

MINUTES OF A REGULAR MEETING OF SEVERN TOWNSHIP COUNCIL HELD IN THE COUNCIL CHAMBERS AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE, WEDNESDAY, SEPTEMBER 4, 2019 AT 6:00 P.M.

PRESENT:	Mayor	Mike Burkett
	Deputy Mayor	Jane Dunlop
	Councillors	John Betsworth Judith Cox Ron Stevens Sarah Valiquette-Thompson
	Absent	Mark Taylor
STAFF:	Director of Public Works	Derek Burke
	Clerk	Sharon Goerke
	Chief Administrative Officer	Laurie Kennard
	Director of Corporate Services	Andrew Plunkett
	Director of Planning	Andrea Woodrow (part of meeting)

CALL TO ORDER

Mayor Burkett called the meeting to order.

MOMENT OF REFLECTION / O CANADA

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

- "NIL"

ADOPTION OF COUNCIL MINUTES

Regular Council Minutes of a meeting held August 14, 2019.

September 4, 2019

MOTION NO. C090419-01: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that the Minutes of the Regular Council Meeting held August 14, 2019 be adopted.*

CARRIED

PUBLIC MEETINGS/HEARINGS

Public Meeting with respect to Various Applications for Cancellation, Reduction or Refund of Taxes under Sections 356, 357 & 358 of the Municipal Act (**see attached notes**).

MOTION NO. C090419-02: *Moved by Councillor Betsworth and seconded by Deputy Mayor Dunlop that various applications for cancellation, reduction or refund of taxes under Sections 356, 357 & 358 of the Municipal Act be approved in the amount of \$10,351.35.*

CARRIED

Public Meeting with respect to Development Charges - Background Study & Proposed By-law (**see attached notes**).

MOTION NO. C090419-03: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Stevens that a presentation of Watson & Associates with respect to 2019 Development Charges be received as information; AND FURTHER THAT the Draft By-law be considered during the By-law portion of the Agenda.*

CARRIED

PRESENTATIONS/DEPUTATIONS

Orillia Lighthouse with respect to Building Hope Campaign.

MOTION NO. C090419-04: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that a presentation of Building Hope with respect to grant funding be referred to 2020 budget deliberations.*

CARRIED

ACCOUNTS

Accounts for the Month of August 2019.

MOTION NO. C090419-05: *Moved by Councillor Betsworth and seconded by Deputy Mayor Dunlop that Accounts Payable Cheque Registers in the amount of \$1,658,292.62 for the month of August 2019 be approved for payment.*

CARRIED

REPORTS FROM OFFICIALS (for information)

- "NIL"

REPORTS FROM OFFICIALS (for direction)

Planning and Development

- "NIL"

Recreation and Facilities

Recreation Report No. R19-047, 09/04/19, with respect to the Live Barn Agreement for Coldwater & District Community Centre.

MOTION NO. C090419-06: *Moved by Councillor Cox and seconded by Councillor Valiquette-Thompson that Recreation Report No. R19-004, dated September 4, 2019, with respect to Live Barn for Coldwater & District Community Centre be received;
AND FURTHER THAT the Clerk be authorized to enter into an Agreement with Live Barn for the installation of equipment;
AND FURTHER THAT staff be directed to prepare a video policy for public broadcasting for further consideration of Council.*

CARRIED

Public Works

- "NIL"

Fire and Emergency Services

- “NIL”

Corporate Services

- “NIL”

Administration

- “NIL”

CORRESPONDENCE (for information)

- “NIL”

CORRESPONDENCE (for direction)

Kathy Sonnenberg, 08/21/19, with respect to Commercial Vehicles on Division Road.

MOTION NO. C090419-07: *Moved by Deputy Mayor Dunlop and seconded by Councillor a letter from Kathy Sonnenburg, dated August 21, 2019, with respect to Truck Traffic and Speeding on Division Road be received as information.*

CARRIED

Comfie Cat Shelter, 08/26/19, with respect to Grant Funding.

MOTION NO. C090419-10: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Cox that a letter from the Comfie Cat Shelter, dated August 26, 2019, with respect to grant funding be referred to 2020 budget deliberations.*

CARRIED

Severn Sound Environmental Association, 08/27/19, with respect to Call for Nominations - Environmental Heroes.

