

MINUTES OF A SPECIAL MEETING OF SEVERN TOWNSHIP COUNCIL HELD IN  
THE COUNCIL CHAMBERS AT THE ADMINISTRATION BUILDING, 1024  
HURLWOOD LANE, WEDNESDAY, MARCH 27, 2019 AT 5:00 P.M.

---

PRESENT:	Mayor	Mike Burkett
	Deputy Mayor	Jane Dunlop
	Councillors	John Betsworth Judith Cox Mark Taylor Sarah Valiquette-Thompson
ABSENT:	Councillor	Ron Stevens
STAFF:	Clerk	Sharon Goerke
	Human Resources/ Health & Safety Officer	Michelle Prophet-Healy (part of meeting)

**CALL TO ORDER**

Mayor Burkett called the meeting to order.

**MOMENT OF REFLECTION**

Mayor Burkett opened the meeting with a Moment of Reflection.

**DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE  
THEREOF**

- "NIL"

**ADOPTION OF COUNCIL MINUTES**

- "NIL"

**PUBLIC MEETINGS/HEARINGS**

- "NIL"

**PRESENTATIONS/DEPUTATIONS**

- "NIL"

**ACCOUNTS**

- “NIL”

**REPORTS FROM OFFICIALS *(for information)***

- “NIL”

**REPORTS FROM OFFICIALS *(for direction)***

**Planning and Development**

- “NIL”

**Recreation and Facilities**

- “NIL”

**Public Works**

- “NIL”

**Fire and Emergency Services**

- “NIL”

**Corporate Services**

- “NIL”

**Administration**

- “NIL”

**CORRESPONDENCE *(for information)***

- “NIL”

**CORRESPONDENCE *(for direction)***

- “NIL”

**MOTIONS**

- “NIL”

**INQUIRES FOR STAFF REPORTS**

- “NIL”

**GENERAL BY-LAWS**

- “NIL”

Motion to close the meeting to the public.

MOTION NO. C032719-01: *Moved by Councillor Betsworth and seconded by Deputy Mayor Dunlop that this meeting be and it is hereby now closed to the public pursuant to the Municipal Act, S.O. 2001, Chapter 25, Section 239.(2), for the purpose of considering personal matters about an identifiable individual, including municipal or local board employees.*

CARRIED

**CONFIDENTIAL**

Motion to reopen the meeting to the public.

MOTION NO. C032719-02: *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that this meeting be and it is hereby now reopened to the public.*

CARRIED

**CONFIDENTIAL AGENDA**

**Reports from Officials**

- "NIL"

**Correspondence**

Discussion with respect to Chief Administrative Officer Recruitment.

MOTION NO. C032719-03: *Moved by Councillor Betsworth and seconded by Councillor Taylor that discussion with respect to the recruitment of a Chief Administrative Officer be received;  
AND FURTHER THAT staff be directed to hire an external search firm to recruit on behalf of the Township of Severn as discussed at this meeting;  
AND FURTHER THAT the Mayor and Deputy Mayor be authorized to assist the Human Resources Officer for preparation of the recruitment process;*

March 27, 2019

*AND FURTHER THAT the recruitment policies be waived for this one time position for the acceptance of an external search firm.*

*CARRIED*

**CONFIRMING BY-LAW**

First and second reading of By-law No. 2019-32.

*MOTION C032719-04:* *Moved by Councillor Taylor and seconded by Councillor Betsworth that By-law No. 2019-32 be and it is hereby read a first and second time.*

*CARRIED*

By-law No. 2019-32, Being a By-law to Adopt the Proceedings of a Special Council Meeting held on the 27<sup>th</sup> day of March, 2019 and to Authorize Their Execution.

*MOTION C032719-05:* *Moved by Councillor Betsworth and seconded by Councillor Cox that By-law No. 2019-32 be and it is hereby read a third time and finally passed.*

*CARRIED*

**ADJOURNMENT – 5:50 P.M.**

Motion to adjourn.

*MOTION C032719-06:* *Moved by Deputy Mayor Dunlop and seconded by Councillor Betsworth that this meeting be and it is hereby now adjourned.*

*CARRIED*

CORPORATION OF THE TOWNSHIP OF SEVERN

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK