

MINUTES OF A REGULAR MEETING OF SEVERN TOWNSHIP COUNCIL HELD IN THE COUNCIL CHAMBERS AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE, WEDNESDAY, JANUARY 9, 2019 AT 7:00 P.M.

PRESENT:	Mayor	Mike Burkett
	Deputy Mayor	Jane Dunlop
	Councillors	John Betsworth Judith Cox Ron Stevens Mark Taylor Sarah Valiquette-Thompson
STAFF:	Director of Public Works	Derek Burke
	Clerk	Sharon Goerke
	Planner	Katie Mandeville (part of meeting)
	Director of Corporate Services	Andrew Plunkett
	Director of Planning & Development	Andrea Woodrow (part of meeting)

CALL TO ORDER

Mayor Burkett called the meeting to order.

PRAYER

Mayor Burkett opened the meeting with a prayer.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Councillor Taylor with respect to a portion of Agenda Item No. P-1.2 as his sisters are applicants for the Culture & Recreation Advisory Committee and the Severn Public Library Board.

ADOPTION OF COUNCIL MINUTES

Regular Council Minutes of a meeting held November 7, 2018;

Special Council Minutes of meetings held:

- (a) November 28, 2018
- (b) December 12, 2018
- (c) December 12, 2018 (2)

MOTION C010919-01: *Moved by Councillor Betsworth and seconded by Councillor Taylor that the following Council Minutes be adopted:*

- (a) Special Council – November 28, 2018
- (b) Special Council – December 12, 2018
- (c) Special Council – December 12, 2018 (2)
- (d) Regular Council – November 7, 2018.

CARRIED

PUBLIC MEETINGS/HEARINGS

Public Meeting with respect to Cancellation, Reduction or Refund of Taxes under Sections 357, 358 & 359 of the Municipal Act.

MOTION C010919-02: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that Various Applications for Cancellation, Reduction or Refund of Taxes under Sections 357, 358, 359 of the Municipal Act be approved in the amount of \$47,573.49.*

CARRIED

PRESENTATIONS/DEPUTATIONS

Bayview Wildwood Resorts with respect to Realignment of Port Stanton Parkway.

MOTION C010919-03: *Moved by Deputy Mayor Dunlop and seconded by Councillor Valiquette-Thompson that a delegation of Bayview Wildwood Resort with respect to the realignment of Port Stanton Road be referred to staff for a report.*

CARRIED

ACCOUNTS

Accounts for the Months of November & December 2018.

MOTION C010919-04: *Moved by Councillor Cox and seconded by Councillor Stevens that Accounts Payable Cheque Registers in the amount of \$1,454,280.04 for the month of November 2018 and in the amount of \$4,990.193.55 for the month of December 2018 be approved for payment.*

CARRIED

REPORTS FROM OFFICIALS (for information)

Public Works Report No. W19-002, 01/02/19, with respect to Westshore Sewer Outfall Location – Hedgemere Landing.

MOTION C010919-12: *Moved by Councillor Stevens and seconded by Councillor Cox that Public Works Report No. W19-002, dated January 2, 2019, with respect to Westshore Sewer Outfall Location – Hedgemere Landing be received as information.*

CARRIED

REPORTS FROM OFFICIALS (for direction)

Planning and Development

- "NIL"

Recreation and Facilities

Recreation Report No. R18-064, 12/05/18, with respect to Uhthoff Trail Bridges Replacement Engineering.

MOTION C010919-13: *Moved by Councillor Betsworth and seconded by Deputy Mayor Dunlop that Recreation Report No. R18-064, dated December 5, 2018, with respect to Uhthoff Trail Bridges Replacement Engineering be received; AND FURTHER THAT single source procurement for the Uhthoff Trail Bridges Replacement Engineering be accepted; AND FURTHER THAT the proposal from R.J. Burnside & Associates be accepted in the Upset Cost Limit amount of \$79,500.00, plus HST;*

January 9, 2019

AND FURTHER THAT the Clerk be authorized to execute the Engineering Services Agreement with R.J. Burnside & Associates.

