

MINUTES OF A REGULAR MEETING OF SEVERN TOWNSHIP COUNCIL HELD IN
THE COUNCIL CHAMBERS AT THE ADMINISTRATION BUILDING, 1024
HURLWOOD LANE, WEDNESDAY, FEBRUARY 6, 2019 AT 7:00 P.M.

PRESENT:	Mayor	Mike Burkett
	Deputy Mayor	Jane Dunlop
	Councillors	John Betsworth Judith Cox Ron Stevens Mark Taylor Sarah Valiquette-Thompson
STAFF:	Director of Public Works	Derek Burke
	Clerk	Sharon Goerke
	Manager of Recreation & Facilities	Pat Harwood (part of meeting)
	Director of Corporate Services	Andrew Plunkett
	Director of Planning & Development	Andrea Woodrow (part of meeting)

CALL TO ORDER

Mayor Burkett called the meeting to order.

MOTION C020619-01: *Moved by Councillor Stevens and seconded by Councillor Cox that the rules of the Council Procedural By-law No. 2018-10 be suspended for this meeting and a moment of silence be held in lieu of the Lord's Prayer; AND FURTHER THAT this matter be discussed during the Confidential portion of the agenda for further consideration.*

CARRIED

MOMENT OF REFLECTION

Mayor Burkett opened the meeting with a Moment of Reflection.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

- "NIL"

ADOPTION OF COUNCIL MINUTES

Regular Council Minutes - January 9, 2019;

Special Council Minutes:

- (a) February 4, 2019; and
- (b) February 5, 2019.

MOTION C020619-02: *Moved by Councillor Taylor and seconded by Deputy Mayor Cox that the following Council Minutes be adopted;*
(a) Regular Meeting – January 9, 2019
(b) Special Council Meeting – February 4 & 5, 2019.

CARRIED

PUBLIC MEETINGS/HEARINGS

- "NIL"

PRESENTATIONS/DEPUTATIONS

- "NIL"

ACCOUNTS

Accounts for the Month of January 2019.

MOTION C020619-03: *Moved by Councillor Betsworth and seconded by Councillor Taylor that Accounts Payable Cheque Registers in the amount of \$2,446,707.93 for the month of January 2019 be approved for payment.*

CARRIED

REPORTS FROM OFFICIALS (for information)

Statement of the Treasurer - Remuneration & Expenses of Council & Local Boards.

Planning Report No. P19-001 with respect to Proposed Zoning By-law Amendment - 5174 Severn Pines Crescent (see Agenda Item No. O-13).

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Planning Report No. P19-003 with respect to Withdrawal of proposed Bill 66 - Schedule 10 Amendments.

MOTION C020619-04: *Moved by Councillor Taylor and seconded by Councillor Betsworth that the following Reports from Officials be revised as information:*

- (a) Statement of the Treasurer - Remuneration & Expenses of Council & Local Boards;
- (b) Planning Report No. P19-001 with respect to Proposed Zoning By-law Amendment - 5174 Severn Pines Crescent; and
- (c) *Planning Report No. P19-003 with respect to Withdrawal of proposed Bill 66 - Schedule 10 Amendments.*

CARRIED

REPORTS FROM OFFICIALS (for direction)

Planning and Development

Planning Report No. P19-002, 01/28/19, with respect to Request for Exemption from Site Alteration & Fill By-law - 12786 County Road 16

MOTION C020619-05: *Moved by Councillor Taylor and seconded by Councillor Betsworth that Planning Report No. P19-002, dated January 28, 2019, with respect to a Request for an Exemption to the Site Alteration & Fill By-law – 12786 County Road 16 be received;*
AND FURTHER THAT the exemption be approved subject to the conditions as recommended by staff in this report for material from the ODCVI site only.

CARRIED

MOTION C020619-06: *Moved by Deputy Mayor Dunlop and seconded by Councillor Taylor that staff be directed to review the Site Alteration & Fill By-law with required amendments for consideration of Council.*

CARRIED

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Planning Report No. P19-004, 01/29/19, with respect Tim Hortons Reduction in Security - 8919 Highway 11.

MOTION C020619-07: *Moved by Councillor Stevens and seconded by Councillor Cox that Planning Report No. P19-004, dated January 29, 2019, with respect to Acceptance of Municipal Services & Security Reduction – 8919 Highway 11 (Tim Hortons) be received;
AND FURTHER THAT the initial acceptance of the Municipal Services be approved and the maintenance period shall be deemed to commence on December 13, 2018;
AND FURTHER THAT the security for Carron Corporation currently being held by the Township with respect to this development be reduced from \$271,758.13 to \$32,833.97.*

CARRIED

Recreation and Facilities

Recreation Report No. R19-002, 01/15/19, with respect to Port Stanton Dock.

