

MINUTES OF A SPECIAL MEETING OF SEVERN TOWNSHIP COUNCIL HELD IN  
THE COUNCIL CHAMBERS AT THE ADMINISTRATION BUILDING, 1024  
HURLWOOD LANE, WEDNESDAY, MARCH 20, 2019 AT 3:00 P.M.

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PRESENT:	Mayor	Mike Burkett
	Deputy Mayor	Jane Dunlop
	Councillors	John Betsworth Judith Cox Ron Stevens Mark Taylor Sarah Valiquette-Thompson
STAFF:	Clerk	Sharon Goerke (part of meeting)
	Township Solicitor	William Koughan
	Human Resources/ Health & Safety Officer	Michelle Prophet-Healy (part of meeting)

**CALL TO ORDER**

Mayor Burkett called the meeting to order.

**MOMENT OF REFLECTION**

Mayor Burkett opened the meeting with a Moment of Reflection.

**DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE  
THEREOF**

- "NIL"

**ADOPTION OF COUNCIL MINUTES**

- "NIL"

**PUBLIC MEETINGS/HEARINGS**

- "NIL"

**PRESENTATIONS/DEPUTATIONS**

- "NIL"

**ACCOUNTS**

- “NIL”

**REPORTS FROM OFFICIALS (*for information*)**

- “NIL”

**REPORTS FROM OFFICIALS (*for direction*)**

**Planning and Development**

- “NIL”

**Recreation and Facilities**

- “NIL”

**Public Works**

- “NIL”

**Fire and Emergency Services**

- “NIL”

**Corporate Services**

- “NIL”

**Administration**

- “NIL”

**CORRESPONDENCE (*for information*)**

- “NIL”

**CORRESPONDENCE (*for direction*)**

- “NIL”

**MOTIONS**

- “NIL”

**INQUIRES FOR STAFF REPORTS**

- “NIL”

**GENERAL BY-LAWS**

- “NIL”

Motion to close the meeting to the public.

MOTION NO. C032019-01: *Moved by Deputy Mayor Dunlop and seconded by Councillor Cox that this meeting be and it is hereby now closed to the public pursuant to the Municipal Act, S.O. 2001, Chapter 25, Section 239.(2), for the purpose of considering personal matters about an identifiable individual, including municipal or local board employees.*

*CARRIED*

The Clerk designated her duties to the Township Solicitor and exited from the meeting.

**CONFIDENTIAL**

Motion to reopen the meeting to the public.

MOTION NO. C032019-02: *Moved by Councillor Stevens and seconded by Councillor Cox that this meeting be and it is hereby now reopened to the public.*

*CARRIED*

**CONFIDENTIAL AGENDA**

**Reports from Officials**

- "NIL"

**Correspondence**

Discussion with respect to Chief Administrative Officer Recruitment.

MOTION NO. C032019-03: *Moved by Councillor Cox and seconded by Councillor Stevens that discussion with respect to the recruitment of a Chief Administrative Officer be received;  
AND FURTHER THAT staff be directed to proceed as directed at this meeting;*

March 20, 2019

*AND FURTHER THAT a Special Council Meeting be held on Wednesday, March 27, 2019 following the Corporate Services Committee Meeting.*

*CARRIED*

**CONFIRMING BY-LAW**

First and second reading of By-law No. 2019-31.

*MOTION C032019-04:* *Moved by Councillor Valiquette-Thompson and seconded by Councillor Cox that By-law No. 2019-31 be and it is hereby read a first and second time.*

*CARRIED*

By-law No. 2019-31, Being a By-law to Adopt the Proceedings of a Special Council Meeting held on the 26<sup>th</sup> day of March, 2019 and to Authorize Their Execution.0

*MOTION C032019-05:* *Moved by Councillor Valiquette-Thompson and seconded by Councillor Stevens that By-law No. 2019-31 be and it is hereby read a third time and finally passed.*

*CARRIED*

**ADJOURNMENT – 3:55 P.M.**

Motion to adjourn.

*MOTION C032019-06:* *Moved by Councillor Valiquette-Thompson and seconded by Deputy Mayor Dunlop that this meeting be and it is hereby now adjourned.*

*CARRIED*

March 20, 2019

CORPORATION OF THE TOWNSHIP OF SEVERN

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MAYOR

\_\_\_\_\_

CLERK