CARRIED

Public Works

Review of 2019 Road Forecasts.

MOTION C010919-05: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Cox that discussion with respect to 2019 Roads Forecasts be received;
AND FURTHER THAT prep work for the resurfacing of Riverdale Drive in the estimated cost of \$50,000.00 be approved for 2019.*

Recorded Vote

Burkett, Mike	Yes
Betsworth, John	Yes
Cox, Judith	Yes
Dunlop, Jane	Yes
Stevens, Ron	Yes
Taylor, Mark	Yes
Valiquette-Thompson, Sarah	Yes

CARRIED

MOTION C010919-08: *Moved by Councillor Dunlop and seconded by Councillor Taylor that the 2019 Road Forecast be adopted.*

CARRIED

Public Works Report No. W18-033, 11/18/18, with respect to Capital Plan Additions.

MOTION C010919-06: *Moved by Councillor Taylor and seconded by Councillor Betsworth that Public Works Report No. W18-033, dated November 18, 2018, with respect to Capital Plan Additions be received;*

January 9, 2019

AND FURTHER THAT Lovering Line be approved for the 2019 budget for Lovering Line – Engineering Design & Legal survey in the amount of \$50,000.00.

CARRIED

MOTION C010919-07: *Moved by Councillor Betsworth and seconded by Councillor Dunlop that discussion on a 2019 Road Tour be placed on a future Agenda;
AND FURTHER THAT staff report further on a review of the Road Needs Study.*

CARRIED

Public Works Report No. W19-001, 01/02/19, with respect to Tandem Cab & Chassis Snowplow Equipment.

MOTION C010919-14: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Cox that Public Works Report No. W19-001, dated January 1, 2019, with respect to Tandem Cab & Chassis Snowplow Equipment be received;
AND FURTHER THAT single source procurement for the purchase of this snowplow equipment be accepted;
AND FURTHER THAT the purchase be awarded to Viking-Cives Ltd. For the hydraulic fully reversible plow and sander box in the amount of \$110,500.00, plus HST.*

CARRIED

Fire and Emergency Services

- "NIL"

Corporate Services

Corporate Services Report No. C18-026, 11/12/18, with respect to an Alternate Member of Council.

MOTION C010919-15: *Moved by Councillor Betsworth and seconded by Councillor Dunlop that Corporate Services Report No. C18-026, dated November 12, 2018, with respect to an Alternate Member of County Council be received;*

January 9, 2019

*AND FURTHER THAT Councillor Taylor be appointed as the alternate member;
AND FURTHER THAT the Clerk be directed to prepare a Draft By-law for consideration of Council.*

CARRIED

Corporate Services Report No. C19-001, 01/02/19, with respect to Cannabis Legislation – Opting In/Out of Retail Stores.

MOTION C010919-11: *Moved by Councillor Betsworth and seconded by Councillor Taylor that Corporate Services Report No. C19-001, dated January 2, 2019, with respect to Cannabis Legislation – Opting In/Out of Retail Stores be received;
AND FURTHER THAT the Township of Severn “Opt Out” of allowing retail stores within the Municipality;
AND FURTHER THAT the Clerk report on amendments to the non-smoking By-law required.*

Recorded Vote

Burkett, Mike	Yes
Betsworth, John	Yes
Cox, Judith	No
Dunlop, Jane	Yes
Stevens, Ron	Yes
Taylor, Mark	Yes
Valiquette-Thompson, Sarah	Yes

CARRIED

Recess 9:10 pm
Reassembled 9:20 p.m.

Administration

- “NIL”

CORRESPONDENCE (for information)

County of Simcoe with respect to Economic Development Reports.
(a) County of Simcoe
(b) Township of Severn

Ministry of Municipal Affairs

- (a) Memorandum of Understanding – 11/30/18
- (b) Reporting Burden – 12/05/18

Simcoe Muskoka District Health Unit, 12/20/18, with respect to Negative Health Impacts of Cannabis Legalization.