MOTION C020619-08: *Moved by Councillor Betsworth and seconded by Councillor Taylor that Recreation Report No. R19-002, dated January 15, 2019, with respect to the Port Stanton Dock be received;
AND FURTHER THAT staff be directed to provide costs for repairs or replacement of this dock for consideration of Council on the following matters;*

- (a) Inspection of the gas pumps/tanks by TSSA*
- (b) Cost of repairs*
- (c) Cost for replacement*
- (d) Location of the underground gas tanks*
- (e) Insurance on the gas pumps*

CARRIED

Recreation Report No. R19-003, 01/15/19, with respect to Doug Smith Drive Ramp & Dock.

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MOTION C020619-09: *Moved by Councillor Taylor and seconded by Deputy Mayor Dunlop that Recreation Report No. R19-003, dated January 15, 2019, with respect to Doug Smith Drive be received; AND FURTHER THAT staff be directed to report on the altering of Doug Smith Drive for boat launching and the installation of an adequate dock; AND FURTHER THAT this matter be considered during 2020 budget deliberations.*

Recreation Report No. R19-007, 01/23/19, with respect to Wild Life Academy Hall Rental Rates.

MOTION C020619-11: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that Recreation Report No. R19-007, dated January 23, 2019, with respect to Wild Life Academy Hall Rental Rates be received; AND FURTHER THAT the Wild Life Academy be advised that the current rental rates will apply for the future use of Coldwater Community Centre; AND FURTHER THAT the Wild Life Academy be invited to a future meeting to discuss this matter.*

CARRIED

Recreation Report No. R19-008, 01/28/19, with respect to Washago Water Tower Support Structure Project.

MOTION C020619-12: *Moved by Councillor Cox and seconded by Councillor Stevens that Recreation Report No. R19-008, dated January 28, 2019, with respect to the Washago Water Tower Support Structure Project be received; AND FURTHER THAT the recommendations for corrosion protection in the C.C. Tatham & Associates report be followed; AND FURTHER THAT staff have the existing paint from the support structure tested.*

CARRIED

Public Works

Public Works Report No. W19-003, 01/28/19, with respect to Speed Limits By-law Amendment.

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MOTION C020619-14: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that Public Works Report No. W19-003, dated January 28, 2019, with respect to Speed Limits be received; AND FURTHER THAT the Draft By-law be considered during the By-law portion of the Agenda.*

CARRIED

Fire and Emergency Services

- "NIL"

Corporate Services

Discussion re Office Accommodations (verbal).

MOTION C020619-15: *Moved by Councillor Taylor and seconded by Councillor Betsworth that discussion with respect to office accommodations be received; AND FURTHER THAT the Deputy Fire Chief be relocated to Station #2 in a current office.*

CARRIED

CORRESPONDENCE (for information)

Ministry of Finance, 01/21/19, with respect to 2019 Ontario Municipal Partnership Fund (OMPF).

County of Simcoe, 01/22/19, with respect to Adoption of 2019 Budget.

Severn Sound Environmental Association with respect to 2018 4th Quarter Report.

Ministry of Municipal Affairs with respect to Regional Government Review.

MOTION C020619-16: *Moved by Councillor Stevens and seconded by Councillor Cox that the following correspondence be received as information:*

- (a) Ministry of Finance, 01/21/19, with respect to 2019 Ontario Municipal Partnership Fund (OMPF);
- (b) County of Simcoe, 01/22/19, with respect to Adoption of 2019 Budget;
- (c) Severn Sound Environmental Association with respect to 2018 4th Quarter Report;

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(d) Ministry of Municipal Affairs, 01/24/19, with respect to
Regional Government Review

CARRIED

CORRESPONDENCE (for direction)

Councillor Valiquette-Thompson with respect to:
(a) Orientation & Team Session
(b) Washago Ice Rink Subcommittee Members

MOTION C020619-17: *Moved by Councillor Taylor and seconded by Deputy Mayor Dunlop that discussion with respect to an Orientation & Team Session with staff and Council be received; AND FURTHER THAT staff be directed to schedule a meeting for April 28, 2019 at 9:00 a.m.*

CARRIED

MOTION C020619-18: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Cox that discussion with respect to the Subcommittee formed to review the future of the outdoor rink at the Washago Community Centre be received; AND FURTHER THAT the Subcommittee be increased by one (1) member of the public; AND FURTHER THAT Councillor Valiquette-Thompson be authorized to choose a member of the public for this subcommittee.*

CARRIED

Ken & Liz Brownlee, 01/03/19, with respect to Water Levels in Lake Couchiching.

