

MINUTES OF A REGULAR MEETING OF SEVERN TOWNSHIP COUNCIL HELD IN THE COUNCIL CHAMBERS AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE, WEDNESDAY, MAY 1, 2019 AT 7:00 P.M.

PRESENT:	Mayor	Mike Burkett
	Deputy Mayor	Jane Dunlop
	Councillors	John Betsworth Judith Cox Ron Stevens Mark Taylor Sarah Valiquette-Thompson
STAFF:	Director of Public Works	Derek Burke (part of meeting)
	Clerk	Sharon Goerke
	Planner	Katie Mandeville (part of meeting)
	Director of Corporate Services	Andrew Plunkett (part of meeting)
	Director of Planning	Andrea Woodrow (part of meeting)

CALL TO ORDER

Mayor Burkett called the meeting to order.

MOMENT OF REFLECTION / O CANADA

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Councillor Valiquette-Thompson with respect to Agenda Item Nos. I-1.1, L-2 and O-1 with respect to an Application for a Zoning By-law Amendment for 2604 Carlyon Line as her husband may be catering to a wedding event.

ADOPTION OF COUNCIL MINUTES

Regular Council Minutes of a meeting held April 10, 2019.

MOTION C050119-01: *Moved by Councillor Taylor and seconded by Councillor Betsworth that the minutes of a Regular Council Meeting held April 10, 2019 be adopted.*

CARRIED

PUBLIC MEETINGS/HEARINGS

- "NIL"

PRESENTATIONS/DEPUTATIONS

Lorna Cramp with respect to Proposed Reinbird Street Bridge Replacement.

MOTION C050119-02: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that a presentation of Lorna Cramp with respect to the Reinbird Street Bridge Replacement be received as information.*

CARRIED

ACCOUNTS

Accounts for the Month of April 2019.

MOTION C050119-03: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Cox that Accounts Payable Cheque Registers in the amount of \$1,227,807.29 for the month of April 2019 be approved for payment.*

CARRIED

REPORTS FROM OFFICIALS (for information)

- "NIL"

REPORTS FROM OFFICIALS (for direction)

Planning and Development

Planning Report No. P19-017, 04/23/19, with respect to Zoning By-law Amendment - 2604 Carlyon Line.

MOTION C050119-04: *Moved by Councillor Taylor and seconded by Councillor Betsworth that Planning Report No.P19-017, dated April 23, 2019, with respect to an Application for a Zoning By-law Amendment – 2604 Carlyon Line be received; AND FURTHER THAT the Application be approved with the suggested reasons and submissions contained in this report for giving of Notice under the Planning Act.*

CARRIED

Planning Report No. P19-018, 04/23/19, with respect to Proposed Zoning By-law Amendment - 6651 Upper Big Chute Road.

MOTION C050119-05: *Moved by Councillor Stevens and seconded by Councillor Taylor that Planning Report No.P19-018, dated April 23, 2019, with respect to an Application for a Zoning By-law Amendment – 6651 Upper Big Chute Road be received; AND FURTHER THAT pursuant to Section 34 (17) of the Planning Act, no further public notice be proved with respect to the proposed Zoning By-law Amendment.*

CARRIED

Recreation and Facilities

- “NIL”

Public Works

- “NIL”

Fire and Emergency Services

- “NIL”

Corporate Services

Administration

- “NIL”

CORRESPONDENCE (for information)

Correspondence with respect to Zoning By-law Amendment - 2604 Carlyon Line

- (a) Morgan Planning & Development Inc., 04/23/19
- (b) Evan Powell, 04/18/19

May 1, 2019

Parks Canada, 02/22/19, with respect to Zoning By-law Amendment - 6651 Upper Big Chute Road

Correspondence re Options for Short Term Rental Accommodations

- (a) Ontario Restaurant Hotel & Motel Association, 04/16/19
- (b) Fairview Cottage Rental, 04/19/19
- (c) Ana Araujo, 04/18/19
- (d) Ruth Ann Shackleton-Catchpole, 04/19/19

Lori Wood, 04/28/19, with respect to a Proposed Zoning By-law Amendment for 4265 Carlyon Line.