MOTION C010919-16: *Moved by Councillor Cox and seconded by Councillor Stevens that the following correspondence be received as information:*

- (a) County of Simcoe with respect to Economic Development Reports – County & Severn;*
- (b) Ministry of Municipal Affairs, 11/30/18, with respect to a Memorandum of Understanding;*
- (c) Ministry of Municipal Affairs, 12/05/18, with respect to Reporting Burden; and*
- (d) Simcoe Muskoka District Health Unit, 12/20/18, with respect to Negative Health Impact of Cannabis Legalization.*

CARRIED

CORRESPONDENCE (for direction)

Councillor Valiquette-Thompson 12/12/18, with respect to 2019 Budget Items.

MOTION C010919-17: *Moved by Councillor Taylor and seconded by Councillor Dunlop that correspondence received from Councillor Valiquette-Thompson, dated December 12, 2018, with respect to a proposed Picnic Shelter at Washago Centennial Park in the amount of \$25,000.00 be received; AND FURTHER THAT the meeting with residents scheduled for January 2019 be cancelled; AND FURTHER THAT the \$25,000.00 in the 2019 budget remain to provide Councillor Valiquette-Thompson an opportunity to reschedule a meeting with local residents with respect to this matter for further consideration of Council.*

CARRIED

January 9, 2019

Walk for Values Steering Committee, 11/15/18, with respect to Proclamation of Human Values Day – April 24, 2019.

MOTION C010919-18: *Moved by Councillor Cox and seconded by Councillor Stevens that as requested in a letter from Walk for Values, dated November 15, 2018, April 24, 2019, be proclaimed Human Values Day in the Township of Severn, without advertising.*

CARRIED

Maintenance of Municipal Voters' List.

(a) Municipality of Northern Bruce Peninsula – 12/03/18

(b) Town of Kearney – 11/11/18

MOTION C010919-19: *Moved by Councillor Taylor and seconded by Deputy Mayor Dunlop that resolutions received from the Municipality of Northern Bruce Peninsula, dated December 3, 2018 and the Town of Kearney, dated November 11, 2018 with respect to the creation, maintenance and general quality of the Municipal Voters' List be endorsed.*

CARRIED

Severn Sound Environmental Association, 12/05/18, with respect to 2019 Tree Seedling Distribution Project.

MOTION C010919-20: *Moved by Councillor Stevens and seconded by Councillor Cox that a request of the Severn Sound Environmental Association, dated December 5, 2018, for participation in the 2019 Tree Seedling Distribution Project be received; AND FURTHER THAT staff be authorized to attend at 4251 Burnside Line for access to the facility for this initiative; AND FURTHER THAT Severn Sound be advised that the following will be required:*

(a) *Certificate of Liability Insurance in the amount of \$2 million naming the Township of Severn as an additional insured; and*

(b) *WSIB Certificate of Clearance.*

CARRIED

January 9, 2019

Kathleen Beaudrow, 12/10/18, with respect to Division Road Safety.

MOTION C010919-21: *Moved by Councillor Taylor and seconded by Councillor Betsworth that a letter from Kathleen Beaudrow, dated December 10, 2018, with respect to speed limits on Division Road be referred to staff for a report.*

CARRIED

PTR Properties Inc. 12/13/18, with respect to Lease Agreement – Westshore Community Policing Office.

MOTION C010919-22: *Moved by Councillor Stevens and seconded by Councillor Cox that a letter from PTR Properties, dated December 13, 2018, with respect to renewal of a Lease Agreement for the Westshore Policing Office be received; AND FURTHER THAT a Lease Agreement be approved for a two year term in the amount of \$900.00/month, plus HST.*

CARRIED

Coldwater Mill Heritage Foundation with respect to 2019 Bonspiel.