MOTION C020619-10: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that a letter from Ken & Liz Brownlee, dated January 3, 2019, with respect to Water Levels in Lake Couchiching be referred to Parks Canada for a response as this matter is not under the jurisdiction of The Township of Severn;*

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AND FURTHER THAT this matter be copied to our local MP for information.

CARRIED

Orillia Horticultural Society, 01/17/19, with respect to a Grant Endorsement.

MOTION C020619-19: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that a request of the Orillia Horticultural Society, dated January 17, 2019, with respect to 2019 grant funding be received;
AND FURTHER THAT this Council support the Society's application to the Ontario Horticultural Association.*

CARRIED

March of Dimes Canada, 01/21/19, with respect to a Grant Endorsement .

MOTION C020619-20: *Moved by Councillor Stevens and seconded by Councillor Cox that a request of the March of Dimes, dated January 21, 2019, for endorsement of their application for funding in support of the New Horizons for Senior Program be received;
AND FURTHER THAT this Council support March of Dimes in this endeavor.*

CARRIED

City of Orillia, 12/15/18, with respect to Appointment of Member - Orillia Public Library Board.

MOTION C020619-21: *Moved by Councillor Cox and seconded by Councillor Valiquette-Thompson that a request of the City of Orillia, dated December 15, 2018, for appointment to the Orillia Public Library Board be received;
AND FURTHER THAT Councillor Stevens be appointment for the 2018-2022 term of Council on behalf of the Township of Severn.*

CARRIED

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City of Orillia, 01/22/19, with respect to Orillia Square Mall Transit.

MOTION C020619-22: *Moved by Councillor Betsworth and seconded by Councillor Taylor that a letter from the City of Orillia, dated January 22, 2019, with respect to transit service to the Orillia Square Mall be received;*
AND FURTHER THAT this Council approve support of this initiative on a 1/3 sharing contract with the Orillia Square Mall and the City of Orillia in the amount of \$15,000.00 for 2019;
AND FURTHER THAT the Mayor, Councillor Betsworth and Acting CAO arrange a meeting with the City of Orillia with respect to this matter and report back to Council on the outcome of negotiations.

CARRIED

Deborah Way, 01/24/19, with respect to Outstanding Building Permit - 1019 Sandhill Road.

MOTION C020619-13: *Moved by Councillor Cox and seconded by Councillor Stevens that a letter from Deborah Way, dated January 24, 2019, with respect to Building Department procedures be received;*
AND FURTHER THAT Ms. Way be advised that all property owners with past due Building Permits are contacted on an annual basis to ensure the closing of files.

CARRIED

Honda, 01/10/19, with respect to Tour of Honda Plant.

MOTION C020619-23: *Moved by Councillor Stevens and seconded by Councillor Cox that an invitation from Honda, January 10, 2019, for a tour of the Honda Plant in Alliston be received;*
AND FURTHER THAT staff and Council be approved to attend, with expenses.

CARRIED

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Orillia Chamber of Commerce with respect to Annual Business Achievement Awards.

MOTION C020619-24: *Moved by Councillor Betsworth and seconded by Deputy Mayor Dunlop that the following Members of Council be authorized to attend the Annual Business Achievement Awards hosted by the City of Orillia Chamber of Commerce to be held February 28, 2019, with expenses:*

- (a) Mayor Burkett*
- (b) Deputy Mayor Dunlop*
- (c) Councillor Stevens*

CARRIED

ADOPTION OF COMMITTEE REPORTS

Planning & Development Committee – January 16, 2019

Corporate Services Committee – January 23, 2019

MOTION C020619-25: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Cox that the following Committee Reports be adopted:*

- (a) Planning & Development Committee – January 16, 2019*
- (b) Corporate Services Committee – January 23, 2019*

CARRIED

MOTIONS

- “NIL”

INQUIRES FOR STAFF REPORTS

MOTION C020619-26: *Moved by Councillor Betsworth and seconded by Councillor Taylor that staff be directed to report on the following:*

- (a) Pedestrian Walkway in Coldwater; and*
- (b) Emergency Access/Egress on 2nd floors in the business area of Coldwater.*

CARRIED

GENERAL BY-LAWS

Motion with respect to first and second reading of By-law Nos. 2019-10 to 2019-24, inclusive.