MOTION C050119-06: *Moved by Councillor Stevens and seconded by Councillor Cox that the following correspondence be received as information:*

- (a) Various correspondence with respect to an Application for a Zoning By-law Amendment – 2604 Carlyon Line;*
- (b) Parks Canada, 02/22/19, with respect to a Zoning By-law Amendment—6651 Upper Big Chute Road;*
- (c) Various correspondence with respect to Options for Short Term Rental Accommodations; and*
- (d) Lori Wood, 04/28/19, with respect to a Zoning By-law Amendment for 4265 Carlyon Line.*

CARRIED

CORRESPONDENCE (for direction)

Coldwater Skating Club, 04/17/19, with respect to Hot Dog Fundraiser - May 27, 2019

MOTION C050119-07: *Moved by Councillor Dunlop and seconded by Councillor Betsworth that a letter from the Coldwater Skating Club, dated April 17, 2019, with respect to a fundraiser at the Coldwater Arena on May 27, 2019 be received; AND FURTHER THAT the event be approved provided that a Certificate of Liability Insurance is submitted for the event; AND FURTHER THAT in accordance with Township Policy, all rental fees will apply.*

CARRIED

May 1, 2019

Anne Price, 04/23/19, with respect to Retaining Wall - 1922 Henry's Landing

MOTION C050119-08: *Moved by Councillor Taylor and seconded by Deputy Mayor Dunlop that a letter from Anne Price, dated April 23, 2019, with respect to access to a retaining wall adjacent to 1922 Henry's Landing be received; AND FURTHER THAT access over municipal land be approved provided that Ms. Price provides the following to the Township prior to construction:*

- (a) Certificate of Liability Insurance in the amount of \$2 million, naming the Township of Severn as an additional insured;*
- (b) Execution of an agreement for use and protection of municipal land;*
- (c) Deposit for any damages to be determined by staff;*
- (d) Submission of proposed plans for the retaining wall for approval; and*
- (e) Staff confirm an approved septic inspection on file.*

CARRIED

Ashley Ruta, 04/23/19, with respect to 2905 Lakeside Drive - Meter Reading.

MOTION C050119-09: *Moved by Councillor Cox and seconded by Councillor Valiquette-Thompson that a request of Ashley Ruta, dated April 23, 2019, with respect to a reduction in water billing for 2905 Lakeside Drive be denied.*

CARRIED

Coldwater Lions Club, 04/18/19, with respect to Waiver of Fees - Duck Race.

MOTION C050119-10: *Moved by Councillor Sarah Valiquette-Thompson and seconded by Councillor Cox that a request of the Coldwater Lions Club, dated April 18, 2019, with respect to the Annual Duck Race to be held May 25, 2019 be received; AND FURTHER THAT the Lions Club be requested to contact Township staff in order to arrange for the required road closing.*

CARRIED

May 1, 2019

Councillor Valiquette-Thompson with respect to High Speed Internet Services.

MOTION C050119-11: *Moved by Councillor Sarah Valiquette-Thompson and seconded by Councillor Stevens that discussion with respect to High Speed Internet Service for the Township of Severn be received;
AND FURTHER THAT the Mayor, Deputy Mayor and Councillor Valiquette-Thompson be authorized to meet with the Orillia Economic Development Department and report back to Council.*

CARRIED

Clerk with respect to Meeting Schedules.

MOTION C050119-12: *Moved by Councillor Sarah Valiquette-Thompson and seconded by Councillor Cox that discussion with respect to meeting schedules be received;
AND FURTHER THAT the Regular Council and Planning & Development Committee Meeting commence at 6:00 p.m.;
AND FURTHER THAT the Clerk be directed to prepare a Draft By-law to amend the Procedural By-law for consideration of Council;
AND FURTHER THAT the Short Term Rental Accommodations discussion by Council on May 22, 2019 commence at 1:00 p.m.*

CARRIED

Discussion with respect to Road Tour Dates.

MOTION C050119-13: *Moved by Deputy Mayor Dunlop and seconded by Councillor Taylor that discussion with respect to the Annual Road Tour be received;
AND FURTHER THAT the road tour scheduled for May 10, 2019 be cancelled.*

CARRIED

ADOPTION OF COMMITTEE REPORTS

Municipal Accessibility Advisory Committee - April 10, 2019.

MOTION C050119-14: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that the Municipal Advisory Committee Report, dated April 10, 2019, be adopted.*

CARRIED

Planning & Development Committee - April 17, 2019.

MOTION C050119-15: *Moved by Councillor Betsworth and seconded by Councillor Taylor that the Planning & Development Committee Report, dated April 17, 2019, be adopted.*

CARRIED

Corporate Services Committee - April 24, 2019.

