



**THE CORPORATION OF THE TOWNSHIP OF SEVERN  
SEVERN FIRE AND EMERGENCY SERVICES**

**Application for position of Volunteer Firefighter**

Information on this form is not intended to be in contravention of the principles or intent underlying the Human Rights Code and will not be used as the basis of discriminatory treatment. All pages must be completed in full. All sections of this application must be completed. Failure to complete portions of this application could result in the rejection of your application.

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**PERSONAL INFORMATION**

NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ (home) \_\_\_\_\_ (work)

EMAIL ADDRESS: \_\_\_\_\_

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**Please Indicate what Fire Station is Closest to Your Residence**

STATION	LOCATION	CHECK THE APPLICABLE STATION
1	South Sparrow Lake Road	<input type="checkbox"/>
2	Burnside Line	<input type="checkbox"/>
3	Firehall Lane	<input type="checkbox"/>
4	North River Drive	<input type="checkbox"/>



**Availability for Response to Alarms and Trainings**

<b>Weekdays</b>	<b>Weeknights</b>	<b>Weekends</b>
Often <input type="checkbox"/>	Often <input type="checkbox"/>	Often <input type="checkbox"/>
Sometimes <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Sometimes <input type="checkbox"/>
Never <input type="checkbox"/>	Never <input type="checkbox"/>	Never <input type="checkbox"/>

Will you be able to participate in scheduled \_\_\_\_\_ training sessions?

Yes  No

What is your Work Schedule?

Shift Worker?  Shift Hours: \_\_\_\_\_

Day Worker?  Usual Days and Hours Worked  
\_\_\_\_\_

Work Location: \_\_\_\_\_

It is important that your employer is aware that you have applied to be a volunteer firefighter, as it may require you to be away from your employment, depending on your schedule.

Have you spoken to your employer regarding applying for this position?

Yes  No

**Eligibility**

Are you legally entitled to work in Canada?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you ever been convicted of a criminal offence for which a pardon has not been granted?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are you at least 18 years of age?	Yes <input type="checkbox"/>	No <input type="checkbox"/>



**EXPERIENCE: List your current Employer**

Name of Current Employer	Address	Telephone
Position Held		
Name of Supervisor	Start Date	

**OTHER EXPERIENCE**

<b>Volunteer Work</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, explain	Dates
<b>Previous Firefighter Experience</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, explain	Dates

**Additional Related Work Experience that you might have?**


**DRIVING EXPERIENCE**

Do you have a Valid Ontario Driver's License Yes <input type="checkbox"/> No <input type="checkbox"/>	Driver's Class AZ <input type="checkbox"/> D <input type="checkbox"/> DZ <input type="checkbox"/> G <input type="checkbox"/> Other: _____
Have you had any experience or training in driving heavy vehicles? Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, please explain
Do you own a Motor Vehicle that is available to you at all times? Yes <input type="checkbox"/> No <input type="checkbox"/>	If no, please explain



**RECORD OF EDUCATION**

School	Name of Educational Institute	Course of Study	Year Completed	Diploma or Degree Received
Elementary School				
Secondary School				
University/ College				
Other (Specify)				

**RELATED SKILLS**

- Check Appropriate Level:
1. some familiarity & Competence
  2. advanced amateur or post secondary courses
  3. certification or professional experience

SKILLS	LEVEL 1	LEVEL 2	LEVEL 3
Auto Mechanic			
Building Inspection			
Building Tradesperson			
Coaching/Teaching			
Electrical Systems			
Firefighting			
Electrical Lineperson			
Pumps/Values/Sprinkler Systems			
Rescue Procedures			
Scuba Diving			
Small Engine Repair			
First Aid (attach copy of Current Certificate)			
CPR (attach copy of Current Certificate)			



List of experiences, skills or qualifications which you believe would especially fit you for a position with the Township of Severn Fire and Emergency Services Department.


Why do you want to be a Volunteer Firefighter in the Township of Severn?


#### OTHER INFORMATION

If you have any additional information that you feel is relevant you may provide it here or on attached sheets.


I understand and agree that as a condition of employment I must be certified medically fit by a medical physician to perform this job as a Volunteer Firefighter.

Yes  No



## **DECLARATION**

### **I understand that acceptance as a Volunteer Firefighter is contingent upon:**

1. The information provided by me to the Township of Severn is true and complete;
2. The verification of statements made by me in this application and on my resume;
3. Be at least 18 years of age and legally employable in the Province of Ontario
4. Have good oral and written communication skills
5. Be of sound mind and body as required to perform the duties of a firefighter;
6. Be of good character, be strongly motivated , and exhibit a positive attitude;
7. Be willing and able to learn, to take direction, and to be a team player;
8. Be available to attend training, to attend emergencies, at to attend other activities as required;
9. Hold a valid driver's license and be able to obtain with 6 months of completion of the Severn Recruit Training Program a Class D license with a Z endorsement;
10. Have a suitable vehicle available to transport yourself, at any time, to the fire station as directed;
11. Obtain an acceptable criminal record clearance and have a good driving record;
12. Observance of rules, regulations and instructions governing employment by the Corporation ad are in effect at the time of employment, or established at any subsequent time;
13. Fulfilling the requirements of any medical examinations required by the Corporation;
14. Providing a "Driver's Abstract" from the Ministry of Transportation showing fewer than 6 demerit points;
15. Successfully completion of the Recruit Training Program;
16. Satisfactory completion of probationary program;
17. Attend alarms in assigned station's primary response area as required/outlined in department Policies and Procedures;
18. Maintain and care for all uniforms, protective clothing, equipment and supplies that are issued to you.

**Any and all costs associated with any documentation are the sole responsibility of the applicant**



## APPLICANTS AGREEMENT

I certify that I am legally entitled to work in Canada, it is understood and agreed that any misrepresentation made by me in connection with this application will be sufficient cause for cancellation of the application, if I have been appointed, for dismissal for the Township of Severn Fire and Emergency Services.

Signature of Applicant:

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Date:

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Personal information contained is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act, and will be used for the purpose of candidate selection.

The screening process for the selection of volunteer firefighters is detailed. It is deliberately so to ensure that Candidates become aware of the degree of skill, commitment, and personal character required in becoming a successful volunteer firefighter.

The selection process to achieve full membership in the fire department consists of the following steps:

- (1) Orientation Session
- (2) Application Process
- (3) Interviews
- (4) Required Documentation Review
- (5) Testing Sessions
- (6) Preliminary Selection
- (7) Reference Checks
- (8) Notification

Applicants will be notified at each stage of their eligibility to proceed to the next step in the process. Applicants who do not receive notification to continue are no longer considered for this competition.

Revised October 2012