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MOTION C020619-27: *Moved by Councillor Taylor and seconded by Councillor Betsworth that By-law Nos. 2019-10 to 2019-24, inclusive, be and they are hereby read a first and second time.*

CARRIED

By-law No. 2019-10, Being a By-law to Appoint an Alternate Member of Severn Township Council to the Council of the County of Simcoe During an Absence of the Mayor or Deputy Mayor

By-law No. 2019-11, Being a By-law to Establish a Culture & Recreation Advisory Committee for the Corporation of the Township of Severn

By-law No. 2019-12, Being a By-law to Appoint Members to the Municipal Accessibility Advisory Committee for the Corporation of the Township of Severn

By-law No. 2019-13, Being a By-law to Appoint Members to the Committee of Adjustment for the Corporation of the Township of Severn

By-law No. 2019-14, Being a By-law to Appoint Members to the Culture & Recreation Advisory Committee for the Corporation of the Township of Severn

By-law No. 2019-15, Being a By-law to Appoint Members to the Township of Severn Public Library Board

By-law No. 2019-16, Being a By-law to Appoint Fenceviewers for the Corporation of the Township of Severn

By-law No. 2019-17, Being a By-law to Appoint Valuers of Livestock and Poultry for the Corporation of the Township of Severn

By-law No. 2019-18, Being a By-law to Appoint Poundkeepers and for Determining the Compensation to be Allowed for Services Rendered in Carrying Out the Provisions of the Pounds Act

By-law No. 2019-19, Being a By-law to Establish and Designate a Business Improvement Area within the Community of Coldwater

By-law No. 2019-20, Being a By-law to Appoint Members to the Board of Directors for the Coldwater Business Improvement Area

By-law No. 2019-21, Being a By-law to Prohibit Smoking of Tobacco, Cannabis or Vaping in Certain Areas within the Township of Severn

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By-law No. 2019-22, Being a Zoning By-law to Regulate the Use of Land and the Character, Location and Use of Buildings or Structures on Certain Lands Described as Part of Lot 10, Concession 17, North Orillia, now in the Township of Severn (5174 Severn Pines Crescent)

By-law No. 2019-23, Being a By-law to Amend By-law No. 2017-28 (Regulate Traffic & Speed Limits on Highways)

By-law No. 2019-24, Being a By-law to Adopt a Procurement Policy for the Township of Severn

Motion with respect to third reading and final passing of By-law Nos. 2019-10 and 2019-24, inclusive.

MOTION C020619-28: *Moved by Deputy Mayor Dunlop and seconded by Councillor Taylor that By-law Nos. 2019-10 to 2019-24, inclusive, be and they are hereby read a third time and finally passed.*

CARRIED

CONFIDENTIAL AGENDA

Motion to close the meeting to the public.

MOTION C020619-29: *Moved by Councillor Taylor and seconded by Deputy Mayor Dunlop that this meeting be and it is hereby now closed to the public pursuant to the Municipal act, S.O. 2001, Chapter 25, Section 239.(2), for the purpose of considering:*

- (a) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and*
- (b) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

CARRIED

CONFIDENTIAL

Motion to reopen the meeting to the public.

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MOTION C020619-30: *Moved by Councillor Betsworth and seconded by Deputy Mayor Dunlop that this meeting be and it is hereby now reopened to the public.*

CARRIED

Reports from Officials

- “NIL”

Correspondence

Russell, Christie, LLP, with respect to the Lord’s Prayer.

MOTION C020619-31: *Moved by Councillor Taylor and seconded by Deputy Mayor Dunlop that a letter from Russell, Christie, LLP, dated January 31, 2019, with respect to the inclusion of the Lord’s Prayer at Council Meetings be received; AND FURTHER THAT Procedural By-law No. 2018-10 be amended to remove the Lord’s Prayer from the agenda and include a moment of reflection and O’Canada.*

CARRIED

CONFIRMING BY-LAW

Motion with respect to first and second reading of By-law No. 2019-25.

MOTION C020619-32: *Moved by Councillor Taylor and seconded by Deputy Mayor Dunlop that By-law No. 2019-25 be and it is hereby read a first and second time.*

CARRIED

By-law No. 2019-25, Being a By-law to Adopt the Proceedings of a Council Meeting held on the 6th Day of February, 2019 and to Authorize Their Execution

Motion with respect to third and final reading of By-law No. 2019-25.

MOTION C020619-33: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that By-law No. 2019-25 be and it is hereby read a third time and finally passed.*

CARRIED

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ADJOURNMENT 9:45 p.m.

Motion to adjourn.

MOTION C020619-34: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Cox that this meeting be and it is hereby now adjourned.*

CARRIED

CORPORATION OF THE TOWNSHIP OF SEVERN

MAYOR

CLERK