MOTION C010919-23: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that Council and staff be authorized to participate in the Coldwater Mill Bonspiel to be held January 26, 2019, with expenses.*

CARRIED

Severn Winterfest, 12/20/18, with respect to Fire & Emergency Services.

MOTION C010919-24: *Moved by Councillor Betsworth and seconded by Councillor Taylor that a letter from Severn Winterfest, dated December 20, 2018, for Fire Department attendance at the events be received; AND FURTHER THAT the participation of the Fire Department Personnel be approved; AND FURTHER THAT the costs for this service be waived.*

CARRIED

January 9, 2019

Simcoe Indoor ShortMat Bowling, 12/19/18, with respect to Waiver of Fees – Coldwater.

MOTION C010919-25: *Moved by Councillor Betsworth and seconded by Councillor Taylor that a request of Robb Barsevich, dated December 19, 2018, with respect to reduction in rental rates be denied.*

CARRIED

MOTION C010919-26: *Moved by Deputy Mayor Dunlop and seconded by Councillor Cox that all renters of the arena be advised that upon renewal of all future agreements the Fees & Changes By-law will apply;
AND FURTHER THAT no further discounts will be provided for recreations fees throughout the Township.*

CARRIED

Washago Community Centre, 01/07/19, with respect to operation of the outdoor rink.

MOTION C010919-09: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Cox that the Washago Community Centre be requested to provide the following;*
(a) Letters of Incorporation
(b) By-laws
(c) Procedures for Appointment of the Board of Directors.

CARRIED

MOTION C010919-10: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Cox that a letter from the Washago Community Centre, dated January 7, 2019, with respect to operation of the outdoor rink be received;
AND FURTHER THAT the 2019 grant funding for the safety netting and rink lights allocated to the Washago Community Centre be removed from grants and transferred to operating costs for the Centre;
AND FURTHER THAT arena staff be authorized to assist once per week with ice measuring for the 2019 season with costs to be allocated from the Washago Community Centre account;*

January 9, 2019

AND FURTHER THAT the current volunteers at the Centre be requested to reimburse for their costs to maintain the outdoor rink provided that invoices are submitted to the Township;
AND FURTHER THAT the Washago Community Centre be requested to reimburse the Township for the \$3,000.00 provided previously for the construction of the gazebo;
AND FURTHER THAT a Working Sub-Committee be approved composed of Councillor Valiquette-Thompson, 2 staff members and 1 appointed resident of the Township from the Washago Community Centre to review the future of the outdoor rink and report back to Council prior to September.

CARRIED

ADOPTION OF COMMITTEE REPORTS

Coldwater BIA – November 22, 2018.

(a) November 22, 2018

(b) December 18, 2018

Corporate Services Committee.

(a) November 26, 2018

(b) November 28, 2018

Culture and Recreation Advisory Committee – December 11, 2018.

Planning & Development Committee – December 19, 2018.

MOTION C010919-27: *Moved by Councillor Stevens and seconded by Councillor Cox that the following Committee Reports be adopted:*
(a) Coldwater BIA – November 22, 2018 & December 18, 2018
(b) Culture & Recreation Advisory Committee – December 11, 2018; and
(c) Planning & Development Committee – December 19, 2018;
AND FURTHER THAT Motion #CRAC12112018-02 be amended by deleting December 31, 2018 and inserting January 31, 2019.

CARRIED

January 9, 2019

MOTION C010919-28: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Cox that discussion with respect to the Villages & Hamlets budget for 2019 be received; AND FURTHER THAT the Washago Christmas decorations be increased from \$2,500 to \$6,000.00 and \$1,000.00 be added for a Washago Summer Beautification Project.*

CARRIED

MOTION C010919-29: *Moved by Councillor Dunlop and seconded by Betsworth that discussion with respect to the 2019 Grants be received; AND FURTHER THAT the grants be amended as discussed at this meeting.*

CARRIED

MOTION C010919-30: *Moved by Councillor Taylor and seconded by Councillor Betsworth that Resolution No. C010919-09 be amended to include:*
(d) Date for Annual AGM;
(e) Current financial statements; and
(f) List of current maintenance for building.