September 4, 2019

MOTION NO. C090419-11: *Moved by Councillor Stevens and seconded by Councillor Cox that a request of the Severn Sound Environmental Association, dated August 27, 2019, for nominations for the Environmental Heroes Award be received as information.*

CARRIED

Discussion with respect to Future Dates (verbal).

- (a) Council / Management Communications Training & Team Building and Strategic Plan Review and
- (b) Grand Opening - Fire Station No. 2 .

MOTION NO. C090419-12: *Moved by Councillor Stevens and seconded by Councillor Cox that training sessions for Team Building and Strategic Planning be scheduled for Thursday, October 24, 2019 to commence at 9:00 a.m.*

CARRIED

MOTION NO. C090419-13: *Moved by Councillor Stevens and seconded by Councillor Cox that a Grand Opening of the new Fire Station No. 2 be scheduled for October 5, 2019 at 10:00 a.m.*

CARRIED

ADOPTION OF COMMITTEE REPORTS

Culture & Recreation Committee - August 13, 2019
Planning & Development Committee - August 28, 2019
Corporate Services Committee - August 28, 2019

MOTION NO. C090419-14: *Moved by Councillor Cox and seconded by Councillor Valiquette-Thompson that the following Committee Reports be adopted:*
(a) Culture & Recreation Advisory Committee – August 13, 2019; and
(b) Planning & Development Committee – August 28, 2019.

CARRIED

September 4, 2019

MOTION NO. C090419-15: *Moved by Councillor Stevens and seconded by Councillor Cox that the Corporate Services Committee Report, dated August 28, 2019, be adopted.*

CARRIED

MOTIONS

INQUIRES FOR STAFF REPORTS

MOTION NO. C090419-16: *Moved by Councillor Valiquette-Thompson and seconded by Councillor Stevens that staff be requested to report on the abeyance list from the Council referrals for consideration of Council.*

CARRIED

GENERAL BY-LAWS

Motion with respect to first and second reading of By-law No. 2019-62.

MOTION NO. C090419-08: *Moved by Councillor Betsworth and seconded by Deputy Mayor Dunlop that By-law No. 2019-62 be and it is hereby read a first and second time.*

CARRIED

By-law No. 2019-62, Being a By-law to Impose Development Charges for the Corporation of the Township of Severn.

Motion with respect to a third reading and final passing of By-law No. 2019-62.

MOTION NO. C090419-09: *Moved by Councillor Cox and seconded by Councillor Stevens that By-law No. 2019-62 be and it is hereby read a third time and finally passed.*

CARRIED

Motion with respect to first and second reading of By-law Nos. 2019-59 to 2019-61.

September 4, 2019

By-law No. 2019-59, Being a Zoning By-law to Regulate the Use of Land and the Character, Location and Use of Buildings or Structures on Certain Lands Described as South Part Lot 3, Concession 3, Geographic Township of North Orillia, now in the Township of Severn (3745 & 3769 Fairgrounds Road).

By-law No. 2019-60, Being a Zoning By-law to Regulate the Use of Land and the Character, Location and Use of Buildings or Structures on Certain Lands Described as South Part Lot 6, Concession 1, Being Parts 1 to 4 on Plan 51R-29100, Geographic Township of South Orillia, now in the Township of Severn (1320 JV Parkway).

By-law No. 2019-61, Being a By-law to Amend By-law No. 2017-28 (Regulate Traffic & Speed Limits on Highways).

MOTION NO. C090419-17: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that By-law Nos. 2019-59 to 2019-61, inclusive, be and they are hereby read a first and second time.*

CARRIED

Motion with respect to a third reading and final passing of By-law Nos. 2019-59 to 2019-61.

MOTION NO. C090419-18: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that By-law Nos. 2019-59 to 2019-61, inclusive, be and they are hereby read a third time and finally passed.*

CARRIED

CONFIDENTIAL AGENDA

Motion to close meeting to the public.

MOTION NO. C090419-19: *Moved by Councillor Stevens and seconded by Councillor Cox that this meeting be and it is hereby now closed to the public pursuant to the Municipal Act, S.O. 2001, Chapter 25, Section 239.(2), for the purpose of considering personal matters about an identifiable, including municipal or local board employees.*

CARRIED

CONFIDENTIAL

Motion to reopen the meeting to the public.

