CARRIED

April 10, 2019

Patrick Fogarty CSS Robotics, 03/27/19, with respect to sponsorship.

MOTION C041019-20: *Moved by Deputy Mayor Dunlop and seconded by Councillor Taylor that a request for sponsorship of the Patrick Fogarty CSS Robotics, dated March 27, 2019, be received as information.*

CARRIED

Russell, Christie LLP, 04/01/19, with respect to a CN Beautification Agreement – Washago Water Tower.

MOTION C041019-21: *Moved by Councillor Taylor and seconded by Councillor Betsworth that a letter from Russell, Christie LLP, dated April 1, 2019, with respect to a Beautification Agreement with CN for the Washago Water Tower be forwarded to CN for comments.*

CARRIED

Ministry of Municipal Affairs, 04/01/19, with respect to Regional Government Review.

MOTION C041019-22: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that a letter from the Ministry of Municipal Affairs, dated April 1, 2019, with respect to additional in-person consultations on May 13, 2019 for regional government review be received;
AND FURTHER THAT staff be directed to submit a consultation request at the County of Simcoe on May 13, 2019;
AND FURTHER THAT staff be directed to prepare a submission for consideration of Council.*

CARRIED

Discussion with respect to rescheduling of Road Tour.

MOTION C041019-23: *Moved by Deputy Mayor Dunlop and seconded by Councillor Taylor that the May 13, 2019 Road Tour be rescheduled for May 10, 2019 at 8:30 a.m.*

CARRIED

April 10, 2019

Discussion with respect to Council / Staff Team Session – April 29, 2019.

MOTION C041019-24: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Cox that discussion with respect to the Council / Staff Team Session scheduled for April 29, 2019 be received;
AND FURTHER THAT this meeting be rescheduled to June 17, 2019 at 9:00 a.m.*

CARRIED

ADOPTION OF COMMITTEE REPORTS

Coldwater BIA – February 19, 2019 & March 18, 2019.

Culture & Recreation Advisory Committee – March 12, 2018.

Planning & Development Committee – March 20, 2019;

Corporate Services Committee – March 27, 2019.

MOTION C041019-25: *Moved by Councillor Cox and seconded by Councillor Valiquette-Thompson that the following Committee Reports be adopted:
(a) Coldwater BIA – February 19, 2019 & March 18, 2019;
(b) Culture & Recreation Advisory Committee – March 12, 2019;
(c) Planning & Development – March 20, 2019; and
(d) Corporate Services Committee – March 27, 2019;
AND FURTHER THAT Resolution No. CRAC03122019-05 with respect to reconsideration of waiving fees for recreation and special events be excluded and referred to staff for a report;
AND FURTHER THAT Resolution No. CRAC03122019-07 be amended by deleting the words “needs assessment” and inserting “community survey” in lieu thereof.*

CARRIED

MOTIONS

- “NIL”

INQUIRES FOR STAFF REPORTS

MOTION C041019-26: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Cox that staff be requested to report on paved shoulder locations for active transportation.*

CARRIED

GENERAL BY-LAWS

Motion with respect to first and second reading of By-law Nos. 2019-33 to 2019-36, inclusive.

MOTION C041019-27: *Moved by Councillor Betsworth and seconded by Councillor Taylor that By-law Nos. 2019-33 to 2019-36, inclusive, be and they are hereby read a first and second time.*

CARRIED

By-law No.2019-33, Being a By-law to Appoint Members to the Municipal Accessibility Advisory Committee for the Corporation of the Township of Severn.

By-law No. 2019-34, Being a By-law to Appoint Fenceviewers for the Corporation of the Township of Severn.

By-law No. 2019-35, Being a By-law to Amend By-law No. 2014-50 (Regulate Parking).

By-law No. 2019-36, Being a By-law to Authorize the Township of Severn to enter into a Municipal Capital Facility Agreement with the Coldwater & District Curling Club (9 Michael Anne Drive).

Motion with respect to third reading and final passing of By-law Nos. 2019-33 to 2019-26, inclusive.

MOTION C041019-28: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that By-law Nos. 2019-33 to 2019-36, inclusive, be and they are hereby read a third time and finally passed.*

CARRIED

CONFIDENTIAL AGENDA

Reports from Officials

Confidential Corporate Services Report No. C19-009, 05/08/19, with respect to appointment of a Fenceviewer.

MOTION C041019-20: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Cox that Confidential Corporate Services Report No. C19-009, dated March 8, 2019, with respect to the appointment of a Fenceviewer be received; AND FURTHER THAT Joseph J. lee be appointed for the term of Council.*

CARRIED

Correspondence

- "NIL"

CONFIRMING BY-LAW

Motion with respect to first and second reading of By-law No. 2019-37.

MOTION C041019-30: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Cox that By-law No. 2019-37 be and it is hereby read a first and second time.*

CARRIED

By-law No. 2019-37, Being a By-law to Adopt the Proceedings of a Council Meeting held on the 10th Day of April, 2019 and to Authorize Their Execution.

Motion with respect to third and final reading of By-law No. 2019-37.

MOTION C041019-31: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Cox that By-law No. 2019-37 be and it is hereby read a third time and finally passed.*

CARRIED

April 10, 2019

ADJOURNMENT 9:50 p.m.

Motion to adjourn.

MOTION C041019-32: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Cox that this meeting be and it is hereby now adjourned.*

CARRIED

CORPORATION OF THE TOWNSHIP OF SEVERN

MAYOR

CLERK