CARRIED

MOTION C010919-31: *Moved by Councillor Betsworth and seconded by Deputy Mayor Dunlop that the Corporate Services Committee Reports, dated November 26 & 28, 2018 be adopted.*

CARRIED

MOTION C010919-32: *Moved by Councillor Stevens and seconded by Councillor Cox that staff be requested to report on the following matters:*
(a) Port Severn Dock – Kellys Road;
(b) Port Stanton
(c) Lighting at Parking Lot – Joseph Street; and
(d) Property at Hamilton Street & Muskoka Street.

CARRIED

MOTIONS

- “NIL”

INQUIRES FOR STAFF REPORTS

GENERAL BY-LAWS

Motion with respect to first and second reading of By-law Nos. 2019-01 to 2019-08, inclusive.

MOTION C010919-33: *Moved by Councillor Betsworth and seconded by Councillor Taylor that By-law Nos. 2019-01 to 2019-08, inclusive, be and they are hereby read a first and second time.*

CARRIED

By-law No. 2019-01, Being a By-law to Provide for the Salary Rates and Ranges of the Employees of the Corporation of the Township of Severn.

By-law No. 2019-02, Being a By-law to Provide for the Remuneration and Expenses of Firefighters of the Corporation of the Township of Severn.

By-law No. 2019-03, Being a By-law to Provide for the Remuneration and Expenses for Members of Council, Local Boards and Committees.

By-law No. 2019-04, Being a By-law to Adopt a Policy Manual for the Corporation of the Township of Severn.

By-law No. 2019-05, Being a Zoning By-law to Regulate the Use of Land and the Character, Location and Use of Buildings or Structures on Certain Lands Described as Part of Lots 13 & 14, Concession 6, being Parts 1 & 2 on Registered Plan 51R-36074 & Part 1 on Registered Plan 51R-36817, Geographic Township of North Orillia, now in the Township of Severn (2296 Hampshire Mills Line).

By-law No. 2019-06, Being a Zoning By-law to Regulate the Use of Land and the Character, Location and Use of Buildings or Structures on Certain Lands Described as Part of Lot 6, Concession 12, Part 2, Registered Plan 51R-1479, former Township of Tay, now in the Township of Severn (1692 Viking Marina Road).

January 9, 2019

By-law No. 2019-07, Being a By-law to Deem Part of Registered Plan Number 644 (former Township of North Orillia) not to be a Registered Plan of Subdivision (5287 Claresbridge Lane).

By-law No. 2019-08, Being a By-law to Deem Part of Registered Plan Number 556 (former Village of Coldwater) not to be a Registered Plan of Subdivision (18 West Street).

Motion with respect to third reading and final passing of By-law Nos. 2019-01 and 2019-08, inclusive.

MOTION C010919-34: *Moved by Councillor Betsworth and seconded by Deputy Mayor Dunlop that By-law Nos. 2019-01 to 2019-08, inclusive, be and they are hereby read a third time and finally passed.*

CARRIED

CONFIDENTIAL AGENDA

Motion to close the meeting to the public.

MOTION C010919-35: *Moved by Councillor Taylor and seconded by Councillor Betsworth that this meeting be and it is hereby now closed to the public pursuant to the Municipal act, S.O. 2001, Chapter 25, Section 239.(2), for the purpose of considering:*
(a) personal matters about an identifiable individual, including municipal or local board employees; and
(b) A proposed or pending acquisition or disposition of land by the municipality or local board.

CARRIED

CONFIDENTIAL

Motion to reopen the meeting to the public.

MOTION C010919-36: *Moved by Councillor Stevens and seconded by Councillor Cox that this meeting be and it is hereby now reopened to the public.*

CARRIED

January 9, 2019

Meeting reopened to the public.

Motion with respect to extension of the meeting past the 11:00 p.m. curfew.

