



## JOB OPPORTUNITY

### **WORKS CREW 1 South Yard – 3216 Burnside Line**

The Township of Severn is seeking one (1) qualified candidate for the position of Works Crew I. Candidates with the following qualifications will be considered for this position:

- Secondary School graduate
- Demonstrated Working Experience of operation and maintenance of heavy equipment, such as backhoe, grader etc. will be considered an asset
- Knowledge of Construction Methods and Winter Control operations
- 2- 3 years of Truck Driving Experience
- Multi-tasking abilities
- DZ License, with a clear Driver's Abstract

The Works Crew I position requires the following duties, truck driving, operating construction equipment such as bulldozers and backhoes, graders, grass cutting, trench work, snow clearing, sanding operations, minor repairs and maintenance to equipment, culvert installation, brushing, traffic control operations, and general labourer work. On call provisions are a requirement of this position. Demonstrated heavy equipment experience together with an AZ license will be considered an asset. Starting Hourly Rate is \$23.14 per hour. This is a full-time position, based on a 40 hour work week; with a comprehensive benefit package. A job description is available on the Township of Severn website at [www.townshipofsevern.com](http://www.townshipofsevern.com).

Qualified Candidates are invited to submit a detailed resume, in confidence clearly marked "Application – "Works Crew 1" by 4:00 p.m. on Thursday, January 17, 2019:

Township of Severn  
Michelle Prophet Healy, Human  
Resources Officer 1024 Hurlwood  
Lane, P.O Box 159  
ORILLIA, Ontario  
L3V 6J3

E-mail: [mprophet-healy@townshipofsevern.com](mailto:mprophet-healy@townshipofsevern.com)

The Township of Severn is committed to an inclusive, barrier-free environment. Accommodation will be provided in all steps of the hiring process. Please advise the Human Resources Department if you require any accommodations to ensure you can participate fully and equally during the recruitment and selection process. We thank all applicants that apply and advise that only those to be interviewed will be contacted.

Personal Information gathered through this advertising is collected under the authority of the Municipal Act, S.O. 2001, Chapter 25, and in accordance with the Municipal Freedom of Information and Protection of Privacy Act, and will be only used for candidate selection for this position.



## TOWNSHIP OF SEVERN JOB DESCRIPTION

**JOB TITLE:** Works Crew 1  
**REPORTS TO:** Roads Foreman  
**SUBORDINATE POSITIONS:** None

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### **SUMMARY OF FUNCTION:**

The employee will be involved in a variety of maintenance and construction activities affecting the Public Works and Utility areas. This work involves labor related duties as well as the operation of certain equipment.

### **MAJOR DUTIES:**

1. Roadside Maintenance: - culvert cleaning, tree removal, and trimming, ditch maintenance, debris and litter cleanup.
2. Hardtop Maintenance: - asphalt related work i.e. spray patch, cold mix patch, hot mix asphalt patch; leaf pick-up, spring cleanup, road re-construction i.e. ditching, graveling.
3. Winter Control: - manual work i.e. snow clearing, sanding; small equipment i.e. snow clearing.
4. Traffic Control: - sign installation, guide rail repair, flagging traffic.
5. Operation of equipment: all trucks, rubber tire loaders, leaf vacuum machines, chainsaws etc.
6. Performs other duties as required or assigned.

### **SKILLS:**

Secondary School Graduate Diploma with 3 years practical experience in construction or similar endeavor.

Certificate courses in related endeavor would be considered an asset.

Knowledge of operation and maintenance of various equipment.  
Interpersonal skills in dealing with other employees, trades, and the public.

Current valid Driver's License Class DZ.

Working knowledge of the Ontario Occupational Health and Safety Act and Regulations, as it pertains to this position.

**EFFORT:**

Ability to work irregular and/or extended hours due to emergency situations.

Ability to work shifts.

Job involves moderate physical exertion, confined spaces.

**WORKING CONDITIONS:**

Job environment includes exposure to outside work, noise, dirt, heat, cold, confined space and other disagreeable conditions.

Adopted: June 2010