

THE CORPORATION OF THE TOWNSHIP OF SEVERN

BY-LAW NO. 2007-153

BEING A BY-LAW TO DELEGATE TO A COMMITTEE OF ALL COUNCIL THE AUTHORITY TO HOLD PUBLIC MEETINGS ON PLANNING MATTERS (Planning & Development Committee)

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WHEREAS the *Planning Act*, R.S.O. 1990, Chapter P.13, Section 34. (12) states that prior to passing a Zoning By-law, the Council shall ensure that sufficient information is made available to enable the public to understand generally the zoning proposal that is being considered by Council and, for this purpose, shall hold at least one public meeting;

AND WHEREAS the *Planning Act*, R.S.O. 1990, Chapter P.13, Section 17. (15) states that in the course of the preparation of an Official Plan, the Council shall ensure that at least one public meeting is held;

AND WHEREAS the *Planning Act*, R.S.O. 1990, Chapter P.13, Section 51. (20) states that before a decision is made on a Plan of Subdivision by an approval authority, the approval authority shall ensure that a public meeting is held;

AND WHEREAS the *Planning Act*, R.S.O. 1990, Chapter P.13, Section 8. (1) states that the Council of a municipality may appoint a Planning Advisory Committee composed of such persons as the Council may determine;

AND WHEREAS the *Municipal Act*, S.O. 2001, Chapter 25, Section 23.1 (1), provides that a municipality may delegate its powers and duties to a person or body;

AND WHEREAS the Council of the Corporation of the Township of Severn has appointed an Advisory Committee of all members of Council as the Planning & Development Committee;

AND WHEREAS it is deemed expedient to delegate to the Planning & Development Committee the authority to hold information and public meetings with respect to planning matters;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SEVERN HEREBY ENACTS AS FOLLOWS:

1. That pursuant to the *Municipal Act*, S.O. 2001, Chapter 25, Section 23.1 (1), the Planning & Development Committee ("Committee") is hereby delegated the authority to hold public information meetings with interested parties and to afford an opportunity to be heard, before the Council of the Corporation passes a By-law or makes a decision with respect to all matters provided for in the *Planning Act* requiring the holding of a public meeting, and without limiting the generality of the foregoing, the same shall include the adoption or amendment of an Official Plan, the adoption or amendment of a Community Improvement Plan or Project, the passing or amendment of Interim Control By-laws, and the passing or amendment of Zoning By-laws.
2. The Committee shall act in an advisory capacity and submit recommendations to Severn Township Council only.
3. In order to satisfy the provisions of the *Planning Act* and the regulations made thereunder, the Committee's regular monthly meeting and other special meetings as required shall be utilized for the public information meetings.
4. The Planning & Development Department shall give all notices required by the Planning Act and by the regulations thereto. Where notice of a public meeting of the Committee has been given to a party and the party does not attend the meeting, the Committee may proceed in his/her absence and he/she is not entitled to any further notice in the proceedings. In the event that a public meeting of the Committee is adjourned, the Secretary shall give notice to those persons who have attended the public meeting of the time and place of the adjourned meeting. No other interested parties shall be given notice of any adjourned public meeting.
5. The Planning & Development Committee may also consider and recommend to Council on other corporate matters in order to expedite the business of the municipality.
6. All meetings of the Committee shall be open to the public except as deemed by legislation to be in-camera matters.
7. The Clerk or Deputy Clerk shall attend all meetings to provide secretarial support and record the minutes.
8. All meetings of the Committee shall be governed by the *Municipal Act*, S.O. 2001, Chapter 25, the *Planning Act*, R.S.O. 1990, Chapter P.13, and the Township of Severn Procedural By-law.
9. The provisions of the *Municipal Conflict of Interest Act*, R.S.O. 1998, Chapter M.50, shall apply.
10. That this By-law shall come into force and effect on the date of passing thereof.
11. That By-law No. 2004-06 be and it is hereby repealed.


By-law read a first and second time this 6<sup>th</sup> day of December, 2007.

By-law read a third time and finally passed this 6<sup>th</sup> day of December, 2007.

CORPORATION OF THE TOWNSHIP OF SEVERN

  
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MAYOR

  
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CLERK-TREASURER