MOTION NO. C090419-20: *Moved by Deputy Mayor Dunlop and seconded by Councillor Stevens that this meeting be and it is hereby now reopened to the public.*

CARRIED

Reports from Officials

Motion with respect to the Appointment of Members to Transition Team - Washago Community Centre.

MOTION NO. C090419-21: *Moved by Councillor Valiquette-Thompson and seconded by Deputy Mayor Dunlop that the following be appointed to the Transition Team with respect to the Washago Community Centre:*
(a) Washago Community Centre Board – Kathy Nichols & Marylynne White;
(b) Rose Petit;
(c) Councillor Stevens & Councillor Valiquette-Thompson;
AND FURTHER THAT two staff members be requested to organize and facilitate the Transition Team in order to report to Council prior to November 2019.

CARRIED

Correspondence

- "NIL"

CONFIRMING BY-LAW

Motion with respect to first and second reading of By-law No. 2019-63.

MOTION NO. C090419-22: *Moved by Councillor Cox and seconded by Councillor Valiquette-Thompson that By-law No. 2019-63 be and it is hereby read a first and second time.*

CARRIED

September 4, 2019

By-law No. 2019-63, Being a By-law to Adopt the Proceedings of a Council Meeting held on the 4th Day of September 2019 and to Authorize Their Execution.

Motion with respect to third and final reading of By-law No. 2019-63.

MOTION NO. C090419-23: *Moved by Councillor Betsworth and seconded by Deputy Mayor Dunlop that By-law No. 2019-63 be and it is hereby read a third time and finally passed.*

CARRIED

ADJOURNMENT 9:10 p.m.

Motion to adjourn.

MOTION NO. C090419-24: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that this meeting be and it is hereby now adjourned.*

CARRIED

CORPORATION OF THE TOWNSHIP OF SEVERN

MAYOR

CLERK

September 4, 2019

NOTES OF PUBLIC MEETINGS OF SEVERN TOWNSHIP COUNCIL HELD IN THE COUNCIL CHAMBERS AT THE ADMINISTRATION BUILDING, 1024 HURLWOOD LANE, WEDNESDAY, SEPTEMBER 4, 2019 AT 6:00 P.M.

PRESENT:	Mayor	Mike Burkett
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	Absent	Mark Taylor
STAFF:	Director of Public Works	Derek Burke
	Clerk	Sharon Goerke
	Chief Administrative Officer	Laurie Kennard
	Director of Corporate Services	Andrew Plunkett
	Director of Planning	Andrea Woodrow

PUBLIC MEETING NO. 1

Public Meeting with respect to Various Applications for Cancellation, Reduction or Refund of Taxes under Sections 356, 357 & 358 of the Municipal Act.

The Mayor advised those in attendance that a public meeting had been called in accordance with Sections 356, 357 & 358 of the Municipal Act. Mayor Burkett inquired if there were any persons in the audience who had comments or questions on the applications. They were requested to approach the Treasurer for clarification, if required.

There were no comments from the public.

As there were no comments from the public, the Mayor declared the public portion of the meeting to be closed at 6:04 p.m.

September 4, 2019

The Mayor inquired if any members of Council had either comments or questions on the applications.

There were no comments from members of Council.

(see Resolution No. C090419-02)

PUBLIC MEETING NO. 2

Public Meeting with respect to a Proposed Development Charges By-law for the Corporation of the Township of Severn.

The Mayor advised those in attendance that a public meeting had been called in accordance with the Development Charges Act with respect to imposing Development Charges for the Township of Severn.

The Mayor inquired if there were any persons present who had either comments or questions on the proposed development charges.

Boyd Smith Inquired if there was a difference in Development Charges for rural vs. settlement areas in the Township.

- If there are no water or sewer services on the property, then the regular development charges apply.
- Settlement areas with water and sewer services will be required to pay the additional amount for the utilities plants.

Brian Humphrey inquired if the Development Charges By-law would now allow for severances north of Highway 11.

- The By-law is dealing with development charges only and the status of the severances is are affected under the Development Charges Act. Other planning legislation deals with the permission for severances.

Ellen Corbin inquired as to the projected Community Benefits Charges to be at 5% or is this just an estimate at this time.