MOTION C010919-37: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that this Council meeting proceed past 11:00 p.m. until the agenda is completed.*

CARRIED

Motion to close the meeting to the public.

MOTION C010919-38: *Moved by Councillor Stevens and seconded by Councillor Cox that this meeting be and it is hereby now closed to the public pursuant to the Municipal act, S.O. 2001, Chapter 25, Section 239.(2), for the purpose of considering:*
(a) personal matters about an identifiable individual, including municipal or local board employees; and
(b) A proposed or pending acquisition or disposition of land by the municipality or local board.

CARRIED

CONFIDENTIAL

Motion to reopen the meeting to the public.

MOTION C010919-39: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that this meeting be and it is hereby now reopened to the public.*

CARRIED

Reports from Officials

Administration Report No. A19-001, 01/09/19, with respect to a Performance Evaluation.

MOTION C010919-40: *Moved by Councillor Taylor and seconded by Councillor Betsworth that Confidential Administration Report No. A19-001, dated January 2, 2019, with respect to a Performance Evaluation be received;*

January 9, 2019

AND FURTHER THAT the employee be moved to Step 5 Band 8 effective their anniversary date.

CARRIED

Confidential Corporate Services Report No C19-002, 01/02/2019, with respect to Committee/Statutory Appointments – 2018/2022 Term of Council.

MOTION C010919-41: *Moved by Councillor Sarah Valiquette-Thompson and seconded by Councillor Cox that discussion with respect to the composition of the Culture & Recreation Advisory Committee be received;*
AND FURTHER THAT the Committee be comprised of 2 members of Council and 7 members of the public;
AND FURTHER THAT the Clerk be directed to prepare a Draft By-law for consideration of Council.

CARRIED

Councillor Taylor exited the meeting for the Appointments to the Culture & Recreation Committee and Severn Public Library Board.

MOTION C010919-42: *Moved by Councillor Betsworth and seconded by Deputy Mayor Dunlop that Confidential Corporate Services Report No. C19-002, dated January 2, 2019, with respect to Committee/Statutory Appointments – 2018/2022 Term of Council be received;*
AND FURTHER THAT the appointments for the Culture & Recreation & Severn Library Board be approved.

CARRIED

Councillor Taylor rejoined the meeting.

MOTION C010919-43: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that Confidential Corporate Services Report No. C19-002, dated January 2, 2019, with respect to Committee/Statutory Appointments – 2018/2022 Term of Council be received;*
AND FURTHER THAT the appointments be adopted as reviewed by Council;

January 9, 2019

AND FURTHER THAT the Clerk be directed to prepare the required By-laws for consideration of Council.

CARRIED

Correspondence

Ministry of Natural Resources, 11/14/18, with respect to Proposed Purchase of Parking Lots – Upper Big Chute Road.

MOTION C010919-44: *Moved by Councillor Stevens and seconded by Councillor Cox that correspondence received from the Ministry of Natural Resources, dated November 14, 2018, with respect to the proposed purchase of parking lots located on Upper Big Chute Road be deferred to a future meeting.*

CARRIED

CONFIRMING BY-LAW

Motion with respect to first and second reading of By-law No. 2019-09.

MOTION C010919-45: *Moved by Councillor Taylor and seconded by Deputy Mayor Dunlop that By-law No. 2019-09 be and it is hereby read a first and second time.*

CARRIED

By-law No. 2019-09, Being a By-law to Adopt the Proceedings of a Council Meeting Held on the 9th day of January, 2019 and to Authorize Their Execution.

Motion with respect to third and final reading of By-law No. 2019-09.

MOTION C010919-46: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that By-law No. 2019-09 be and it is hereby read a third time and finally passed.*

CARRIED

ADJOURNMENT

Motion to adjourn.

January 9, 2019

MOTION C010919-47: *Moved by Councillor Betsworth and seconded by Councillor Taylor that this meeting be and it is hereby now adjourned.*

CARRIED

CORPORATION OF THE TOWNSHIP OF SEVERN



MAYOR



CLERK