MOTION C050119-16: *Moved by Councillor Taylor and seconded by Councillor Betsworth that the Corporate Services Committee Report, dated April 24, 2019, be adopted.*

CARRIED

MOTIONS

- "NIL"

INQUIRES FOR STAFF REPORTS

- "NIL"

GENERAL BY-LAWS

Motion with respect to first and second reading of By-law No. 2019-38.

MOTION C050119-17: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that By-law No. 2019-38 be and hereby read a first and second time.*

CARRIED

May 1, 2019

By-law No. 2019-38, Being A Zoning By-Law To Regulate The Use Of Land And The Character, Location And Use Of Buildings Or Structures On A Portion Of Certain Lands Described As Part Lot 12, Concession 5, Township Of North Orillia, Now In The Township Of Severn (2604 Carlyon Line).

Motion with respect to third reading and final passing of By-law No. 2019-38.

MOTION C050119-18: *Moved by Councillor Stevens and seconded by Deputy Mayor Dunlop that By-law No. 2019-38 be and hereby read a third time and finally passed.*

CARRIED

Motion with respect to first and second reading of By-law Nos. 2019-39 and 2019-40.

MOTION C050119-19: *Moved by Councillor Betsworth and seconded by Councillor Taylor that By-law Nos. 2019-39 and 2019-40 be and they are hereby read a first and second time.*

CARRIED

By-law No. 2019-39, Being A Zoning By-Law To Regulate The Use Of Land And The Character, Location And Use Of Buildings Or Structures On Certain Lands Described As Part Lot 27, Concession 5, Being Parts 6 To 10, 17, And 18 On 51R-34904, Former Township Of Matchedash, Now In The Township Of Severn (6651 Upper Big Chute Road).

By-law No. 2019-40, Being A By-Law To Authorize The Execution Of An Easement Agreement Between The Corporation Of The Township Of Severn And Matthew Barton Gleadall (2238 Upper Big Chute Road).

Motion with respect to third reading and final passing of By-law Nos. 2019-38 to 2019-40, inclusive.

MOTION C050119-20: *Moved by Councillor Taylor and seconded by Councillor Betsworth that By-law Nos. 2019-38 to 2019-40, inclusive, be and they are hereby read a third time and finally passed.*

CARRIED

CONFIDENTIAL AGENDA

Motion to close meeting to the public.

MOTION C050119-21: *Moved by Deputy Mayor Cox and seconded by Councillor Stevens that this meeting be and it is hereby now closed to the public pursuant to the Municipal Act, S.O. 2001, Chapter 25, Section 239.(2), for the purpose of considering personal matters about an identifiable individual, including municipal or local board employees.*

CARRIED

CONFIDENTIAL

Motion to reopen the meeting to the public.

MOTION C050119-22: *Moved by Councillor Stevens and seconded by Councillor Cox that this meeting be and it is hereby now reopened to the public.*

CARRIED

Reports from Officials

Chief Administrative Officer Recruitment

- (a) Mayor Burkett (verbal)
- (b) Ravenhill Group

MOTION C050119-23 *Moved by Councillor Cox and seconded by Councillor Valiquette-Thompson that an update with respect to the recruitment of a Chief Administrative Officer be received; AND FURTHER THAT a Special Council Meeting be scheduled for May 16, 2019 at 10:00 a.m. with an alternative date of May 24, 2019 at 10:00 a.m., if required.*

CARRIED

Correspondence

- "NIL"

CONFIRMING BY-LAW

Motion with respect to first and second reading of By-law No. 2019-41.

MOTION C050119-24: *Moved by Councillor Stevens and seconded by Deputy Mayor Dunlop that By-law No. 2019-41 be and it is hereby read a first and second time.*

CARRIED

By-law No. 2019-41, Being a By-law to Adopt the Proceedings of a Council Meeting held on the 1st Day of May 2019 and to Authorize Their Execution

Motion with respect to third and final reading of By-law No. 2019-41.

MOTION C050119-25: *Moved by Councillor Cox and seconded by Councillor Valiquette-Thompson that By-law No. 2019-41 be and it is hereby read a third time and finally passed.*

CARRIED

ADJOURNMENT 9:25 p.m.

Motion to adjourn.

MOTION C050119-26: *Moved by Councillor Cox and seconded by Councillor Stevens that this meeting be and it is hereby now adjourned.*

CARRIED

CORPORATION OF THE TOWNSHIP OF SEVERN

MAYOR

CLERK