- This is just an estimate until the final legislation is received.

As there were no further comments from the public, the Mayor declared the public meeting closed at 7:45 p.m.

Mayor Burkett inquired if members of Council had any comments or questions on the Development Charges.

September 4, 2019

Mayor Burkett inquired as to the 60 days notice requirement and if an additional public meeting is required.

- The 60 day notice has already been given and this is the formal public meeting this evening.

Mayor Burkett also advised that until the settlement area on the south side of Highway 11 is completed developed, the north side will not likely be obtaining water and sewer services which could open up the land for severances.

Deputy Mayor Dunlop inquired if the payments and instalments for development charges would be subject to an interest rate and if the municipality is allowed to set the rates.

- The payments over a period of time will be subject to interest rates and the municipality will be able to set the rates.
- Future regulations may change this once they are published.

Councillor Valiquette-Thompson inquired as to the requirements for the appraisal of land by the municipality, owner and third party and the appeal process. If the third party is lower than previously submitted then it is binding. She also inquired as to when they will look at the percentage for the appraisals.

- A Technical Committee appointed by the Province that is working on the methodology for this requirement. Watson & Associates are part of this Committee working on behalf of their clients and local municipalities.
- The analysis for methodology is challenging while trying to explain the vast difference of what is needed throughout the Province.
- There will be both upper and lower tier charges for soft services which are unknown at this time.
- Councils may be required to look at their capital programs and decide what is most important / may reduce what you can do on an annual basis.
- 60% of the Community Benefits Charges that you collect have to be allocated to a capital project each year.

Councillor Stevens inquired if Watson & Associates were lobbying on our behalf.

- Watson & Associates are lobbying for all of their clients as a firm that serves many municipalities.
- They are relating major concerns with what may come out as methodology and municipalities restraints because of this.
- Cash flow may be reduced and you may not be able to provide certain services in the future.
- This could also affect the affordable housing units in the future.

September 4, 2019

Councillor Cox inquired if for example the library and indoor/outdoor recreation charges could be placed on the non-residential charges and also inquired as to the use of the septage charges.

- Soft charges will not be included as of 2021.
- The septage / haulage development charges are delegated for a future facility to accept the septage.

Councillor Cox inquired as to why the Coldwater water and sewer charges were increasing.

- The charges are for plant upgrades which are required for capacity. The charges are not for a septage / haulage facility.
- Mr. Plunkett advised that there is \$113,000 in the septage / haulage reserve at this time.

Councillor Betsworth inquired as to where do we stand with our deficit in our accounts to mitigate charges going forward.

- All the charges are based on future growth and all the reserves are designated for future projects.
- The development charges are not likely to go down unless there is a service that we do no longer provide in the future.
- An example is Division Road – the remaining reserves are still in the account so this assists to lower the development charges for this study.
- Unless we remove projects, the development charges will remain the same.

Mayor Burkett inquired if the reserves left over from Division Road could be allocated to another project.

- The remaining amount was calculated into the current development charges which is providing a small reduction. The allocation will remain in the municipal wide road program for future projects.

Mayor Burkett inquired about reducing or waiving development charges for non-residential purposes.

- All development charges must be collected from a source and you cannot move the amount required for non-residential to the residential side. If development charges are waived or reduced, the municipality is required to place the required allocation on to the tax levy to collect.

Mayor Burkett inquired as to why Washago was not included in the development charges.

- There is no additional services in Washago to allow for future development at this time.
- If upgrades are provided in Washago which can provide for future development, the development charges can be amended to collect for Washago.

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Mayor Burkett inquired as to the exemptions allowed in the Development Charges By-law.

- The exemptions are for places of worship, cemeteries or burial grounds and non-residential farm buildings.
- There is also a reduced rate for Special Care or Special Dwelling Units.

Ms. Kennard, Chief Administrative Officer addressed the Committee and advised that in her experience lower non-residential development charges are not the only factors reviewed by commercial enterprises or increases development in a municipality. Staff has allow provided their concerns to the Province at the recent conference but this is not always successful.

Deputy Mayor Dunlop advised that she heard from a developer who advised that they would not build in Severn as the development charges were too high.

- Developers do look at development charges but they also review other items such as water/sewer charges, taxes, etc.
- Development charges are only a one time payment while services are on an annual basis.